

LEAP HIGH SCHOOL REFERRAL FORM

For current SPPS students only – all others go to Placement Center

To be completed by referring school staff

PHONE (651) 228-7706; FAX (651) 228-7711

The Saint Paul Area Learning Center at LEAP is a high school diploma program whose educational component relies on the student's class attendance and successful completion of assignments in order for him/her to receive credit. Student must meet at least one of the MN State ALC criteria listed below in order to attend (MN Statute 124D.68). LEAP enrolls students 14-20 years old in grades 9-12 only.

Student Name _____ **Date of Referral** _____

Student # _____ **Birth Date** _____ **Home Language** _____

Referring School _____ **Graduation Year** _____ (based on grade 9)

Referring Counselor _____ **Counselor Signature** _____

Reason for Referral: _____

List previous interventions attempted _____

Special Education: Students with IEPs are served in the traditional schools where comprehensive special education services are available. If a student with an IEP is referred to an alternative high school, **an IEP meeting at the referring school must take place and the IEP must be complete before enrollment at an alternative school.** The procedures for enrolling in an alternative high school must be followed. Please note LEAP High School does not have special education services.