**MINUTES**

# LINCOLN INTERMEDIATE UNIT BOARD OF DIRECTORS MEETING

**AUGUST 6, 2019**

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The regular meeting of the Lincoln Intermediate Unit 12 Board of Directors was held on August 6, 2019. Board President Michael Miller called the meeting to order at 7:15 p.m. with the Pledge of Allegiance.

**EXECUTIVE SESSION:** Mr. Miller announced that the Board met in executive session at 6:30 p.m. to discuss a personnel matter.

**OATH OF OFFICE:** The following directors were sworn in to serve new three year terms beginning July 1, 2019 through June 30, 2022:

Cory Nade, Northeastern School District

Dolores Nester, Littlestown Area School District

**ATTENDANCE**: The following Board members were present:

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| --- | --- |
| Sue Heistand | Dolores Nester |
| Patrick McDonald | Paul Politis |
| Michael Miller | Suzanne Smith |
| Cory Nade | Carlos Wampler |

LIU staff members attending were: Jeffrey West, Ed.D., Lynn Murphy, Ed.D., Jared Mader, Tim Stanton, Brad Sterner, Ed.D., Jill Trostle, and David Walker, Esq., Barley-Snyder.

**PRESENTATION:** Jared Mader and Ben Smith provided an overview of the STEM Design Challenge.

**APPROVAL OF MINUTES:**  The minutes of the June 25, 2019 Board meeting were approved as presented.

**APPROVAL OF CONSENT AGENDA:** The Consent Agenda was presented for approval. Two terminations were removed from item 1.a. of the consent agenda pending additional review.

* 1. ***Personnel Actions***
     1. ***Resignations/Retirements/Terminations***

Resignations and retirements per the reasons indicated and effective dates noted:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Term Date** | **Reason** |
| Bair | Alexandra | Speech Therapist | Speech / Language Support | 05/31/2019 | Resignation |
| Bear | Sarah | Interpreter | Hearing Impaired Support | 06/07/2019 | Resignation |
| Capezzuto | Maria | Teacher Assistant | Autistic Support | 06/03/2019 | Resignation |
| Caracino | Jenna | Speech Therapist | Speech / Language Support | 05/31/2019 | Resignation |
| Curren | Holly | Personal Care Assistant | Autistic Support | 06/03/2019 | Resignation |
| Dunlap | Kyle | Teacher | Emotional Support | 05/31/2019 | Resignation |
| Dutrisac | Francine | Staff Developer | Educational Services | 08/30/2019 | Resignation |
| Eisenhart | Kimberly | Teacher Assistant | Emotional Support | 06/04/2019 | Resignation |
| Eller | Sally | Teacher | Multidisabilities Support | 09/06/2019 | Retirement |
| Halloran | Megan | Licensed Practical Nurse | Life Skills Support | 06/04/2019 | Resignation |
| Hockenberry | Kristen | Teacher | Autistic Support | 06/05/2019 | Resignation |
| Jones | Beverly | Teacher Assistant | Life Skills Support | 06/11/2019 | Retirement |
| Krugh | Tiffany | Teacher Assistant | Life Skills Support | 05/30/2019 | Resignation |
| Linebaugh | Kati | Associate Supervisor | Emotional Support | 06/13/2019 | Resignation |
| Little | Tammy | Teacher Assistant | Autistic Support | 05/29/2019 | Other |
| Nelson | Lureen | English as a Second Language Instructor | Adult Education | 07/24/2019 | Resignation |
| Redmond | Faith | Teacher Assistant | Preschool | 06/13/2019 | Retirement |
| Rose-Disney | Teressa | School Psychologist | Pupil Personnel Services | 06/20/2019 | Resignation |
| Sanchez | Korri | Job Coach | Educational Services | 06/19/2019 | Resignation |
| ~~Santell~~ | ~~Ingrid~~ | ~~Secretary~~ | ~~Transportation~~ | ~~08/01/2019~~ | ~~Termination~~ |
| Shaffer | Hannah | Teacher | Multidisabilities Support | 06/05/2019 | Resignation |
| Shaull | Heidi | Teacher | Intervention | 05/30/2019 | Resignation |
| Short | Stephanie | Teacher | Autistic Support | 05/31/2019 | Resignation |
| Shreve | Rachel | Teacher Assistant | Intervention | 05/30/2019 | Resignation |
| Smith | Lisa | Teacher Assistant | Multidisabilities Support | 06/04/2019 | Resignation |
| ~~Strausbaugh~~ | ~~Erin~~ | ~~Teacher Assistant~~ | ~~Therapeutic Emotional Support~~ | ~~06/04/2019~~ | ~~Termination~~ |
| Swoboda | Karen | Certified Occupational Therapy Assistant | Occupational / Physical Therapy | 06/04/2019 | Resignation |
| Watson | Stephen | Personal Care Assistant | Autistic Support | 05/30/2019 | Resignation |
| West | Jocelyn | English as a Second Language Instructor | Adult Education | 07/24/2019 | Resignation |
| Xapadky | Jennifer | Teacher Assistant | Emotional Support | 06/05/2019 | Resignation |
| Yambor | Stephen | Teacher | Alternative Education | 08/04/2019 | Retirement |

* + 1. ***Nominations***

New hires as per the effective dates and rates noted:

* 1. Professional Staff (Pending receipt of all required paperwork.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Orientation or**  **Hire Date** | **Rate** | **Category Step/Scale** | **Work Calendar** |
| Bond | Nicole | Educational Technology Specialist | Educational Technology Services | 07/31/2019 | $75,682.00 | Act 93 | 260 Days |
| Danner | Wendy | Staff Accountant | Business Services | 07/31/2019 | $64,000.00 | Act 93 | 260 Days |
| Ford | Christina | Itinerant Teacher | Preschool | 07/24/2019 | $53,657.00 | LIUEA H-4 | 188 Day Stretch |
| Gouff | Amanda | Teacher | Autistic Support | TBD | $47,697.00 | LIUEA E-4 | 188 Days |
| Holt | Ryan | Staff Accountant | Business Services | 07/24/2019 | $64,000.00 | Act 93 | 260 Days |
| Hoover | Hanna | School Psychology Intern | Pupil Personnel Services | 07/17/2019 | $12,000.00 | n/a | 200 Days |
| Longenecker | Erin | Teacher | Preschool | 07/31/2019 | $51,468.00 | LIUEA F-5 | 188 Day Stretch |
| Mittner | Lauren | Teacher | Hearing Impaired Support | TBD | $50,268.00 | LIUEA F-1 | 188 Days |
| Reda | Stacy | Teacher | Multidisabilities Support | TBD | $44,987.00 | LIUEA D-1 | 188 Days |
| Rose | Stacey | Physical Therapist | Occupational / Physical Therapy | 07/10/2019 | $59,856.00 | LIUEA Doct-7 | 188 Day Stretch |
| Simpson | Chamane | School Psychologist | Pupil Personnel Services | 08/05/2019 | $58,087.00 | LIUEA DRP-2 | 200 Days |
| Van Hemert | Ann | Teacher | Autistic Support | 07/31/2019 | $45,287.00 | LIUEA D-2 | 188 Days |
| Williams | Tracy | Assistant Director of Human Resources | Human Resources | TBD | $90,000.00 | Act 93 | 260 Days |

* 1. Non Certified Staff (Pending receipt of all required paperwork.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Orientation or**  **Hire Date** | **Rate** | **Category Step/Scale** | **Work**  **Calendar** |
| Alexander | Madeline | Teacher Assistant | Autistic Support | TBD | $14.88/hour | TA/PCA G-2 | 188 Days |
| Alwine | Jessica | Teacher Assistant | Autistic Support | 07/24/2019 | $13.67/hour | TA/PCA F-1 | 188 Days |
| Bankert | Grace | Certified Occupational Therapy Assistant | Occupational / Physical Therapy | 07/17/2019 | $28.08/hour | COTA/PTA A-1 | 188 Days |
| Beamer | Teri | Teacher Assistant | Preschool | 07/17/2019 | $13.83/hour | TA/PCA A-3 | 188 Day Stretch |
| Bowens | Angelikia | Personal Care Assistant | District Contract | 07/17/2019 | $13.37/hour | TA/PCA A-1 | 188 Days |
| Brakefield | Nicole | Personal Care Assistant | District Contract | 07/17/2019 | $13.37/hour | TA/PCA A-1 | 188 Days |
| Goc | Teresa | Intervener | Visually Impaired Support | 07/17/2019 | $26.51/hour | Intervener E-1 | 188 Days |
| Goldman | Ashlee | Personal Care Assistant | Hearing Impaired Support | TBD | $13.67/hour | TA/PCA F-1 | 188 Days |
| Harmon | Sarah | Teacher Assistant | Preschool | 07/10/2019 | $14.81/hour | TA/PCA F-2 | 188 Day Stretch |
| Hippensteel | Janet | Teacher Assistant | Therapeutic Emotional Support | TBD | $14.10/hour | TA/PCA A-4 | 188 Days |
| Hoppel | Krista | Certified Occupational Therapy Assistant | Occupational / Physical Therapy | 07/31/2019 | $28.98/hour | COTA/PTA C-1 | 188 Days |
| Jones | Joan | Personal Care Assistant | Autistic Support | TBD | $14.10/hour | TA/PCA A-1 | 188 Days |
| Keech | Christopher | Teacher Assistant | Alternative Education | 07/31/2019 | $13.83/hour | TA/PCA A-3 | 188 Days |
| Leavitt | Angela | Personal Care Assistant | Autistic Support | TBD | $13.37/hour | TA/PCA A-1 | 188 Days |
| Markel | Tammie | Teacher Assistant | Life Skills Support | 07/24/2019 | $13.67/hour | TA/PCA F-1 | 188 Days |
| McCarty | Hannah | Personal Care Assistant | Autistic Support | 07/31/2019 | $13.37/hour | TA/PCA A-1 | 188 Days |
| McCloskey | Kelly | Personal Care Assistant | Autistic Support | 07/31/2019 | $13.37/hour | TA/PCA A-1 | 188 Days |
| Miller | Sondra | Personal Care Assistant | Intervention | 07/24/2019 | $13.67/hour | TA/PCA F-1 | 188 Days |
| Piatak | Louesa | Personal Care Assistant | Autistic Support | 07/31/2019 | $13.62/hour | TA/PCA E-1 | 188 Days |
| Poole | Jennifer | Teacher Assistant | Life Skills Support | TBD | $13.31/hour | TA/PCA A-1 | 188 Days |
| Straley | Crystal | Personal Care Assistant | Autistic Support | 07/31/2019 | $13.72/hour | TA/PCA G-1 | 188 Days |
| Topper | Cheyenne | Certified Occupational Therapy Assistant | Occupational / Physical Therapy | 07/31/2019 | $28.08/hour | COTA/PTA A-1 | 188 Day Stretch |
| Topper | LoriAnne | Personal Care Assistant | Visually Impaired Support | 07/10/2019 | $17.20/hour | TA/PCA G-4 | 188 Days |
| Weaver | Robin | Personal Care Assistant | Life Skills Support | 07/24/2019 | $13.37/hour | TA/PCA A-1 | 188 Days |
| Westberry | Lisa | Personal Care Assistant | Preschool | TBD | $19.42/hour | TA/PCA F-6 | 188 Day Stretch |
| Whittington | Douglas | Teacher Assistant | Autistic Support | 07/24/2019 | $13.37/hour | TA/PCA A-1 | 188 Days |
| Wilson | Nickolas | Summer Help | Educational Technology Services | 07/16/2019 | $9.50/hour | n/a | Part Time Hourly |
| Wzorek | Christine | Physical Therapy Assistant | Occupational / Physical Therapy | 07/10/2019 | $28.98/hour | COTA/PTA A-2 | 188 Days |

* + 1. ***Miscellaneous***

1. Professional Contract:

A professional contract is awarded to the following staff members for satisfactorily completing three years of service:

|  |  |
| --- | --- |
| **Last Name** | **First Name** |
| Arnold | Emily |
| Baum | Jessica |
| Horner | Lily |
| Keller | Maureen |
| Kemmer | Lauren |
| Linthicum | Sherri |
| McManama | Kevin |
| Michalak | Sarah |
| Miller | Allison |
| Schwartz | Abby |
| Smith | Hannah |
| Warner | Kerri |

1. Additional Service Agreements

Personnel to provide services for students at the appropriate hourly/daily rate:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Rate** | **School District** | **Dates** |
| Goff | Julie | Nurse | $14.96 per hour (2018-2019 rate)  $15.32 per hour (2019-2020 rate) | Littlestown Area School District | June 18, 2019 – July 18, 2019 |
| Hahn | Martha | Nurse | $24.48 per hour | South Western School District | August 2019 – June 2020 |
| Hawbaker | Heidi | Teacher | $34.18 per hour | Chambersburg Area School District | July 2019 – August 6, 2019 |
| Lawrence | Billi Jo | Nurse | $22.82 per hour | Spring Grove Area School District | August 2019 – June 2020 |
| Various Medical Staffing Network Nurses | Various Medical Staffing Network Nurses | Nurse | $39.50 - $56.00 per hour (based on RN or LPN coverage) | Littlestown Area School District | June 18, 2019 – July 18, 2019 |

1. Change in Employment Status

Recommend approval to change the employment status of the following:

| **Last**  **Name** | **First Name** | **Position** | **Program** | **Rate** | **Category Step/Scale** | **Effective** | **From** | **To** | **Reason** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Barker | Kristin | Teacher Assistant | Life Skills Support | $14.29 per hour | TA/PCA B-3 | 08/06/2019 | TA/PCA A-3  $13.83 per hour | TA/PCA B-3  $14.29 per hour | Salary Column Movement – PALS Hours |
| Buck | Jennifer | Oral Transliterator | Hearing Impaired Support | $35.85 per hour | Interpreter-RID2 G-5 | 08/06/2019 | Teacher Assistant  TA/PCA G-5  $18.00 per hour | Oral Transliterator  Interpreter-RID2 G-5  $35.85 per hour | Position Transfer |
| Critchlow | Lucinda | Floating Substitute Teacher | Special Education | $245.68 per day | LIUEA D-7 | 08/20/2019 | Temporary Floating Substitute Teacher  LIUEA D-1  $236.65 per day | Permanent Floating Substitute Teacher  LIUEA D-7  $245.68 per day | Position Transfer |
| DiMarco-Beard | Maddalena | Speech Therapist | Speech /Language Support | $72,886.00 | LIUEA H-13 | 08/06/2019 | LIUEA G-13  $71,212.00 | LIUEA H-13  $72,886.00 | Salary Column Movement – Master’s + 30 |
| Durbin | David | Teacher | Alternative Education | $71,212.00 | LIUEA G-13 | 08/06/2019 | Instructional Advisor  LIUEA G-13 + IA Stipend  $74,212.00 | Teacher  LIUEA G-13  $71,212.00 | Position Transfer |
| Garner | Amanda | Education Coordinator | Adult Education | $20.02 per hour | Adult Ed B-2 | 07/01/2019 | n/a | n/a | Additional Part Time Hours / Duties |
| Geesey | Janelle | Teacher | Intervention | $50,372.00 | LIUEA F-3 | 05/19/2019 | LIUEA D-3  $45,091.00 | LIUEA F-3  $50,372.00 | Salary Column Movement – Master’s |
| Gifford | Shaina | Personal Care Assistant | Autistic Support | n/a | n/a | 09/13/2019 | 09/27/2019 | 09/13/2019 | Revised Separation Date |
| Goff | Julie | Licensed Practical Nurse | Life Skills Support | $26.93 per hour | Nurse-LPN A-9 | 08/06/2019 | Personal Care Assistant  TA/PCA A-9  $15.32 per hour | Licensed Practical Nurse  Nurse-LPN A-9  $26.93 per hour | Position Transfer |
| Griffith | Sandra | Teacher Assistant | Autistic Support | $15.61 per hour | TA/PCA B-6 | 08/06/2019 | TA/PCA A-6  $14.58 per hour | TA/PCA B-6  $15.61 per hour | Salary Column Movement – PALS Hours |
| Grove | Amy | Personal Care Assistant | Autistic Support | $16.88 per hour | TA/PCA B-9 | 08/06/2019 | TA/PCA A-9  $15.32 per hour | TA/PCA B-9  $16.88 per hour | Salary Column Movement – PALS Hours |
| Haas | Connie | Teacher Assistant | Intensive Learning Support | $18.65 per hour | TA/PCA C-9 | 08/06/2019 | TA/PCA B-9  $16.88 per hour | TA/PCA C-9  $18.65 per hour | Salary Column Movement – PALS Hours |
| Hillier | Lauren | Itinerant Teacher | Hearing Impaired Support | n/a | n/a | 08/06/2019 | n/a | n/a | End of Sabbatical / Return to Full Duty |
| Hostetter | Jenny | Teacher Assistant | Autistic Support | $14.73 per hour | TA/PCA B-4 | 08/06/2019 | TA/PCA A-4  $14.10 per hour | TA/PCA B-4  $14.73 per hour | Salary Column Movement – PALS Hours |
| Johns | Bonnie | Personal Care Assistant | Autistic Support | n/a | n/a | 08/06/2019 | 6 Hours per Day | 7 Hours per Day | Work Calendar Adjustment |
| Keefe | Katie | Teacher Assistant | Autistic Support | $16.02 per hour | TA/PCA G-3 | 08/06/2019 | Extended School Year  Part Time  Extended School Year Assistant | Autistic Support  Full Time  Teacher Assistant | Program / Position Transfer |
| Landis | Krystal | Teacher Assistant | Multidisabilities Support | $17.35 per hour | TA/PCA C-7 | 08/06/2019 | TA/PCA B-7  $16.00 per hour | TA/PCA C-7  $17.35 per hour | Salary Column Movement – PALS Hours |
| Levin | Gary | Staff Accountant | Business Services | $67,830.00 | Act 93 | 07/01/2019 | Senior Grant Accountant  $64,000.00 | Staff Accountant  $67,830.00 | Position Transfer |
| Lovell | Kelly | Fiscal Assistant | Business Services | $47,444.80 | Sec E F-4 | 07/01/2019 | Sec E E-4  $45,635.20 | Sec E F-4  $47,444.80 | Salary Column Movement – 60+ Credits |
| Nimo | Theresa | Itinerant Teacher | Act 89 Nonpublic School Services | $41.00 per hour | LIUEA H-5 | 08/06/2019 | Temporary Itinerant Teacher  Full Time | Permanent Itinerant Teacher  Part Time | Temporary to Permanent / Work Calendar Adjustment – Full Time to Part Time |
| Ott | Kyle | Extended School Year Assistant | Extended School Year | $13.37 per hour | TA/PCA A-1 | 07/18/2019 | District Contract  Full Time  Personal Care Assistant  TA/PCA G-1  $13.72 per hour | Extended School Year  Part Time  Extended School Year Assistant  TA/PCA A-1  $13.37 per hour | Program / Position Transfer |
| Rohrer | Heather | Counselor | Act 89 Nonpublic School Services | $51,468.00 | LIUEA F-5 | 08/06/2019 | Part Time  $39.11 per hour | Full Time  $51,468.00 | Work Calendar Adjustment – Part Time to Full Time |
| Schwartz | Abby | Teacher | Autistic Support | $47,697.00 | LIUEA E-4 | 08/06/2019 | LIUEA D-4  $45,887.00 | LIUEA E-4  $47,697.00 | Salary Column Movement – Bachelor’s + 24 with Level II Certification |
| Secula | Jennifer | School Psychologist | Pupil Personnel Services | $78,244.00 | LIUEA K-13 | 08/06/2019 | Act 93  $83,127.96 | LIUEA K-13  $78,244.00 | Position Transfer |
| Shellenberger | Ashlie | Teacher | Autistic Support | $55,085.00 | LIUEA F-7 | 07/17/2019 | LIUEA G-7  $55,951.00 | LIUEA F-7  $55,085.00 | Salary Correction |
| Spahn | Tashawna | Instructional Advisor | Special Education | n/a | n/a | 07/01/2019 | 220 Days | 210 Days | Work Calendar Adjustment |
| Stahl | Lisa | Summer Custodian | Special Education | $14.00 per hour | n/a | 06/03/2019 | n/a | n/a | Additional Part Time Summer Position |
| Sullivan | Lori | Summer Custodian | Special Education | $14.00 per hour | n/a | 06/03/2019 | n/a | n/a | Additional Part Time Summer Position |
| Thomason | Amanda | Counselor | Pupil Personnel Services | $50,268.00 | LIUEA F-1 | 08/06/2019 | Teacher Assistant  Therapeutic Emotional Support  TA/PCA G-5  $18.36 per hour | Counselor  Pupil Personnel Services  LIUEA F-1  $50,268.00 | Program / Position Transfer |
| Todaro | Mary | Summer Custodian | Special Education | $14.00 per hour | n/a | 06/17/2019 | n/a | n/a | Additional Part Time Summer Position |
| Waltersdorff | Melissa | Counselor | Act 89 Nonpublic School Services | $51,468.00 | LIUEA F-5 | 08/06/2019 | Part Time  $38.50 per hour | Full Time  $51,468.00 | Work Calendar Adjustment – Part Time to Full Time |
| Wheeler | Melanie | Occupational Therapist / Program Support Specialist | Occupational / Physical Therapy | $1,800.00 Stipend | n/a | 08/06/2019 | $1,200.00 Stipend | $1,800.00 Stipend | Additional Time as Program Support Specialist |
| Wolf | Patty | Teacher Assistant | Intensive Learning Support | $17.58 per hour | TA/PCA E-5 | 08/06/2019 | TA/PCA D-5  $17.08 per hour | TA/PCA E-5  $17.58 per hour | Salary Column Movement – PALS Hours |

* 1. ***Business Actions***
     1. ***Treasurer’s Report***

Recommendation: Motion to accept the Treasurer’s Report of June 30, 2019, showing cash on hand of $16,735,985.67.

* + 1. ***Check Register of Payments***

Recommendation: Motion to approve the payment of bills through July 30 2019 and payroll through July 30, 2019, totaling $14,828,933.43.

* + 1. ***Budget Transfers***

Recommendation: Motion to approve Budget Transfers from June 14 through June 30, 2019.

* 1. ***Request to Conduct Doctoral Study***

Recommendation: Motion to grant approval for Mikayla Kemmerly to conduct her doctoral research through development of a collaborative online journal club, which will support and potentially increase the incorporation of evidence within the practitioner’s daily practice to maximize therapy outcomes for the students receiving their services.

**MOTION ON CONSENT AGENDA:** Sue Heistand moved to approve the consent agenda as revised, seconded by Cory Nade. A roll call vote recorded all in favor of the consent agenda and the motion carried.

**NEW BUSINESS:**

* 1. ***Appointment of Interim Assistant Executive Director***

Recommendation: Motion to approve an agreement with Dr. Bruce Sensenig to serve as Interim Assistant Executive Director of the Lincoln Intermediate Unit retroactive to July 22, 2019 and ending on a date to be mutually agreed upon between Dr. Sensenig and the LIU Board of Directors. Cory Nade moved approval, seconded by Carlos Wampler. All Board members present are recorded as voting in favor and the motion carried.

* 1. ***Memorandum of Understanding***

Recommendation: Motion to approve a confidential Memorandum of Understanding with the LIU Education Association regarding Tashawna Spahn. Sue Heistand moved approval, seconded by Cory Nade. Roll call vote recorded all in favor and the motion carried.

**PRESIDENT’S REPORT:** Mr. Miller provided an update on negotiations.

**EXECUTIVE DIRECTOR’S REPORT:** Dr. West shared the following highlights:

* The IU plans to implement an on-line program called Agenda Manager, which will streamline the board agenda preparation process and provide a searchable paperless database that will be beneficial to the IU and the Board.
* Tom Weaver and Brad Sterner will co-lead the LIU Safety initiative. Mr. Weaver will coordinate monthly safety meetings, and Dr. Sterner will coordinate staff training.
* The PA Governor’s School for the Sciences offers a five week summer program at Carnegie Mellon University for high school seniors. In the past, the program was offered at no charge to students or districts. Due to funding cuts, the PGSS is asking IUs and districts to pay for students to attend the program at a cost of $5,500 per student. It was the consensus of the LIU Board that the IU budget cannot financially support this program.
* The LIU Comprehensive Plan was shared with all staff during opening in-service. Dr. Laura McCusker will provide a progress report on the Comprehensive Plan at a future Board meeting.
* Dr. West distributed a draft of LIU Goals to the Board for review and input prior to discussion in September.
* The format of future Superintendents’ Advisory Council meetings will be restructured to include the formation of subcommittees to address specific issues.

**NEXT MEETING:** The next meeting of the Board of Directors will be held at 7:00 p.m. on September 3, 2019 at the LIU Central Office in New Oxford.

**ADJOURNMENT:** It was moved and seconded to adjourn the meeting at 8:15 p.m.

Tim A. Stanton

Board Secretary