

Food Service Dept.	Inplace Yes/No	Remarks:	Maint. Request Number:	Pg. 2 Complete Date:
3. Custodial/Storage Room:				
• Electric Panel Box Clearance				
• Fire Extinguisher & Signs				
• Chemical Storage				
• MSDS Manual				
• Door locked				
• Housekeeping				
• Lights				
Comments:				
4. Battery Charging Area:				
• Fire Extinguisher and Signs				
• Charging cables clean				
• PPE/gloves/apron/face shield				
• Eyewash station inspection				
• Ventilation				
• Battery caps uncapped				
• Housekeeping				
Comments:				

Food Service Dept:	Inplace Yes/No	Remarks:	Maint. Request Number:	Pg. 3 Complete Date:
5. Dry Warehouse Area:				
• Fire Extinguisher and signs				
• Air circulators/Fans				
• Aisle ways marked/visible				
• Ladders				
• Eyewash Station inspection				
• MSDS Station				
• Electrical Panel Boxes				
• Product stacking				
• Aisle ways clear				
• Housekeeping				
Comments:				
6. Loading Dock Area:				
• Fire Extinguisher & signs				
• Air Circulator/Fans/Heaters				
• Aisle ways marked/visible				
• Ladders				
• Pallet jacks				
• Electrical Panel Boxes				
• First Aid Kit				
• Housekeeping				
• Eyewash station inspection				
• Bridge plate inspection				
• Wheel chocks inspection				

Food Service Dept.	Inplace Yes/No	Remarks:	Maint. Request Number:	Pg. 4 Complete Date:
7. Freezer Area:				
• Lighting/Illumination				
• Product storage/rack stacking				
• Walkway clear				
• Employee PPE				
• Housekeeping				
• Freezer curtains				
Comments:				
8. Cool/Orange Room:				
• Fire extinguisher and signs				
• Product storage/rack stacking				
• A/C units				
• Unobstructed Doors				
• Floor clear				
• Housekeeping				
Comments:				

Food Service Dept.:	Inplace YES / NO	Remarks:	Maint. Request Number:	Pg. 5 Complete Date:
9. Parking Areas:				
• Security				
• No Parking Zones				
• American Disabilities Act				
• Tripping Hazards				
• Housekeeping				
• Sidewalks				
Comments:				
10. Outside Vehicle Maintenance:				
• Security Gates				
• Fire Extinguisher & signs				
• PPE/face shield, gloves, apron				
• Step Ladders				
• Parts Supplies Storage				
• Air hoses				
• Chemical Storage				
• Chemical Containment				
• Tool Inspection/Condition				
• Housekeeping/Oil spills, Floors				
• MSDS Log				
Comments:				

Food Service Dept.:	Inplace YES / NO	Remarks:	Maint. Request Number:	Pg. 6 Complete Date:
11. Upstairs Storage Area:				
• Fire Extinguisher/signs				
• Aisle ways clear				
• Pallet jacks				
Comments:				
12. Outside Pallet Area:				
• Pallet Stacking				
• Housekeeping				
• Pavement				
Comments:				