

**Tentative Agenda**  
Monday, December 10, 2018  
6:00 pm

**Flandreau School Board**  
Middle School Conference Room

- I. PLEDGE OF ALLEGIANCE
- II. APPROVAL OF AGENDA
- III. COMMUNICATION – Recognition of visitors
  - a. Superintendent's report.
  - b. Open forum \*
- IV. CONSENT AGENDA
  - a. Approval of minutes, financial statements, and bills.
- V. OLD BUSINESS
  - c. Disclosure/Conflict of Interest.
  - d. Additional information from strategic planning board meeting.
- VI. NEW BUSINESS
  - a. Discussion and approval of classified resignation.
  - b. Discussion and approval of stipends.
  - c. Review policies 5230-5232
  - d. Executive session – SDCL 1-25-2 (1)
  - e. Discussion and approval of new hire.
  - f. Adjournment.

• NOTE: Members of the public who desire to address the board on items of interest or concern that do not appear on the agenda are invited to do so at this time. Up to 15 minutes will be devoted to this agenda item with the board president to increase or decrease the time as needed. It would be most appreciated if you would limit your remarks to not more than 3 minutes; to appoint a spokesperson if the concern is a group concern; and to supplement verbal presentations with written reports, if necessary or desired. We ask that you remember that South Dakota law prohibits the board from discussing specific employees, their job performance, or students. If you have thoughts to share about items that are included as topics for tonight's meeting, we would invite those comments when we reach that point in the meeting.

## SCHOOL BOARD MEETING

November 12, 2018

The Board of Education of the Flandreau School District No. 50-3, Flandreau, Moody County, South Dakota, met in regular session in the Middle School conference room at 6:00 p.m. Board members Kari Burggraff, Kevin Christenson, Darren Hamilton, Brian Johnson, Kelly Kontz and Tom Stenger were present. Board member Jamie Hemmer arrived at a later time. Superintendent Rick Weber, Business Manager Lisa Sanderson, Special Education Director Marie Ivers, Principals Nicole Herzog, Brian Relf, and Jay Swatek were also present.

The Pledge of Allegiance was recited.

11-073.18 Motion by Johnson, seconded by Hamilton to approve the agenda. All voted aye.

Visitors to the meeting: Jean Pulscher, Laura Peters, Brenda Wade-Schmidt, Casey Wilson, Carleen Wild, Josh Cleveland, Stacey VanBeek, Kari Lena-Helling, Jaclyn Braa, and Marietta Gassman.

Board member Hemmer arrived at 6:04 p.m.

Superintendent's and principals' reports were given.

Open forum – no topics were addressed.

11-074.18 Motion by Burggraff, seconded by Christenson to approve the consent agenda consisting of minutes for the regular meeting on October 8, 2018; the financial reports as of October 31, 2018; the bills in the amount of \$92,729.23 be allowed from General Fund; \$85,933.64 be allowed from Capital Outlay Fund; \$69,618.46 be allowed from Special Education Fund; \$80,424.91 be allowed from Food Service Fund. All voted aye.

There were no Conflict of Interest disclosures to report for this month.

Discussion was held on the policy of participating/walking in graduation ceremonies without the required credits in regards to foreign exchange students. Ms. Herzog will work on recognition alternatives for these students.

The board acknowledged applications for public school exemption.

11-075.18 Motion by Hamilton, seconded by Johnson, to approve the following stipends: SDSU student teacher supervisory at \$200 each – Josh Christiansen, Kristi Fischer, Gail Veldkamp. All voted aye.

11-076.18 Motion by Kontz, seconded by Hamilton to create a behavior specialist/counselor position. All voted aye.

11-077.18 Motion by Johnson, seconded by Burggraff to add another English Language Learner position. All voted aye.

11-078.18 Motion by Christiansen, seconded by Burggraff to set Monday, November 26<sup>th</sup> at 6:00 p.m. for a strategic planning board retreat (special meeting). All voted aye.

11-079.18 Motion by Burggraff, seconded by Johnson authorizing an executive session of the Board in accordance with SDCL 1-25-2 regarding (1) personnel. All voted aye. The Board thereupon went into executive session at 7:41 p.m. All matters having been considered, President Stenger declared the executive session over. The Board resumed in open session at 9:09 p.m.

11-080.18 Motion by Kontz, seconded by Hemmer to approve the contract of Stacy VanBeek, Business Manager at \$33,682.69 (prorated for 2018-19). All voted aye.

11-081.18 Motion by Johnson, seconded by Burggraff, to approve the contract of Karla Kopejtka, teacher at \$29,905 (prorated for 2018-19). All voted aye.

11-082.18 Motion by Kontz, seconded by Christenson to approve Lynn Soyland for speech therapy services on an as needed basis at \$45/ hour. All voted aye.

11-083.18 Motion by Johnson, seconded by Burggraff to approve Travis Ahrens as assistant activities director at \$2,739 (prorated for 2018-19). Aye votes: Burggraff, Hamilton, Hemmer, Johnson, Kontz, Stenger. Nay votes: Christenson. Motion carried.

Gross salaries for October is as follows: Instruction \$192,146.40; Support Services \$78,303.78; Co-curricular \$33,352.00; Social Security \$21,960.91; Retirement \$17,659.30; Insurance \$25,036.66. Special Education Fund: Instruction \$47,094.52; Support Services \$20,150.38; Social Security \$4,787.89; Retirement \$3,873.17; Insurance \$6,576.31. Food Service Fund: Salaries \$1,993.98; Social Security \$143.58; Retirement \$119.41; Insurance \$507.40.

There being no further business, the meeting was declared adjourned by President Stenger at 9:11 p.m.

Tom Stenger, President

Lisa Sanderson, Business Manager

Flandreau School District #50-3

(Published once at the total approximate cost of \_\_\_\_\_.)

## SPECIAL SCHOOL BOARD MEETING

November 26, 2018

The Board of Education of the Flandreau School District No. 50-3, Flandreau, Moody County, South Dakota, met in special session in the Middle School conference room at 6:00 p.m. Board members Kari Burggraff, Kevin Christenson, Darren Hamilton, Jamie Hemmer, Brian Johnson, Kelly Kontz and Tom Stenger were present. Superintendent Rick Weber, Business Managers Lisa Sanderson and Stacey VanBeek were also present.

The Pledge of Allegiance was recited.

11-084.18 Motion by Burggraff, seconded by Hamilton to approve the agenda. All voted aye.

Visitors to the meeting: Brenda Wade-Schmidt.

Open forum – no topics were addressed.

The special meeting was called for the purpose of long term strategic financial planning. Topics of information/discussion included: current enrollment, enrollment projections, staff growth, SE child count, fund balances, budget, expenditure and revenue reports, long-term debt, etc.

11-085.18 Motion by Hamilton, seconded by Burggraff authorizing an executive session of the Board in accordance with SDCL 1-25-2 regarding (1) personnel. All voted aye. The Board thereupon went into executive session at 7:19 p.m. All matters having been considered, President Stenger declared the executive session over. The Board resumed in open session at 7:25 p.m.

There being no further business, the meeting was declared adjourned by President Stenger at 7:26 p.m.

Tom Stenger, President

Lisa Sanderson, Business Manager  
Flandreau School District #50-3

(Published once at the total approximate cost of \_\_\_\_\_.)

FLANDREAU SCHOOL DISTRICT #50-3  
 FINANCIAL REPORT FOR THE MONTH  
 ENDING November 30, 2018

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Impact Aid Fund	Bond Redemp. Fund	Food Service Fund	Enterprise Fund (DE)	Trust and Agency Fund
Balance forward:	990,485.48	337,213.57	(162,767.54)	38,294.47	597,990.69	91,171.23	186,907.01	5,996.86	521,820.40
<b>Local Sources:</b>									
Taxes	369,292.28	482,885.68	247,311.81	104.03		87,281.23			
Interest	774.88	270.81		3.83	338.24	58.23	103.47		
Co-Curricular	453.92								
Misc	4,210.74	12,421.63	8,310.20				77.63		
Meals/milk							21,033.35		
Student Activities									65,201.15

**Intermediate Sources:**  
 County Apportionment

	9,555.76
<b>State Sources:</b>	
State Aid	240,368.00
Other	600.00
	22,552.00
	22,589.43

**Federal Sources:**  
 Grants

	2,722.62	8,871.50	25,466.94
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Total Revenue:	627,978.20	495,578.12	287,045.51	107.86	22,927.67	87,339.46	46,681.39	-	65,201.15
Total Available:	1,618,463.68	832,791.69	124,277.97	38,402.33	620,918.36	178,510.69	233,588.40	5,996.86	587,021.55
Disbursements:	(431,754.21)	(85,933.64)	(156,295.91)				(83,611.25)		(58,778.77)
Balance on hand 11-30-18	1,186,709.47	746,858.05	(32,017.94)	38,402.33	620,918.36	178,510.69	149,977.15	5,996.86	528,242.78

TRUST AND AGENCY FUND  
FINANCIAL REPORT  
MONTH ENDING November 30, 2018

ACCOUNTS	BEGINNING BALANCE	DISBURSEMENTS DURING MONTH	RECEIVED DURING MONTH	END OF MONTH TOTAL
CHEERLEADER CLUB	2,943.79			2,943.79
CLASS OF 2018	320.18			320.18
CLASS OF 2019	3,376.41			3,376.41
CLASS OF 2020	5,732.90	3,607.06		2,125.84
COMMUNITY REWARDS	16,233.15	134.90	60.00	16,158.25
EDUCATION FOUNDATION	-			-
ELEMENTARY ACTIVITY	7,373.03	25.85	18.23	7,365.41
ELEMENTARY WEEKEND FUEL	4,403.92		45.96	4,449.88
FLEX PROGRAM	9,001.79	2,333.26	2,840.03	9,508.56
FFA	3,366.01	4,351.83	10,778.00	9,792.18
FFA LAND PLOT	-			-
IMPREST	(23.14)	1,451.79	4,023.14	2,548.21
MIDDLE SCHOOL ACTIVITY	5,942.84			5,942.84
NATIONAL HONOR SOCIETY	167.04			167.04
PAYROLL WITHHOLDING	23,071.86	46,235.44	45,122.71	21,959.13
REVOLVING ACCOUNT	-	150.00	150.00	-
SCHOLARSHIP - BECHEN	11,862.88		44.13	11,907.01
SCHOLARSHIP - EVANS	-			-
SCHOLARSHIP - FFA LAND	83,208.28		294.22	83,502.50
SCHOLARSHIP - FULLER	6,592.96		29.42	6,622.38
SCHOLARSHIP - GENERAL	16,218.92		58.84	16,277.76
SCHOLARSHIP - JELLIFE	6,056.40		14.71	6,071.11
SCHOLARSHIP - DAKOTALAYERS	5,538.02		14.71	5,552.73
SCHOLARSHIP - LEE	201,500.00		676.71	202,176.71
SCHOLARSHIP - MASONIC	20,193.00		73.56	20,266.56
SCHOLARSHIP - RICE	6,056.40		14.71	6,071.11
SCHOLARSHIP - RUSCH	72,663.74		250.09	72,913.83
SCHOLARSHIP - WITTERN	6,158.34			6,158.34
SCHOLARSHIP - HURSEY	-			-
SCHOLARSHIP - JONES	-			-
SCHOLARSHIPS - SUTTON/ACKERMAN	500.00			500.00
SCHOOL EMP. CONTRIBUTIONS	2,139.71	261.44	60.00	1,938.27
SMOOTHIE SHOP (LIFESKILLS)	115.69			115.69
STUDENT BODY ACCOUNT - HS	1,373.04	93.72	103.98	1,383.30
STUDENT COUNCIL - HS	(733.73)		523.00	(210.73)
TITLE VI STUDENT FUNDRAISING	94.22	133.48	5.00	(34.26)
TITLE VI UNITED WAY (AFTER SCH GRAN1	372.75			372.75
TOURNAMENT PLAYOFFS	-			-
<b>TOTALS</b>	<b>521,820.40</b>	<b>58,778.77</b>	<b>65,201.15</b>	<b>528,242.78</b>

**BILL LISTING - December 10, 2018**

A-Ox Welding Supply	Supplies	545.72
Ahlers Automotive	Oil change	57.09
AVERA Flandreau Hospital	Services	120.00
AVERA Health Plans	FLEX services	101.85
Bob's Electric	Supplies	80.14
Cabana Banners	Banner update	40.00
Cardmember Services	Gas	80.70
Chamblin, Cody	Coaching courses, Backgrd ck	113.25
Christiansen, Josh	Coaching course, FFA per diem	76.00
City of Flandreau	Utilities, SRO services	18,236.14
Dakota Potters Supply, LLC	Supplies	363.66
Demco	Supplies	217.54
Educational Testing Service	Assessment	330.00
Farmers Implement & Irrigation	Supplies	11.10
Feske, David	Supplies	67.06
Fiore, Kathryn	Backgrd ck	43.25
Flandreau Flower Shoppe	Supplies	55.00
Flute, Della	Refund computer fee	25.00
G and R Controls, Inc	Repairs	877.67
Green Eggs and RAM	Supplies	269.98
Harlow's School Bus Service	Services	23,993.43
Hauff Mid American Sports	Supplies	188.45
Innovative Office Solutions	Supplies	51.72
JCL Solutions	Supplies	3,813.18
Kontz, Michelle	FFA per diem, driver	99.00
Kopejtka, Karla	Coaching courses, Backgrd ck	113.25
Maynards	Supplies	154.86
MidAmerican Energy	Utilities	1,610.47
Office Peeps	Copier maint	2,114.79
Parallax	Supplies	676.24
Petty Cash	Postage	24.54
Plank Road Publishing	Supplies	19.45
Popplers Music Inc	Supplies	396.30
Prairie Lakes Educational Coop	Services	64.89
Ramkoa Hotel	Conference travel	295.00
RDC Professional Services	PVC internet	64.95
Riddell	Repairs	2,712.78
SASD	Dues	465.00
School Specialty	Supplies	418.06
Sparkle Car Wash	Car washes	17.87
Tractor Supply	Supplies	28.69
Trust and Agency - Imprest		
SF Washington	OI entry fees	38.00
Augustana University	Band entry fees	165.00
BMO Mastercard	Drone software renewal	699.30
Cash	State oral interp per diem	120.00
Walmart	Interest	0.97
Walmart	Shop supplies	16.88
		1,040.15
Uline	Privacy film	167.25
United States Postal Service	Postage	200.00
Universal Printing Solutions	Laser cartridge	532.27
VanBeek, Stacey	Backgrd Ck	43.25
Vast Business	Telephone services	1,486.58
Verizon Wireless	Telephone services	96.50
Walmart	Supplies	263.12
Whipkey, Brenda	Mileage	47.00

**TOTAL GENERAL FUND**

**62,910.19**

**CAPITAL OUTLAY FUND:**

Control Technology	Sound system	15,660.00
Dollamur	Wrestling mat	1,080.00
First National Wealth Management	Certificates interest	5,850.00
Follett	Library books	332.95
G and R Controls, Inc	Repairs	15,502.50
Green Eggs and Ram	Printer	1,372.00
High Point Networks	Subscription license	441.00
Popplers Music Inc	Supplies	36.92
Rain or Shine Golf	Golf simulator	1,199.00
Software Unlimited	Software	350.00
Stage Accents	Concert attire	509.70
Stoneware, Inc.	Site licenses	2,396.00
Teacher Innovations	Subscription	864.00
Teacher Synergy	Software	53.13
Trust and Agency - Imprest		
Amazon	Library books	411.64
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	<b>TOTAL CAPITAL OUTLAY FUND</b>	<b>46,058.84</b>

**SPECIAL EDUCATION FUND:**

ASHA	Dues	253.00
Casey's	Gas	79.00
Provider	Services	779.10
Goodcare LLC	Services	6,338.25
Krulls Garage	Services	398.99
Provider	Services	36,628.00
Pearson	Forms	176.00
Prairie Lakes Educational Coop	Services	4,341.99
Provider	Services	5,769.29
Super Duper Publications	Forms	118.98
Verizon Wireless	Telephone services	108.18
Provider	Services	938.06
		<hr/>
	<b>TOTAL SPECIAL EDUCATION FUND</b>	<b>55,928.84</b>

**BOND REDEMPTION FUND:**

First National Wealth Management	Certificates interest	7,700.00
		<hr/>
	<b>TOTAL BOND REDEMPTION FUND</b>	<b>7,700.00</b>

**FOOD SERVICE FUND:**

Carlson & Stewart Refrigeration	Repairs	660.40
Innovative Solutions	Petentiometer	231.74
Lunchtime Solutions Inc	Services	40,914.58
		<hr/>
	<b>TOTAL FOOD SERVICE FUND</b>	<b>41,806.72</b>





**1) Have we created any extra offerings lately? New courses in HS?**

Last year we offered 44 elective courses, of those offerings 8 were new. Electives that are currently taught are based on student interest (number of students who signed up for them during registration with the counselor and myself). If a course had fewer than 10 students interested in it, it was not placed into the schedule. However, that does not reflect the number of students who drop that class when school starts (or at the semester). There were courses that had at least 10 students sign up for it, but teacher was needed to teach a core class instead.

**2) HS = Anything possible new for next year – dealing with HS Graduation requirements?**

We will need to develop a rotation for our CTE courses so that students who choose that pathway have opportunity to take enough classes within that specific area.

We may need to reevaluate our Dual Credit policy and allow for *some* Dual Credits to count towards graduation credit. For example, if a student wants to do the Hospitality pathway and apply for certification in it, we don't offer enough courses that would allow that student to become certified.

Our core classes offered beyond the basic Freshmen requirements could potentially change depending on the paths that are chosen by students. For example, a student would no longer be required to take Algebra 2 or Geometry, but could instead take an elective math class (i.e. ACT Math or Consumer Math) and it would count towards his/her math graduation credit.

Master schedule is going to look very different, and there is the potential that there will be teachers who do not have a class to teach, even if we do have study halls.

Senior project/Capstone is only required for the top two pathways. May need to offer this as a class instead of embedded within the senior English class.

# Science

	16/17	17/18	18/19
Physical Science	43		14
Sections	2		1
Biology	48	96	46
Sections	3	5	3
Chemistry	35	47	78
Sections	2	3	5
Physics	17	17	9
Sections	1	2	1
Anatomy/Physiology	4	10	14
Sections	1	1	1
Earth/Space Science (.5)	39	17	
Sections	1	1	
Crime Scene Invest. (.5)	8		
Sections	2		
Astronomy (.5)		12	
Sections		1	

# Social Studies

	16/17	17/18	18/19
Current Events (.5)	9		
Sections	1		
World History (.5)	37	58	22
Sections	3	3	1
Geography (.5)	53	55	62
Sections	3	4	4
Am. History	38	44	39
Sections	3	3	3
Am Govt	34	29	32
Sections	2	2	3
AP Govt	5	11	
Sections	1	1	
Sociology (.5)	1		14
Sections	1		1
Psychology (.5)	8	15	21
Sections	1	1	1
Economics (.5)		18	
Sections		1	
History and Hollywood (.5)			14
Sections			1
South Dakota History (.5)		36	
Sections		2	
Native American History (.5)			8
Sections			8

# MATH

	16/17	17/18	18/19
Algebra 1	28	45	35
Sections	5	2	3
Geometry	0	50	32
Sections	0	3	2
Algebra 2	89	40	50
Sections	6	3	3
Senior Apps of Ma	11		
Sections	1		
Pre-Calc 1	25	22	36
Sections	1	1	2
Pre-Calc 2	5		
Sections	1		
ACT Math (5)		27	13
Sections		2	2
Consumer Math		10	
Sections		1	

# ELA

	16/17	17/18	18/19
Lit 9	40	58	42
Sections	2	3	3
Lit 10	63	40	50
Sections	3	2	4
Speech	52	40	54
Sections	3	3	4
Lit 11	40	43	40
Sections	3	4	3
Lit 12	19	19	18
Sections	2	2	2
AP Literature	15	23	13
Sections	1	1	1

# AG

	16/17	17/18	18/19
Intro to AFNR	9	7	
Sections	2	1	
Horticulture/Floriculture/Land Design	2		14
Sections	1		2
Animal Science/Advanced Woodworking/Basic Mechanics	5	6	8
Sections	1	1	1
Ag Business/Sales	6	3	
Sections	1	1	
Women in Shop/Basic Shop	2	17	9
Sections	1	2	1
Welding 1	7	10	8
Sections	1	1	1
Welding 2	4	5	4
Sections	1	2	1
Building Construction	5		
Sections	1		
Cabinetmaking	5		
	1		
Leadership & Service		1	
		1	
Employability		1	
		1	
Biotechnology			9
			1

# Spanish

	16/17	17/18	18/19
Spanish 1	27	47	34
Sections	2	2	2
Spanish 2	19	12	26
Sections	2	1	2
Spanish 3&4	7	4	3
Sections	1	1	1

# PE

	16/17	17/18	18/19
Health	43	58	57
Sections	3	3	3
PE	39	72	48
Sections	2	4	3
Coaching		6	
Sections		1	
Fitness/Yoga		20	30
Sections		1	2
Lifetime Fitness	11		
Sections	1		

## FINE ARTS

	16/17	17/18	18/19
Band/Chorus	16		
Sections	1		
Music Appreciation	6	18	15
Sections	1	1	1
Ukulele		15	
Sections		1	
Band	26	49	45
Sections	1	1	1
Piano			24
Sections			3
Chorus	12	28	27
Sections	1	1	1
Art 1 - Painting	30	25	
Sections	4	2	
Art 1 - Clay	44	19	
Sections	5	2	
Band/Art	10		
Sections	2		
Art 2 - Painting	19	18	
Sections	4	2	
Art 2 - Clay	28	10	
Sections	5	2	
Art 3	12		
Sections	8		
Drama	4	8	
Sections	1	1	
Comprehensive Art			57
Sections			4
Comprehensive Art 2			49
Sections			2

## OTHER

	16/17	17/18	18/19
Publication Production	14	10	12
Sections	2	2	2
Library Science	7	22	
Sections	1	2	
Culinary Arts	17	14	9
Sections	1	1	1
Prenatal to Toddler Development	9	7	
Sections	1	1	
Adol through Adulthood Development	7		
Sections	1		
Tutoring	17		36
Sections	9		
Nutrition/Wellness	13	34	34
Sections	1	2	3
Credit Recovery		7	40
Mythology		15	
Sections		1	
Historical Novels		12	
Sections		1	
Creative Writing		5	
Sections		1	
Photojournalism		20	
Sections		2	

# TECH / Business

	16/17	17/18	18/19
Personal Finance	36	18	31
Sections	2	2	2
Intro to Technology	46	27	57
Sections	3	2	4
Web Building		15	5
Sections		1	1
Programming 1	16	7	6
Sections	1	1	1
Programming 2	13	7	3
Sections	1	2	1
Multimedia	9	10	
Sections	1	1	
Computer Hardware	7	7	14
Sections	1	1	
Entrepreneurship		9	13
Sections		1	1
Accounting	3	9	11
Sections	1	1	1
Marketing		16	9
Sections		1	1
Advanced multimedia	3		
Sections	1		
Game Design			8
Sections			1
Cyber Security			10
Sections			1

Totals below were based on first hour class sections:

<u>2009-2010</u>	<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
6= 2 sections 39	6= 2 sections 47	6= 2 sections 38	6= 3 sections 52	6= 2 sections 39	6= 2 sections 54	5= 3 sections 56
7= 3 sections 51	7= 2 sections 40	7= 3 sections 47	7= 3 sections 48	7= 3 sections 48	7= 2 sections 40	6= 2 sections 46
8= 3 sections 50	8= 3 sections 50	8= 3 sections 34	8= 3 sections 40	8= 3 sections 40 (includes 1st hr Alg)	8= 3 sections 54- (includes 1st hour Alg)	7= 3 sections 58 8= 3 sections 40 (includes 1st hour Alg)

<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
5= 2 sections 49	5= 3 sections 63	5= 3 sections 57
6= 3 sections 57	6= 2 sections 44	6= 3 sections 61
7= 2 sections 54	7= 3 sections 56	7= 2 sections 46
8= 3 sections 58 (includes 1st hour Alg)	8=2 sections 41 (includes 1st hour Alg)	8= 3 sections 54 (includes 1st hour Alg)

Elementary Class Size (Sections - # of students)	2016-17		2017-18		2018-19	
Kindergarten	58-3	47-3	55-3			
1st Grade	50-3	54-3	46-3			
2nd Grade	47-3	46-3	54-3			
3rd Grade	54-3	47-3	50-3			
4th Grade	63-4	50-3	50-3			



12/10/2018

**Stipend acknowledgements:**

Family Reading Night

Susan Damm	\$	50
Amber DeWeerd	\$	50
Ashley Hansen	\$	50

Saturday School

Beth Kayner	\$	600
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\*\*\* Updated with Janii White – Moody County Health Nurse \*\*\*

## 5230 HEALTH EXAMINATION

### PHYSICAL EXAMINATION

#### Delete #1

~~1. All new employees must have a TB Mantoux test, prior to November 1st, or within two weeks of employment. Positive reactors must have an annual x-ray. All new employees must have physical to comply with South Dakota Division of Education rules.~~

2. An employee of the school district who is unable to return to duty following two weeks of illness or injury shall present a certificate from a physician to the Superintendent.
3. If at any time there is reasonable cause to believe that an employee is suffering from an illness detrimental to the health of the pupils or from a mental or physical disorder affecting his or her ability to perform his or her duties, the board of education may require a new certification of health by a physician appointed by the Board, the expense of which shall borne by the School District.
4. Psychological Examinations - Instructional Personnel  
The school district may, in certain instances, require a psychological examination of an employee by a licensed psychiatrist as evidence of good mental health. Such employees may be suspended from employment until he is able to produce a certificate from a licensed psychiatrist that such individual can safely continue such employment.

## 5231 EMPLOYEE COMMUNICABLE DISEASES

The Board recognizes its responsibility to provide a clean and healthy environment for students and school employees.

The determination of whether an infected employee be excluded from work activities shall be made on a case-by-case basis, under the direction of the principal/building administrator or designee.

In situations where the decision requires additional knowledge and expertise, the principal will refer the case to an advisory committee for assistance in determining the proper course of action.

The advisory committee may be composed of:

- a representative from the State Health Department;
- the employee's physician;
- the employee and/or designee;
- the school health service's supervisor;
- the superintendent or designee; and
- other appropriate school personnel.

In making the determination, the advisory committee shall consider:

- the physical condition of the school employees;
- the expected type(s) of interaction with others in the school setting;

- the impact on both the infected school employees and others in that setting;
- the South Dakota Department of Health guidelines and policies;
- the status of certification of the employee as is promulgated in SDCL 13-43-3 and SDCL 13-43-3.3;
- the recommendation of the ~~County Health Officer~~ (add = a medical provider) which may be controlling;
- information regarding the infected employee which is deemed part of his/her personnel records, therefore is classified as "Confidential" as required by SDCL 1-27-3.

The advisory committee may officially request assistance from the State Department of Health.

If employment of an infected employee is to be interrupted or discontinued, the employee will be entitled to use available medical leave and receive available benefits.

Public information will not be revealed about the employee who may be infected. If the employee is permitted to remain in the school setting the following procedure will be followed by the principal:

- Information will be provided, as appropriate to school employees who have regular contact with the employee, as to the employee's medical condition and other factors needed for consideration in carrying out job responsibilities.
- Health guidelines for work attendance are established and with the context of the case. The guidelines are not inclusive but are available to be used as a resource. School personnel will refer to school health professionals for specific judgments in interpreting the guidelines.
- Instructions in appropriate handling of blood and body fluids will be provided. Hand washing after contamination, food preparation and health/hygiene care performed in different sink and work areas, maintenance cleaning and other personal hygiene measures are part of creating a healthy environment.
- Specific health concerns may require the advisory committee to make a determination on school attendance or participation in school activities.

LEGAL REF: SDCL 13-43-3 through 13-43-3.3, SDCL 1-27-3, and ARSD 24:03:09:10 OTHER REFERENCE; Control of Communicable Diseases in Man, 14th Ed., 1985 -- Abram S. Benenson, Editor.

**5232 EMPLOYEE COMMUNICABLE DISEASE GUIDELINES**

Health guidelines for work attendance are established and interpreted with the context of the situation. The guidelines are not inclusive but are available to be used as a resource. Specific needs will be addressed individually. School personnel will refer to school health professionals for specific judgments in interpreting the guidelines.

**Disease and Incubation\***

Period	Rules for Work Attendance
Acquired Immune Deficiency Syndrome (AIDS) 6 months-five years	Determination should be made by the team process as out lined in the Communicable Disease Policy. The State Department of Health guide-lines on AIDS shall be used as reference.
Chicken Pox 14-21 days	The employee may attend work after all pox are dry and scabbed.

Cytomegalovirus (CMV) Salivary Gland Viruses	The employee may attend work. Precautions should be taken by contacts with immunosuppression as anti-cancer or organ transplants as well as anyone with suspected or known pregnancy. Good hand washing in all cases should eliminate risk of transfer of infection.
Giardiasis and Infectious Enteric Diseases 5-25 days or longer	The employee may attend work. Food handlers must remain at home until they have three negative stool specimens. Good hand washing in all cases should eliminate risk of transfer of infection.
Impetigo Variable 4-10 days	The employee may attend work if under treatment and dry.
Infectious Hepatitis 15-40 days Average 25 days	The employee may attend work as directed by the physician. Appropriate personal hygiene pre-cautions should eliminate risk of transfer of infection.
Measles (Red, Hard, Rubeola, 7-day) 8-14 days	The employee may attend work after a minimum of seven days. Employees who have had contact with measles may attend work if the employee has had the measles or if immunization is up to date.
Infectious Mononucleosis (Glandular Fever) 2-6 weeks	The employee may attend work as directed by physician.
Mumps 12-21 days	The employee may attend work after swelling has disappeared.
Pediculosis (Lice, Crabs)	The employee may attend work after treatment.
Pink Eye (Conjunctivitis) 5-12 days	The employee may attend work after the eye is clear, under treatment or with physician's written permission.
Plantar's Warts	The employee may attend work.
Ring Worm (Scalp, Body, Athlete's Foot)	The employee may attend work if the area is under treatment.
Rubella (3-day, German Measles) 14-21 days	The employee may attend work after a minimum of four days. Prevent exposure of pregnant women.
Scabies (7-year itch, Mites)	The employee may attend work after treatment.
Streptococcal Infections (Scarlet Fever, Scarletina, Strep Throat) 1-3 days	The employee may attend work 24 hours after initiating oral antibiotic therapy, and clinically well.

\*Time interval between initial contact with an infectious agent and the first sign of symptom of the disease. LEGAL REFS: SDCL 13-43-3.3, SDCL 1-27-3 ARSD 24:03:09:10

**Add: Influenza**

**The employee must have a doctor's note to return**