**MINUTES**

# LINCOLN INTERMEDIATE UNIT BOARD OF DIRECTORS MEETING

**JUNE 25, 2019**

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The regular meeting of the Lincoln Intermediate Unit 12 Board of Directors was held on June 25, 2019. Board Vice-President Sue Heistand called the meeting to order at 7:18 p.m. with the Pledge of Allegiance.

**EXECUTIVE SESSION:** Mrs. Heistand announced that the Board met in executive session at 6:30 p.m. to discuss a personnel matter.

**ATTENDANCE**: The following Board members were present:

|  |  |
| --- | --- |
| Sue Heistand | Scott Roland (by Zoom) |
| Brian Hoffman | Suzanne Smith |
| Dustin Martin | Michael Wagner |
| Cory Nade | Carlos Wampler |
| Paul Politis |  |

LIU staff members attending were: Jeffrey West, Ed.D., Lynn Murphy, Ed.D., Tim Stanton, Shawn Beard, Tanya Morret, Lawrence Ott, Jill Trostle, and William Zee, Esq., Barley-Snyder.

**RECOGNITION OF VISITORS:** Mrs. Heistand welcomed the following visitors to the meeting: Nicole Fry, Accounting Manager; Heather Greer, LIU Life Skills Support Teacher; Amanda Garner, Education Coordinator for the Adams County Literacy Council; and Ralph Serpe, President of the Adams County Community Foundation.

Mr. Miller arrived at 7:20 pm.

**PRESENTATION:** Mr. Ralph Serpe of the Adams County Community Foundation recognized the LIU Adams County Literacy Council as the recipient of a grant award of $25,000. The award was accepted by Amanda Garner, LIU Education Coordinator.

**APPROVAL OF MINUTES:**  The minutes of the May 7 Board meeting were approved as presented.

**APPROVAL OF CONSENT AGENDA:** The Consent Agenda was presented for approval. Mr. Wampler requested that item G.1.c(2) be removed for discussion and clarification.

1. ***Personnel Actions***
   * 1. ***Resignations/Retirements/Terminations***

Resignations and retirements per the reasons indicated and effective dates noted:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Term Date** | **Reason** |
| Barker | Kathy | Itinerant Teacher | Preschool | 07/18/2019 | Retirement |
| Burt | Amanda | Teacher | Life Skills Support | 06/07/2019 | Transfer Between Entities |
| Cole | Carissa | Teacher Assistant | Emotional Support | 06/07/2019 | Position Ended |
| Diehl | Brooke | Personal Care Assistant | Multidisabilities Support | 06/07/2019 | Resignation |
| Forry | Carolyn | Teacher Assistant | Multidisabilities Support | 05/31/2019 | Retirement |
| Genoese | Donna | Secretary | Visually Impaired Support | 05/22/2019 | Retirement |
| Groft | Loretta | Fiscal Manager | Business Services | 06/28/2019 | Retirement |
| Heffner | Samantha | Teacher | Autistic Support | 06/07/2019 | Transfer Between Entities |
| Hughes | Cheryl | Teacher Assistant | Preschool | 06/13/2019 | Retirement |
| Keeney | Barbara | Teacher Assistant | Life Skills Support | 05/08/2019 | Resignation |
| Kopey | Debra | Job Coach | Educational Services | 06/11/2019 | Retirement |
| Kufner | Cynthia | School Counselor | Pupil Personnel Services | 06/07/2019 | Resignation |
| Marcovitch | Bernadette | School Psychologist | Pupil Personnel Services | 06/10/2019 | Retirement |
| Merryman | Kimberly | Instructional Advisor | Emotional Support | 06/07/2019 | Retirement |
| Ness | Chrissandra | Teacher | Life Skills Support | 06/04/2019 | Retirement |
| Pensinger | Christine | Personal Care Assistant | Multidisabilities Support | 05/30/2019 | Retirement |
| Rajkowski | Marci | Speech Therapist | Speech / Language Support | 06/13/2019 | Resignation |
| Roby | Johnna | Teacher Assistant | Preschool | 06/13/2019 | Resignation |
| Roslin | Michael | Teacher | Alternative Education | 06/05/2019 | Retirement |
| Ruiz | Sharon | Intervener | Hearing Impaired Support | 05/17/2019 | Resignation |
| Schwartz | Charity | Teacher Assistant | Life Skills Support | 05/30/2019 | Retirement |
| Sensenig | Bruce | Interim Executive Director | Administration | 04/30/2019 | Position Ended |
| Thomas | Milagros | Personal Care Assistant | Multidisabilities Support | 06/04/2019 | Retirement |
| Vandzura | Audrey | Personal Care Assistant | Multidisabilities Support | 06/04/2019 | Retirement |
| Walden | Genelle | Teacher | Autistic Support | 06/07/2019 | Resignation |
| Warren | Chastity | Intervener | Extended School Year | 05/22/2019 | Resignation |
| Weigle | Alex | Teacher | Autistic Support | 06/03/2019 | Resignation |
| Weikert | Mary | Teacher Assistant | Multidisabilities Support | 06/04/2019 | Retirement |
| Welsh | Deborah | Teacher Assistant | Emotional Support | 06/03/2019 | Retirement |
| Williams | Sandra | Teacher | Act 89 Nonpublic School Services | 06/04/2019 | Retirement |
| Barry | Kristi | Teacher | Multidisabilities Support | 06/04/2019 | Resignation |
| BI84889 |  | Student Worker | Special Education | 05/28/2019 | Position Ended |
| Cooper | Kathy | Speech Therapist | Speech/Language Support | 05/30/2019 | Retirement |
| Cordell | Melissa | Occupational Therapist | Occupational/Physical Therapy | 05/30/2019 | Resignation |
| Cutshall | Tammy | Physical Therapy Assistant | Occupational/Physical Therapy | 06/05/2019 | Resignation |
| Detweiler | Andrea | Teacher Assistant | Hearing Impaired Support | 06/06/2019 | Resignation |
| Earls | Kathryn | Speech Therapist | Preschool | 06/03/2019 | Resignation |
| Eby | Elizabeth | Itinerant Teacher | Hearing Impaired Support | 06/03/2019 | Resignation |
| Fitz | Denise | ESL Instructor | Adult Education | 06/27/2019 | Resignation |
| Forsythe | Marcia | Teacher Assistant | Neurological Support | 06/06/2019 | Resignation |
| GA72178 |  | Student Worker | Life Skills Support | 05/29/2019 | Position Ended |
| Glassick | Emily | Teacher | Multidisabilities Support | 07/18/2019 | Resignation |
| Harkins | Donald | Itinerant Teacher | Visually Impaired Support | 05/31/2019 | Retirement |
| Harmon | Sarah | Teacher Assistant | Autistic Support | 05/29/2019 | Retirement |
| HA82234 |  | Student Worker | Life Skills Support | 05/29/2019 | Position Ended |
| Haslett | Julia | Teacher | Emotional Support | 06/04/2019 | Retirement |
| Hood | Lynne | Teacher | Life Skills Support | 06/07/2019 | Termination |
| LY21998 |  | Student Worker | Life Skills Support | 05/29/2019 | Position Ended |
| Mabry | Lynn | Teacher | Autistic Support | 06/05/2019 | Transfer Between Entity |
| Miller | Joyce | Personal Care Assistant | Life Skills Support | 06/04/2019 | Retirement |
| Moyer | Barbara | Physical Therapist | Occupational/Physical Therapy | 06/06/2019 | Retirement |
| Ray | Holly | Psychologist | Pupil Personnel Services | 06/12/2019 | Transfer Between Entity |
| Sanders | Emily | Teacher Assistant | Autistic Support | 05/31/2019 | Resignation |
| SH55103 |  | Student Worker | Life Skills Support | 05/29/2019 | Position Ended |
| Sharpe | Adrienne | Teacher Assistant | Hearing Impaired Support | 06/05/2019 | Resignation |
| Smith | Natalie | Teacher | Emotional Support | 05/31/2019 | Resignation |
| Stottlemyer | Noreen | Teacher Assistant | Visually Impaired Support | 05/29/2019 | Retirement |
| Strickler | Cindy | Physical Therapist | Occupational/Physical Therapy | 06/13/2019 | Resignation |
| Thompson | Daryl | Counselor | Intervention | 05/28/2019 | Deceased |
| Warner | Kerri | Teacher | Preschool | 06/13/2019 | Resignation |

* + 1. ***Nominations***

New hires as per the effective dates and rates noted:

* 1. Professional Staff (Pending receipt of all required paperwork.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Orientation or**  **Hire Date** | **Rate** | **Category Step/Scale** | **Work Calendar** |
| Biesecker | Megan | Speech Therapist | Preschool | 05/22/2019 | $50,268.00 | LIUEA F-1 | 188 Day Stretch |
| Danner | Kyla | Speech Therapist | Preschool | 06/19/2019 | $50,268.00 | LIUEA F-1 | 188 Day Stretch |
| Lee | Morgan | Speech Therapist | Speech / Language Support | TBD | $50,268.00 | LIUEA F-1 | 188 Days |
| Myers | Brandy | Teacher | Life Skills Support | 05/22/2019 | $44,987.00 | LIUEA D-1 | 188 Days |
| Tannous | Derek | Speech Therapist | Speech / Language Support | TBD | $50,268.00 | LIUEA F-1 | 188 Days |
| Black | Alyssa | Speech Therapist | Preschool | TBD | $50,268.00 | LIUEA F-1 | 188 Day Stretch |
| Blashford | Megan | Speech Therapist | Speech/Language Support | 06/05/2019 | $50,268.00 | LIUEA F-1 | 188 Days |
| Bowman | Marissa | Teacher | Autistic Support | 07/10/2019 | $44,987.00 | LIUEA D-1 | 188 Days |
| Guzowski | Stacey | Teacher | Multidisabilities Support | 06/05/2019 | $58,116.00 | LIUEA E-13 | 188 Days |
| Hendrix | Michelle | School Psychologist | Pupil Personnel Services | 07/10/2019 | $55,920.00 | LIUEA J-1 | 200 Days |
| Pence | Rose | Teacher | Preschool | 06/19/2019 | $44,987.00 | LIUEA D-1 | 188 Day Stretch |
| Sersen | Kelsey | Teacher | Autistic Support | 07/17/2019 | $44,987.00 | LIUEA D-1 | 188 Days |
| Shellenberger | Ashlie | Teacher | Autistic Support | 07/17/2019 | $55,951.00 | LIUEA G-7 | 188 Days |
| Stambaugh | Cheyenne | School Psychologist | Pupil Personnel Services | 08/06/2019 | $55,920.00 | LIUEA J-1 | 200 Days |
| Stansbury | Katherine | Speech Therapist | Speech/Language Support | 07/10/2019 | $50,268.00 | LIUEA F-1 | 188 Days |
| Weaver | Chelsey | Teacher | Preschool | 06/19/2019 | $44,987.00 | LIUEA D-1 | 188 Day Stretch |
| Webb | Ashley | School Psychologist | Pupil Personnel Services | 07/10/2019 | $56,877.00 | LIUEA J-4 | 200 Days |
| Wilkins | Caren | Teacher | Autistic Support | 07/17/2019 | $53,085.00 | LIUEA F-6 | 188 Days |

* 1. Non Certified Staff (Pending receipt of all required paperwork.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Orientation or**  **Hire Date** | **Rate** | **Category Step/Scale** | **Work Calendar** |
| Blankenship | Mary | English as a Second Language Instructor | Adult Education | 05/15/2019 | $19.30 per hour | n/a | Part Time |
| Moore | Devon | Temporary Summer Help | Business Services | TBD | $12.00 per hour | n/a | Part Time |
| Cramer | Danielle | Technical Systems Support Specialist | Educational Technology Services | 06/19/2019 | $25.59 per hour | Tech C D-3 | 260 Days |
| Donnelly | Dawn | Teacher Assistant | Autistic Support | TBD | $17.13 per hour | TA/PCA F-4 | 188 Days |
| Grover | Christine | Teacher Assistant | Autistic Support | 07/10/2019 | $17.20 per hour | TA/PCA G-4 | 188 Days |
| Jones | Michelle | Case Manager | Education Leading to Employment and Career Training Program | 07/10/2019 | $20.70 per hour | Recruiter H-3 | 220 Days |
| Keefe | Katie | Extended School Year Teacher Assistant | Extended School Year | 06/11/2019 | $15.66 per hour | TA/PCA G-3 | Part Time Hourly |
| Reynoso | Cynthia | Personal Care Assistant | District Contract | 07/10/2019 | $13.37 per hour | TA/PCA A-1 | 188 Days |
| Slothour | Coty | Case Manager | Education Leading to Employment and Career Training Program | 07/10/2019 | $19.55 per hour | Recruiter H-2 | 220 Days |

* + 1. ***Miscellaneous***

1. Additional Service Agreements

Personnel to provide services for students at the appropriate hourly/daily rate:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Rate** | **School District** | **Dates** |
| Bordner | Corinne | Interpreter | $30.34 per hour | Bermudian Springs School District  Bermudian Springs School District  Bermudian Springs School District  Bermudian Springs School District  Fairfield Area School District | May 20, 2019  May 22, 2019  May 29, 2019  May 31, 2019  May 4, 2019 |
| Cox | Deanna | Teacher | $33.81 per hour | Central York School District | May 20, 2019 – June 14, 2019 |
| Hawbaker | Heidi | Teacher | $33.81 per hour | Chambersburg Area School District | May 11, 2019 – June 2019 |
| Kuhn | Laura | Teacher | $33.81 per hour | Central York School District | April 29, 2019 – June 2019 |
| Legore | Laura | Teacher | $33.81 per hour | Gettysburg Area School District | May 21, 2019 – June 2019 |
| Small | Rodney | Bus Assistant | $13.01 per hour | Greencastle-Antrim School District | March 25, 2019 – June 2019 |
| Sterner | Marilyn | Interpreter | $40.73 per hour | Bermudian Springs School District | May 31, 2019 |
| Various ESS Substitutes | Various ESS Substitutes | Substitute Assistant | $99.30 - $119.16 per day  ($139.02 - $172.12 per day if filled by guest teacher) | Chambersburg Area School District | April 15, 2019 – June 2019  April 23, 2019 – June 2019 |
| Various ESS Substitutes | Various ESS Substitutes | Substitute Assistant | $99.30 - $119.16 per day  ($139.02 - $172.12 per day if filled by guest teacher) | Littlestown Area School District | May 2, 2019 – May 23, 2019 |
| Warner | Patricia | Psychologist | $54.88 per hour | Abraxas Youth Center | March 23, 2019 |
| Arnold | Emily | Teacher | $34.26 per hour (2018/2019)  $34.87 per hour (2019/2020) | Northeastern School District | June 17, 2019 – July 18, 2019 |
| Hockensmith | Kim | Interpreter | $34.36 per hour | Conewago Valley School District | May 29, 2019 |
| Imhoff | Jennifer | Interpreter | $40.73 per hour | Dallastown Area School District | June 5, 2019 |
| Kuhn | Laura | Teacher | $33.81 per hour | Central York School District | April 29, 2019 – June 2019 |
| Warner | Patricia | Psychologist | $54.88 per hour | Abraxas Youth Center | April 20, 2019 |
| Yeager | Amanda | Personal Care Assistant | $13.01 per hour | South Western School District  Southern York County School District | May 29, 2019 – May 31, 2019  June 7, 2019 |

1. Change in Employment Status (Removed from Consent Agenda for discussion and separate action.)

1. Student Workers:

|  |  |  |
| --- | --- | --- |
| **ID#** | **Location** | **Rate of Pay** |
| GE00754 | New Oxford Training Site | $7.25 per hour |
| SH86853 | New Oxford Training Site | $7.25 per hour |

1. Additional Days Beyond Contract:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Program** | **May/June 2018/2019 # Days** | **July/August 2019/2020 # Days** |
| Gardner | Travis | Special Education | 4 (correction from last Board meeting) | 4 |
| Gonsalves | Tara | Special Education |  | 2 |
| Kocul | Christina | Special Education |  | 4 |
| Maynard | Angela | Autistic Support | 1 |  |
| Olsen | Breanne | Neurological Support | 1 |  |
| Stetar | Marianne | Emotional Support | 4 |  |
| Tyler | Holly | Life Skills Support | 1 |  |
| VanHousen | Carolyn | Speech/Language Support | 1 |  |

1. Recommend approval for the following staff members to work in the Extended School Year (ESY) program for the summer:

|  |  |  |  |
| --- | --- | --- | --- |
| **Last Name** | **First Name** | **ESY Position** | **Pay Rate** |
| Ako | Jenna | Teacher Assistant | per diem rate |
| Allen | Susan | Teacher Assistant | per diem rate |
| Bair | Joy | Personal Care Assistant | per diem rate |
| Baker | Brian | Teacher | per diem rate |
| Banquer | Alfred | Teacher | D-1 - LIUEA |
| Barnhart | Gina | TA or PCA | per diem rate |
| Barsom | Samia | Teacher Assistant | per diem rate |
| Belinko | Susan | Teacher Assistant | per diem rate |
| Bennett | Pamela | Teacher Assistant | per diem rate |
| Benton | Crystal | Teacher Assistant | per diem rate |
| Berkeley | Adrienne | Teacher Assistant | per diem rate |
| Bittinger | Kellie | Personal Care Assistant | per diem rate |
| Bortner | Lynda | TA or PCA | per diem rate |
| Brock McKinsey | Kimberly | Personal Care Assistant | per diem rate |
| Buzzell | Meghan | Teacher | per diem rate |
| Campanella | Sherry | Teacher Assistant | per diem rate |
| Cole | Cindy | Teacher | per diem rate |
| Connolly | Casey | Teacher | per diem rate |
| Cook | Tamy | Speech Therapist | per diem rate |
| Cox | Deanna | Teacher | per diem rate |
| Cox | Kristine | Teacher | per diem rate |
| Cramer | Jennifer | Personal Care Assistant | per diem rate |
| Czap | Julie | Teacher | per diem rate |
| Daugherty | Chadwick | Speech Therapist | per diem rate |
| Dean | Sarah | School Nurse | per diem rate |
| Decker | Jennifer | Teacher Assistant | per diem rate |
| Decker | Kenneth | Teacher | per diem rate |
| DiCesare | Rosemary | Interpreter | per diem rate |
| Donmoyer | Jared | Teacher | D-1 - LIUEA |
| Eser | Margaret | TA or PCA | per diem rate |
| Evangelisti | Linda | Teacher | per diem rate |
| Ford | Carla | Teacher Assistant | per diem rate |
| Franklin | John | Personal Care Assistant | per diem rate |
| Frischkorn | Eryn | Teacher Assistant | A-1 - TA/PCA |
| Gibson | Angela | TA or PCA | per diem rate |
| Glassick | Emily | Teacher | per diem rate |
| Hake | Kalah | Speech Therapist | per diem rate |
| Hatcher | Anna | TA or PCA | per diem rate |
| Hawbaker | Heidi | Teacher | per diem rate |
| Hess | Karen | Intervener | per diem rate |
| Hess | Kimberly | Speech Therapist | per diem rate |
| Hetzer | Kelly | Personal Care Assistant | per diem rate |
| Hricik | Paul | Personal Care Assistant | per diem rate |
| Jones | Brie | Teacher Assistant | per diem rate |
| Keller | Lacy | Teacher | per diem rate |
| King | Noelle | Teacher | D-1 - LIUEA |
| Klunk | Cheryl | Teacher | per diem rate |
| Laird | Haley | Teacher | per diem rate |
| Lawrence | Jennifer | Teacher Assistant | per diem rate |
| Leber | Kristen | Teacher | per diem rate |
| LeDonne | Danielle | Speech Therapist | per diem rate |
| Legore | Laura | Teacher | per diem rate |
| Lehr | Virginia | Teacher Assistant | per diem rate |
| LeRoy | Megan | Behavior Analyst | per diem rate |
| Lincoln | Laurie | Floating Assistant | per diem rate |
| Lipsitz | Christiana | Personal Care Assistant | per diem rate |
| Martin | Debra | Teacher Assistant | per diem rate |
| Metz | Cara | Teacher | per diem rate |
| Michalak | Sarah | Speech Therapist | per diem rate |
| Mickey | Melody | Teacher Assistant | per diem rate |
| Miller | Deborah | Personal Care Assistant | per diem rate |
| Mitchell | Jennifer | Teacher Assistant | per diem rate |
| Mitchell | Linda | Teacher Assistant | per diem rate |
| Morton | Katelyn | Teacher | per diem rate |
| Muniz | Luz | Intervener | per diem rate |
| Myers | Madelyn | Teacher Assistant | per diem rate |
| Newman | Terri | Teacher Assistant | per diem rate |
| Nimo | Theresa | Teacher Assistant | A-1 - TA/PCA |
| Ott | Kyle | Teacher Assistant | per diem rate |
| Poff | Dena | TA or PCA | per diem rate |
| Queitszch | Sherri | TA or PCA | per diem rate |
| Rider | Beverly | Personal Care Assistant | per diem rate |
| Riding-Queenan | Beverly | Teacher | per diem rate |
| Robins | Christie | Occupational Therapist | per diem rate |
| Salisbury | Stephanie | Teacher | per diem rate |
| Schaner | Sherri | Personal Care Assistant | per diem rate |
| Sinton | Lindsey | Teacher | per diem rate |
| Small | Glenda | Intervener | per diem rate |
| Small | Rodney | Personal Care Assistant | per diem rate |
| Smith | Kippi | Floating Teacher | per diem rate |
| Sneidman | Rebecca | Teacher | per diem rate |
| Stoner | Kelly | Teacher Assistant | per diem rate |
| Stottlemyer | Samantha | Teacher Assistant | per diem rate |
| Sullivan | Lamanda | Teacher Assistant | per diem rate |
| Swords | Amanda | Teacher | per diem rate |
| Thomas | Shawnee | Teacher | per diem rate |
| Todaro | Mary | Teacher Assistant | per diem rate |
| Triplett | Jordan | Teacher | per diem rate |
| Tyler | April | School Nurse | per diem rate |
| VanHousen | Carolyn | Speech Therapist | per diem rate |
| Wagner | Amy | Physical Therapist | per diem rate |
| Washinger | Ronda | Teacher | per diem rate |
| Wherley | Katie | Teacher | per diem rate |
| White | Amber | Teacher Assistant | per diem rate |
| Beck | Jamie | Personal Care Assistant | per diem rate |
| Nittinger | Lisa | Personal Care Assistant | per diem rate |
| Washington | Tiffeny | Teacher Assistant | per diem rate |
| Wingard | Eileen | Physical Therapist | per diem rate |
| Wonders | Lori | Associate Supervisor | Per diem rate |

1. ***Business Actions***
   * 1. ***Treasurer’s Reports***
        1. Treasurer’s Report ending April 30, 2019

Recommendation: Motion to accept the Treasurer’s Report of April 30, 2019, showing cash on hand of $16,546,905.71.

* + - 1. Treasurer’s Report ending May 31, 2019

Recommendation: Motion to accept the Treasurer’s Report of May 31, 2019, showing cash on hand of $16,920,262.81.

* + 1. ***Check Registers of Payments***
       1. Check Register through May 24, 2019

Recommendation: Motion to approve the disbursement of payments and payroll through May 24, 2019 and payroll through May 15, 2019, totaling $10,606,365.70.

* + - 1. Check Register through June 13, 2019

Recommendation: Motion to approve the disbursement of payments through June 13, 2019 and payroll through June 15, 2019 totaling $10,158,722.21.

* + 1. ***Budget Transfers***

Recommendation: Motion to approve the budget transfers from April 27, 2019 through May 24, 2019, and May 25, 2019 through June 13, 2019.

* + 1. ***Grant Request*** - ***Targeted School Improvement, Statewide System of Support***

Recommendation: Motion to approve grant amendment increasing award total to $37,115 (from $30,170) for State funds for Targeted School Improvement Services to schools. Grant term is July 1, 2018 through June 30, 2019.

* + 1. ***Bid Awards for Paving, Sealing and Restriping of Blacktop at New Oxford Central Office***

Recommendation: Motion to award the following bids to the following contractors:

* CE Williams & Sons, $17,075 to repave the dock area and dock lane
* Schorner Sealcoating, $17,889 to seal and restripe all parking lots.

1. ***Board Policy for Adoption***

Recommendation: Motion to adopt Board Policy 613 – Cooperative Purchasing.

1. ***Job Description for Adoption***

Recommendation: Motion to adopt job description for Data Systems Supervisor.

1. ***Adoption of School Calendars for 2019-2020***

a. Franklin Learning Center School Calendar for 2019-2020

Recommendation: Motion to adopt the Franklin Learning C enter school calendar for 2019-2020

b. Leg Up Farm

Recommendation: Motion to approve the Leg Up Farm school calendar for 2019-2020.

1. ***Request to Conduct Doctoral Study***

Recommendation: Motion to grant approval for Heather Greer, LIU Life Skills Support Teacher at Eastern York Middle School, to conduct her doctoral research on the topic of students with severe cognitive and physical disabilities and how they are included in the general education environment, how well the IEP reflects the supports needed, and how the social constructivist theory promotes success in the general education environment.

1. ***Transportation Contracts***

Recommendation: Motion to approve transportation contracts for the three-year period of July 1, 2019 through June 30, 2022 with the following transportation vendors: F&S Transportation Inc., Faithful Transportation, Jacoby Transportation Inc., and Kelly Transit Inc.

**MOTION ON CONSENT AGENDA:** Michael Wagner moved to approve the consent agenda with item H.1.c.(2) removed, seconded by Sue Heistand. A roll call vote recorded all in favor of the consent agenda and the motion carried.

**CHANGE IN EMPLOYMENT STATUS:**Recommend approval to change the employment status of the following:

| **Last**  **Name** | **First Name** | **Position** | **Program** | **Rate** | **Category Step/Scale** | **Effective** | **From** | **To** | **Reason** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Cole | Cynthia | Itinerant Teacher | Visually Impaired Support | $72,390.00 | LIUEA H-13 | 05/09/2019 | G-13  $70,716.00 | H-13  $72,390.00 | Salary Column Movement – Master’s + 30 |
| Donmoyer | Jared | Teacher | Neurological Support | $54,589.00 | LIUEA F-4 | 05/17/2019 | Teacher  $54,589.00 | ESY Teacher  $33.81 per hour | Resigning from Full Time Position; ESY Employee Only |
| Logue | Wendy | Temporary Summer Help | Business Services | $12.50 per hour | n/a | 06/05/2019 | 06/05/2019 | TBD | Additional Summer Position |
| McCusker | Laura | Assistant Director of Educational Services | Educational Services | $90,000.00 | Act 93 | 07/01/2019 | $85,000.00 | $90,000.00 | Salary Increase |
| Morret | Tanya | Training and Consultation Coordinator | Educational Services | $81,000.00 | Act 93 | 07/01/2019 | $76,000.00 | $81,000.00 | Salary Increase |
| Rutledge | Max | Temporary Summer Help | Business Services | $10.50 per hour | n/a | 05/28/2019 | Student Worker  $7.25 per hour | Summer Help  $10.50 per hour | Position Transfer |
| Dalious | Barbara | Associate Supervisor | Special Education | $78,908.66 | Act 93 | 08/06/2019 | Instructional Advisor  LIUEA  G-13  $73,716.00  188 Days | Associate Supervisor  Act 93  $78,908.66  200 Days | Position Transfer |
| English | Emma | School Counselor | Act 89 Nonpublic School Services | $50,072.00 | LIUEA F-2 | 05/06/2019 | LIUEA G-2  $50,972.00 | LIUEA F-2  $50,072.00 | Salary Correction |
| Fourhman | Christine | Secretary | Business Services | $20.72 per hour | ESPA Sec D C-6 | 06/24/2019 | n/a | n/a | Additional Part Time Temporary Position |
| Gallagher | Kellie | Substitute Teacher Assistant | Life Skills Support | $17.22 per hour | ESPA TA/PCA E-5 | 06/04/2019 | n/a | n/a | Additional Part Time Summer Position |
| Hinton | Colette | Occupational Therapist | Occupational/Physical Therapy | $54,543.00 | LIUEA DRT-DOCT | 05/30/2019 | LIUEA G-3  $51,272.00 | LIUEA DRT-DOCT  $54,543.00 | Salary Column Movement - Doctorate |
| Kline | Pamela | Teacher Assistant | Life Skills Support | $16.52 per hour | ESPA TA/PCA B-9 | 06/04/2019 | n/a | n/a | Additional Part Time Summer Position |
| NI02799 |  | Student Worker | Life Skills Support | $7.25 per hour | n/a | 06/04/2019 | n/a | n/a | Additional Part Time Summer Position |
| SH08768 |  | Student Worker | Life Skills Support | $7.25 per hour | n/a | 06/04/2019 | n/a | n/a | Additional Part Time Summer Position |
| Smith | Benjamin | Supervisor, Educational Technology | Educational Technology Services | $93,234.00 | Act 93 | 6/17/2019 | $90,234.00 | $93,234.00 | Salary Increase |

**Motion:** Carlos Wampler moved to approve section c.(2), seconded by Sue Heistand.  **Discussion:** Mr. Wampler asked for the rationale behind salary increases for two staff members. Dr. West responded that Dr. Sensenig had presented the salary increase proposals to the Board during an executive session in April, noting an increase in supervisory responsibilities. Mr. Wampler noted that the district superintendents he represents are questioning the salary increases and why they occur. Mr. Roland noted that salaries need to be closely monitored since they are the number one cost. Dr. West responded that he plans to address the process used to establish salaries so that it is not necessary to increase salaries throughout the year. In addition, as positions open up, they will be reviewed to determine whether or not they need to be filled or if services can be provided in alternate ways. Mr. Stanton reported that the IU has recently put in place a position justification form for supervisors to complete in order to re-evaluate position need, conduct a cost analysis to determine its impact on the budget (increase, decrease or neutral), and whether or not there are funds to support hiring a replacement. **Vote:** All Board members present are recorded as voting in favor of all changes in employment status and the motion carried.

**NEW BUSINESS:**

* 1. ***Special Education Budget 2019-2020***

Recommendation: Motion to adopt the 2019-2020 Special Education Budget in the amount of $71,028,214.00. Cory Nade moved approval, seconded by Sue Heistand. Roll call vote recorded all 9 ayes in favor and the motion carried.

* 1. ***Transportation Budget Resolution for 2019-2020***

Recommendation: Motion to adopt a resolution authorizing submission of the Transportation budget for the 2019-2020 fiscal year, and certifying that such expenditures will be in accordance with the School Laws of Pennsylvania and budget controls of the Pennsylvania Department of Education. Carlos Wampler moved adoption, seconded by Sue Heistand. All Board members present voted in favor and the motion carried.

* 1. ***Early Intervention Assurance***

Recommendation: Motion to approve the Early Intervention Assurance for the Operation of Special Education Services and Programs for 2019-2020. Sue Heistand moved approval, seconded by Paul Politis. All Board members present voted in favor and the motion carried.

* 1. ***Election of Officers for 2019-2020***

Cory Nade moved to appoint Sue Heistand as Chair Pro Tem to conduct the election of officers, seconded by Michael Wagner. All Board members voted in favor and the motion carried.

Mrs. Heistand asked for the Nominating Committee Report. On behalf of the Nominating Committee, Mr. Wagner presented the following slate of officers:

President – Michael Miller

Vice-President – Sue Heistand

Treasurer – Paul Politis

Mr. Wagner noted that both Mr. Miller and Mr. Politis would be going off their local boards at the end of November. At that time the IU Board will have to elect a new president and treasurer to serve the remainder of the year.

Mrs. Heistand opened the floor to additional nominations from the floor. Hearing none, Mrs. Heistand asked for a motion to close the nominations. Suzanne Smith moved that the nominations be closed, seconded by Carlos Wampler. All Board members present voted in favor to close the nominations and the motion carried.

Mrs. Heistand conducted a roll call vote on the approval of the slate of officers proposed by the Nominating Committee. Roll call vote recorded 9 in favor and the motion carried.

* 1. ***Appointment of Board Secretary – Tim A. Stanton, Director of Finance***

Recommendation: Motion to appoint Tim A. Stanton to the position of Board Secretary for a term beginning on July 1, 2019 and ending on June 30, 2020. Sue Heistand moved approval, seconded by Cory Nade. All Board members present voted in favor and the motion carried.

**PRESIDENT’S REPORT:** Mr. Miller reported that the Retirement dinner held on June 4 was very nice and he thanked all those that organized the event. Mr. Miller reported that the Negotiations Committee did not meet as originally planned. He encouraged directors from Adams and Franklin counties to consider joining the Negotiations team, as all current volunteers are from York County. Interested persons should contact Mr. Miller or Dr. West. The committee will hold a meet and greet in September with both bargaining units. Discussions will begin in October. The Negotiations Team will present initial thoughts for consideration at the first Board meeting in November and will provide an update each month.

**EXECUTIVE DIRECTOR’S REPORT:**

* Dr. West reported that the Administrative team met internally to review contract language, issues and concerns regarding the current LIUEA agreement.
* Dr. West met with Dr. Snell from Central York and Mr. Wagner from the York County Youth Development Center to discuss some concerns, which have been shared with Dr. Murphy. He is confident that the issues can be resolved.
* Dr. West has completed 13 district visits to date. Superintendents have been receptive, willing to share and wish to be part of the LIU’s improvement process.
* Dr. West will be meeting with Dr. Brian Barnhart, Executive Director of Lancaster-Lebanon IU 13, on June 26, 2019 to tour their facility.

**NEXT MEETING:** The next meeting of the Board of Directors will be held at 7:00 p.m. on August 6, 2019 at the LIU Central Office in New Oxford.

**ADJOURNMENT:** It was moved and seconded to adjourn the meeting at 8:15 p.m.

Tim A. Stanton

Board Secretary