




— MERCED COUNTY —
Office of Education

Steve M. Tietjen, Ed.D. | County Superintendent of Schools

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TO: All MCOE Staff
 FROM: Steve M. Tietjen, Ed.D. 
 Merced County Superintendent of Schools
 RE: **2021-2022 HOLIDAY SCHEDULE**

Following is the holiday schedule for 2021-2022*:

Monday	July 5, 2021	Independence Day (<i>observed</i>)
Monday	September 6	Labor Day
Thursday	November 11	Veteran's Day
Thursday	November 25	Thanksgiving Day
Friday	November 26	In lieu of Columbus Day
Friday	December 24	In lieu of Admission Day
Monday	December 27	Christmas Day (<i>observed</i>)
Friday	December 31	New Year's Day (<i>observed</i>)
Monday	January 17, 2022	Martin Luther King Day (<i>observed</i>)
Monday	February 14	Lincoln's Birthday (<i>observed</i>)
Monday	February 21	President's Day (Washington)
Monday	May 30	Memorial Day

*CSEA #541 members should refer to 5.23 of the MCOE-CSEA Collective Bargaining Agreement for details regarding substitution of holiday.

Day of Choice - One day to be used on or before June 30, 2022, with advanced administrative approval. Eligible employees:

- Permanent CSEA #541 bargaining unit members
- Full-time permanent non-represented classified employees
- All classified management employees

Regarding holidays for substitutes and short-term classified employees:

1. **Short Term Employees** working more than 20 consecutive days, who work the day before and after a holiday, shall be granted holiday pay.
2. **Substitute Employees** are excluded from holiday pay benefits.

MCOE classified employees assigned to work sites which are closed for winter and spring break will take vacation, Day of Choice or payroll deduction during these periods for days other than those listed above. Exceptions to this rule are subject to the approval of the Primary Department Administrator.

Distribution: Cabinet, New Hire Orientation Packets, CSEA President, MCOTA President