#### Call to Order

#### Pledge of Allegiance

#### Roll Call

#### Recognition of Visitors and Public Comment: Michael Miller, Board President

#### Presentation: Adams County Community Foundation Award to Adams County Literacy Council - Ralph Serpe, Foundation President & CEO – Received by Amanda Garner

#### Approval of Minutes of May 7, 2019

#### Consent Agenda

Background: The following routine operational matters are presented for action by the Board of Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

Recommendation: Motion to approve all recommendations listed under the Consent Agenda.

##### ***Personnel Actions***

###### **Resignations/Retirements/Terminations**

Resignations and retirements per the reasons indicated and effective dates noted:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Term Date** | **Reason** |
| Barker | Kathy | Itinerant Teacher | Preschool | 07/18/2019 | Retirement |
| Burt | Amanda | Teacher | Life Skills Support | 06/07/2019 | Transfer Between Entities |
| Cole | Carissa | Teacher Assistant | Emotional Support | 06/07/2019 | Position Ended |
| Diehl | Brooke | Personal Care Assistant | Multidisabilities Support | 06/07/2019 | Resignation |
| Forry | Carolyn | Teacher Assistant | Multidisabilities Support | 05/31/2019 | Retirement |
| Genoese | Donna | Secretary | Visually Impaired Support | 05/22/2019 | Retirement |
| Groft | Loretta | Fiscal Manager | Business Services | 06/28/2019 | Retirement |
| Heffner | Samantha | Teacher | Autistic Support | 06/07/2019 | Transfer Between Entities |
| Hughes | Cheryl | Teacher Assistant | Preschool | 06/13/2019 | Retirement |
| Keeney | Barbara | Teacher Assistant | Life Skills Support | 05/08/2019 | Resignation |
| Kopey | Debra | Job Coach | Educational Services | 06/11/2019 | Retirement |
| Kufner | Cynthia | School Counselor | Pupil Personnel Services | 06/07/2019 | Resignation |
| Marcovitch | Bernadette | School Psychologist | Pupil Personnel Services | 06/10/2019 | Retirement |
| Merryman | Kimberly | Instructional Advisor | Emotional Support | 06/07/2019 | Retirement |
| Ness | Chrissandra | Teacher | Life Skills Support | 06/04/2019 | Retirement |
| Pensinger | Christine | Personal Care Assistant | Multidisabilities Support | 05/30/2019 | Retirement |
| Rajkowski | Marci | Speech Therapist | Speech / Language Support | 06/13/2019 | Resignation |
| Roby | Johnna | Teacher Assistant | Preschool | 06/13/2019 | Resignation |
| Roslin | Michael | Teacher | Alternative Education | 06/05/2019 | Retirement |
| Ruiz | Sharon | Intervener | Hearing Impaired Support | 05/17/2019 | Resignation |
| Schwartz | Charity | Teacher Assistant | Life Skills Support | 05/30/2019 | Retirement |
| Sensenig | Bruce | Interim Executive Director | Administration | 04/30/2019 | Position Ended |
| Thomas | Milagros | Personal Care Assistant | Multidisabilities Support | 06/04/2019 | Retirement |
| Vandzura | Audrey | Personal Care Assistant | Multidisabilities Support | 06/04/2019 | Retirement |
| Walden | Genelle | Teacher | Autistic Support | 06/07/2019 | Resignation |
| Warren | Chastity | Intervener | Extended School Year | 05/22/2019 | Resignation |
| Weigle | Alex | Teacher | Autistic Support | 06/03/2019 | Resignation |
| Weikert | Mary | Teacher Assistant | Multidisabilities Support | 06/04/2019 | Retirement |
| Welsh | Deborah | Teacher Assistant | Emotional Support | 06/03/2019 | Retirement |
| Williams | Sandra | Teacher | Act 89 Nonpublic School Services | 06/04/2019 | Retirement |
| Barry | Kristi | Teacher | Multidisabilities Support | 06/04/2019 | Resignation |
| BI84889 |  | Student Worker | Special Education | 05/28/2019 | Position Ended |
| Cooper | Kathy | Speech Therapist | Speech/Language Support | 05/30/2019 | Retirement |
| Cordell | Melissa | Occupational Therapist | Occupational/Physical Therapy | 05/30/2019 | Resignation |
| Cutshall | Tammy | Physical Therapy Assistant | Occupational/Physical Therapy | 06/05/2019 | Resignation |
| Detweiler | Andrea | Teacher Assistant | Hearing Impaired Support | 06/06/2019 | Resignation |
| Earls | Kathryn | Speech Therapist | Preschool | 06/03/2019 | Resignation |
| Eby | Elizabeth | Itinerant Teacher | Hearing Impaired Support | 06/03/2019 | Resignation |
| Fitz | Denise | ESL Instructor | Adult Education | 06/27/2019 | Resignation |
| Forsythe | Marcia | Teacher Assistant | Neurological Support | 06/06/2019 | Resignation |
| GA72178 |  | Student Worker | Life Skills Support | 05/29/2019 | Position Ended |
| Glassick | Emily | Teacher | Multidisabilities Support | 07/18/2019 | Resignation |
| Harkins | Donald | Itinerant Teacher | Visually Impaired Support | 05/31/2019 | Retirement |
| Harmon | Sarah | Teacher Assistant | Autistic Support | 05/29/2019 | Retirement |
| HA82234 |  | Student Worker | Life Skills Support | 05/29/2019 | Position Ended |
| Haslett | Julia | Teacher | Emotional Support | 06/04/2019 | Retirement |
| Hood | Lynne | Teacher | Life Skills Support | 06/07/2019 | Termination |
| LY21998 |  | Student Worker | Life Skills Support | 05/29/2019 | Position Ended |
| Mabry | Lynn | Teacher | Autistic Support | 06/05/2019 | Transfer Between Entity |
| Miller | Joyce | Personal Care Assistant | Life Skills Support | 06/04/2019 | Retirement |
| Moyer | Barbara | Physical Therapist | Occupational/Physical Therapy | 06/06/2019 | Retirement |
| Ray | Holly | Psychologist | Pupil Personnel Services | 06/12/2019 | Transfer Between Entity |
| Sanders | Emily | Teacher Assistant | Autistic Support | 05/31/2019 | Resignation |
| SH55103 |  | Student Worker | Life Skills Support | 05/29/2019 | Position Ended |
| Sharpe | Adrienne | Teacher Assistant | Hearing Impaired Support | 06/05/2019 | Resignation |
| Smith | Natalie | Teacher | Emotional Support | 05/31/2019 | Resignation |
| Stottlemyer | Noreen | Teacher Assistant | Visually Impaired Support | 05/29/2019 | Retirement |
| Strickler | Cindy | Physical Therapist | Occupational/Physical Therapy | 06/13/2019 | Resignation |
| Thompson | Daryl | Counselor | Intervention | 05/28/2019 | Deceased |
| Warner | Kerri | Teacher | Preschool  | 06/13/2019 | Resignation |

###### **Nominations**

New hires as per the effective dates and rates noted:

* 1. Professional Staff (Pending receipt of all required paperwork.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Orientation or****Hire Date** | **Rate** | **Category Step/Scale** | **Work Calendar** |
| Biesecker | Megan | Speech Therapist | Preschool | 05/22/2019 | $50,268.00 | LIUEA F-1 | 188 Day Stretch |
| Danner | Kyla | Speech Therapist | Preschool | 06/19/2019 | $50,268.00 | LIUEA F-1 | 188 Day Stretch |
| Lee | Morgan | Speech Therapist | Speech / Language Support | TBD | $50,268.00 | LIUEA F-1 | 188 Days |
| Myers | Brandy | Teacher | Life Skills Support | 05/22/2019 | $44,987.00 | LIUEA D-1 | 188 Days |
| Tannous | Derek | Speech Therapist | Speech / Language Support | TBD | $50,268.00 | LIUEA F-1 | 188 Days |
| Black | Alyssa | Speech Therapist | Preschool | TBD | $50,268.00 | LIUEA F-1 | 188 Day Stretch |
| Blashford | Megan | Speech Therapist | Speech/Language Support | 06/05/2019 | $50,268.00 | LIUEA F-1 | 188 Days |
| Bowman | Marissa | Teacher | Autistic Support | 07/10/2019 | $44,987.00 | LIUEA D-1 | 188 Days |
| Guzowski | Stacey | Teacher | Multidisabilities Support | 06/05/2019 | $58,116.00 | LIUEA E-13 | 188 Days |
| Hendrix | Michelle | School Psychologist | Pupil Personnel Services | 07/10/2019 | $55,920.00 | LIUEA J-1 | 200 Days |
| Pence | Rose | Teacher | Preschool | 06/19/2019 | $44,987.00 | LIUEA D-1 | 188 Day Stretch |
| Sersen | Kelsey | Teacher | Autistic Support | 07/17/2019 | $44,987.00 | LIUEA D-1 | 188 Days |
| Shellenberger | Ashlie | Teacher | Autistic Support | 07/17/2019 | $55,951.00 | LIUEA G-7 | 188 Days |
| Stambaugh | Cheyenne | School Psychologist  | Pupil Personnel Services | 08/06/2019 | $55,920.00 | LIUEA J-1 | 200 Days |
| Stansbury | Katherine | Speech Therapist | Speech/Language Support | 07/10/2019 | $50,268.00 | LIUEA F-1 | 188 Days |
| Weaver | Chelsey | Teacher | Preschool | 06/19/2019 | $44,987.00 | LIUEA D-1 | 188 Day Stretch |
| Webb | Ashley | School Psychologist | Pupil Personnel Services | 07/10/2019 | $56,877.00 | LIUEA J-4 | 200 Days |
| Wilkins | Caren | Teacher | Autistic Support | 07/17/2019 | $53,085.00 | LIUEA F-6 | 188 Days |

* 1. Non Certified Staff (Pending receipt of all required paperwork.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Orientation or****Hire Date** | **Rate** | **Category Step/Scale** | **Work Calendar** |
| Blankenship | Mary | English as a Second Language Instructor | Adult Education | 05/15/2019 | $19.30 per hour | n/a | Part Time |
| Moore | Devon | Temporary Summer Help | Business Services | TBD | $12.00 per hour | n/a | Part Time |
| Cramer | Danielle | Technical Systems Support Specialist | Educational Technology Services | 06/19/2019 | $25.59 per hour | Tech C D-3 | 260 Days |
| Donnelly | Dawn | Teacher Assistant | Autistic Support | TBD | $17.13 per hour | TA/PCA F-4 | 188 Days |
| Grover | Christine | Teacher Assistant | Autistic Support | 07/10/2019 | $17.20 per hour | TA/PCA G-4 | 188 Days |
| Jones | Michelle | Case Manager | Education Leading to Employment and Career Training Program | 07/10/2019 | $20.70 per hour | Recruiter H-3 | 220 Days |
| Keefe | Katie | Extended School Year Teacher Assistant | Extended School Year | 06/11/2019 | $15.66 per hour | TA/PCA G-3 | Part Time Hourly |
| Reynoso | Cynthia | Personal Care Assistant | District Contract | 07/10/2019 | $13.37 per hour | TA/PCA A-1 | 188 Days |
| Slothour | Coty | Case Manager | Education Leading to Employment and Career Training Program | 07/10/2019 | $19.55 per hour | Recruiter H-2 | 220 Days |

###### **Miscellaneous**

1. Additional Service Agreements

Personnel to provide services for students at the appropriate hourly/daily rate:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Rate** | **School District** | **Dates** |
| Bordner | Corinne | Interpreter | $30.34 per hour | Bermudian Springs School DistrictBermudian Springs School DistrictBermudian Springs School DistrictBermudian Springs School DistrictFairfield Area School District | May 20, 2019May 22, 2019May 29, 2019May 31, 2019May 4, 2019 |
| Cox | Deanna | Teacher | $33.81 per hour | Central York School District | May 20, 2019 – June 14, 2019 |
| Hawbaker | Heidi | Teacher | $33.81 per hour | Chambersburg Area School District | May 11, 2019 – June 2019 |
| Kuhn | Laura | Teacher | $33.81 per hour | Central York School District | April 29, 2019 – June 2019 |
| Legore | Laura | Teacher | $33.81 per hour | Gettysburg Area School District | May 21, 2019 – June 2019 |
| Small | Rodney | Bus Assistant | $13.01 per hour | Greencastle-Antrim School District | March 25, 2019 – June 2019 |
| Sterner | Marilyn | Interpreter | $40.73 per hour | Bermudian Springs School District | May 31, 2019 |
| Various ESS Substitutes | Various ESS Substitutes | Substitute Assistant | $99.30 - $119.16 per day($139.02 - $172.12 per day if filled by guest teacher) | Chambersburg Area School District | April 15, 2019 – June 2019April 23, 2019 – June 2019 |
| Various ESS Substitutes | Various ESS Substitutes | Substitute Assistant | $99.30 - $119.16 per day($139.02 - $172.12 per day if filled by guest teacher) | Littlestown Area School District | May 2, 2019 – May 23, 2019 |
| Warner | Patricia | Psychologist | $54.88 per hour | Abraxas Youth Center | March 23, 2019 |
| Arnold | Emily | Teacher | $34.26 per hour (2018/2019)$34.87 per hour (2019/2020) | Northeastern School District | June 17, 2019 – July 18, 2019 |
| Hockensmith | Kim | Interpreter | $34.36 per hour | Conewago Valley School District | May 29, 2019 |
| Imhoff | Jennifer | Interpreter | $40.73 per hour | Dallastown Area School District | June 5, 2019 |
| Kuhn | Laura | Teacher | $33.81 per hour | Central York School District | April 29, 2019 – June 2019 |
| Warner | Patricia | Psychologist | $54.88 per hour | Abraxas Youth Center | April 20, 2019 |
| Yeager | Amanda | Personal Care Assistant | $13.01 per hour | South Western School DistrictSouthern York County School District | May 29, 2019 – May 31, 2019June 7, 2019 |

1. Change in Employment Status

Recommend approval to change the employment status of the following:

| **Last** **Name** | **First Name** | **Position** | **Program** | **Rate** | **Category Step/Scale** | **Effective** | **From** | **To** | **Reason** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Cole | Cynthia | Itinerant Teacher | Visually Impaired Support | $72,390.00 | LIUEA H-13 | 05/09/2019 | G-13$70,716.00 | H-13$72,390.00 | Salary Column Movement – Master’s + 30 |
| Donmoyer | Jared | Teacher | Neurological Support | $54,589.00 | LIUEA F-4 | 05/17/2019 | Teacher$54,589.00 | ESY Teacher$33.81 per hour | Resigning from Full Time Position; ESY Employee Only |
| Logue | Wendy | Temporary Summer Help | Business Services | $12.50 per hour | n/a | 06/05/2019 | 06/05/2019 | TBD | Additional Summer Position |
| McCusker | Laura | Assistant Director of Educational Services | Educational Services | $90,000.00 | Act 93 | 07/01/2019 | $85,000.00 | $90,000.00 | Salary Increase |
| Morret | Tanya | Training and Consultation Coordinator | Educational Services | $81,000.00 | Act 93 | 07/01/2019 | $76,000.00 | $81,000.00 | Salary Increase |
| Rutledge | Max | Temporary Summer Help | Business Services | $10.50 per hour | n/a | 05/28/2019 | Student Worker$7.25 per hour | Summer Help$10.50 per hour | Position Transfer |
| Dalious | Barbara | Associate Supervisor | Special Education | $78,908.66 | Act 93 | 08/06/2019 | Instructional AdvisorLIUEAG-13 $73,716.00188 Days | Associate SupervisorAct 93$78,908.66200 Days | Position Transfer |
| English | Emma | School Counselor | Act 89 Nonpublic School Services | $50,072.00 | LIUEA F-2 | 05/06/2019 | LIUEA G-2$50,972.00 | LIUEA F-2$50,072.00 | Salary Correction |
| Fourhman | Christine | Secretary | Business Services | $20.72 per hour | ESPA Sec D C-6 | 06/24/2019 | n/a | n/a | Additional Part Time Temporary Position |
| Gallagher | Kellie | Substitute Teacher Assistant | Life Skills Support | $17.22 per hour | ESPA TA/PCA E-5 | 06/04/2019 | n/a | n/a | Additional Part Time Summer Position |
| Hinton | Colette | Occupational Therapist | Occupational/Physical Therapy | $54,543.00 | LIUEA DRT-DOCT | 05/30/2019 | LIUEA G-3$51,272.00 | LIUEA DRT-DOCT$54,543.00 | Salary Column Movement - Doctorate |
| Kline | Pamela | Teacher Assistant | Life Skills Support | $16.52 per hour | ESPA TA/PCA B-9 | 06/04/2019 | n/a | n/a | Additional Part Time Summer Position |
| NI02799 |  | Student Worker | Life Skills Support | $7.25 per hour | n/a | 06/04/2019 | n/a | n/a | Additional Part Time Summer Position |
| SH08768 |  | Student Worker | Life Skills Support | $7.25 per hour | n/a | 06/04/2019 | n/a | n/a | Additional Part Time Summer Position |
| Smith | Benjamin | Supervisor, Educational Technology | Educational Technology Services | $93,234.00 | Act 93 | 6/17/2019 | $90,234.00 | $93,234.00 | Salary Increase |

1. Student Workers:

|  |  |  |
| --- | --- | --- |
| **ID#** | **Location** | **Rate of Pay** |
| GE00754 | New Oxford Training Site | $7.25 per hour |
| SH86853 | New Oxford Training Site | $7.25 per hour |

1. Additional Days Beyond Contract:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Program** | **May/June2018/2019# Days** | **July/August2019/2020# Days** |
| Gardner | Travis | Special Education | 4 (correction from last Board meeting)  | 4 |
| Gonsalves | Tara | Special Education |  | 2 |
| Kocul | Christina | Special Education |  | 4 |
| Maynard | Angela | Autistic Support | 1 |  |
| Olsen | Breanne | Neurological Support | 1 |  |
| Stetar | Marianne | Emotional Support | 4 |  |
| Tyler | Holly | Life Skills Support | 1 |  |
| VanHousen | Carolyn | Speech/Language Support | 1 |  |

1. Recommend approval for the following staff members to work in the Extended School Year (ESY) program for the summer:

|  |  |  |  |
| --- | --- | --- | --- |
| **Last Name** | **First Name** | **ESY Position** | **Pay Rate** |
| Ako | Jenna | Teacher Assistant | per diem rate |
| Allen | Susan | Teacher Assistant | per diem rate |
| Bair | Joy | Personal Care Assistant | per diem rate |
| Baker | Brian | Teacher | per diem rate |
| Banquer | Alfred | Teacher  | D-1 - LIUEA |
| Barnhart | Gina | TA or PCA | per diem rate |
| Barsom | Samia | Teacher Assistant | per diem rate |
| Belinko | Susan | Teacher Assistant | per diem rate |
| Bennett | Pamela | Teacher Assistant | per diem rate |
| Benton | Crystal | Teacher Assistant | per diem rate |
| Berkeley | Adrienne | Teacher Assistant | per diem rate |
| Bittinger | Kellie | Personal Care Assistant | per diem rate |
| Bortner | Lynda | TA or PCA | per diem rate |
| Brock McKinsey | Kimberly | Personal Care Assistant | per diem rate |
| Buzzell | Meghan | Teacher  | per diem rate |
| Campanella | Sherry | Teacher Assistant | per diem rate |
| Cole | Cindy | Teacher  | per diem rate |
| Connolly | Casey | Teacher | per diem rate |
| Cook | Tamy | Speech Therapist | per diem rate |
| Cox | Deanna | Teacher | per diem rate |
| Cox | Kristine | Teacher | per diem rate |
| Cramer | Jennifer | Personal Care Assistant | per diem rate |
| Czap | Julie | Teacher  | per diem rate |
| Daugherty | Chadwick | Speech Therapist | per diem rate |
| Dean | Sarah | School Nurse | per diem rate |
| Decker | Jennifer | Teacher Assistant | per diem rate |
| Decker | Kenneth | Teacher | per diem rate |
| DiCesare | Rosemary | Interpreter | per diem rate |
| Donmoyer | Jared | Teacher | D-1 - LIUEA |
| Eser | Margaret | TA or PCA | per diem rate |
| Evangelisti | Linda | Teacher  | per diem rate |
| Ford | Carla | Teacher Assistant | per diem rate |
| Franklin | John | Personal Care Assistant | per diem rate |
| Frischkorn | Eryn | Teacher Assistant | A-1 - TA/PCA |
| Gibson | Angela | TA or PCA | per diem rate |
| Glassick | Emily | Teacher  | per diem rate |
| Hake | Kalah | Speech Therapist | per diem rate |
| Hatcher | Anna | TA or PCA | per diem rate |
| Hawbaker | Heidi | Teacher  | per diem rate |
| Hess | Karen | Intervener | per diem rate |
| Hess | Kimberly | Speech Therapist | per diem rate |
| Hetzer | Kelly | Personal Care Assistant | per diem rate |
| Hricik | Paul | Personal Care Assistant | per diem rate |
| Jones | Brie | Teacher Assistant | per diem rate |
| Keller | Lacy | Teacher | per diem rate |
| King | Noelle | Teacher  | D-1 - LIUEA |
| Klunk | Cheryl | Teacher | per diem rate |
| Laird | Haley | Teacher | per diem rate |
| Lawrence | Jennifer | Teacher Assistant | per diem rate |
| Leber | Kristen | Teacher  | per diem rate |
| LeDonne | Danielle | Speech Therapist | per diem rate |
| Legore | Laura | Teacher  | per diem rate |
| Lehr | Virginia | Teacher Assistant | per diem rate |
| LeRoy | Megan | Behavior Analyst | per diem rate |
| Lincoln | Laurie | Floating Assistant | per diem rate |
| Lipsitz | Christiana | Personal Care Assistant | per diem rate |
| Martin | Debra | Teacher Assistant | per diem rate |
| Metz | Cara | Teacher | per diem rate |
| Michalak | Sarah | Speech Therapist | per diem rate |
| Mickey | Melody | Teacher Assistant | per diem rate |
| Miller | Deborah | Personal Care Assistant | per diem rate |
| Mitchell | Jennifer | Teacher Assistant | per diem rate |
| Mitchell | Linda | Teacher Assistant | per diem rate |
| Morton | Katelyn  | Teacher  | per diem rate |
| Muniz | Luz | Intervener | per diem rate |
| Myers | Madelyn | Teacher Assistant | per diem rate |
| Newman | Terri | Teacher Assistant | per diem rate |
| Nimo | Theresa | Teacher Assistant | A-1 - TA/PCA |
| Ott | Kyle | Teacher Assistant | per diem rate |
| Poff | Dena | TA or PCA | per diem rate |
| Queitszch | Sherri | TA or PCA | per diem rate |
| Rider | Beverly  | Personal Care Assistant | per diem rate |
| Riding-Queenan | Beverly  | Teacher  | per diem rate |
| Robins | Christie | Occupational Therapist | per diem rate |
| Salisbury | Stephanie | Teacher  | per diem rate |
| Schaner | Sherri | Personal Care Assistant | per diem rate |
| Sinton | Lindsey | Teacher  | per diem rate |
| Small | Glenda | Intervener | per diem rate |
| Small | Rodney | Personal Care Assistant | per diem rate |
| Smith | Kippi | Floating Teacher | per diem rate |
| Sneidman | Rebecca | Teacher  | per diem rate |
| Stoner | Kelly | Teacher Assistant | per diem rate |
| Stottlemyer | Samantha | Teacher Assistant | per diem rate |
| Sullivan | Lamanda | Teacher Assistant | per diem rate |
| Swords | Amanda | Teacher  | per diem rate |
| Thomas | Shawnee | Teacher | per diem rate |
| Todaro | Mary | Teacher Assistant | per diem rate |
| Triplett | Jordan | Teacher  | per diem rate |
| Tyler | April | School Nurse | per diem rate |
| VanHousen | Carolyn | Speech Therapist | per diem rate |
| Wagner | Amy | Physical Therapist | per diem rate |
| Washinger | Ronda | Teacher  | per diem rate |
| Wherley | Katie | Teacher | per diem rate |
| White | Amber | Teacher Assistant | per diem rate |
| Beck | Jamie | Personal Care Assistant | per diem rate |
| Nittinger | Lisa | Personal Care Assistant  | per diem rate |
| Washington | Tiffeny | Teacher Assistant | per diem rate |
| Wingard | Eileen | Physical Therapist | per diem rate |
| Wonders | Lori | Associate Supervisor | Per diem rate |

##### ***Business Actions***

###### **Treasurer’s Reports**

###### Treasurer’s Report ending April 30, 2019

Recommendation: Motion to accept the Treasurer’s Report of April 30, 2019, showing cash on hand of $16,546,905.71.

###### Treasurer’s Report ending May 31, 2019

Recommendation: Motion to accept the Treasurer’s Report of May 31, 2019, showing cash on hand of $16,920,262.81.

###### **Check Registers of Payments**

* + - 1. Check Register through May 24, 2019

Background: The check register lists payments made since the last Board report through May 24, 2019. A copy of the Disbursement Report and Payroll Report are included in the agenda packet.

|  |  |
| --- | --- |
| Payroll 4/30/2019 | $ 3,036,149.18 |
| Payroll 5/15/2019 | $ 4,791,367.10 |
| Total Payroll | $ 7,827,516.28 |
| Total Accounts Payable | $ 2,778,849.42 |
| **Total Payments** | **$ 10,606,365.70** |

Recommendation: Motion to approve the disbursement of payments and payroll through May 24, 2019 and payroll through May 15, 2019, totaling $10,606,365.70.

* + - 1. Check Register through June 13, 2019

Background: The check register lists payments made from May 16, 2019 through June 15, 2019.

|  |  |
| --- | --- |
| Payroll 5/30/2019 | $ 3,053,982.67 |
| Payroll 6/15/2019 | $ 5,057,175.13 |
| Total Payroll | $ 8,111,157.80 |
| Total Accounts Payable | $ 2,047,564.41 |
| **Total Payments** | **$10,158,722.21** |

Recommendation: Motion to approve the disbursement of payments through June 13, 2019 and payroll through June 15, 2019 totaling $10,158,722.21.

###### **Budget Transfers**

Background: The Budget Transfer reports list transfers processed from April 27, 2019 through May 24, 2019, and May 25, 2019 through June 13, 2019.

Recommendation: Motion to approve the budget transfers from April 27, 2019 through May 24, 2019, and May 25, 2019 through June 13, 2019.

###### **Grant Request**

Targeted School Improvement, Statewide System of Support

Background: Federal and State funding through PA Dept. of Education grant supports school districts by providing onsite technical assistance to A-TSI (Additional Targeted Support and Improvement) schools based on cycle of improvement and facilitating networked learning communities to foster collaborative learning.

Recommendation: Motion to approve grant amendment increasing award total to $37,115 (from $30,170) for State funds for Targeted School Improvement Services to schools. Grant term is July 1, 2018 through June 30, 2019.

###### **Bid Awards for Paving, Sealing and Restriping of Blacktop at New Oxford Central Office**

Background: The Administration recommends the award of bids for repaving, sealing and restriping of the dock area and all parking lots. A summary of bids is provided for review. Costs will be paid from capital improvement committed fund balance.

Recommendation: Motion to award the following bids to the following contractors:

* CE Williams & Sons, $17,075 to repave the dock area and dock lane
* Schorner Sealcoating, $17,889 to seal and restripe all parking lots.

##### ***Board Policy for Adoption***

Background: Board Policy 613 – Cooperative Purchasing is presented for adoption.

Recommendation: Motion to adopt Board Policy 613 – Cooperative Purchasing.

##### ***Job Description for Adoption***

Background: A job description for a repurposed position resulting from a resignation - Data Systems Supervisor was provided for review at the April 2 Board meeting. It is now presented for adoption.

Recommendation: Motion to adopt job description for Data Systems Supervisor.

###### **Adoption of School Calendars for 2019-2020**

**a. Franklin Learning Center School Calendar for 2019-2020**

Background: The programs that are housed at the Franklin Learning Center operate on a typical school schedule. Each year a calendar for the upcoming school year is developed and approved by the Franklin County Joint School Committee, and presented to the LIU Board for adoption.

Recommendation: Motion to adopt the Franklin Learning Center school calendar for 2019-2020.

**b. Leg Up Farm**

Background: Leg Up Farm houses two Lincoln Intermediate Unit 12 operated classrooms. These classrooms normally follow the Northeastern School District calendar; therefore, we are requesting approval of this school calendar for the 2019-2020 school year.

Recommendation: Motion to approve the Leg Up Farm school calendar for the 2019-2020 school year.

##### ***Request to Conduct Doctoral Study***

Background: Heather Greer, LIU Life Skills Support Teacher at Eastern York Middle School, is pursuing a doctoral degree through Grand Canyon University in Phoenix, AZ. She is requesting approval to conduct her doctoral research on the topic of students with severe cognitive and physical disabilities and how they are included in the general education environment, how well the IEP reflects the supports needed, and how the social constructivist theory promotes success in the general education environment. Ms. Greer would conduct her research with regular education and IU teachers at her location in Eastern York School District. Participation will be voluntary and all information will remain confidential. The study would be conducted under the supervision of Dr. Ramon-Osvaldo Gonzalez with the College of Doctoral Studies.

Recommendation: Motion to grant approval for Heather Greer, LIU Life Skills Support Teacher at Eastern York Middle School, to conduct her doctoral research on the topic of students with severe cognitive and physical disabilities and how they are included in the general education environment, how well the IEP reflects the supports needed, and how the social constructivist theory promotes success in the general education environment.

##### ***Transportation Contracts***

Background: Current contracts for the transportation of students expire June 30, 2019. Proposed new contracts are provided for review and approval.

Recommendation: Motion to approve transportation contracts for the three-year period of July 1, 2019 through June 30, 2022 with the following transportation vendors: F&S Transportation Inc., Faithful Transportation, Jacoby Transportation Inc., and Kelly Transit Inc.

#### New Business

* 1. ***Special Education Budget 2019-2020***

Background: Tim Stanton presented the Special Education Budget in May. It is now presented for final adoption.

Recommendation: Motion to adopt the 2019-2020 Special Education Budget in the amount of $71,028,214.00.

* 1. ***Transportation Budget Resolution for 2019-2020***

Background: The Administration recommends approval of a resolution authorizing the Transportation Budget Report - PDE-2095 for the 2019-2020 fiscal year.

Recommendation: Motion to adopt a resolution authorizing submission of the Transportation budget for the 2019-2020 fiscal year, and certifying that such expenditures will be in accordance with the School Laws of Pennsylvania and budget controls of the Pennsylvania Department of Education.

* 1. ***Early Intervention Assurance***

Background: As a Mutually Agreed Upon Written Agreement (MAWA) provider of Early Intervention services, the LIU must provide a written assurance to the Pennsylvania Department of Education for the operation of Special Education Services and Programs.

Recommendation: Motion to approve the Early Intervention Assurance for the Operation of Special Education Services and Programs for 2019-2020.

* 1. ***Election of Officers for 2019-2020***

Background: The Nominating Committee will present a slate of officers for 2019-2020. A Chair Pro Tem will be appointed to conduct the election of officers. Elections will be held with nominations accepted from the floor.

Recommendation: Motion to appoint a Chair Pro Tem to conduct the election of officers.

* 1. ***Appointment of Board Secretary – Tim A. Stanton, Director of Finance***

Background: The Nominating Committee recommends that the position of Board Secretary be filled by Tim A. Stanton, LIU Director of Finance.

Recommendation: Motion to appoint Tim A. Stanton to the position of Board Secretary for a term beginning on July 1, 2019 and ending on June 30, 2020.

#### President’s Report

#### Executive Director’s Report

#### Cabinet Reports

#### Adjournment

**Next Regular Meeting:** **August 6, 2019**