Rankin Elementary

Meeting: 1/15/2019 – 3:00
Title: Meeting #6
Location: Meeting Center

1. Attendance

Team Members: Megan Cross, Roni Bryant, Connie Butterfield, Nicole Calloway, Fannesha Coltrane, David Estefan, Kendral Flowers, Aleisha Fuller, Ann Virost, Shequita Hughes, Olga Todman, Caitlin McMullen

1. Success

PTA Grant

Library Grant

1. Housekeeping
* Sub plans- Have sub plans in place; leave review work instead of “busy” work
* Leave 5 days of emergency sub plans
* No subs can take students outside (with the exception of long-term subs)
* Bi-weekly reports: Make sure to send out consistently!
* Keep communication log up to date
* Attendance: Make call after 3 days of absence when each student is out
* Bathroom: Take trips as a class (MAKE NOTE OF THIS TO SUBS)
* Teacher Assistants may make final call when covering a class to determine if the class goes to indoor or outdoor recess (if covering during recess)
* Give suggestions to subs for students for indoor recess
* Mid-year PDPs are coming up-Have them done by Friday, February 1st
1. Key Indicators
2. Notes
* 4th grade teachers have split up children into High, Medium, Low groups for math remediation.
* K-2 try to exceed growth and monitor growth as a grade level
* Keep data trackers up to date and current
1. Sub Committees
* Fall Festival
* Multicultural Night
* Spirit of Rankin
* MTAC
* Yearbook
* PBIS
* Curriculum
* Parent/Community Involvement
* SIT
* ILT (instructional leadership team)
* IST
* Student Leadership
	+ We will begin having a representative from each committee present at SIT meetings
1. Key Indicators for our school and which committees support our key indicators
	* A1.07 PBIS, IST, Triple S
	* A2.04- ILT
	* A4.01- IST, PBIS, ILT
	* E1.06- Parent Involvement, Curriculum
2. MTAC update