

Tentative Agenda
Monday, March 13, 2023
6:00 pm

Flandreau School Board
Elementary Commons

Below is a link for the live stream of the school board meeting:
LiveTicket = <http://fliers.liveticket.tv/> or <https://youtu.be/MXIVRs95zUU>

- I. PLEDGE OF ALLEGIANCE
- II. APPROVAL OF AGENDA
- III. OPEN FORUM *
- IV. COMMUNICATION – Recognition of visitors
 - a. Superintendent’s report.
 - b. Disclosure/Conflict of Interest.
 - c. Stay Well Plan 22-23.
- V. CONSENT AGENDA – All in one motion.
 - a. Approval of minutes, financial statements, and bills.
 - b. Resignation:
 - Brooke Pearson at the end of the 22-23 school year
 - c. New Hires:
 - Julia Griffin – Elementary custodian
- VI. NEW BUSINESS
 - a. School board election
 - b. Last day of school
 - c. Summer school
 - d. Long-term substitute
 - e. Executive Session according to SDCL 1-25-2 (1) and (4).
 - f. Discussion and approval of any action deemed necessary from executive session.
 - g. Adjournment.

*NOTE: Members of the public who desire to address the board on items of interest or concern are invited to do so at this time. Up to 15 minutes will be devoted to this agenda item with the board president to increase or decrease the time as needed.

It would be most appreciated if you would limit your remarks to not more than 3 minutes; to appoint a spokesperson if the concern is a group concern; and to supplement verbal presentations with written reports, if necessary or desired.

We ask that you remember that South Dakota law prohibits the board from discussing specific employees, their job performance, or students.

This open forum is for you to express your general concerns about the Flandreau School System and any of its policies or procedures. If you have a specific complaint on any employee, teacher, coach or administrative person, you need to first go through the proper school procedure to see whether or not the matter can be resolved by the chain of command.

SCHOOL BOARD MEETING

February 13, 2023

The Board of Education of the Flandreau School District No. 50-3, Flandreau, Moody County, South Dakota, met in regular session in the Elementary School commons at 6:00 p.m. Board members Kari Burggraff, Dustin Headrick, Brian Johnson, Kelly Kontz, Tom Stenger, and Adam Wiese were present. Brian Klein was absent. Superintendent Rick Weber, Principals Kristi Fischer, Justin Kelm, and Brian Relf, and Business Manager Stacey VanBeek were also present.

The Pledge of Allegiance was recited.

02-104.23 Motion by Johnson, seconded by Burggraff to approve the agenda, with the deletion of item V.c.--the hiring of Annaleese Rios. All voted aye.

There was no open forum this month.

Visitors to the meeting: Kathie Erdman-Becker, Morgan Kontz, David Ross, Brendan Streitz, Elizabeth White.

Superintendent's and principals' reports were given.

There were no Conflict of Interest disclosures to report for this month.

02-105.23 Motion by Headrick, seconded by Kontz to continue to operate in the green phase at this time and to continue to follow the CDC guidelines of quarantining for five days and returning to school on day six or after, if the student is asymptomatic, wearing a mask for another five days. All voted aye.

02-106.23 Motion by Wiese, seconded by Burggraff to approve the consent agenda consisting of minutes for the regular meeting on January 9, 2023; the financial reports as of January 31, 2023; the bills in the amount of \$90,648.48 be allowed from General Fund; \$109,285.29 be allowed from Capital Outlay Fund; \$61,021.56 be allowed from Special Education Fund; \$35,294.02 be allowed from Food Service Fund; the resignations Lexi Fricke (high school secretary) effective February 10, Samantha Luze (elementary SpEd) effective January 27, Brenda Brayman (custodian) effective February 7, and Owen Parsley (assistant cross country coach) effective upon finding a suitable replacement; and the hiring of Tracie Bushkofsky, high school secretary at \$15.00/hour. All voted aye.

The third reading of the Electronic Communication Devices Policy for each building was held.

02-107.23 Motion by Johnson, seconded by Headrick to approve the Electronic Communication Devices Policy as presented. All voted aye.

02-108.23 Motion by Kontz, seconded by Burggraff to approve offering lunches at no charge for students for the remainder of the school year. Lunches (not including extras) will be provided free of charge to all students starting February 14, 2023. All voted aye.

02-109.23 Motion by Johnson, seconded by Burggraff to approve the food service RFP being posted and going out for bid. Proposals will be due March 24, 2023, and a contract awarded at the April 10, 2023, school board meeting. All voted aye.

02-110.23 Motion by Wiese, seconded by Kontz to approve the driver's education classroom tentative dates of May 30th through June 8th; student fees will be set at \$260; the class will be capped at 30 students with priority given to current students who meet the age requirements; set instructor Robert Lack's wage at \$1,200 for the total classroom time and \$180/student for the driving portion of the class. All voted aye.

02-111.23 Motion by Johnson, seconded by Headrick authorizing an executive session of the Board in accordance with SDCL 1-25-2 regarding (1). All voted aye. The Board thereupon went into executive session at 6:23 p.m. All matters having been considered, President Stenger declared the executive session over. The Board resumed in open session at 7:03 p.m.

02-112.23 Motion by Burggraff, seconded by Wiese to waive the late resignation fee for Samantha Luze. All voted aye.

Gross salary for January is as follows: Instruction \$218,860.13; Support Services \$90,332.49; Social Security \$22,211.60; Retirement \$18,374.35; Insurance \$30,973.84. Special Education Fund: Instruction \$38,158.36; Support Services \$22,357.83; Social Security \$4,209.08; Retirement \$3,538.74; Insurance \$8,154.18. Food Service Fund: Support Services \$3,771.51; Social Security \$252.62; Retirement \$225.45; Insurance \$989.59.

02-113.23 There being no further business, motion by Wiese, seconded by Headrick to adjourn the meeting at 7:03 p.m.

Tom Stenger, President

Stacey VanBeek, Business Manager
Flandreau School District #50-3

(Published once at the total approximate cost of _____. The notice may be viewed free of charge on a statewide public notice website.)

FLANDREAU SCHOOL DISTRICT #50-3
FINANCIAL REPORT FOR THE MONTH
ENDING FEBRUARY 28, 2023

	<u>General Fund</u>	<u>Capital Outlay Fund</u>	<u>Special Education Fund</u>	<u>Impact Aid Fund</u>	<u>Bond Redemp.Fund</u>	<u>Food Service Fund</u>	<u>Enterprise Fund (DE)</u>	<u>Trust and Agency Fund</u>
Balance forward:	1,419,858.07	1,568,684.14	2,924.56	378,788.78	204,242.52	258,721.36	6,913.03	496,005.93
<u>Local Sources:</u>								
Taxes	52,299.25	94,475.22	50,399.29		20.97			
Interest	1,605.89	1,775.16	8.69	429.68	230.01	290.80		
Co-Curricular	4,985.77							
Misc	10,106.62	-	5,441.44			35.11	-	
Meals/milk						12,448.62		
Student Activities							-	85,126.96
Transfers In/Out	-	-		-				
<u>Intermediate Sources:</u>								
County Apportionment	8,969.15							
<u>State Sources:</u>								
State Aid	284,311.00		49,365.00					
State Apportionment	54,761.64							
Bank Franchise Tax	-							
Impact Aid	-		9,961.00	153,802.00				
Mentor teachers	1,070.54							
State Assessed Utilities	-	-	-		-			
Other Grants	2,253.15	-	-			25,406.99		
<u>Federal Sources:</u>								
Grants	-		-			-		
Total Revenue:	420,363.01	96,250.38	115,175.42	154,231.68	250.98	38,181.52	-	85,126.96
Total Available:	1,840,221.08	1,664,934.52	118,099.98	533,020.46	204,493.50	296,902.88	6,913.03	581,132.89
Disbursements:	(497,347.78)	(12,922.79)	(163,743.01)	-	-	(42,906.64)	-	(73,152.13)
Balance on hand 2-28-23	1,342,873.30	1,652,011.73	(45,643.03)	533,020.46	204,493.50	253,996.24	6,913.03	507,980.76

TRUST AND AGENCY FUND
FINANCIAL REPORT
MONTH ENDING FEBRUARY 28, 2023

ACCOUNTS	BEGINNING BALANCE	DISBURSEMENTS DURING MONTH	RECEIVED DURING MONTH	END OF MONTH TOTAL
CHEERLEADER CLUB	2,959.60	-	-	2,959.60
CLASS OF 2022	3,943.90	-	-	3,943.90
CLASS OF 2023	6,018.37	3,424.10	-	2,594.27
CLASS OF 2024	9,950.94	2,640.51	8,711.21	16,021.64
EDUCATION FOUNDATION	-	-	-	-
ELEMENTARY WEEKEND FUEL	6,635.86	736.02	8,000.00	13,899.84
FLEX PROGRAM	13,170.94	4,585.41	3,861.68	12,447.21
FFA	465.19	-	-	465.19
FFA LAND PLOT	-	-	-	-
IMPREST	(375.48)	4,093.05	4,804.70	336.17
NATIONAL HONOR SOCIETY	1,344.35	283.97	0.43	1,060.81
PAYROLL WITHHOLDING	14,337.13	53,211.46	52,292.83	13,418.50
REVOLVING ACCOUNT	-	193.11	193.11	-
SCHOLARSHIP - BECHEN	10,636.90	-	-	10,636.90
SCHOLARSHIP - EVANS	-	-	-	-
SCHOLARSHIP - FFA LAND	81,212.92	-	-	81,212.92
SCHOLARSHIP - FULLER	6,760.33	-	-	6,760.33
SCHOLARSHIP - GENERAL	15,979.19	-	-	15,979.19
SCHOLARSHIP - JELLIFE	6,076.33	-	-	6,076.33
SCHOLARSHIP - DAKOTALAYERS	5,672.28	-	-	5,672.28
SCHOLARSHIP - LEE	204,867.93	-	-	204,867.93
SCHOLARSHIP - MASONIC	20,027.25	-	-	20,027.25
SCHOLARSHIP - RICE	6,008.14	-	-	6,008.14
SCHOLARSHIP - RUSCH	72,095.96	-	-	72,095.96
SCHOLARSHIP - WITTERN	6,287.08	-	4,000.00	10,287.08
SCHOLARSHIP - HURSEY	-	-	-	-
SCHOLARSHIP - JONES	500.00	-	-	500.00
SCHOLARSHIPS - SUTTON/ACKERMAN	-	-	-	-
STUDENT COUNCIL - HS	830.82	884.50	763.00	709.32
TOURNAMENT	600.00	3,100.00	2,500.00	-
TOTALS	496,005.93	73,152.13	85,126.96	507,980.76

BILL LISTING - March 13, 2023

GENERAL FUND:

Access Systems		Services		4.77
Ahlers Automotive		Services		67.31
Americinn		Lodging		1,110.00
BMO Procurement Card	Amazon	Supplies	1,579.90	
	Bluepeak	Services	764.78	
	Big D	Gasoline	52.80	
	Carolina	Supplies	48.87	
	Country Girl Floral	Memorial	52.00	
	Dakota Joe	Supplies	493.00	
	Easy Time Clock	Time clock software	57.00	
	Ekern	Services	2,297.43	
	G&R	Services	817.32	
	Highland Travel	Gasoline	118.00	
	Holiday	Gasoline	24.00	
	HyVee	Memorial	42.60	
	JCL	Supplies	2,394.99	
	Jimmy Johns	Conference meal	464.37	
	JW Pepper	Supplies	771.19	
	Office Peeps	Services	1,792.49	
	Oriental Trading	Supplies	82.99	
	Ranger Rick	Subscription	26.57	
	Rivers Edge	Gasoline	28.97	
	Sams	Supplies	117.90	
	SD Secretary of State	Annual report	10.00	
	Tyler Lumber	Supplies	16.82	
	Walmart	Supplies	761.30	
	Yesway	Gasoline	37.06	
			<hr/>	12,852.35
Booster		Services		546.00
Buhls		Services		144.21
Bushkofsky, Tracie		Background check		43.25
Chamblin, Cody		Meal reimbursement		194.00
City of Flandreau		Services		14,806.83
Dakota Potters Supply		Supplies		86.00
Dakotacare		Services		121.25
Daktronics		Supplies		25.00
Flandreau Flower Shoppe		Supplies		45.00
Harlow's		Services		35,752.97
Hauff Mid America Sports		Supplies		152.00
Kelm, Justin		NFHS courses		35.00
Konechne, Jack		Meal reimbursement		194.00
Lunchtime Solutions		Services		20.91
Matheson		Supplies		162.88
Maynards		Supplies		19.76
MidAmerican Energy		Utilities		4,892.36
Moody County Enterprise		Services		530.84
Popplers		Supplies		396.74
Schutte, Wendy		Official		540.00
SDPC		Registration		200.00
Sherwin Williams		Supplies		2,222.40
Simply Yearbook		Services, supplies		2,974.00
Sodak Track		Registration		70.00
Sparkle Car Wash		Services		9.75
Trust and Agency-Imprest	Brookings School District	Honor band	72.00	
	Entringer, Aaron	BBB official x 2	270.60	
	Mack, Brayton	BBB official	150.60	
	Singhisen, Connor	BBB official	222.00	
	Vossekuil, Chad	BBB official x 2	264.95	
	Whetham, Brian	BBB official	120.00	
	Casey, Cody	GBB/BBB official	150.00	
	DeSmet HS	BEC wrestling	125.44	
	Mac, Brayton	GBB/BBB official	180.60	
	Whetham, Brian	GBB/BBB official	180.60	
	Cash	State wrestling meal money	840.00	
	Duffy, Terry	GBB/BBB official	150.00	
	Entringer, Peter	GBB/BBB official	150.00	
	Flandreau HS lounge	Supplies	45.75	
	Gerlach, Erik	BBB official	120.10	
	Hageman, Ryan	GBB/BBB official	212.22	
	Hauglid, Tom	BBB official	120.00	
	Hieb, Matt	BBB official	171.00	
	Madison HS	Region wrestling expenses	226.19	
	Honor Band Festival	Honor band	30.00	
	Taylor, Lee	BBB official	120.00	

Weber, Zach	Vandeberg, Aaron	BBB official	171.00	4,093.05
Wiese, Chris		Official		510.00
Witte, Mike		Official		270.00
		Official		<u>90.00</u>
TOTAL GENERAL FUND				83,182.63

CAPITAL OUTLAY FUND:

BMO Procurement Card	Amazon	Library books, supplies	1,831.79	
	Teacher Synergy	Software	23.36	
	Usborne	Library books	<u>534.17</u>	2,389.32
Bound to Stay Bound		Library books		224.68
Convergint		Services		1,695.01
Follett		Library books		214.47
Hauff Mid America Sports		Uniforms		2,923.85
Innovative		Supplies		<u>805.46</u>
TOTAL CAPITAL OUTLAY FUND				8,252.79

SPECIAL EDUCATION FUND:

Provider		Services		
BMO Procurement Card	Amazon	Supplies	109.80	
	Billion	Bus repairs	1,772.02	
	Eventbrite	Registration	55.20	
	Michaels	Supplies	<u>119.84</u>	2,056.86
Goodcare		Services		8,405.41
Provider		Services		40,251.25
Prairie Lakes		Services		7,317.28
Turnquist, Dacey		Application/exam reimbursement		<u>95.00</u>
TOTAL SPECIAL EDUCATION FUND				58,125.80

FOOD SERVICE FUND:

Lunchtime Solutions		Services		<u>29,424.53</u>
TOTAL FOOD SERVICE FUND				29,424.53

Total General Transportation	\$	28,184.11
Total Field Trips & Sports Activities	\$	2,892.54
PPE/Sanitization	\$	643.57
Total Intown School Bus Trips	\$	-
Total Driver Down Time	\$	764.28
Fuel Surcharge	\$	3,268.47
Total Monthly Invoice	\$	35,752.97

1 of 9 Monthly

General Transportation	Daily Miles	Annual Rate	Pmts
Total General Transportation	320	\$253,657.00	\$ 28,184.11

Field Trips & Sports Activities

Date	Description	Bus #	Miles	Rate	Total	Wait Hours	Rate	Total	Total
2/2/23	JH B/GBB	6	134	\$ 2.91	\$ 389.94	4.50	\$ 17.37	\$ 78.17	\$ 468.11
2/3/23	Volga-GBB	6	73	\$ 2.91	\$ 212.43	4.00	\$ 17.37	\$ 69.48	\$ 281.91
2/4/23	Elkton-BBB	1	38	\$ 2.91	\$ 110.58	4.00	\$ 17.37	\$ 69.48	\$ 180.06
2/6/23	White-B/GBB	3	21	\$ 2.91	\$ 61.11	4.50	\$ 17.37	\$ 78.17	\$ 139.28
2/7/23	Baltic-JH BBB	3	63	\$ 2.91	\$ 183.33	4.00	\$ 17.37	\$ 69.48	\$ 252.81
2/10/23	Mitchell-GBB	6	217	\$ 2.91	\$ 631.47	5.00	\$ 17.37	\$ 86.85	\$ 718.32
2/14/23	Baltic-G/BBB	6	63	\$ 2.91	\$ 183.33	5.00	\$ 17.37	\$ 86.85	\$ 270.18
2/17/23	Chester-GBB	6	56	\$ 2.91	\$ 162.96	4.00	\$ 17.37	\$ 69.48	\$ 232.44
2/18/23	Hayti--BBB	6	143	\$ 2.91	\$ 416.13	5.00	\$ 17.37	\$ 86.85	\$ 502.98
2/27/23	Henry-GBB	Coach	186	\$ 2.91	\$ 541.26	4.00	\$ 17.37	\$ 69.48	\$ 610.74
				\$ 2.91	\$ -		\$ 17.37	\$ -	\$ -
				\$ 2.91	\$ -		\$ 17.37	\$ -	\$ -
			994	Total's	\$ 2,892.54	44.00		\$ 764.28	\$ 3,656.82

* Intown School Bus Trip 30 Miles or Less

Date	Description	Miles	Number of Trips	Rate	Total	Wait Hours	Rate	Total
		0	0	\$ 86.96	\$ -	0.00	\$ 17.37	\$ -
		0	0	\$ 86.96	\$ -	0.00	\$ 17.37	\$ -
			0	Total's	\$ -	0.00		\$ -

Fuel Surcharge	Days	Miles	Total Miles
Routes	17	320	5,440
Sports/Field Trips Activities			994
Intown School Bus Service			-
Total Miles			6,434

Avg Price for Fuel	\$ 4.54
Contract Price	\$ 2.00
Difference	\$ 2.54
Mileage Rate	\$ 0.51

	Miles	Rate	Total
Total Fuel Surcharge	3/8/2023, 6,434	\$ 0.51	\$ 3,268.47

Providing instruction to students not physically in a school building due to a short-term or temporary situation, such as inclement weather: Frequently Asked Questions

Updated: Jan. 23, 2023

1. How do schools determine special education minutes of service for students in the short-term or temporary situation of distance learning?

If a school has a virtual learning plan in place for a student on an individual education program (IEP), then the school can implement that plan. Without such a learning plan, the school would be required to provide the documented services in the IEP.

2. What options do schools have when a temporary situation forces schools to move to virtual instruction during the state testing window?

Schools will need to reschedule their testing sessions when school resumes in person as state summative assessments can only be given to students in person and in a secure environment.

3. Do schools need to create a new calendar to reflect temporary distance learning in Infinite Campus OR make changes in the Personnel Record Form (PRF)?

No changes need to be made in either Infinite Campus or the Personnel Record Form (PRF) to reflect virtual learning associated with a temporary situation.

4. Can student instructional packets count toward instructional hours?

No. Student instructional packets can be provided to students but cannot count as fulfilling instructional hours in the school calendar.

5. What happens with the school calendar in circumstances that had previously been given permission to use student instructional packets during a temporary situation?

This guidance is not retroactive. It is recognized that there have been situations where districts were given approval to use student instructional packets during previous temporary distance learning situations.

Providing instruction to students not physically in a school building due to a short-term or temporary situation, such as inclement weather

Updated: Jan. 23, 2023

This guidance document was created to support districts that are considering ways to provide distance learning for students who will not physically be in the building – specifically due to a short-term or temporary situation, such as inclement weather - and outline steps to meet state laws, rules, and policies.

Distance learning, as defined by [SDCL 13-33-20](#), is the technology and educational process used to provide instruction when the student and primary instructor are not physically present at the same time or place.

Districts will need to ensure all students complete the **state summative assessments** in person in a secure environment and follow all summative assessment administration policies. Questions regarding assessment? Email DOEAassessment@state.sd.us.

If a **special education** student is receiving distance learning instruction, services and supports must be addressed in the district's distance learning policy. Questions about special education? Contact your district's [Special Education Region Representative](#).

Districts must also provide services and support to **English learners** receiving distance learning instruction. Questions regarding English learners? Email Shari.Lord@state.sd.us.

Short-term Distance Learning: A district may choose to provide distance learning to students for a short period of time on an as-needed basis. To provide curriculum, instruction, and assessment of student work, districts may use a variety of means, including a learning management system (LMS), a web-based platform. Distance learning must be available and required for all students to be counted as instructional hours. In these types of circumstances, student instructional packets are not considered as instructional hours. Schools can provide them to elementary students for example, but such packets will not satisfy the requirements associated with instructional hours.

Attendance: Attendance is a requirement whether a student is involved in face-to-face learning, distance learning, or some combination thereof. Attendance policy is a local decision. The department recommends that schools communicate with parents – clearly and early on – about how attendance will be determined in distance learning situations. Schools should continue to record daily attendance, with the expectation that instruction is occurring, and students are engaged (no matter their physical location). If a student is unable to continue distance learning due to illness, schools would treat the situation as they would any other illness and in accordance with local attendance policy.

Instructional Hours: Regardless of the method of instruction, districts must meet the number of instructional hours as required by [SDCL 13-26-1](#).

The required minimum hours, exclusive of intermissions, are as follows:

- Kindergarten: 437.5
- Grades 1-5: 875
- Grades 6-12: 962.5

An intermission is defined as when the students are at recess, lunch, and for grades six through 12, the passing time between classes. The required number of hours a school must meet is determined by the maximum required for a grade. For example, if a school has students in grades one through six on the same calendar, the students must be in class 962.5 hours. When calculating instructional hours, distance learning days count the same as a day of instruction as long as the guidelines are met and should be recorded as such in Infinite Campus.

Teacher Certification Requirements: The district must ensure staff are state certified and properly endorsed to teach current assignments. The teacher would be carrying out normal activities such as responding to student questions, providing feedback, assessing learning, reporting outcomes to the administrator and parents, etc.

Curriculum Alignment Requirements: If the curriculum is adapted for distance learning, then the district must ensure the curriculum meets all state standards and is aligned to the depth and intention of each standard.

Reporting Requirements: Since the teacher's course assignments are already reported in the Personnel Record Form (PRF) system, there are no additional reporting requirements in PRF.