



Intradistrict Transfer

If the parent/guardian of a NEW STUDENT would like to attend an elementary, middle or high school in which student is NOT zoned an Intradistrict request must be submitted. Students currently on an approved Intradistrict transfer will be required to submit their transfer request on an annual basis. Incoming 6th and 9th grade students on a previously approved transfer are not automatically assigned to the feeder campus. Students must attend their respective home campus or parent/guardian must submit a new transfer request.

Policy {FDA Local}

A student shall be assigned to a school in the attendance area in which he or she resides.

Class Changes

The campus principal shall be authorized to investigate and approve the transfer of a student from one classroom to another on that campus.

Change of Residency

Upon approval from the Superintendent or designee, a student who moves during the school year from one school attendance zone to another attendance zone within the District may complete the current semester at the school where the student is currently enrolled before transferring to the new school.

Transfers Between Schools

The Superintendent or designee shall be authorized to investigate and approve transfers between schools. Once approved, the intradistrict transfer shall remain in effect until:

1. The student has completed the last grade level at the school he or she transferred to;
2. Another intradistrict transfer request is made and approved; or
3. The intradistrict transfer is revoked.

Elementary

An elementary student who wishes to attend a school outside of his or her attendance area must submit a transfer request to the Superintendent or designee during the month of May. A transfer request submitted after the designated time shall be considered on its merits and as deemed necessary on a case-by-case basis.

Middle School and High School

Only in cases of extreme hardship shall a student in middle school or high school be allowed to transfer to a school outside of his or her attendance area. Approval shall be granted only under the following circumstances:

1. Denial of transfer would adversely affect the student's physical safety.
2. The student's parent presents a building contract or purchase contract verifying a future residence to be completed within the school year in the requested school zone.

Children of Employees

A child of a District employee may apply for a transfer to a campus in the attendance area in which the employee works.

Transportation

A student granted an intradistrict transfer shall be responsible for his or her own transportation.

UIL Eligibility

A student granted an intradistrict transfer shall be subject to UIL eligibility rules for participation in UIL activities. It shall be the responsibility of the student to determine the effect of his or her transfer on UIL eligibility status.

Revocation of Transfer

The District reserves the right to revoke the transfer of an intradistrict transfer student for violating compulsory attendance laws [see FEA(LEGAL)] and regulations included in the Student Code of Conduct and other District publications.

A student who obtained an approved transfer by providing false information shall have his or her transfer revoked.

Note: For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault, see FDE.



Interdistrict Transfer Out-of-District/Open Enrollment Request Application

A nonresident student wishing to transfer into the District shall file an Open Enrollment application at the time of registration and on a yearly basis. All applications must include the student(s) current report card. The transfer applications will be submitted to its assigned quadrant school and will be reviewed and processed by the receiving principal. A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer request not being approved the following year.

Policy {FDA Local}