Hello,

We have received permission to conduct a Brief FBA for (child name). Attached is an “ABC Recording Form” that will help us track the child’s behavior more closely to find his/her triggers. This information will assist us in ultimately addressing the student’s behavior.

**How to complete:**

1. Fill out demographic information at the top of the form

2. For each behavioral incident:

 - Document the time the behavior occurred (i.e., 12:15pm)

 - Check the appropriate box under each category and specify if needed

 - Record the identified behavioral incident that occurred (i.e., threw book)

3. Please return the completed forms to me on the Friday of each week

Once returned, I will analyze the behaviors to see if I can find a pattern/trigger for the behaviors. We can use this information to identify an appropriate intervention.

Thank you,