

Minutes of Workshop Meeting

The Board of Trustees Little Elm ISD

A Workshop Meeting of the Board of Trustees of Little Elm ISD was held Monday, September 8, 2014, beginning at 6:30 PM in the Little Elm High School - Lecture Hall.

PRESENT: Board Vice President LeAnna Harding, Board Secretary Alejandro Flores, Trustee Cooper Begis, Trustee Stephanie Gregg, Trustee Melissa Myers and Acting Superintendent Matthew Gutierrez.

ABSENT: Board President DeLeon English and Trustee Christopher Williams.

1. Call to Order Open Session in the Lecture Hall at the Little Elm High School on 1900 Walker Lane, Little Elm, TX 75068. Board Vice President LeAnna Harding called the meeting to order at 6:30 pm.
2. Roll Call
Ms. Sonia F. Badillo took roll call of those present.
3. Pledge of Allegiance
The Board led those in attendance to the Pledges of the United States Flag and the Texas Flag.
4. Approval of Minutes
 - A. Discuss and approve Special Meeting Minutes - 8/14/2014
Trustee Cooper Begis made the first motion to approve the Special Meeting Minutes – 8/14/2014 as submitted. Board Secretary Alejandro Flores seconded the motion. The motion passed (5-0).
 - B. Discuss and approve Regular Meeting Minutes - 8/18/2014
Trustee Melissa Myers made the first motion to approve the Regular Meeting minutes – 8/18/2014 as submitted. Board Secretary Alejandro Flores seconded the motion. The motion passed (5-0).
5. Superintendent's Report
 - A. Committees Update
Acting Superintendent briefed the Board on the Committee Update
Trustee Cooper Begis is looking for direction from the Board about what the responsibilities of these committees are.
Trustee Stephanie Gregg asked if they had to be monthly meeting. Goals need to be part of the discussion.
 - B. Curriculum and Instruction Update
 1. Key Communicators

Ms. Ashley Glover briefed the Board in regards to Key Communicators between LEISD board of Trustees and Community Partnerships. Ms. Glover also informed the board that some organizations require elections to become a member. Some of the organizations are:

- Town Information
- Non-Profit Community Organizations
- Home Owner Associations
- Community Ministerial Alliance

2. Transcripts

Ms. Cyndy Mika approached the Board about Transcripts. A team was formed to work on transcripts and to do a full time audit of the course catalog. This team will be looking back 7 years.

3. Reading Specialists

Ms. Cyndy Mika informed the Board how Elementary Schools used to have 2 reading specialists and 1 math specialist. This changed 5 years ago when the state cut school budget and the District cut one of those positions at each elementary school.

Trustee Stephanie Gregg made a question about the Math Test and what are we doing as a district to help our math numbers.

4. SPED Update

Ms. Cortney Clover presented and update to the Board about SPED. Some of the information Ms. Clover presented is:

- Commissioner's Rules Sped
- TEA – Special Education – A to Z Index
- Legal Framework for Special Education in Texas
- Students eligible for services
- Instructional Settings at close of 2013-2014
- Access to the General Education Curriculum
- Specialized Supports Definitions
- LESD Special Education Happenings

5. Graduation Update

Mr. Clint Miller briefed the Board with an update about Graduation.

On May 22 Mr. Shon Joseph was notified that LEHS reservation at Prestonwood Church had to be changed due to a seniority rule. The High School staff then started looking at different venues but they were already booked. The staff then brought the June 4th graduation date to parents via survey and the majority of the parents agreed on the date.

Mr. Clint Miller also briefed the Board about crossing guards. Mr. Miller called several local districts such as Frisco, Propser, Celina, Denton and they don't provide crossing guards at their high schools. Mr. Miller also informed the Board that LEHS will be providing a crossing guard before and after school.

C. Technology Update

1. Deployment Update

Ms. Holly Davis briefed the Board on Elementary Deployment. This presentation included the following:

- Deployment Information
- Deployment Process
- Community Communication
- Updates

D. Human Resources Update

1. Climate Surveys

Ms. Cleota Epps informed the Board that the climate surveys are still on track for October and the final outline will be presented at the next Board Meeting.

2. Vacancy Report

Ms. Cleota Epps updated the Board.

- Hackberry – 3rd grade
- Lakeview – Music
- Assistant Superintendent Learning & Leadership
- Technology Network Administrator – Pending
- Assistant Principal – Lakeside MS - Recommended

E. Communications Update

1. Town of Little Elm - Doug Peach

Little Elm Town Manager Mr. Matt Mueller approached the Board with a Construction Update. This Update included the following:

- TxDot Update
- El Dorado Construction behind schedule
- Lobo Lane will be finished by October
- Witt Road will be finished by October
- 720 north project
- Road enhancement projects
- Annual street maintenance
- Intersection on El Dorado and Woodlake
- Parks Improvement
- Beard Park Project
- Special Events
- Planning

F. Business and Operations Update

1. Transportation Update

Ms. Linda Engle briefed the Board about Transportation. There are 47 routes and 47 buses. Ms. Engle thanked parents for their patience.

2. Financial Update

Ms. Linda Engle presented a Financial Update which included the following:

- End of the Year Forecast 2013-2014
- End of the Year Forecast Revenue 2013-2014
- End of the Year Forecast Expenditures 2013-2014

3. STEM Dedication

Ms. Linda Engle briefed the Board about Prestiwick STEM Academy dedication. The dedication will take place on 9/21/ 2014 at 2:30 pm. Invitations will be mailed out soon.

4. Construction Report

Mr. Rod Reeves gave the Board a Construction Update.

- Arts & Humanities Academy and Public Service Academy
 - Substantially Complete
 - Ready for Meet the Teacher and First Day of School
 - Working on Punch List & Warranty Items
- Prestwick STEM Academy
 - Substantially complete
 - Ready for Open House and First Day of School
 - Working on Punch List & Warranty Items
- Zellars Summer 2014
 - Child Care & DAEP ready for children and students
 - Working on Board Room Live Streaming and Audio
 - Administrative, HR & Supt. Move – Dec. 2014
- Plant Services & Transportation Facility
 - Revised drawings almost completed
 - Working with Town to expedite site package
 - Texas Railroad Commission submission completed
 - Need to send out new advertisement
 - Re-bid project and select contractor
 - Will bring recommendation back to Trustees
- Additional Projects
 - Practice field at the HS completed
 - Refinish of basketball courts at HS completed
 - Repair of track at LEAC completed
 - New flooring at Hackberry ES completed
 - HVAC & Maintenance work throughout the District

6. The Board recessed into Closed Meeting in the Conference Room at 8:25 pm as permitted by the Texas Open Meetings Act Code Subchapter 551.074 and 551.071. The Board and Superintendent discussed:

A. Personnel - 551.074

B. Discuss Lakeside Middle School Assistant Principal 551.074

C. Consultation with Board's attorney - 551.071

The Board reconvened at 9:24 pm.

7. Action Items

A. Discuss and approve recommendation for Lakeside Middle School Assistant Principal

Trustee Cooper Begis made the first motion to approve the recommendation for Lakeside Middle School Assistant Principal. Trustee Stephanie Gregg seconded the motion. The motion passed (5-0).

Acting Superintendent Matthew Gutierrez named Elizabeth Miller as the Lakeside Middle School Assistant Principal.

B. Discuss and approve Off Campus PE

Cyndy Mika presented the applications for Off Campus Physical Education. Trustee Cooper Begis made the first motion to approve Off Campus PE as presented. Board Secretary Alejandro Flores seconded the motion. The motion passed (5-0).

C. Discuss and approve Teacher Portal

Ms. Cyndy Mika presented to the Board the renewal of a waiver the district was granted three years ago. The waver will be for the 2014-2014 school years. The district utilizes School Objects Eduphoria for data management.

Trustee Cooper Begis made the first motion to approve Teacher Portal as presented. Trustee Stephanie Gregg seconded the motion. The motion passed (5-0).

8. Discussion Items

A. Discuss BED Local

Ms. Cyndy Mika presented to the Board the requested draft of possible revisions to the current Public Participation Policy BED Local. After reviewing the draft, the Board requested some changes.

B. Discuss Additional FTEs

Ms. Cleotta Epps presented to the Board a recommendation for four professional. This recommendation was discussed in close meeting.

C. Discuss Personnel Sheet

Ms. Cleotta Epps informed the Board that she will be presenting the updated Personnel Memorandum at the next Board Meeting.

D. Discuss Recommendation to increase the Little Elm High School Color Guard Aide position from 178 to 194 days

Ms. Cleotta Epps informed the Board of a change on the days for this Aide position. Instead of 194 days it should be 187. This change happened after Boardbook had been released.

E. Discuss PDAS Appraisers

Ms. Cleotta Epps presented to the Board an addition to the 2014-2015 LEISD list of approved PDAS appraisers.

F. Discuss Financial Reports

Ms. Linda Engle presented the monthly Financial Reports.

G. Discuss Gifts and Donations

Ms. Linda Engle presented the monthly Gifts and Donations.

H. Discuss Vendors

Ms. Linda Engle presented the monthly Vendors.

I. Discuss Facility Use Agreements

Ms. Linda Engle presented to the Board three LEISD Facilities Contracts for use of Lakeview Elementary, Chavez Elementary, Brent Elementary and the High

School Cafeteria for Sunday church services.

J. Discuss License Agreement with Town of LE for Access to Press Box
Mr. Rod Reeves presented to the Board the License Agreement with Town of LE for Access to Press Box. The Town of Little Elm desires to install communications equipment in the press box of Lobo Stadium to facilitate traffic signal coordination and management of roadway traffic signals located in the vicinity of Lobo Stadium.

K. Discuss Insurance Recovery Roofing
Mr. Rod Reeves briefed the Board the District Roof Assessment. It was determined that portions of the low sloped roofs from Oak Point Elementary and Hackberry Elementary Schools sustained hail damage to the surface of the roof membrane.

9. Future Agenda Items

The Board requested the following agenda items:

- Bring Your Own Device to School
- Amount of Time Website takes to upload
- Cafeteria Lines at LEHS and Lakeside MS

10. Board Comments

Trustee Cooper Begis congratulated and thanked the fantastic job done to have Prestwick STEM, Lakeside MS Academies and Zellars projects ready for the first day of school. Awesome job!!!

11. Adjournment

Trustee Cooper Begis made the first motion to adjourn the meeting. Board Secretary Alejandro Flores seconded the motion. The motion passed (5-0).
The meeting adjourned at 10:08 pm.

Minutes were approved on 9/15/2014.



Board President – DeLeon English



Board Secretary – Alejandro Flores