Joint Operating Committee

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##### **Regular Meeting of Western Montgomery Career & Technology Center**

**Monday, June 2, 2025**

**7:00 PM in the Boardroom**

##### **AGENDA**

1. **Call to Order**
   1. Pledge of Allegiance to the Flag
   2. Attendance/Roll Call

\_\_\_\_\_ Prego \_\_\_\_\_ Bieber \_\_\_\_\_ Grimm \_\_\_\_\_ Strunk \_\_\_\_\_ TBD

\_\_\_\_\_ Hermans \_\_\_\_\_Goldsmith \_\_\_\_\_ Weingarten \_\_\_\_\_ McCarrick

\_\_\_\_ Present \_\_\_\_\_ Absent \_\_\_\_\_ Quorum

* 1. Executive Session
  2. Agenda Items and/or Changes

1. **Approval of Minutes**

A. Approval of the JOC Meeting Minutes from the May 5, 2025, Meeting.

([Attachment A](https://docs.google.com/document/d/1DrcSC_ARHKG1qWQr_NLWi3l-X5dvwzDg/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true))

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to approve item A for the Approval of Minutes, from May 5, 2025.

\_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

1. **Presentations**
2. [2024-2025 Student Survey Results](https://docs.google.com/presentation/d/1ghNI1Gh5O1Ps5J1iXrX6PVaGr2iV0hqxCagQXLYNLBc/edit?usp=drive_link)
3. [2024-2025 Staff Survey Results](https://docs.google.com/presentation/d/1jYO6660dipJhoFkykXvZR-0WJexsvOX9r0LWWr6bp5w/edit?usp=sharing)
4. [Goals Final Report Out](https://docs.google.com/presentation/d/1ZPPrEKCGUreogNrOd20em1VJTPBcEfKMuEGDUSiNISE/edit?usp=sharing)
5. **Public Comment to Address Agenda Items Only**

1. **WMCTC Reports**
   1. Administrative Report
      1. Administrative Director (Mr. David Livengood)
      2. Business Manager (Mrs. Donna Wilson)
      3. Principal (Mr. Craig Robinson)
2. **Additional Reports**
   1. Superintendent of Record (Mr. Robert Rizzo)
   2. Solicitor’s Report (Ms. Beth Shore, Esq.)
   3. Board Secretary's Report (JP Prego)
   4. Other Advisory Group Reports
      1. Personnel - Erica Hermans, Jay Strunk, Keith McCarrick
      2. Policy - Patti Grimm, Heidi Goldsmith, Sarah Beiber
      3. Facilities - JP Prego, Karen Weingarten, TBD

1. **Policies 2nd Reading**
   1. [Policy 121](https://docs.google.com/document/d/1kgtKEqC-dBXjjp9JdTa2sITdfahGejAk/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true) - Field Trips

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to approve the Policies A.

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1. **Policies 1st Reading**
   1. [Policy 113](https://docs.google.com/document/d/1aQLHSh1bSO_NRRw4OrX9WclGferTmXGeb7gxAreKxuQ/edit?usp=drive_link) - Special Education
   2. [Policy 113.1](https://docs.google.com/document/d/1AEsP7oklQwQdNfaiNf_n_bl8glb5JCbJrHV6kf8myqg/edit?usp=drive_link) - Discipline of Students with Disabilities
   3. [Policy 113.2](https://docs.google.com/document/d/1zqi1UmPcC7coToYpcD7ndeyKlLtfh5HtjfBjM3oK-5Y/edit?usp=drive_link) - Behavior Support
   4. [Policy 113.3](https://docs.google.com/document/d/1ooPDPZ-KXK9l6QuLXK5JyICnsqs2-iLwEvVEtIkWkEM/edit?usp=drive_link) - Confidentiality of Special Education Student Information
   5. [Policy 143](https://docs.google.com/document/d/1NCtCCL-XP-3LLVec9MFABc7UPu93mWoJUdPy7jpe24c/edit?usp=drive_link) - Standards for Persistently Dangerous Schools
   6. [Policy 144](https://docs.google.com/document/d/1wx8Cw2zp8IEmh03lLffmop7HNf7agKPlSC00WFuCQhw/edit?usp=drive_link) - Standards to Victims of Violent Crimes
2. **Personnel**
   1. Resignation
      1. A resignation letter was received on May 15, 2025, from Mr. William Soleau, Automotive Technology instructor, effective July 31, 2025.
   2. Employment
      1. The Administration recommends hiring Mrs. Kelly Cahoon as the WMCTC Assistant Principal, Act 93 for 220 days at $110,000, effective July 1, 2025.
   3. Superintendent of Record
      1. The Administration recommends approving the appointment of Dr. David Finnerty, Superintendent of Pottsgrove School District, to the position of Superintendent of Record to fulfill the unexpired term of Mr. Robert Rizzo starting August 2nd until January 2026 for a stipend of $4,200.
   4. Salaries/Agreements
      1. The Administration recommends approving the Administrative and Support Staff salaries for the 2025-2026 school year.

* 1. Hiring Authority
     1. The Administration recommends authority be granted to the Superintendent of Record of Western Montgomery CTC and the Administrative Director to appoint qualified personnel to vacant teacher, support, and other positions as needed on June 2, 2025, until the next regularly scheduled JOC meeting on August 4, 2026.

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to approve Personnel items A-E as presented.

\_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

1. **Finance**
   1. Approval of Cash Receipts and List of Bills ([Attachment B](https://drive.google.com/file/d/1svPPBqcx1Vm_PV3dmOQk_OWAhyOcpnJb/view?usp=drive_link))
   2. Budget Transfers
      1. The Administration recommends approving the necessary 2024-2025 budget transfers to become part of the June 2, 2025 meeting minutes as determined by the Business Manager upon completion of the audit; payment of properly contracted services through June 30, 2025; and acceptance of non-resident tuition for secondary students for the 2025-2026 school year upon receipt of the required documentation from the non-participating school district.
   3. Bills
   4. The Administration recommends approving paying WMCTC bills to the extent that the payments reflect a budgeted expense. This will include purchases related to any current grant following all quote and bid guidelines required by the grant. Any action taken by the Administrative Director/Superintendent of Record in accordance with this authorization shall be deemed to be the action of this JOC. Such action shall be confirmed by the JOC at the August 4, 2025, JOC meeting.

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to approve Finance items A - C as presented.

\_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

1. **Other Action Items**
   1. The Administration recommends approving the Charlestown Landscaping contract for $26,200 from July 1, 2025, to June 30, 2026. ([Attachment C](https://drive.google.com/file/d/16zZOj5aJ4yVBNK2JVNNQhqGWFS1ksOV8/view?usp=drive_link))
   2. The Administration recommends approving the Local Advisory Committee Membership List for 2025-2026. ([Attachment D](https://docs.google.com/spreadsheets/d/1oaOuiYC-6Lk0orpBJATyIwPywRVJUp6l/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true))
   3. The Administration recommends approving the Perkins Memberships List for 2025-2026. ([Attachment E](https://docs.google.com/spreadsheets/d/1Hjt_MlegkNVKu0z0NOpXaHlEqS0Xq1nQsF-FmaM2d-8/edit?usp=drive_link))
   4. The Administration recommends approving the quote from EFS for new cafeteria tables at a cost of $18,229.14. ([Attachment F](https://drive.google.com/file/d/1KUlqjjhgnBtYj6dn8UQccJKUqAcXiOMi/view?usp=drive_link))

* 1. The Administration recommends approving the 2025-2026 C-CAP Philadelphia agreement with WMCTC. ([Attachment G](https://drive.google.com/file/d/1c43KIv_7XMBzUbwpSqJ4TKQIx9azJlxE/view?usp=drive_link))
  2. The Administration recommends approving the following flooring quote from Franklin Flooring for the Cafeteria Culinary Side, Culinary Hallway, and Cafeteria Flooring. ([Attachment H](https://drive.google.com/file/d/18li1c80UNLixZcnUkHeFWw4Mha7vkg6x/view?usp=drive_link))
  3. The Administration recommends approving the following painting quote from Franklin Flooring for the Cafeteria Culinary Side and Culinary Hallway. This is to paint both the hallway and kitchen as well as replace the Acrovyn on the walls. ([Attachment I](https://drive.google.com/file/d/1lcJDI4dHIA2uKWKtvAKDZtFJlWum0lLW/view?usp=sharing)) ([Attachment J](https://drive.google.com/file/d/15wDH2GHavOUwPoymIRsa3kuj7sCD2AYK/view?usp=sharing)) \*This price will be lower than quoted.

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to approve Other Action Items A-G as presented.

\_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

1. **Board Comment**
2. **Public Comment**
3. **Adjournment**

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to adjourn.

\_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

Meeting adjourned at \_\_\_\_\_\_\_\_\_\_.