

PRINCETON HIGH SCHOOL

**PANTHER
BAND**

HANDBOOK

Mission Statement

The mission of the Princeton Band program is to prepare our students to live and work successfully in a changing world. Through the program, a student will learn the value of creativity, discipline, organization, teamwork and evaluation. The band program strives to promote a positive environment for which a student can grow and mature physically, intellectually, aesthetically and emotionally in a secure environment, as well as, stimulating both logical and intuitive thinking. Participation in the Princeton Band will heighten the awareness of the importance and value of music in our community and world. Furthermore, the student will better comprehend the life- long effects of music on individual lives physically, mentally and emotionally.

FORWARD

As a member of the Princeton Band Program, you are a part of one of Princeton ISD's most respected organizations. *The success of the Band will depend on the LOYALTY, COOPERATION, and DEDICATION of each and every member.*

The guidelines outlined on the following pages are simple, sound, and easy to understand. They reflect years of experience and hours of careful thought and planning. In following them, you are meeting an obligation that you owe to your band, school, community, and most importantly - **TO YOURSELF!**

THE BAND MEMBER'S RESPONSIBILITY

1. Be regular in attendance and account for all absences.
2. Become responsible for and expect to assume the consequences of his/her actions.
3. Be personally clean, neat, and dressed appropriately.
4. Have the proper respect for those in authority.
5. Be personally responsible for all information regarding the band, rehearsals, events, and schedules and be responsible for relaying such information to parents and/or guardians.
6. Follow all classroom rules, school regulations, and all travel instructions given for trips.
7. Be honest and fair with others concerning equipment, music, and school life in general.
8. Cooperate with fellow band members and share with them the responsibilities and privileges that are part of the Band Program.
9. Make a real effort to learn and improve daily, to read and play music with insight and expression.

GRADES AND ASSIGNMENTS

In determining the band student's grades for each nine weeks, two areas comprise the average:

1. Performance Grades - includes: class assignments, section rehearsal assignments, nine-week objectives, chair tests, and playoffs of performance music.

2. Participation Grades - includes: correct marking of music, care and maintenance of instruments, punctuality to rehearsal and performances, and participation in required rehearsals and curricular performances.

ELIGIBILITY

All students are eligible to participate in curricular activities. Students must meet eligibility guidelines to participate in extracurricular activities. Most of the activities associated with the Marching Band are considered extra-curricular (including football games and contests). In order to be eligible for extra-curricular activities by TEA, UIL, and PISD requirements, students must meet the guidelines set forth by the State Senate.

Students who fail a course will be ineligible for 3 weeks (beginning 7 calendar days after the last day of the grading period). Students who receive an “*Incomplete*” are considered ineligible until the “*Incomplete*” is changed to a passing grade. Students who fail a course will become eligible only if they are passing all courses at the end of the 3rd week or 6th week of the next nine weeks period.

IT IS STRONGLY RECOMMENDED THAT PARENTS AND STUDENTS STAY IN CLOSE COMMUNICATION WITH TEACHERS EACH NINE WEEKS AND IF POSSIBLE EVERY THREE WEEKS.

ATTENDANCE

The band is dependent on all its members. Unlike other classes where individuals may succeed or fail by themselves, band students' success is dependent on the full participation of all those who have accepted a part. The following attendance policies are to be strictly adhered to.

1. Section rehearsals must be made up if missed. There is no such thing as an excused absence from a section rehearsal. Make-ups must be completed before the end of the grading period.
2. Excused absence from a rehearsal or performance will only be accepted for extreme illness, family emergency, or tutorials. These absences will be considered unexcused until a written note from a Doctor or parent is given to the Director. It is appreciated if every effort is made for a student not to miss rehearsals due to doctor appointments.
3. Marching Rehearsals – if a student is present at school during the day, the student is expected to be at the after-school rehearsal. **WORK SCHEDULES** and other non-school activities must not interfere with the rehearsal and performance schedule of the band. Students enrolled in other school activities such as athletics, choir, theater, etc. need to plan ahead to avoid conflicts that cannot be resolved. The Band Directors will work with other teachers and sponsors to give each student the opportunity to participate in other organizational activities.

BAND MEMBER RULES

1. Be prepared for rehearsals and on time (instrument, music, pencils, etc).
2. Be prepared for performances and on time (all necessary items).
3. Give 100% effort during all rehearsals and performances. Do not disrupt or disturb rehearsals with inappropriate activities.
4. Eating, drinking, and chewing gum is not allowed in the band hall at any time.
5. Play *your* instrument only and no one else's (without director approval).

6. Instrument, case, music, books, etc. should be kept in their proper place before, during, and after rehearsals.
7. Play your instrument in the right way, time, and place.
8. Always conduct yourself with honor and integrity. *Horseplay and pranks are activities that are not allowed.*
9. Absences should be reported in advance, in writing if possible, to be excused. Notification of an absence after an event is excusable only under extreme circumstances, such as an emergency. Excessive absences are unacceptable, and could result in a failing grade, being placed on alternate status, and ultimately dismissal from the program (Director of Bands discretion).
10. All high school band students are provided a band uniform for performances. Each student is responsible for the upkeep of the uniform. Any damage to the uniform is the responsibility of the student. Students will need to provide the appropriate socks, gloves, marching shoes, an instrument lyre, band shorts and a band t-shirt for all marching performances. Male students must provide the appropriate tuxedo shirt, socks, and shoes for all concert performances. Female students must provide the appropriate pantyhose and shoes for their concert performances. Some of these items will be purchased from the band program in August of each year.
11. Always maintain a positive attitude toward achieving your goals as a band member, during the tough times *and* the good times. ***NO ONE IS EXPECTED TO BE PERFECT...BUT EVERYONE IS EXPECTED TO GIVE THEIR ALL!***

BEHAVIOR AND DISCIPLINE

Exemplary behavior is expected of all band members at all times. You are a representative of your band, your band is a representative of your school, and your school is a representative of your community.

The following infractions are some of the more obvious that qualify for disciplinary action and/or removal from the program.

1. Any disrespectful behavior such as foul and or abusive language to anyone.
2. Excessive tardiness or absences at rehearsals or performances.
3. Any misuse or abuse of school property and or school facilities.
4. Alcohol, tobacco, or drug use at any time (school activity or otherwise).
5. Any action which dishonors or disgraces the Princeton Band or the school in any way.
6. Other infractions of the rules as stated in the Princeton ISD Student Code of Conduct or as stated in this document.
7. Repeated disregard of Band Member Rules.

The Director of Bands reserves the right to make decisions regarding disciplinary action/removal from the band program.

SUPPLIES

Students are responsible for bringing all required materials and supplies to every rehearsal. In addition to having your instrument, Korg Tuner, and microphone in good working order, you will need the following supplies:

BRASS: pencil, cleaning cloth, valve (rotor) oil, and slide grease, cleaning snake and mouthpiece brush

WOODWIND: pencil, cleaning cloth/swabs, 5 or more good playable reeds (Brand: Vandoren; strength: 3 1/2-4); Oboes and Bassoons need 3 reeds), bore oil (for wood only), additional/not required: small screwdriver

PERCUSSIONIST: pencil, binder with clear sheets.

SCHOOL OWNED INSTRUMENTS

A limited number of the more expensive instruments are owned by the PISD for the purpose of balancing the instrumentation district wide and maintaining performing bands at every level. There is a \$50 fee for the use of school instruments, and the student is responsible for expenses related to normal maintenance, minor repairs, or accidental damage short of total replacement. If, in the opinion of a PISD Director, a school owned instrument is not being properly maintained or cared for at any time of the school year, it is the Director's prerogative to remove the instrument from the student's care.

MARCHING BAND

All band members in grades 9-12 are members of the Marching Band. The Marching Band performs at all varsity football games and several other marching events during the fall, including UIL Marching Contest. You will be given a calendar of events in August. Attendance is required at all events. Should the football team advance in the playoffs, the band will continue to perform at those games also and will use an abbreviated weekly rehearsal schedule.

To perform in any extra-curricular event, a student must first maintain grades for eligibility. For more information and guidelines on eligibility, see ELIGIBILITY. Effort will be made to allow every eligible band and color guard member to perform sometime during the Marching season.

HOWEVER, contest performances will be limited to those students who demonstrate the most advanced skills for performance. Students who are alternates at any given performance are an integral part of the performance and will assist the directors with field equipment and organizational needs. *Being an alternate does not excuse a student from any band practice or performance.*

MARCHING PERCUSSION

Percussion will be assigned instrumentation at the end of the previous school year. The directors will take into consideration skill levels on each instrument and the level of marching skills when assigning instrumentation. Although all eligible percussionists will play during the performances, not all percussion instruments can be marched. Those students assigned to instruments that do not march (Front Ensemble) are as important as any other performer on the field and are necessary for a well-balanced performance. To acquire a musically balanced band, certain instruments (marching and front ensemble) will be limited in their numbers.

COLOR GUARD

The Color Guard is a performing marching group selected by audition in the spring. Color Guard members must meet the same requirements as all other band students. Placement for performing

positions in the show will be done in the same manner as all other band students, as stated above in the Marching Band category.

MARCHING REHEARSALS GENERAL

1. Be early for rehearsals and performances.
2. Afternoon rehearsals are hot - you may want to bring shorts to change into if you have time. (Don't be late to rehearsal because you had to change clothes!!)
3. Wear comfortable shoes that support and cushion your feet. (No boots, sandals, flip flops, etc.)
4. Drink liquids to prevent dehydration.
5. Eat three meals a day. Now is not the time to diet.
6. Never lock your knees when standing at attention. (Locking your knees may cause you to pass out).
7. Put trash in its place.

RULES AND EXPECTATIONS ON THE MARCHING FIELD

1. Talking on the practice field is not allowed.
2. Gum and candy is not allowed on the field.
3. Students should be on time to marching rehearsals.
4. Show respect for directors and student leaders and follow all instructions given by directors and student leaders.
5. When any director or student leader steps in front of the band, get quiet and pay attention.
6. Students must have all necessary materials on the field (instrument, music, coordinate sheets/USB App, water bottle or camelback).

CONSEQUENCES FOR FAILURE TO COMPLY WITH MARCHING BAND RULES AND BEHAVIOR EXPECTATIONS:

Students will be held over after rehearsal for 10 extra minutes of marching fundamentals.

***If a student has an unexcused absence from an after-school rehearsal, the student may not be allowed to participate/attend the football game with the band THAT week. Remember – if you are in school you are expected to be at marching rehearsal that day.

WATER BREAKS

Water and rest breaks will be given to the band as a whole or as sections while other sections continue to work. Do not abuse this opportunity by wasting water, yelling, chasing or doing anything that would interfere with the rehearsal that is still in progress. **All wind, brass and percussion students are required to have a camelback; Color-guard are required to have a water jug.** Camelbacks are used to help keep body temperature down, and the students can sip water through rehearsal instead of chugging on a break. Which helps promote a safer rehearsal environment when the temperatures are a concern.

FRIDAY REHEARSALS

We do not schedule Friday rehearsals as a part of the regular rehearsal week. However, we may add a Friday rehearsal on weeks we do not have a game or have home games if the directors feel it is necessary for our best performance.

MEMORIZATION OF MUSIC

All music from the contest show will be memorized. Playoff deadlines will be assigned to test your music memorization. (Don't wait until the last minute to try to memorize your music.) A major part of the grade for the first nine weeks is meeting the deadlines for the music memorization.

U.I.L. AREA/STATE MARCHING CONTEST

Every year Bands are eligible to compete in the U.I.L. State Marching Contest. To qualify, a band must first make a Superior Rating (I) at the Region Marching Contest. The next level is the Area Marching Contest. From there, one band for every five over fifteen are chosen to represent the Area at the State Marching Contest in San Antonio.

FOOTBALL GAMES PRE-GAME WARM-UP / CONTEST

1. The time for Pre-game Warm-up will be announced during the week. You are to be in your seat in full uniform.
2. Roll will be taken.
3. There will be a brief warm-up/instruction period and then the band will line up for uniform inspection.

INSPECTION

Inspection will take place before each football game and contest. Items inspected will be: black socks (must cover ankles), black band shoes (clean and polished), correct trouser and sleeve length, no missing buttons, clean and polished instrument (especially brass), music, flip folder and lyre, clean hat and gloves

DURING THE GAME

1. Support the football team, but don't make a fool of yourself.
2. Stay in your assigned seat. No movement among rows.
3. No food or drink in the band section during the game. Water will be provided. (Do not throw water over the side of the bleachers.)
4. No non-band members are allowed in the band section at any time.

HALF-TIME

1. When plumes are being passed out, it is time to focus on the halftime performance.
2. Never throw plumes or try to pass them more than 2 at a time.
3. After the performance is over, wait to be dismissed by the Directors or Drum Majors.

THIRD QUARTER

1. Third quarter free time is a privilege - Don't be late coming back or you can lose third quarter privileges.
2. Remember you are still representing the Princeton Band during the third quarter and appropriate behavior is expected.
3. Your uniform remains on and buttoned at all times (unless instructed otherwise by a Director).
4. After half time, the Band Boosters may provide drinks at the home games. (Don't forget to thank them.)
5. Don't forget - No food or drinks are to be taken back to the band section.

OUT-OF-TOWN GAMES / CONTEST

1. The above guidelines as well as PISD rules apply during the entire trip.
2. Departure time will be announced during the week.
3. Before boarding the bus, be sure you have every part of your uniform.
4. You may ride home from an out of town game with your parents only. Mr. Smith/Mr. Kennan/Mr. Diaz/Mr. Gray/Mr. Cordell/Mr. McGehee or their designee must see you with your parents before you may leave and your parents must sign you out.
5. A Return time will be announced during the week. Your transportation is to be at the band hall at that time.

CONCERT SEASON

All members of the Band Program are assigned by audition to a performance band, which meets as a curricular class. Various performing ensembles allow directors to teach more developmentally appropriate skills in relation to the student's years of experience and skill level. Auditions are held as needed, usually following marching season, the Christmas Concert and summer vacation.

WIND ENSEMBLE

The Wind Ensemble is recognized as one of the outstanding concert ensembles in our Region and State. Sectional rehearsals once per week are required during contest preparation (see Attendance). Additional rehearsals may be scheduled in the evening as needed. Performances will include UIL Concert and Sight-reading Contest, one or more invitational festivals, and Christmas and spring concerts.

SYMPHONIC BAND

The Symphonic Band is recognized as one of the outstanding concert ensembles in our Region and state. This ensemble prepares and performs music above the required grade level. Sectional rehearsals once per week are required during contest preparation (see Attendance). Additional rehearsals may be scheduled in the evening as needed. Performances will include UIL Concert and Sight-reading Contest, one or more invitational festivals, and the Christmas and spring concerts.

CONCERT BAND

The Concert Band is very important to the success of the PHS Band Program. This ensemble prepares and performs music above the required grade level. Sectional rehearsals once per week are required during contest preparation (see Attendance). Additional rehearsals may be scheduled in the evening as needed. Performances will include UIL Concert and Sight-reading Contest, and the Christmas and spring concerts.

SECTIONALS

Sectionals will be held during the months of February, March and April. They are for the purpose of helping each section and each individual of the band to achieve the level of proficiency needed to perform the music chosen. Each section will meet after school one day a week for 90 minutes. Sectional attendance is required; therefore, the sectional schedule will be set up in the month of January or first part of February. Every effort will be made to work around other school related activities. Items such as a job, driver education or other non-school related activities will not be excused. If a student is in school the day of his/her sectional, they will be expected to attend. If they

are absent from school on the day of the sectional, the sectional will have to be made up within one week. If the sectional is missed with an unexcused absence, stronger consequences will result.

RULES AND EXPECTATIONS IN CLASS REHEARSALS

1. Talking is not allowed while the director is on the podium.
2. No gum during rehearsal.
3. Students must use good posture while playing their instrument. This includes sitting up straight in a chair, holding your instrument properly, and good hand position.
4. Students must have all materials everyday – music, instrument, tuner, reeds, oil, and pencils.
5. Students must be attentive when instruction is given – be ready to play!
6. If a horn is in the shop, we must have a written note from the parent or guardian.

Consequences for failure to comply with rehearsal rules and expectations:

Students will be assigned a 30 minute after school band detention. This detention is served in the band hall or practice room. If the student does not attend this detention, a referral on the student will be sent to the main office. Tardy policy is the same as school policy - see student handbook.

ENRICHMENT INDIVIDUAL COMPETITIONS

One goal of our program is to assist each student in the development of his/her maximum musical potential. To achieve this goal, we strongly recommend participation in the individual competitions and festivals offered throughout the year.

ALL REGION BAND - Tryouts involve the finest students from schools in our region and is the first step in advancement toward All-State Band. The music is announced in July and the tryouts are in December. All academically eligible students are encouraged to participate in the tryout process. (All members of the Wind Ensemble are required to try-out for the All-Region Band)

FRESHMAN ALL-REGION - Participation is required by all 9th grade students. (The director has the right to make alternative plans for individual 9th graders where necessary.)

SOLO AND ENSEMBLE CONTEST - This event takes place in February resulting in non-competitive ratings and medals. Gold medal winners (Superior rating) at Region may advance to the "State Solo and Ensemble" Contest. Students in Wind Ensemble participation is required, those students wishing to be considered for student leadership positions or who wish to receive a lettering award, need to participate in these individual competitions.

PRIVATE LESSONS - The single most important factor in the development of a successful band program is the development of the individual player. The amount of individual attention your directors can give is greatly limited by the number of students they teach. Private Lessons may be taken during band class or after school as scheduling and the availability of private instructors allows. The Private Lesson Program is supported by individual parent donations and concession stand revenue, and other booster fundraisers. Private Lessons are offered as enrichment, not as remedial instruction. Private Lessons are encouraged for the complete development of each student's potential as a performing musician. A student's place in Band and their grades are not dependent upon participation in the Private Lesson Program.

JAZZ BAND

A jazz studies class is offered to any high school band student wishing to explore this area of musicianship. These students are expected to maximize their musical potential through performance and refining their playing skills. This group performs several concerts each year, not all of them are during the school day. Grades are based on participation only. Students are accepted into this class by audition, or Director of Band's discretion.

STUDENT CONTEST ENTRY FEES

Entry fees for band contests will be paid by the band program. If a student is entered in a contest and later decides not to perform, that student will be responsible for repaying that fee back to the band program.

BAND TRAVEL

Full instructions will be given before leaving for the destination. All band members will travel to the performance destination with the band on school approved transportation. Students may be allowed to ride home from a performance with their parents if a parent signs the student out at the performance. *Students will not be allowed to leave with anyone but their own parent unless arrangements are made prior to the trip, with approval from the principal and the band director.* Only music players with headphones will be allowed on the buses.

Band Trips: Traditionally, the high school band attends a major festival / performance every two years. The cost of the trip is the responsibility of the students. Fundraisers are provided to help defer the cost of these trips. The students are encouraged to begin saving funds as soon as their 8th grade year. *Examples of past band trips are: Winter Park, Colorado...Orlando, Florida...Chicago, Illinois...and Washington D. C.* Band parent chaperones are considered and chosen based on their participation in the Band Booster Organization and the ability to pay for their trip.

SCHOLARSHIPS

All graduating band seniors are eligible for college scholarship money. Students do not have to pursue a music degree to qualify. Nearly all of our students who seek a scholarship are offered great discounts on tuition, out-of-state fee waivers, along with the once in a lifetime opportunity to experience the excitement and camaraderie of being in a college band. Students need to take the initiative to start the process of auditioning and applying for the scholarship by contacting the music department at the desired college. The Band Directors at Princeton High School will assist each student as needed.

Princeton Band Scholarship: At the annual high school band banquet, held each spring, the Princeton Band Scholarships are awarded to graduating band seniors who will be attending college. These scholarships will be used to further the student's education no matter what field of study said student is pursuing.

HIGH SCHOOL BAND BANQUET

The Princeton High School Band Banquet is an occasion to celebrate the year's accomplishments. We welcome all current band students, their families, and friends to join us in these festivities. The banquet usually consists of a meal, an awards presentation/band video presentation, and a dance.

Tickets are available from the high school Band office and the cost of the banquet is kept to a minimum by generous support from the Princeton Band Booster Organization and Princeton ISD. *Students who have been removed from the band program or have voluntarily removed themselves from the high school band are not allowed to attend.*

BAND LETTER JACKET POLICY

Princeton High School can award one letter jacket to students who meet the lettering criteria for a high school organization. Once a student is awarded a letter jacket by an organization, no other organization may duplicate that award.

To receive a letter jacket from the Princeton High School Band, a student must meet one of the following criteria:

1. Audition for the TMEA All Region Band and make it past phase 1 or makes the the All Region Band
- or
2. Receive a 1st Division on a Class 1 solo at the UIL Region Solo & Ensemble Contest
- or
3. Participate in band for 4 full years

Students who are awarded a letter jacket will receive the jacket, a letter, and a band emblem for the letter. Any other patches or decorations for the jacket must be purchased by the student. Ordering of letter jackets will be at the discretion of the Director of Bands.

STUDENT LEADERSHIP

Requirements for Officers, Squad Leaders, Section Leaders and Drum Majors: All those selected for leadership positions will be expected to fulfill the following criteria as part

President

- Acts as the main communication liaison between students, leadership team and band directors.
- Operates as general manager of the Princeton High School Band.
- Coordinates and leads band officer and team meetings.
- Addresses the Princeton Band and speaks for the Princeton Band
- Supervises Band Leadership Team and Ensures Band Leadership Team are completing tasks timely.
- Reminds directors to post bus lists for marching season and spring trips. Distributes to Band Directors / bus captains.
- Collects and records all forms from band members. Gathers missing forms
- Recruits feeder middle school band students with band directors.
- Oversees the condition of, and enforces the daily cleanliness of the band hall and hallway outside the band hall.
- Ensures the maintenance, upkeep, and proper cleaning of all Princeton Band areas when we travel.
- Helps elect bandsmen of the week.
- Responsible for Quote of the Day

Vice President

- Notifies leadership team if tasks have not been completed per band team meeting
- Assists Assistant Band Directors by organizing and issuing inventory instruments, lockers and accessories.
- Advertises events for the Princeton High School Band by means of posters, announcements, or email.
- Recruits feeder middle school band students with band directors.
- Assists Band President with duties.
- Supervises the condition of, and enforces the daily cleanliness of instrument storage rooms and Band Hall. Tidy up both rooms weekly.
- Serve as Water Crew Chairman for the band. Ensures water jugs are clean and ready at 3:00-3:30 before every marching rehearsal, and ready for football games and band trips.
- Checks that the band websites are kept up to date.

Secretary

- Files all forms in appropriate notebooks
- Assist with a tutoring list for the Band Program.
- Takes attendance for every marching rehearsal.
- Keep an accurate record of all band officer meetings.
- Keeps an accurate log of season attendance.
- Meets with directors after every rehearsal to record excused or unexcused absences.
- Notifies directors if a student misses consecutive marching rehearsals.
- Informs students and drum majors at the end of rehearsal any students that must stay late because of tardiness or unexcused absences.
- Acts as recording secretary during all band officer meetings

Logistics Crew

- Controls the atmosphere within the Princeton Band Hall by imparting order to and respect for the room.
- Supervises the condition of, and enforces the daily cleanliness of the Princeton Band Hall.
- Tidy up the entire room before school begins each day.
- Develops and assigns set-up and cleaning schedule to reset and clean band room daily.
- Positions chairs, stands, and risers in the band room for daily band rehearsals.
- Orchestrates stage set up Band concerts, festivals and performances.
- Repairs all music stands monthly.
- Creates seating charts for all Princeton Band Ensembles, including full Marching Band, Concert Bands
- Stores seating charts in attendance binder.
- Generates storage diagrams for chair and stand racks and other equipment and instruments. Stores in attendance binder and posts (2) in band room.
- Obtains tables from storage as needed for band or booster activities. Returns tables to after use.
- Assembles judges tables & setups for contest, festivals and tryouts
- Maintain locker system. Assist with student locker maintenance
- Assists Loading Crew, Water Crew, Social Committee and Vice President in any of their duties

Social Committee

- Drives the Esprit de Corps of the Princeton High School Band through perseverance, craze, and energy.
- Inspires passion and mania through example.
- Promotes vitality and exhilaration to the band through pep talks.
- Helps the President organize social events for the Princeton Band.
- Revises band social calendar regularly.
- Manages bulletin boards in the hallway outside the band room weekly. Displays new information / materials on bulletin boards
- Designs spirit posters to be displayed in the hallway and band room.
- Supervises the condition of, and enforces the daily cleanliness of instrument storage rooms and Band Hall. Tidy up both rooms weekly.
- Write a quote of the week on the board, as approved by directors.
- Helps maintain marching fields daily - cleaned up, coned off.
- Create and maintain a historical record of the school year as it pertains to the band, through pictures and videos.
- Will present a video to the band at the band banquet and spring concert.
- Help with writing articles for the school announcements, about all successes of the Princeton Band and its members.
- Arranges social events, and plans at least one social event for the band every moth. Encourages and ensures that section leaders are planning events for their sections.
- Plans all summer rehearsal games and activities.
- Helps with 8th grade social in Spring.
- Helps secure resources for social events.

Librarian

- Serve all music needs for Princeton High School Band Members and Directors.
- Organize and file music in the Princeton Band Library.
- Copy and distribute all music to Princeton Band members.
- Copy marching band drill charts and distribute to band squad leaders, drum majors and staff.
- Copy and laminate marching band coordinate sheets. Distribute to band squad leaders who issue to individual band members.
- Copy All-Region Band and Jazz Ensemble audition materials.
- Reproduce and bind copies of musical scores for use as director study scores or judge's scores.
- Supervise the condition of, and enforce the daily cleanliness of the band library. Tidy up the band hall / library weekly.
- Always have extra copies of music and (3) copies of drill cards readily available.

Uniform Managers

- Serve all uniform needs for Princeton High School Band Members.
- Sort all uniform pieces numerically in the uniform storage room.
- Establish assistance to band members with uniform needs.
- Label hat boxes with student name labels.
- Monitor and clean the uniform room biweekly.
- Supervise the condition of, and enforce the weekly cleanliness of the uniform storage room. Ensure proper care and storage of all uniforms. Tidy up the room and move carts after every marching band performance.

- By the end of January, have hats, gauntlets, and marching uniforms sorted and hung.
- Assist with issuing of marching/concert uniforms. Record uniform assignments. Organize marching/concert uniform check-in. Record returned items. Provide a list of band members and uniform parts not returned to the band directors.
- Arrange and oversee cleaning of marching and concert uniforms. Sort and hang after cleaning.

Loading Crew

- Guarantees the security of all individual's personal and school owned musical instruments while being packed, transported, and/or unpacked for Princeton High School Band affairs.
- Supervises the loading and unloading of the Princeton Band equipment trailer or truck.
- Loads miscellaneous equipment such as podiums, plume boxes, water coolers, etc. onto band equipment trailers or truck.
- Checks that all freight/instruments are secure before closing the truck for departure.
- Packs and secures all luggage, instruments, and equipment on buses for band trips.
- Sustains the long lasting traditions of the Princeton High School Band Loading Crew.
- Oversee and maintain marching field cleanliness daily, and maintain its' painting/markings.

Water Crew

- Ensures the cleanliness of water jugs everyday
- Has water ready by 30 mins before every day that we have rehearsal
- Has water jugs prepared and loaded for all out of town trips and home football games
- Helps load and distribute food and drinks for all out of trips where we take food or drinks

Squad Leaders

- Understands and demonstrates great rehearsal procedures
- Knows and understands great marching technique
- Is able to teach and demonstrate all visual aspects of marching show
- Helps drum majors in any of their duties when asked
- Promotes esprit de corp in their section and band
- Assist section leaders in helping fellow students learn and memorize music
- Monitors and police any area for trash and appropriate behavior by the band

Section Leaders

- Understands and demonstrates great rehearsal procedures
- Knows and understands great music technique on their instrument
- Is able to teach and demonstrate all musical aspects of marching show
- Helps drum majors in any of their duties when asked
- Promotes esprit de corp in their section and band
- Assist squad leaders in helping fellow students learn and memorize marching
- Monitors and police any area for trash and appropriate behavior by the band

Drum Majors

- Epitomize the standards and traditions of the Princeton High School Band.
- Conduct the Princeton High School Panther Marching Band.
- Act as marching technicians during drill learning rehearsals.
- Lead marching band rehearsals by giving verbal repetition of instructions given by the band director and dictating action through vocal and visual commands based on rehearsal protocol.
- Grasp the entire visual marching sequence and musical events by memory before rehearsals

take place.

- Moves mic, metronome, cords, digital player to marching field before all marching rehearsals. Sets-up and tests speaker and microphone before each rehearsal. Gives mic to the Director after testing.
- Informs band members for tardiness, unexcused absences, and/or missing flip folders by letting them know to stay after rehearsal for ten minutes. Band Secretary will inform drum majors/ band directors of students with tardiness or unexcused absences.
- Establishes a Warm-up block that coincides with the position of band members in the stands.
- Operate the metronome during marching band rehearsals.
- Position and assemble podiums before the start of each marching band rehearsal.
- Place speaker(s) on the back sideline before the start of each marching band rehearsal. Returns speakers after rehearsal.
- Charges speakers daily.
- Recruit feeder middle school band students with band directors.
- Oversee and maintain marching field cleanliness daily.

PRINCETON BAND BOOSTER ORGANIZATION

All band parents are encouraged to become a member of the Princeton Band Booster Organization. This organization is the support group for the band program. The Booster's responsibilities are to service the band program through fundraising and other support as requested by the Director of Bands. Everything this organization does is for the students. The Band Booster Organization does not participate in policy making or implementation within the Princeton Band Program. The Director of Bands serves in an advisory role to better guide the Band Booster Organization on the needs of the program.

Parents who have students participating in the high school band are expected to be ACTIVE Band Boosters. Band Booster meetings are held every second Monday or Tuesday of the month at 7pm in the high school band hall. Check the Band website (<https://www.princetonisd.net/Page/7943>) for the exact dates.

PRINCETON HIGH SCHOOL BAND

My child and I have read the Princeton ISD Band Handbook and fully understand the content contained and the spirit of intent by which it is written. We also understand that if at any time, and for any reason, my child can not follow the policies and guidelines set forth by the Director of Bands, classroom teachers, or school administration, he / she will be subject to consequences as stated in this handbook, as well as the Princeton High School Code of Conduct and the Princeton Independent School District Extracurricular Activities Handbook.

Furthermore, I acknowledge the accomplishments of the Princeton Band Program and realize the duties and responsibility my child assumes as a member of this outstanding school organization.

We acknowledge our intent to contribute positively, as parent and student, to the Princeton Band Program.

Parent / Guardian signature _____ Date _____

Student signature _____ Date _____