**REFERRAL REQUEST:**

**MEMORANDUM TO LICENSED PHYSICIANS**

To: Dr.

From: Maria Petsos

 Supervisor, PreK to 5th Grade

 Ewing Public Schools

 220 Ewingville Road

 Ewing, NJ 08638

 (609) 538-9800 ext. 7151

 mpetsos@ewingboe.org

Re: Child Find Assistance Request

Ewing Public Schools is responsible for identifying, locating, and evaluating any children with known or suspected disabilities who reside within the Ewing Public School’s boundaries to determine whether a need for special education and related services exists. We would like to request your assistance in locating eligible children.

Enclosed is information about Child Find and our programs. Please let us know if you need additional copies. If you know of a child who has a disability or that you suspect may have a disability, you may refer that child’s parent or guardian to Maria Petsos by calling at (609) 538-9800 ext. 7151.

All referrals are considered confidential. The parent, legal guardian, or surrogate parent retains the right to refuse services and other procedural safeguards under federal and state law.

Thank you so much for your assistance in this matter. If you have questions, comments, or concerns, please do not hesitate to contact us.