|  |  |  |
| --- | --- | --- |
| Name of Requestor: | Name of Group: | Date: |

|  |  |
| --- | --- |
| Destination: | Departure Date:  Return Date:  |

|  |
| --- |
| Purpose of Trip: |

|  |  |
| --- | --- |
| Transportation Required: | How Funded:[ ]  District Funded [ ]  Grant Funded[ ]  Donation/Fundraiser[ ]  OtherExplain: |

|  |  |
| --- | --- |
| Sponsoring Body: | Number of Staff in Attendance |

|  |  |
| --- | --- |
| Number of Students Participating:  | Chaperones Required? [ ]  Yes [ ]  NoIf yes, how many?  |

|  |
| --- |
| Notes: |