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Description automatically generated

Online work must be submitted to Schoology by the stated due date. Physical copies of assignments are due when indicated. All due dates will be communicated in a variety of ways. Follow late work policy as stated on syllabus.

Be in your seat when the bell rings. Phones should be **out of sight.** Check the board for the day’s activities and be prepared to listen to your teachers.

**Mrs. Rued:** [rued@west-fargo.k12.nd.us](mailto:rued@west-fargo.k12.nd.us) **English II Ms. Gorman:** [**mgorman@west-fargo.k12.nd.us**](mailto:mgorman@west-fargo.k12.nd.us)

Be kind and considerate when working with others. Listen to what others have to say and be respectful when you have different points of view.

Return materials to the appropriate place before you leave the classroom. Clean up your workspace. Respect your classmates.

Raise your hand and don’t be afraid to ask questions. Email is the best way to communicate with us. Check Schoology for necessary information and due dates.

Be in your desk when the bell rings. Use e-hall pass at appropriate times (not when we are teaching). Do NOT line up by the door at the end of the block.

Due dates will be posted on the board and in Schoology. There will be both online and physical copies of assignments.