**Safe Return to In-person Instruction and   
Continuity of Services Plan**

**Addendum Guidance**

**2023-24**

LEAs are required to update the Safe Return to In-Person Instruction and Continuity of Services Plan every six months through **Sept. 30, 2023.** Each time, local education agencies (LEAs)must seek public input on the plan and any revisions and must take such input into account. The purpose of the plan is to keep stakeholders informed.

Every LEA should complete the addendum and upload it to ePlan in the LEA document library and post it to the LEA’s website (Feb. 15 and Sept. 15). Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA’s publicly available website.

Please consider the following when completing the addendum:

* Ensure the LEA used multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
* LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
* The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
* Ensure the stakeholder engagement happened prior to the development/revision of the plan.
* The LEA must engage the health department in the development and revision of the plan. This is different from providing the health department with COVID-19 numbers.
* Plans must explicitly address every bullet point in Question 3 regarding district policies and strategies.
* Plans require local board approval and public posting.
* LEAs must update the *Safe Return to In-Person Instruction and Continuity of Services Plan* at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account. All revisions must include an explanation and rationale of why the revisions were made.
* All revisions must include an explanation and rationale, with meaningful public consultation and in an understandable format. The American Rescue Plan (ARP) Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

**Safe Return to In-Person Instruction and   
Continuity of Services Plan Addendum**

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation’s students.

In the fall of 2021, LEAs developed and made publicly available a Safe Return to In-Person Instruction and Continuity of Services Plan. All plans were developed with meaningful public consultation with stakeholder groups. LEAs are required to update the plan every six months through Sept. 30, 2023, and must seek public input on the plan and any revisions and must take such input into account. LEAs also must review and update their plans and ensure they align with any significant changes to CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA’s publicly available website.

The following information is intended to update stakeholders and address the requirement.

LEA Name: Obion County

Date: **August 30, 2023**

1. **Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.**

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| * LEA and school representatives have conducted group conversations with stakeholders to gain insights into the development of the revised plan and revisions going forward. * LEA has sent out a new Microsoft Forms survey to stakeholders to inform them of the proposed spending plan and request comments to use in the development of the revised plan. * LEA has held public board meetings in which the public was informed of the proposed spending plan and given the opportunity to approve or reject, as well as make comments in development of the revised plan. * Information has been made available on our school website, school newsletter, and media outlets with a link to the survey to obtain comments from stakeholders in development of the revised plan. |

1. **Describe how the LEA engaged the health department in the development of the revised plan.**

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| * LEA, school nurse personnel and Obion County Health Department personnel spoke regularly to determine current needs and make comments in the development of the safe return to school for our students. * Communication also included information regarding available vaccinations and boosters. * Communication is on-going regarding updates on cases in the county to use this information as the Board determines our phase of operation. |

1. **Provide the extent to which the LEA has updated adopted policies and a description of any such policies on each of the following health and safety strategies.**

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| *Appropriate accommodations for children with disabilities with respect to health and safety policies* |
| * Materials specifically for individual students so no students share supplies, as needed. * Seating spot markers on carpets, in classrooms and in cafeteria so students remain socially distanced as needed. * Plastic divider sheets on tables to allow for group work, as needed. * Special classes to keep class sizes small, as needed. * Doctor’s notes allow for some medically at-risk students to be provided with distance learning. * FAPE requirements for students, as well as IEP and 504 plans being followed. |
| *Physical distancing (e.g., use of cohorts/podding)* |
| * Encourage physical distancing where possible in our buildings. * Encourage use of masks when students are in groups requiring close contact |
| *Hand washing and respiratory etiquette* |
| * Training on respiratory etiquette is conducted with students which includes covering your mouth and nose when coughing or sneezing, using tissues and throwing them away properly, and washing hands or using hand sanitizer after touching face or nose. * Each school has signs posted or near restrooms to remind students of hand washing and respiratory etiquette. |
| *Cleaning and maintaining healthy facilities including improving ventilation* |
| * Custodians will increase cleaning times during the school day by wiping down door handles and areas students have touched on a regular basis. * Disinfectant is sprayed on carpeted areas in the evenings to maintain healthy facilities. |
| *Contact tracing in combination with isolation and quarantine* |
| * CDC guidelines for contact tracing in combination with isolation and quarantine are followed as needed. * Classroom seating charts, classroom rosters, bus seating charts, cafeteria seating charts, and athletic rosters are updated on a regular basis. * Nurses and/or administrators use provided seating charts and rosters to develop a list of students who have been in close contact for parent notification. * A list of quarantined students with contact information is provided to the local health department, as needed. |
| *Diagnostic and screening testing* |
| * School nurses are responsible for diagnostic and screening testing. * If a child is symptomatic, a parent is contacted and with parent permission, a child can be given a COVID test by our school nurse. |
| *Efforts to provide vaccinations to educators, other staff, and students, if eligible* |
| * Obion County Health Department made vaccinations available to educators, staff and students as allowed. * Local businesses such as Wal-Mart and Walgreens made booster shots available. * Obion County Schools offered booster shots to staff in January of 2022. |
| *Universal and correct wearing of masks* |
| * Students are trained in the correct use of masks which includes hand washing before putting a mask on and properly fitting the mask to the face covering the nose and mouth, as needed. * Depending upon the phase our District is in for reopening, students can go from having to wear masks to masks being recommended to not having to wear masks. |

1. **Provide a current description as to how the LEA is ensuring continuity of services including but not limited to services that address students’ academic needs and students’ and staff’s social, emotional, mental health, and other needs, which may include student health and food services.**

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| * Obion County Schools will ensure continuity of services for in-person instruction where at all possible. * For students medically at-risk, virtual services may be allowed. * Students and staff will have social, emotional, mental health and other needs met by counselors, school social workers and community services as needed. * Food service will also be provided as needed. |