Beaufort County Schools

CN Assistants

**2025 - 2026**

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| **Check Date** | Pay Period & Reporting Period | Days Paid  | NOTES(Holidays are paid) |
| August 20, 2025 |  |  | No Pay |
| September 19, 2025 | 8/25/25 – 8/30/25 | 5 | **8/14,15,18,19,20,21,22 = WD or AL**  |
| October 20, 2025 | 8/31/25 – 9/27/25 | 19 | **9/1 = Holiday****9/26 = WD or AL** |
| November 20, 2025 | 9/28/25 – 11/1/25 | 24 | **10/17 = WD or AL** |
|  December 19, 2025 | 11/2/25 – 11/29/25 | 20 | **11/11 = Holiday****11/26 = BIV (A/L) Day****11/27,28 = Holidays** |
| January 20, 2026 | 11/30/24 – 1/3/26 | 23 | **12/22,23,29,30 = BIV (AL) Day****12/24,25,26 & 1/1 = Holidays****12/31 & 1/2 = No Work Day** |
| February 20, 2026 | 1/4/26 – 1/31/26 | 19 | **1/5 = WD or AL****1/19 = Holiday** |
| March 20, 2026 | 2/1/26 – 2/28/26 | 18 | **2/9,27 = WD or AL** |
| April 20, 2026 | 3/1/26 – 3/28/26 | 19 | **3/13 = WD or AL** |
| May 20, 2026 | 3/29/26 – 5/2/26 | 24 | **4/3 = Holiday****4/6,7,8,9,10 = BIV (A/L) Day****5/1 = WD or AL**  |
| June 18, 2026 | 5/3/26 – 6/12/26 | 25 | **5/25 = Holiday****6/8,9,10,11,12 = WD or AL** |

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**NOTE:** CN Assistants that are employed to work less than 20 hours per week do not earn annual or sick leave

and would not be paid for Holidays. If a CN Assistant works less than 20 hours per week and has another assignment (ex: bus driver), they would receive leaves.

**NOTE:** CN Assistants are paid by the time sheet dates.

**Note: Sick Leave and Annual Leave (for workdays) must be requested through the SN department and reported through the school bookkeeper if you have sufficient leave balances.**