Centerville, Louisiana

August 10, 2023

 The St. Mary Parish School Board met in regular session on Thursday, August 10, 2023, at 5:30 p.m., in the Evans Medine Meeting Room at the Central Office Complex in Centerville, Louisiana, with the following members answering to roll call:

**Present:** Mr. Joseph C. Foulcard Jr., Ms. Tammie L. Moore, Mrs. Lindsey T. Anslem, Mrs. Ginger S. Griffin, Ms. Marilyn P. LaSalle, Mr. Murphy J. Pontiff Jr., Mr. Chad M. Paradee, Mrs. Alaina L. Black, Mr. Andrew V. Mancuso and Mrs. Rhonda R. Dennis.

**Absent:** Ms. Debra R. Jones.

# Invocation

 Ms. Estay gave the Invocation.

# Pledge of Allegiance to the Flag of the United States of America.

 President Black led the Pledge of Allegiance to the Flag of the United States of America.

# Appearances:

# Recognition of newly appointed positions:

Ms. Estay recognized and congratulated the new appointees as follows:

* Mrs. Kimberly Caesar – St. Mary Parish K-2 Instructional Specialist
* Mr. Larry Hartman- Asst. Principal of Morgan City High School
* Mrs. Angela Comeaux – Asst. Principal of Morgan City High School
* Mr. Gary Aucoin- Asst. Principal of Morgan City Junior High School
* Mrs. Kimberly Dupre – Asst. Principal of Centerville High School
* Ms. Laquanda Gray – Asst. Principal of Franklin Junior High School
* Ms. Amy Vaccarella- Principal of Patterson High School
* Mr. Kaylum Vead – St. Mary Parish Public Schools Chief Technology Officer

# Approval of Amended Agenda.

 No amended agenda.

# Approval of Official School Board Minutes.

 Mrs. Dennis offered the motion and Mrs. Anslem offered the second to approve the official school board minutes from the regular school board meeting held on July 13, 2023. All in favor and the motion carried.

# Approval of Consent Agenda.

 President Black stated that Board Members can remove any of the items on the consent agenda for further discussion in the regular proceedings. Dr. Fegenbush read aloud the items on the consent agenda as follows:

# New Business

## Personnel:

### **Item 1**. \*Approval of policies from Forethought Consulting as revised by Hammonds and Sills

 B. Public Participation in School Board Meetings (BCBI)

 C. School and Student Safety (EBBB)

 D. Carpool and Bus Line Safety (EDCC) **NEW**

 E. Continuous Learning (IDCJ) **NEW**

 H. Corporal Punishment (JDA)

 I. Administration of Medication (JGCD)

**Item 2.** \*Approval of revised job description for:

 A. \*Special Education Gifted and Talented Liaison

 B. \*Federal/Special Programs Liaison

### **Item 6.** \*Approve banking resolutions authorizing signatories at various schools as a result of recent appointments.

### **Item 7.** \*Request permission to obtain proposals for health insurance for the year commencing

January 1, 2024.

### **Item 8.** \*Request permission to obtain proposals for vision insurance for the year commencing

January 1, 2024.

### **Item** **9.** \*Request permission to obtain proposals for dental insurance for the year commencing January 1, 2024.

 **Item 10.** \*Proclamation(s):

 A. \*Suicide Prevention Awareness Month (September)

 **Item 11.** \*Permission to sale surplus vehicles and buses to highest bidder.

**Item 12.** \*Award bid for walk – through metal detectors.

 Ms. LaSalle made a motion to approve the consent agenda, with the exception of pulling Item 1-A, 1-F and 1-G for further discussion. Ms. Moore made a second, all in favor and the motion carried.

## Business Affairs:

### **Item 1**. \*Approval of policies from Forethought Consulting as revised by Hammonds and Sills (Moved from Consent)

 A. Teleconference/Remote Participation in School Board Meetings (BCAD)

 Ms. LaSalle made a motion and seconded by Mrs. Dennis to approve the policy for Teleconference/Remote Participation in School Board Meetings (BCAD), as presented by Ms. Estay. All in favor and the motion carried.

 F. Attendance (JB)

 Ms. LaSalle made a motion and seconded by Mrs. Anslem to approve the policy for Attendance (JB), as presented by Ms. Estay. All in favor and the motion carried.

 G. Student Absences and Excuses (JBD)

 Ms. LaSalle made a motion and seconded by Ms. Moore to approve the policy for Student Absences and Excuses (JBD), as presented by Ms. Estay. All in favor and the motion carried.

**Item 3.** Approve revisions of the St. Mary Parish School Board Comprehensive Salary and

Classification (Goldbook)

 A. Administrative Salary Schedule (page 9)

 Mr. Mancuso made a motion and seconded by Mrs. Dennis to approve the Administrative Salary Schedule on page 9 of the St. Mary Parish School Board Comprehensive Salary and Classification Goldbook, as presented. The motion carried with Ms. Griffin and Ms. LaSalle voting nay.

 B. School Clerical Staffing Formula (page 10)

 Mrs. Griffin made a motion to approve the School Clerical Staffing Formula on page 10 of the St. Mary Parish School Board Comprehensive Salary and Classification Goldbook, as presented.

 Mr. Paradee made a substitute motion to revise elementary and middle school’s student count from 0-600 to 0-500 and approve remaining revisions of Item 3 B (School Clerical Staffing Formula) as written. Mr. Pontiff made a second, all in favor and the motion carried.

 C. St. Mary Parish School Board Recap of Stipend Pay (page 29)

 Mr. Mancuso made a motion and seconded by Ms. LaSalle to approve the St. Mary Parish School Board Recap of Stipend Pay on page 29 of the Comprehensive Salary and Classification Goldbook, as presented. All in favor and the motion carried.

**Item 4**. Approval of the 2023-2024 St. Mary Parish School Board Comprehensive Salary and

Classification Goldbook.

 Ms. Moore made a motion and seconded by Mr. Paradee to approve the 2023-2024 St. Mary Parish School Board Comprehensive Salary and Classification Goldbook, as presented by Ms. Estay. All in favor and the motion carried.

### **Item 5**. Receive Group Health Insurance update.

 Mr. James Perez with DJW Insurance Agency provided a claims summary updated through July 2023 for the Group Health Insurance Plan. In July there was a loss ratio of 119 percent, with $1,100,000 in claims compared to $935,000 of premiums collected. Year to date, the simple loss ratio was 110 percent, and 121 percent after expense adjustments. Year-to-date, there were 45 large claims over $25,000. Six additional large claims hit in the month of July, and two of those claims exceeded $95,000 and one exceeded $215,000. The increase in large claims for July compared to June was $645,000. Of the 45 large claims, 44 are still active. Another area of concern was the cost of prescription drugs, especially the medications Ozempic and Mounjaro. Just in the month of July, there was an additional spending of $50,000 on medications Ozempic and Mounjaro. Mr. Perez will present the renewal information on the fully insured plan and also an option for a self-funded plan at the September 14, 2023 regular school board meeting.

### **Item 13.** Discuss and take necessary action on bids received for Franklin Jr. High School roofing project using Essers Funds.

 Mr. Pontiff made a motion and seconded by Mrs. Anslem to award the Reroofing project at Franklin Junior High School to Roof Technologies Inc., of Harvey, Louisiana, for the amount of $994,640, which included the base bid plus alternate bids #1 and #2, as presented by Mr. Wiese. All in favor and the motion carried.

### **Item 14.** Discuss and take necessary action on bids received for the St. Mary Alternative Program roofing project using Essers Funds.

 Mr. Mancuso made a motion and seconded by Mrs. Anslem to award the Reroofing project at the St. Mary Alternative Program to Partin Roofing of Baton Rouge, Louisiana, for the amount of $347,800, which included the base bid plus alternative bid #1, as presented by Mr. Wiese. All in favor and the motion carried.

### **Item 15.** Discuss and take necessary action on bids received for Patterson High School roofing project using Essers Funds.

### **Item 16.** Discuss and take necessary action on bids received for Berwick Jr. High School roofing project using Essers Funds.

### **Item 17.** Discuss and take necessary action on bids received for Berwick High School roofing project using Essers Funds.

 Mr. Pontiff made a motion and seconded by Ms. LaSalle to vote on Item 15, 16, and 17 in Globo. All in favor and the motion carried.

 Mr. Wiese recommended that the Board reject all bids as defined in Item 15, 16, and 17 and allow to readvertise projects with some cost reduction measures.

 Mr. Paradee made a motion and seconded by Mrs. Anslem to reject all bids and readvertise projects for Item 15, 16, and 17. All in favor and the motion carried.

**Item 18.** Permission to purchase double classroom building with restrooms for Norman Elementary School with an estimated cost of $175,000.00 funded by District III Maintenance Funds.

 Mr. Wiese indicated that the cost of the double classroom increased by $20,000 from the original estimated cost. He’s requesting $195,000.00 funded by Maintenance District III to purchase a double classroom building with restrooms for Norman Elementary School.

 Mr. Mancuso made a motion and seconded by Mrs. Dennis to approve purchase for a double classroom building with restrooms for Norman Elementary School for an estimated cost of $195,000.00 funded by District III Maintenance Funds, as presented by Mr. Wiese. All in favor and the motion carried.

### **Item 19.** Approve Intergovernmental Agreement between St. Mary Parish Sheriff’s Office and St. Mary Parish School Board for School Resource Officers (K-9 Services).

 Ms. LaSalle made a motion and seconded by Ms. Moore to approve Intergovernmental Agreement between the St. Mary Parish Sheriff’s Office and the St. Mary Parish School Board for School Resource Officers (K-9 Services), as presented by Dr. Sanders. All in favor and the motion carried.

**Item 20.** Discuss and take action on uniform shirt color shortage at West St. Mary High School.

 President Black allowed for public comment as requested by B. Edward Boudreaux Middle School Principal Alexis Rack.

 Principal Rack indicated that West St. Mary High School and B. Edward Boudreaux Middle School shares a school campus. She asked the Board to consider removing white shirts from B. Edward Boudreaux Middle School if the shirt color gets approve for West St. Mary High School. This would help to differentiate between the two schools and also help with safety issues.

 After discussion, Attorney Evan Alvarez suggested that Board address B. Edward Boudreaux Middle School at a future meeting, due to the fact that it was not on the agenda, and it is a completely different school.

 Ms. Moore made a motion and seconded by Ms. LaSalle to accept the color exception of white shirts in addition to the Carolina blue shirts for West St. Mary high School due to the color shortage. All in favor and the motion carried.

# Reports

## Committees:

## Staff Report:

## Chief Financial Officer’s Report:

### **Sale Tax Update**

 Mr. Perry reported that the sales tax collections for the first month into the new year estimated at $2,200,000, which was a slight difference from last year’s collections for the first month into the new year.

### **Financial Statements (Major Funds Only):**

 The Board was provided financial statements for major funds only to review at their leisure.

### **Other Significant Items:**

 None

### **Superintendent’s Report**:

 Dr. Fegenbush reported on August 3rd, the annual districtwide first day teacher in-service was held at Franklin Senior High School.

 This summer, St. Mary Parish Schools had three students to complete their graduation requirements and they were also honored at a graduation ceremony.

 Tuesday, August 8th was the first day of school. Students were greeted with smiles and warm welcomes. Faculty and staff have been preparing for the return of St. Mary’s children all summer, and it was evident.

 On August 19th, a School Board Member Retreat will be held at the Central Office Complex in Centerville, Louisiana from 8:00 a.m. to 12:00 p.m. The retreat facilitated by the Louisiana School Board Association, will focus on effective governance for school boards and their roles and responsibilities of school board members and their Superintendent, along with best practices.

 In closing, Dr. Fegenbush invited the public to attend the St. Mary Parish School Board special session for the annual budget review scheduled for Wednesday, August 16th at 3:00 p.m., in the Evans Medine Meeting Room at the Central Office Complex in Centerville, Louisiana.

# Closing:

### **Resolutions of Respect**

 Ms. Estay read the Resolutions of Respect for the late Wineva Acosta (retired school food service technician)

**Adjournment:**

 With there being no further business to address, Mr. Pontiff made a motion to adjourn the meeting at 7:09 p.m. Mrs. Anslem made a second, all in favor and the motion carried.