**Taylor Mill Elementary School**

**SBDM Meeting Agenda**

**August 29, 2024 4:00PM**

**Location of Meeting: Taylor Mill Elementary Conference Room**

**1. Opening Business**

A. Approval of the August 29, 2024 Agenda

B. Approval of the minutes from [July 15, 2024](https://docs.google.com/document/d/17T8I6qXtLF3rmXDsjmRGP6hex4CiAlFvCpt4bXLep84/edit?usp=drive_link)

C. Good News

D. Public Comment

**2. New Business**

* **SBDM Annual Paperwork- Due August 30, 2024**
  + 1. Annual paperwork (links and directions below):
       - Managing Government Records (Records Retention) (1 per member): [Managing Government Records](https://links-2.govdelivery.com/CL0/https:%2F%2Fkdla.ky.gov%2Frecords%2FDocuments%2FManaging_Government_Records_Final.pdf%3Futm_medium=email%26utm_source=govdelivery/1/010101907352a295-7b40e56e-05c5-44a2-b741-48e0cec95db8-000000/TyK6scv5cHn39bt_vHx6TB9gYnOBnd0fOugV94q15ok=359)
       - The Kentucky Open Records and Open Meetings Acts (1 per member):[The Kentucky Open Records and Open Meetings Acts](https://links-2.govdelivery.com/CL0/https:%2F%2Fwww.ag.ky.gov%2FAG%2520Publications%2F2023%2520Open%2520Records%2520Open%2520Meetings%2520Guide.pdf%3Futm_medium=email%26utm_source=govdelivery/1/010101907352a295-7b40e56e-05c5-44a2-b741-48e0cec95db8-000000/OijEnFPiXg8PTbVGZ4DbsEkfAusxNyY8YBVVJCxgshA=359)
       - Proof of Receipt (1 per member…you keep in your records):[Proof of Receipt](https://www.ag.ky.gov/Resources/orom/Documents/Proof-of-Receipt.pdf)
       - KRS 158.183 (1 per member):[KRS 158.183](https://links-2.govdelivery.com/CL0/https:%2F%2Fapps.legislature.ky.gov%2Flaw%2Fstatutes%2Fstatute.aspx%3Fid=45715%26utm_medium=email%26utm_source=govdelivery/1/010101907352a295-7b40e56e-05c5-44a2-b741-48e0cec95db8-000000/3JRJY0sdD5mUFahVGHjZnoC_4DFWfd1XOxYNM9c5YUI=359)
       - KRS 158.195 (1 per member):[KRS 158.195](https://links-2.govdelivery.com/CL0/https:%2F%2Fapps.legislature.ky.gov%2Flaw%2Fstatutes%2Fstatute.aspx%3Fid=48792%26utm_medium=email%26utm_source=govdelivery/1/010101907352a295-7b40e56e-05c5-44a2-b741-48e0cec95db8-000000/sqIvd6YdcHqRshiqfuASUL42qmkgkmbP8YH7u2_9aVk=359)
       - Approval letter to communicate via email (1 per member…you keep in your records): [Email Communication](https://docs.google.com/document/d/1ktbx_mRG4jIQWcdfmWrzUbE1eZlurkcCui9pm0GjqTY/edit?usp=sharing)
       - Certificate of Distribution (Only 1 per school…return to MALINA…we will handle getting everything submitted to the Attorney General at one time for you all):[Certificate of Distribution](https://www.ag.ky.gov/Resources/orom/Documents/Certificate-of-Distribution.pdf)
* [TME Mission and Vision](https://docs.google.com/document/d/1jE2Snh4P1eglRf6HeryBDWKLupEM0EgMXuUNYXlfVpk/edit?usp=sharing), [24-25 School Goals](https://docs.google.com/spreadsheets/d/1WS329YqoQlDcMpUTdngfbcIg8taD0dmvmYidFLJ3rbA/edit?usp=sharing) and [Action Plan](https://docs.google.com/document/d/1mGhg0lHO6zivEEpHL0rAF7fObOMpCRV9NTczOPhpJ2E/edit?usp=sharing)
* Approve 24-25 SBDM Budget [TAYLOR MILL 2024-25 SBDM Budget.xlsx](https://docs.google.com/spreadsheets/d/1vYs__gYKqcZQe4-uAgC33cPdcDB-jySz/edit?usp=sharing&ouid=114117641970734440061&rtpof=true&sd=true)
* Fall Field Trips
* Student Fees
* Technology Standards - The [KAS Technology Standards](https://docs.google.com/spreadsheets/d/1LY2ASaBB9tn_x84enPb8PI-jrydR3HxHDBbsJUgriUg/edit?usp=sharing) are expected to be implemented and taught for all students at each school. School structures/courses can allow implementation of these standards to vary from school to school.  [TME Technology Implementation Plan 24-25](https://docs.google.com/document/d/1HhQ7TtZD5zxiy4uHE36XVU_hwGtQqrcUA2q4U1mQK9M/edit) Final approval by the SBDM Council. Please complete this [Technology Verification Form](https://docs.google.com/forms/d/e/1FAIpQLSeNZcfkh76cTWuycabXtptLpX4ZqGmLG__k6NGLRUC0ws1Niw/viewform?vc=0&c=0&w=1&flr=0) on or before **August 30th** after all approved changes are finished.
* [TME SBDM Bylaws](https://docs.google.com/document/d/1qAExnzDQhvs3zOJgMZPp1C8xW3xptjXpN4ckmtAcdiM/edit)
* [TME Policy Inventory](https://docs.google.com/spreadsheets/d/1AXb8ctREdFgxVpvnlZ8H34g_7aWGtmFwY61X2pmENR8/edit?usp=sharing) and [24-25 SBDM Policies](https://drive.google.com/drive/folders/1eWpQ20eo-iA8CDHoRLN3R50ZaEUgCReO?usp=drive_link)
* [**Instructional Resources**](https://www.kenton.kyschools.us/common-clicks/instructional-resources) [dashboard](https://lookerstudio.google.com/u/0/reporting/147638b4-1796-4cbf-ad94-63a734bc167a/page/RsQZD) 
  + Consult with your SBDM Council and let minutes reflect: [24-25 Links to Curriculum Maps](https://docs.google.com/document/d/1soWK8isCf_9qnyGkMtKIW8EFJ0zVkFLg4RdJFQ-2hVo/edit) consulted with SBDM councils. Curriculum documents for outside stakeholders are updated and open to the public under *What We Teach* on the KCSD website. Common Assessment Calendar links have been updated on the Wheel- as well as being accessible on the bottom of theCurriculum documents document under [ES Assessment Calendar](https://docs.google.com/document/d/1MhvG-RUelrEVLDi5XmvFVZ6QsibPyQW4kn7dmBI2AII/edit). Our own [TME Assessment calendar](https://docs.google.com/document/u/0/d/1I2TpNi4uzUyOP4G5CvKY1CJlsDgyuFE4JZlYJc1ixao/edit) includes the Common Formative Assessment leading up to the Common Assessments.
* [**Rights of Students/National Motto Annual Notice from KDE**](https://docs.google.com/document/d/1YsJcwQmuX76TO1EkbkPHaT2y7yVKurfrifOyrj9vdCI/edit?usp=sharing)**-**Pursuant to KRS 158.186, before Sept. 15 of each year the commissioner of education must distribute copies of [KRS 158.183](https://apps.legislature.ky.gov/law/statutes/statute.aspx?id=45715&utm_medium=email&utm_source=govdelivery), which details the “rights of students,” and [KRS 158.195](https://apps.legislature.ky.gov/law/statutes/statute.aspx?id=48792&utm_medium=email&utm_source=govdelivery#:~:text=There%20shall%20be%20no%20content,writings%2C%20documents%2C%20and%20records.), which requires each public elementary and secondary school to “display the national motto” of the United States.The relevant statutes are linked above and their full-text is also included. Please share this information with your school-based decision making councils and all certified employees in your schools.
* Site Based Meeting Dates for the School Year
  + The School Report Card is not opening until September 16th and will close and must be completed, as well as SBDM Council approved by September 30th.

**3. Closed Session**

* [TME 2024-25 Safety Plan](https://drive.google.com/file/d/1XgHqJ5fiyE424s0s3s8wt6w-MzArbepQ/view?usp=drive_link) and [AED Plan](https://drive.google.com/file/d/1hy79A0G7mvQ_9gB4ChggDxz9V3jKLzNm/view?usp=drive_link) - in the TME SBDM Drive (closed session per KRS 61.810(f))

**4. Adjournment**