**SUSSEX-WANTAGE REGIONAL SCHOOL DISTRICT**

27 Bank Street, Sussex, NJ 07461

**APPLICATION FOR FIELD TRIP**

**Application must be made at least 30 days prior to the date of the trip.**

| Today’s Date: |  | Date of Trip: |  |
| --- | --- | --- | --- |
| Rain/Snow Date: |  | Nurse Required Y or N |  |
| Teacher(s) Requesting the trip |  |

| School: |  |
| --- | --- |
| Teacher in charge email address: |  |
| Grade Level: |  |
| Number of Buses needed: |  |
| Destination: |  |
| Time leaving school: |  |
| Time of return to school: |  |
| Time for Nurse |  |

| Numbers going on trip | Nurse: |  |
| --- | --- | --- |
| Students: |  | Teachers: |  |
| Chaperones: |  | Total: |  |

| How will children be transported home upon return to school?  |  |
| --- | --- |
| What will pupils do who do not accompany the class on the field trip? |  |
| Why is the trip important? |  |
| How does the trip fit into the class work unit? |  |
| Will there be a planned Pre-trip and Post-trip experience in the classroom? Explain: |  |
| Cost, if any, for students |  |
| Cost, if any, for adults |  |
| Source of funding |  |

Permission forms must be signed by parent/guardian before a pupil is permitted to go.

Approval signature of Principal \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approval signature of Superintendent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Transportation to be provided by (Name of bus company) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This portion to be completed by the Bus Driver and returned to the Transportation Coordinator:

Odometer reading at time of return \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Odometer reading at time of leaving \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total mileage of the trip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_