# VOLUNTEER CLEARANCE APPEAL FORM

Per GKG(REGULATION) a volunteer may appeal their background clearance. The volunteer should submit the attached form and any additional documentation. Upon receipt of the appeal, the Volunteer Review Committee (VRC) will assess the volunteer application, appeal documentation, and background screen report of the applicant and any other relevant documentation.

**\*Required information**

\*Name:

\*Date of Birth:

\*Charge/conviction/offense:

\*Date of arrest:

\*Details of the incident: Please explain all details or situations surround the arrest/indictment

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\*Where you would like to volunteer and preferred volunteer activities:

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(Additional explanation or documentation of the incident may be attached.)

\*Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\*Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This notification must be made in writing and sent to:

Volunteer and Partnership Services Department  
Dallas Independent School District  
3700 Ross Avenue  
Dallas, TX 75204  
or email to [volunteer@dallasisd.org](mailto:volunteer@dallasisd.org)