**Stanwood-Camano School District**

**Human Resources**

**Job Description**

**Title: Mentor Coach**

Classification: Classified/Coaching

Reports to: Tom Wilfong

**Purpose Statement**

A mentor coach is a position designed for supplying support to young/inexperienced coaches. This coach will assist the head coach in manners, but not limited to, team management, practice organization, developing team philosophy, parental communication, and athletic discipline strategies.

**Essential Functions**

This list of essential job functions is not exhaustive and may be supplemented as necessary. Depending upon individual assignment, the employee may perform all or a combination of several of the following duties:

* Provide guidance to head coach
* Job Presence
* Other duties as the employer may assign.

**Job Requirements: Minimum Qualifications**

**Skills, Knowledge, and Abilities**

* Strong oral and written communication skills and strong active listening skills.
* Head coaching history
* WIAA rules knowledge
* Organizational and management skills

**Working Environment**

The work environment characteristics described are representative of those an employee encounters while performing the essential functions of this job. Work is performed in the athletic environment; regularly required to focus on large groups of student athletes; may be necessary to interact with difficult or distraught athletes and parents, and assist in solving complex problems.

**Experience**

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| **Special Requirements*** Washington State Patrol and FBI Fingerprint Clearance.
* Proof of Immunization (if born 1/1/57 or later)
* I-9 Employment Eligibility in compliance with the Immigration Reform Act.
* HIV/HBV Training (obtain within 60 days of hire date-district provided)
* Sexual Harassment Training (obtain within 60 days of hire date-district provided)
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| **Continuing Ed./Training**As required to maintain certificate | **Certificates** |
| **FLSA Status:**Non-Exempt |  | **Salary Range:**  |
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Classification History

Job Description Developed: 9/15/14

Revised:

*The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.*