Joint Operating Committee

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www.westerncenter.org

##### **Regular Meeting of Western Montgomery Career & Technology Center**

**Monday, April 7, 2025**

**5:00 PM on Zoom**

[**Zoom Link to Meeting**](https://zoom.us/j/98968973286)

##### **AGENDA**

1. **Call to Order**
   1. Pledge of Allegiance to the Flag
   2. Attendance/Roll Call

\_\_\_\_\_ Prego \_\_\_\_\_ Bieber \_\_\_\_\_ Grimm \_\_\_\_\_ Strunk \_\_\_\_\_ Nippert

\_\_\_\_\_ Hermans \_\_\_\_\_Goldsmith \_\_\_\_\_ Weingarten \_\_\_\_\_ McCarrick

\_\_\_\_ Present \_\_\_\_\_ Absent \_\_\_\_\_ Quorum

* 1. Agenda Items and/or Changes

1. **Approval of Minutes**

A. Approval of the JOC Meeting Minutes from the March 3, 2025 Meeting.

([Attachment A](https://docs.google.com/document/d/1SKynLEaeAvVMEt-LAESnXlmC5_uWWOGR/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true))

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to approve item A for the Approval of Minutes, from March 3, 2025.

\_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

1. **Presentations**
2. **Public Comment to Address Agenda Items Only**

5. **WMCTC Reports**

* 1. Administrative Report
     1. Administrative Director (Mr. David Livengood)
     2. Business Manager (Mrs. Donna Wilson)
     3. Principal (Mr. Craig Robinson)
     4. Student Awards
        1. [HOSA Awards](https://docs.google.com/document/d/1OODdVIxjwjI-Uo0Vx49RyKi8q246NguN/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true)
  2. Important Dates
     1. April 9 Co-Op Banquet Luncheon 12 PM
     2. April 17 School Closed/Holiday
     3. April 18 School Closed/Holiday
     4. April 21 No 10-Month Employees
     5. April 30 NOCTI Performance Day
     6. May 1 Field Day
     7. May 5 JOC Meeting at 7:00 pm

1. **Additional Reports**
   1. Superintendent of Record (Mr. Robert Rizzo)
   2. Solicitor’s Report (Ms. Beth Shore, Esq.)
   3. Board Secretary's Report (JP Prego)
   4. Other Advisory Group Reports
      1. Personnel - Erica Hermans, Jay Strunk, Keith McCarrick
      2. Policy - Patti Grimm, Heidi Goldsmith, Sarah Bieber
      3. Facilities - JP Prego, Karen Weingarten, Charles Nippert
2. **Old Business (Policy 2nd Reading)**
   1. [Policy 100](https://docs.google.com/document/d/1uZpKCARlliqimF-KrIMBu-znZxP8hTaJSOuF5_525dI/edit?usp=drive_link) - Comprehensive Planning
   2. [Policy 101](https://docs.google.com/document/d/1ZWsZwFMVnRfj7SAlTH9qLI-Y1947kWAYQgC5sl-BSX8/edit?usp=drive_link) - Mission Statement
   3. [Policy 106](https://docs.google.com/document/d/1M6PGx3DJbAMziW_SHday9oIxnkxh1NTSmBKgF84SYas/edit?usp=drive_link) - Guides for Planned Instruction
   4. [Policy 107](https://docs.google.com/document/d/1VvqGE8naVvvgdRsDcNeL2iUrJ-iRqt97Nk7Ui8CQuQg/edit?usp=drive_link) - Adoption of Planned Instruction
   5. [Policy 108](https://docs.google.com/document/d/16qmW__z71XQ9-8CnPdGecbQicpbI37Qtkv8AYanb8sM/edit?usp=drive_link) - Adoption of Textbooks
   6. [Policy 109](https://docs.google.com/document/d/12JBEhcjGRNe9UFcJpAuYChOCUts1S-0yjb-b4Ya5EqM/edit?usp=drive_link) - Resource Materials
   7. [Policy 111](https://docs.google.com/document/d/1Zrxp0Rs8RnDHTO-tVUmayw6DQbswu1iXIhg1dBAQ_uY/edit?usp=drive_link) - Lesson Plans
   8. [Policy 112](https://docs.google.com/document/d/1oD17WgqgIeOPDUNpoCSosrDeRpUCP8Io41ukgxWP9XU/edit?usp=drive_link) - Guidance Counseling
   9. [Policy 124](https://docs.google.com/document/d/1O7ovBdDlFkSPcjxTy2-uRxn1t3k22LXa4kWrLmAwqp0/edit?usp=drive_link) - Summer School
   10. [Policy 125](https://docs.google.com/document/d/1aEFych0_u7YfXj6jI-LKcxh3f7u3A8bkYrWzVfa2d7Y/edit?usp=drive_link) - Adult Education
   11. [Policy 126](https://docs.google.com/document/d/1ZiLY9TUkFky6xJZd8qyZmQdqi89JIvPAfE20VSndg3w/edit?usp=drive_link) - Class Size - Minimum Vocational Program Enrollment
   12. [Policy 140.1](https://docs.google.com/document/d/10X6dgW4qv-F6u1-edfkEp9ssV1aE-qWKjSWBZjjBwN0/edit?usp=drive_link) - Extracurricular Participation by Charter - Cyber School

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to approve the second reading of JOC Policies A-L.

\_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

1. **New Business (Policy 1st Reading)**
   1. [Policy 102](https://docs.google.com/document/d/1_QK26RC6uP1j9zRoTW6EGKb4oj4d1XfcoSxv4_OGto0/edit?usp=drive_link) - Academic Standards
   2. [Policy 105](https://docs.google.com/document/d/1iCvwLneWfZDUicyltBfk_3zffGMkyMDv46Z0pulvX9I/edit?usp=drive_link) - Curriculum
   3. [Policy 105.1](https://docs.google.com/document/d/1-86tt8TDu0jom-hvcg-wI_m3uQbG_htzR0nERtxHTLk/edit?usp=drive_link) - Review of Instructional Materials by Parents
   4. [Policy 105.2](https://docs.google.com/document/d/1fwG1rsC9PycEFrBfHMlvJ8_TLpK8X_gW6wN9_7cqcEc/edit?usp=drive_link) - Exemption From Instruction
   5. [Policy 110](https://docs.google.com/document/d/1YbLBiJkhDqtpU5mR3SkwEHE9mmBEElB65LvS-M_l67w/edit?usp=drive_link) - Instructional Supplies
   6. [Policy 115](https://docs.google.com/document/d/1ulXYh4BL944sdTypoeUrStzfSAc1OWgmXJywxAWlVpM/edit?usp=drive_link) - Cooperative Education
   7. [Policy 121](https://docs.google.com/document/d/1P8tJnywyxjKx5-HSvoIdVpZ2ftGwRBL4kghKha_xM8w/edit?usp=drive_link) - Field Trips
   8. [Policy 127](https://docs.google.com/document/d/1mVBFDdSBPYlFk-ZNp1xzme9hsbJipD3iSEjWTBk7j70/edit?usp=drive_link) - Assessment System
   9. [Policy 130](https://docs.google.com/document/d/1InN_kGQAcx0knALM3bLwUij034zBnyegLoyei94mE8g/edit?usp=drive_link) - Homework
2. **Rescind Policies**
   1. [Policy 137.1](https://docs.google.com/document/d/1PnG_8wBA0F85DKqXKErA4_Ftf72Eldv5GpBtBPpMCjU/edit?usp=drive_link) - Extracurricular Participation by Home Education
   2. [Policy 146](https://docs.google.com/document/d/1nxR05Y-d9G_ID5ZFHxXT7nyqVibS7XlwsKWBqcVss0E/edit?usp=drive_link) - Student Services
   3. [Policy 146.1](https://docs.google.com/document/d/12s3JJSBudTzZdaoIxlhDsvvEsAzq2srzeUmxOBZjmGo/edit?usp=drive_link) - Trauma-Informed Approach
3. **Personnel**
   1. Contracts
      1. The Administration recommends approving the [Teamsters Contract](https://drive.google.com/file/d/18IYIQCKPD9QkesA2fbZ8UzVAGgVz9URd/view?usp=drive_link).
   2. Retirement
      1. A letter of resignation for the purposes of retirement was received on March 22, 2025, from Charles Smith, Collision Repair Instructor, announcing his retirement effective August 4, 2025.

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to approve Personnel items A & B as presented.

\_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

1. **Finance**
   1. Approval of Cash Receipts and List of Bills ([Attachment B](https://drive.google.com/file/d/1OKeenu1rermwHz4AqP8jEvuOjSMKGqTb/view?usp=drive_link))

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to approve Finance item A as presented.

\_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

1. **Other Action Items**
   1. The Administration recommends approving the following calendars.
2. 2025-2026 School Calendar ([Attachment C](https://drive.google.com/file/d/1faTOYeds0guV5qDWwBfOqh1fMkjSPJ84/view?usp=drive_link))
3. 2025-2026 Administrative Calendar ([Attachment D](https://drive.google.com/file/d/1ivmEbDcKcgtxoYi36UF9_KLJnrC3y_Nc/view?usp=drive_link))
   1. The Administration recommends approving the WMCTC Guidance Plan.

([Attachment E](https://docs.google.com/document/d/1PwdqlXknwY7-4TfNISTO3bFSpPC2QVCA/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true))

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to approve Other Action Items A - B as presented.

\_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

C. The Administration recommends approving the following Facility upgrades.

1. [Dehumidification Precision Machine Shop](https://drive.google.com/file/d/1-BWFLDM2-HcMA4sEH52SUvX0q0rvTEei/view?usp=drive_link)
2. [Leak in dining room lobby (revised)](https://drive.google.com/file/d/1mdY5R3_SfNWbB0yqRh91QVVbIwkS4QSv/view?usp=drive_link)
3. [Light Install Precision Machining](https://drive.google.com/file/d/15gczKLKj1ysI7OF_y1Flws6KSXxw1z9A/view?usp=drive_link)
4. [Boiler PM](https://drive.google.com/file/d/1ilMLO12gOR1zxBmkMJo7d-Pb6Ad8t57A/view?usp=drive_link)
5. [HVAC PM](https://drive.google.com/file/d/12fjMlLxTu2uYa61Stuh12BWC8KFimNzv/view?usp=drive_link)
6. [Painting](https://drive.google.com/file/d/1Z16GrdSC1ce7URvzmivEBhCMhqno2mEc/view?usp=sharing)

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to approve Other Action Items C as presented.

\_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

1. **Board Comment**
2. **Public Comment**
3. **Adjournment**

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to adjourn.

\_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

Meeting adjourned at \_\_\_\_\_\_\_\_\_\_.