Date: August 19, 2024

Meeting place: SCC, 128 Private Dining

In attendance: Mr. Miller- OCTECHS principal, Kim Mckay- VP of Student Services, Linda Granados- OCTECHS Liaison, Stephanie Galindo- OCA Liaison, Dr. White- Dean of SOBI, Dr. McDuffie- Dean of SOLAE, and Lori Fierro Iverson- Dean of SOHS

**AGENDA ITEMS PRESENTED / DISCUSSION TOPICS**

**AGENDA ITEMS:**

* **Introduction to Dean’s of School**

-Dean of School of Business & Industry (SOBI)

-Dean of School Of Language Arts & Education (SOLAE) - Dr. Saran McDuffie

-Dean of Health & Science - Lori Fierro Iverson

* **Introduction of OCTECHS, policy & attendance**

-Mr. Miller provided a copy of OCTECHS Bell Schedule, Attendance, Classroom expectations, district testing dates, thanksgiving holiday - no ECHS students will be in attendance

-Brief history of OCTECHS schedules, course sections

-OCTECHS will continue to use a **Microsoft form** - OCTECHS to report DAILY attendance

* **Introduction of OCA**

-Stephanie Galindo provided a brief introduction to OCA course sections needs

-OCA will resort to using Early Alerts for everything including attendance. Their sections include traditional sections.

* **Invitation was extended to Deans to attend our weekly meetings on Thursdays for each respective school**

-Mrs. Mckay extended an invitation for the Deans to attend our weekly leadership meetings on Thursdays at Saulsbury Campus Center, room 224.