



## Extended Care Pricing (Elementary and Middle School only) 2021-2022

### **Annual Registration**

No registration fee is required. However, if you are utilizing the Extended Care Program for your elementary/middle school student(s), you are required to fill out the registration form in the primary customer's FACTS account. Students not registered by August 31, 2021, but attending extended care, will be charged a \$10 per day, per student drop-in fee, in addition to the \$6.00 per half hour rate.

### **Hourly Plan**

This plan is best for families who expect to utilize extended care on an occasional basis. Time used for the month will be billed the first week of the next month. Payment is due within 10 days of invoice date.

Morning Elementary and Middle School rate..... \$6.00 flat fee  
 Afternoon Rate ..... \$6.00 per half hour

### **Monthly Plan**

This plan is best for families who expect to utilize morning and afternoon extended care on a regular basis. Invoices are billed on the first of each month via FACTS. Payment is due within 10 days of invoice date. If you elect Auto Pay for incidental billing, your account will automatically be deducted. The monthly rate is flat regardless of the number of days in the month.

Elementary/Middle School.....\$285.00

### **Semi-Annual Plan**

This plan is best for families who expect to utilize morning and afternoon extended care on a regular basis and will not need to change plans. 50% is due by September 1, and 50% is due by January 1. Invoices will be sent via FACTS and payment is due at that time. This plan may not be changed at any time.

Elementary/Middle School.....\$1,355.00 per semester

### **Yearly Plan**

This plan is best for families who expect to utilize morning and afternoon extended care on a regular basis and will not need to change plans. This plan is to be paid in full by September 1. Invoices will be sent via FACTS and payment is due at that time. This plan may not be changed at any time.

Elementary/Middle School..... \$2,710.00 yearly

**Drop-In Fee**..... \$10.00 per day, per child

The drop-in fee is billed to families who need to use extended care services but are not registered. This fee is billed in addition to any hourly rates or late fees.

### **Late Fee**

Students picked up between 6:01 and 6:10 (per child) .....\$20.00  
 6:11 p.m. until child is picked up (per minute, per child) .....\$2.00

Please go to the primary customer's FACTS account and go to the FORMS section to register.

Cornerstone Christian Academy  
Extended Care 2021-2022

**Mission**

Cornerstone Christian Academy Extended Care is designed to provide a safe, secure, and caring Christian environment for our elementary and middle school students. CCA offers convenient extended care hours before and after school. These hours are structured to support and enrich the regular school program through closely supervised activities. Children will have snack time, homework/study time, active outdoor play, indoor games, arts and crafts, and additional activities with specialized instruction. The Extended Care Program is an extension of Cornerstone Christian Academy and is dedicated to strengthening the students' academic, social, physical, and spiritual development.

**Registration**

All students who use the Extended Care Program, whether full time or on a drop-in basis, must be registered each year. (Preschool is automatically enrolled). Parents/guardians can register in the Forms sections of the primary customer's FACTS account anytime during the school year.

**Billing**

All billing is done through FACTS. You will receive invoices via email (or mail if you selected this option) and payment is expected by the due date. When an account is more than 30 days in arrears, the student(s) will be disqualified from enrolling and/or participating in all extracurricular and/or athletic activities conducted or sponsored by CCA. Balances for overdue invoices will incur an additional penalty of \$25 on the 1<sup>st</sup> of the next month. All payments are to be made through FACTS.

**Plan Changes**

Plan changes must be made by the 25<sup>th</sup> of the month PRIOR to the month the plan is to take effect. If your circumstances have permanently changed, a one-time plan change is allowed. Please see the Business Office.

**Hours**

Morning care operates from 7:00 a.m. to 7:30 a.m. for elementary/middle school. Aftercare operates from 3:15 p.m. to 6:00 p.m.

**CCA Extended Care Expectations of the Children**

As part of a caring Christian community, all children will be treated with respect and are expected to respect staff, each other, property, and materials provided. As an extension of the school, the rules and regulations of Cornerstone Christian Academy apply to Extended Care students.  
for elementary and middle school.

**Morning Care**

**Elementary and Middle School**

The following guidelines will encourage an educational environment as soon as the day gets started:

- Drop off all students in the main circle drive. Although Middle School has their own drop-off and dismissal area, there is no supervision there before 7:30 a.m. To ensure all students' safety, all morning care students need to enter at the front of the building.
- Bring a book or homework. Students are asked to sit quietly, by grade, in the mornings. This is a perfect time to read or go over homework.
- No food or drinks. Students may have their water bottles, but we ask that other food and drink be finished before entering the building.

## Aftercare

All elementary and middle school students who are not picked up by 3:15 p.m. will be checked into Extended Care. If he/she does not have a registration on file, we will consider it a drop-in fee, and you will be charged the drop in fee of \$10 plus the regular rate of \$6.00 per ½ hour.

**Pickup:** When picking up, you must check your child out of Extended Care at the front desk. Your child will be called to the front for dismissal. Please do not pick up your child directly from the classroom or playground.

The goal of aftercare is to provide some down time for students but to also try and get homework completed to free up evenings for family time. Each age group will have homework time, snack, and recess. Please note the following:

- All students are expected to work on something academic during homework time. Please make sure your student has a book in their backpack in the event they have no homework that day.
- The use of personal electronic devices, including cell phones, MP3 players, and tablets, are not permitted during Extended Care.
- No toys from home. Fidget spinners, Pokémon cards, and Legos all look very like one another, and can easily get confused with someone else's. To avoid any unnecessary confusion, we ask that all personal items of the sort stay at home.

## After School Programs

We offer a variety of enriching Afterschool Programs at CCA. Class descriptions can be found on the school website. Registration is done in the Forms section of the primary customer's FACTS account.

When children are picked up, they must be checked out by a parent or authorized adult. Siblings under 18 are not allowed to pick up students.

If you are unable to pick up your child personally, please notify the school immediately. The person who will be picking up your child must show his/her ID. Your child will not be released without proper ID.

To make release to approved individuals a smooth experience, please keep the emergency contact/authorized pick-up section of your ParentWeb account up to date. Any additions or changes should be made by contacting the front desk or Business Office.

## Afterschool Activities Pickup

All students not picked up by 10 minutes after an Afterschool Activity, including school sponsored activities, will be checked into Extended Care. If he/she does not have a registration on file, we will consider it a drop-in fee and you will be charged the drop in fee of \$10 plus the regular rate of \$6.00 per ½ hour.

## Late Pickup

Extended Care ends at 6:00 p.m. Students picked up between 6:01 p.m. and 6:10 p.m. will be charged a late fee of \$20, per child. An additional \$2 per minute, per child will be charged from 6:11 p.m. until child is picked up.