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| **I. Team/guest attendance** |

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| **Team Members in Attendance: Jackie Hines, Lisa Barnette, Terri Clemons, Stephen Guenzi, Devana Snyder, Christy McNeal, Belle Hamer, Kendral Flowers, Shequita Hughes, Dawn Shirk, Jennifer Pring, Kelly Pegram, Danielle Alexander, Cheryl Futrell, Veronica Bryant,** **Guests in Attendance:** None |

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| **II. Celebrate recent successes – School will receive an EC assistant.** |

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| **III. Review and respond to Coaching Comments –**  |

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| **IV. Approval of last meeting's minutes – Approved****V. New business*** Car riders in the front are very full. We have 104 children are car riders and there are only 4 adults to watch all the children. Coverage will be reconsidered.
* An addendum was added to the above by Mrs. Shirk: Just to clarify: The first two sentence under car riders are separate issues. The former is in the morning and the latter is in the back in the afternoon. In the morning, we discussed possibly taking two people from the back hall (Yang, Estefen, Mrs. O) and putting them up front to have more people opening doors.  In the afternoon, I requested more adults in the gym to monitor kids and a walker.
* The Multi-Cultural Committee will change the time from 6:00 – 7:30 to allow for teachers to attend the transfer fair.
* Rankin Baptist Church will be contacted and asked to volunteer at the Multi-Cultural Fair to support the school and reaching out to the community. Ms. Futrell will be the contact person.
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| **VI. Old business –** * SIT members need to read the WiseWays Indicators. Ms. McNeal led the teachers to accurately label each Indicator with its identification number.
* Shauna Swann will be contacted to remind her that we need documentation for E.1.06. Her committee needs to create a parent involvement plan and upload their minutes. This plan and the minutes will serve as documentation. Ms. Futrell will participate in this committee as an SIT member.
* It was confirmed that members of the SIT team should have the opportunity to vacate their position on SIT if desired after 2 years. Any rotation should consider that no more than half of the committee will transition off any given year.
* We must meet two times a month. The SIT team needs to vote in March regarding how we will amend the bi-laws to meet this requirement.
* SIT members should read the by-laws and come with recommendations/concerns to the next meeting.
* School Climate Survey indicated that our teachers “Do not feel relied upon to make decisions about education issues”. There were also concerns about the facilities and resources and instructional materials. Committee members will go back to their teams for further input.
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| **VII. Indicators to Assess-Create-Monitor -** |

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| ***Objectives Planned For*** |
| A1.07 | All teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them. For evidence of our growth and participation, we will upload the newsletter and make note of the dates Ms. Hughes met with each grade level.  |
| A2.04 |  |
| A4.01 |  |
| E1.06 | The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children’s learning.) We have determined the chairperson and she will be contacted for DATA. |

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| ***Monitor*** |

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| **VIII. Other Business –** * Safety concerns that were shared by teams was that the fence would be closed in. Concerns were mentioned that substitutes need keys for use in lockdown and that doors should lock from the inside. Concerns were mentioned that the front door is automatically opened upon being buzzed. The proposal was made that the Crisis Team would tour the school to make observations about weak areas in the school. The staff needs to be reminded to question visitors who do not have a yellow sticker. Keys and locks need to be in good repair. Mrs. Flowers will see about the possibility of an SRO officer.
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| **IX. Next Meeting** |

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| ***Next Meeting Date:*** March 13, 2018 |

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| ***Next Meeting Time:***2:45 – 4:00 |

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| ***Next Meeting Title:*** |

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| ***Next Meeting Location:***Media Center |

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| **IX. Adjourned Time - 4:20 p.m.** |

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