**MINUTES**

# LINCOLN INTERMEDIATE UNIT BOARD OF DIRECTORS MEETING

**JUNE 5, 2018**

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The regular meeting of the Lincoln Intermediate Unit 12 Board of Directors was held on June 5, 2018. Board President Michael Miller called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**ATTENDANCE**: The following Board members were present:

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| --- | --- |
| Dennis Dacheux | Cory Nade |
| Sue Heistand | Paul Politis |
| Dustin Martin | Scott Roland |
| Patrick McDonald | Michael Wagner |
| Michael Miller | Carlos Wampler |

LIU staff members attending were: Jody Nace, Ed.D., Lynn Murphy, Ed.D., Brad Sterner, Ed.D., Jared Mader, Tim Stanton, Lisa Greth, Jill Trostle, and Kim Smith, Esq. of Barley-Snyder.

**VISITORS:** Mr. Miller recognized Scott Wilt, Assistant Director of Finance, and Nicole Fry, Accountant.

**AGENDA REVISION:** Board President Michael Miller noted a revised motion for New Business item 5 – Special Education Budget 2018-2019, revising the total budget amount.

**PRESENTATION:** Tim Stanton, Director of Finance, presented a review of the proposed Special Education Budget for 2018-2019, totaling $72,525,645.00, which represents an increase of $45,446.42 over the previous year. The budget reflects a reduction of seven classrooms and 20 full-time equivalent positions. Mr. Stanton noted that IDEA, Access, and Preschool/Early Intervention program budgets were not included, as allocations have not yet been received. These budgets will be presented for adoption at a future meeting.

**APPROVAL OF MINUTES:**  The minutes of May 1, 2018 were approved as presented.

**APPROVAL OF CONSENT AGENDA:** The Consent Agenda was presented for approval.

1. ***Personnel Actions***
	* 1. *Resignations/Retirements/Terminations*

Resignations and retirements per the reasons indicated and effective dates noted:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Term Date** | **Reason** |
| Amos | Teri | Teacher | Autistic Support | 06/01/2018 | Transfer Between Entities |
| Biedermann | Jill | Speech Therapist | Speech/Language Support | 06/08/2018 | Resignation |
| Billet | Connie | Teacher Assistant | Emotional Support | 06/06/2018 | Resignation |
| Bitgood | Jennifer | School Counselor | Pupil Personnel Services | 06/08/2018 | Resignation |
| Culp | Melissa | Teacher | Autistic Support | 06/05/2018 | Transfer Between Entities |
| Diehl | Tina | Supervisor | Life Skills/Multidisabilities Support | 07/20/2018 | Retirement |
| Dunn | Cynthia | Occupational Therapist | Occupational/Physical Therapy | 06/08/2018 | Retirement |
| Fass | Elaine | Teacher Assistant | Life Skills Support | 06/08/2018 | Retirement |
| French | Donna | Teacher Assistant | Autistic Support | 06/05/2018 | Resignation |
| Hoffacker | Kiersen | Case Manager | ELECT | 05/11/2018 | Resignation |
| Hoover | Linda | Teacher | Autistic Support | 06/05/2018 | Transfer Between Entities |
| Groff | Pamela | Teacher Assistant | Autistic Support | 06/05/2018 | Resignation |
| Kessler | Julee | Teacher | Autistic Support | 06/05/2018 | Transfer Between Entities |
| Kopp | David | Secretary | 21st Century Grant Services/ Language Instruction Educational | 05/25/2018 | Resignation |
| Markle | Jhett | Teacher | Autistic Support | 06/05/2018 | Transfer Between Entities |
| McMaster | Fern | Secretary | Preschool | 07/30/2018 | Retirement |
| Persing | Rita | Teacher Assistant | Life Skills Support | 06/07/2018 | Retirement |
| Rausch | Jennifer | Teacher | Autistic Support | 07/19/2018 | Transfer Between Entities |
| Robinson-Phillips | Heather | Teacher Assistant | Autistic Support | 06/01/2018 | Resignation |
| Smith | Elizabeth | Teacher Assistant | Autistic Support | 06/04/2018 | Resignation |
| Smith | Mary Kate | Teacher Assistant / Temporary Teacher | Emotional Support | 06/01/2018 | Resignation |

* + 1. *Nominations*

New hires as per the effective dates and rates noted:

* 1. Professional Staff (Pending receipt of all required paperwork.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Orientation or****Hire Date** | **Rate** | **Category Step/Scale** | **Work Calendar** |
| Brands | Kelsey | School Psychologist | Pupil Personnel Services |  | $55,424.00 | J-1 | 200 Days |
| Earls | Kathryn | Speech Therapist | Speech/Language Support | 05/23/2018 | $49,772.00 | F-1 | 188 Days |
| Hare | Deborah | English as a Second Language Teacher | Language Instruction Educational | 02/05/2018 | $45.00 per hour | I-8 | Part Time Temporary |
| Kufner | Cynthia | School Counselor | Pupil Personnel Services | 06/20/2018 | $52,589.00 | F-6 | 188 Days |
| O’Callaghan | Casey | Speech Therapist | Speech/Language Support | 06/20/2018 | $49,772.00 | F-1 | 188 Days |
| Rajkowski | Marci | Speech Therapist | Speech/Language Support | 05/23/2018 | $52,561.00 | H-2 | 188 Days |
| Shadle | Morgan | Speech Therapist | Speech/Language Support | 06/20/2018 | $49,772.00 | F-1 | 188 Days |

* 1. Non Certified Staff (Pending receipt of all required paperwork.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Orientation or****Hire Date** | **Hourly Rate** | **Category Step/Scale** | **Work Calendar** |
| Ako | Jenna | Personal Care Assistant | Life Skills Support | 06/06/2018 | $13.01 | TA/PCA A-1 | 188 Days |
| Coleman | Michael | Custodian | Business Services | 05/23/2018 | $13.43 | Maint.-Cust. B A-3 | 260 Days |
| Moore | Devon | Crew Leader/ Summer Mover | Business Services | 05/23/2018 | $11.00 | n/a | Part Time Temporary |
| Stansbury | Jason | ABE/HSE Instructor | Adult Education | 05/23/2018 | $18.55 | Grant Funded | Part Time |
| Williams | Devin | Summer Mover | Business Services | 05/23/2018 | $10.00 | n/a | Part Time Temporary |

* + 1. *Miscellaneous*
1. Additional Service Agreements

Personnel to provide services for students at the appropriate hourly/daily rate:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **School District** | **Dates** |
| Bennett | Kathleen | Interpreter | Bermudian Springs School DistrictConewago Valley School District | May 12, 2018May 21, 2018 |
| Berkeley | Adrienne | Teacher Assistant | Dallastown Area School District | May 12, 2018June 5, 2018 |
| DiCesare | Rosemary | Interpreter | Dallastown Area School District | April 2018 – June 2018 |
| Haid | Paul | Teacher | Dallastown Area School District | April 2018 – June 2018 |
| Imhoff | Jennifer | Interpreter | Dallastown Area School District | April 2018 – June 2018 |
| Knovich | Hollie | Interpreter | Dallastown Area School District | April 2018 – June 2018 |
| Legore | Laura | Teacher | Hanover Public School District | April 23, 2018 until student is evaluated |
| Moul | Debra | Interpreter | Dallastown Area School District | April 2018 – June 2018 |
| Smith | Natalie | Teacher | South Western School District | March 26, 2018 – May 31, 2018 |
| Snyder | Charles | Interpreter | Dallastown Area School District | April 2018 – June 2018 |
| Warner | Patricia | School Psychologist | Abraxas Youth CenterAbraxas Leadership Development Program | May 12, 2018May 26, 2018 |

1. Change in Employment Status

Recommend approval to change the employment status of the following:

| **Last** **Name** | **First Name** | **Position** | **Program** | **Rate** | **Category Step/Scale** | **Effective** | **From** | **To** | **Reason** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Arnold | Michelle | Teacher | Educational Technology | Per Diem | n/a | 06/11/2018 | 06/11/2018 | 07/13/2018 | Additional Temporary Summer Position |
| Baker | Deborah | Speech Therapist | Speech/Language Support | n/a | n/a | 08/07/2018 | 08/17/2018 | 08/07/2018 | Correction in Retirement Date |
| Bare | Kirsten | Speech Therapist | Speech/Language Support | $49,772.00 | LIUEA F-1 | 06/20/2018 | $49,289.00 | $49,772.00 | Salary Correction |
| Barnes | Brittany | Teacher | Emotional Support | $52,106.00 | LIUEA F-6 | 05/20/2018 | E-6 | F-6 | Salary Column Movement to Master’s |
| Chmilewski | Tanya | Interpreter | Deaf/Hard of Hearing Support | $20.00 per hour | n/a | 2017/2018 | n/a | n/a | Teaching Sign Language Classes (Fall/Spring) |
| Cook | Kathryn | Counselor | Pupil Personnel Services | $50,789.00 | LIUEA G-3 | 05/10/2018 | F-3 | G-3 | Salary Column Movement to Master’s + 15 |
| Fauth | Donna | Fingerprint Clerk | Human Resources | $12.48 | ESPA Sec. B A-2 | 04/03/2018 | Sec. A A-2 | Sec. B A-2 | Additional Responsibilities |
| Forsythe | Marcia | Receptionist | Human Resources  | $11.35 | ESPA Sec. B A-1 | 05/21/2018 | 5/21/2018 | 06/28/2018 | Substitute to fill temporary vacancy  |
| Fronczek | Sarah | Speech Therapist | Speech/Language Support | $49,772.00 | LIUEA F-1 | 07/02/2018 | $49,289.00 | $49,772.00 | Salary Correction |
| Gallagher | Kellie | Job Coach | Educational Services | $15.00/hr | n/a | 5/30/2018 | n/a | n/a | Additional Temporary Summer Position |
| Glass | Kara | Teacher | Emotional Support | $52,972.00 | LIUEA G-6 | 04/25/2018 | F-6 | G-6 | Salary Column Movement to Master’s + 15 |
| Hall | Amy | Fingerprint Clerk | Human Resources | $12.48 | ESPA Sec. B A-2 | 04/03/2018 | Sec. A A-2 | Sec. B A-2 | Additional Responsibilities |
| Kline | Pamela | Job Coach | Educational Services | $15.00/hr | n/a | 5/30/2018 | n/a | n/a | Additional Temporary Summer Position |
| Logue | Wendy | Crew Leader/ Summer Mover | Business Services | $11.00 | n/a | 06/04/2018 | 06/04/2018 | 08/15/2018 | Additional Temporary Summer Position |
| Mamary | Allison | Interpreter | Deaf/Hard of Hearing Support | $20.00 per hour  | n/a | 2017/2018 | n/a | n/a | Teaching Sign Language Classes (Fall/Spring) |
| Sellers | Erika | Fingerprint Clerk | Human Resources | $12.48 | ESPA Sec. B A-2 | 04/03/2018 | Sec. A A-2 | Sec. B A-2 | Additional Responsibilities |
| Sinton | Lindsey | Teacher | Blind/Visually Impaired Support | $44,008.00 | LIUEA D-1 | 07/11/2018 | $44,008.00 | $44,491.00 | Salary Correction |
| Smith | Natalie | Teacher | Therapeutic Emotional Support | $51,089.00 | LIUEA G-4 | 12/15/2017 | F-4 | G-4 | Salary Column Movement to Master’s + 15 |
| Smith | Kippi | Job Coach | Educational Services | $15.00/hr | n/a | 5/30/2018 | n/a | n/a | Additional Temporary Summer Position |
| Stacho | Michele | Teacher | Autistic Support | $49,589.00 | LIUEA F-2 | 5.12.2918 | D-2 | F-2 | Salary Column Movement to Master’s |
| Stuff | Susan | Secretary | Special Education | n/a | ESPA Sec. E | 07/01/2017 | Sec. D | Sec. E | Additional Responsibilities |
| Wyrick | Hunter | Technical Systems Support Specialist | Educational Technology  | $21.44 | Tech C D-2 | 6/6/2018 | Technical Support Specialist – Tech B  | Technical Systems Support Specialist – Tech C | Position Transfer |

1. Additional days beyond contract:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Program** | **May/June** **2017/2018# Days** | **July/August** **2018/2019# Days** |
| Auchey | Alisa | Life Skills Support | 1 |  |
| Bartkowski | Sheryl | Special Education | 2 |  |
| Buck | Jennifer | Hearing Impaired Support | 1 |  |
| Calaman | Zachary | Multidisabilities Support | 1 |  |
| Copenheaver | Elizabeth | Special Education | 2 |  |
| Dalious | Barbara | Special Education | 1 |  |
| Dean | Sarah | Preschool | 7 | 11 |
| Deitrich | Leah | Special Education | 2 |  |
| Diehle | Brooke | Hearing Impaired Support | 3 |  |
| Durbin | David | Emotional Support | 3 |  |
| Dutrisac | Francine | Educational Services | 32 |  |
| Gibbons | Melissa | Autistic Support | 2 |  |
| Gobat | Amy | Hearing Impaired Support | 1 |  |
| Hagan | Billie | Life Skills Support | 1 |  |
| Haslett | Julia | Emotional Support | 1 |  |
| Jacobs | Kelcie | Preschool  | 10 | 10 |
| Kline | Pamela | Life Skills Support | 1 |  |
| Kocul | Christina | Emotional Support | 3 |  |
| Merryman | Kimberly | Emotional Support | 5 |  |
| Meyer | Leslie | Autistic Support | 5 |  |
| Paules | Kristy | Preschool  | 40 |  |
| Sterner | Marilyn | Hearing Impaired Support | 10 Hours |  |
| Wilde | Tanya | Act 89 Nonpublic | 2 |  |

1. Recommend approval for the following staff members to work in the Extended School Year program for the summer in the following programs: Autistic Support, Blind/Visually Impaired, Deaf/Hearing Impaired, Instruction in the Home, Life Skills Support, Multidisabilities Support, Occupational/Physical Therapy, and Speech.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Last** **Name** | **First Name** | **Current Position** | **ESY Position** | **June/July Rate of Pay** | **ESY Program** | **ESY Supervisor** |
| Allen | Susan | Teacher Assistant | Teacher Assistant | per diem | Autistic Support | Brenda Hartman |
| Barsom | Samia | Teacher Assistant | Personal Care Assistant | per diem | Autistic Support | Brenda Hartman |
| Brock-McKinsey | Kimberly | Personal Care Assistant | Personal Care Assistant | per diem | Autistic Support | Brenda Hartman |
| Cox | Deanna | Teacher | Teacher | per diem | Autistic Support | Brenda Hartman |
| Harman | Jacyln | Teacher Assistant | Teacher Assistant | per diem | Autistic Support | Brenda Hartman |
| Harrier | Thomas | Teacher Assistant | Personal Care Assistant | per diem | Autistic Support | Brenda Hartman |
| Howlett | Linda | Personal Care Assistant | Personal Care Assistant | per diem | Autistic Support | Brenda Hartman |
| Hricik | Paul | Personal Care Assistant | Personal Care Assistant | per diem | Autistic Support | Brenda Hartman |
| Klunk | Cheryl | Teacher | Teacher | per diem | Autistic Support | Brenda Hartman |
| Little | Tammy | Teacher Assistant | Teacher Assistant | per diem | Autistic Support | Brenda Hartman |
| Martin | Debra | Personal Care Assistant | Personal Care Assistant | per diem | Autistic Support | Brenda Hartman |
| Meyer | Leslie | Instructional Advisor | Instructional Advisor | per diem | Autistic Support | Brenda Hartman |
| Mitchell | Sarah | Personal Care Assistant | Teacher Assistant | per diem | Autistic Support | Brenda Hartman |
| Mitchell | Jennifer | Teacher Assistant | Teacher Assistant | per diem | Autistic Support | Brenda Hartman |
| Mitchell | Linda | Teacher Assistant | Teacher Assistant | per diem | Autistic Support | Brenda Hartman |
| Rausch | Jennifer | Teacher | Teacher | per diem | Autistic Support | Brenda Hartman |
| Stambaugh | Nancy | Personal Care Assistant | Personal Care Assistant | per diem | Autistic Support | Brenda Hartman |
| Struniewski | Jenna | Teacher | Teacher | per diem | Autistic Support | Brenda Hartman |
| Sullivan | Lamanda | Teacher Assistant | Teacher Assistant | per diem | Autistic Support | Brenda Hartman |
| Walker | Shaina | Personal Care Assistant | Personal Care Assistant | per diem | Autistic Support | Brenda Hartman |
| Cutshall | Tammy | Physical Therapy Assistant | Physical Therapy Assistant | Per diem | Physical Therapy | Catherine Schaeffer |
| Dietrich | Haylee | Certified Occupational Therapy Assistant | Certified Occupational Therapy Assistant | per diem | Occupational Therapy | Catherine Schaeffer |
| Furry | Nancy | Certified Occupational Therapy Assistant | Certified Occupational Therapy Assistant | per diem | Occupational Therapy | Catherine Schaeffer |
| Hinton | Colette | Occupational Therapist | Occupational Therapist | per diem | Occupational Therapy | Catherine Schaeffer |
| Moyer | Barbara | Physical Therapist | Physical Therapist | per diem | Physical Therapy | Catherine Schaeffer |
| Robins | Christie | Occupational Therapist | Occupational Therapist | per diem | Occupational Therapy | Catherine Schaeffer |
| Sauders | Vicki | Occupational Therapist | Occupational Therapist | per diem | Occupational Therapy | Catherine Schaeffer |
| Swanson | Mieke | Physical Therapist | Physical Therapist | per diem | Physical Therapy | Catherine Schaeffer |
| Tremblay | Karla | Physical Therapist | Physical Therapist | per diem | Physical Therapy | Catherine Schaeffer |
| Wingard | Eileen | Physical Therapist | Physical Therapist | per diem | Physical Therapy | Catherine Schaeffer |
| Bordner | Corinne  | Interpreter | Intervener | Intervener Col A Step 1 | Hearing/Visual Support | Danielle Messett |
| Cole | Cindy | Teacher | Teacher | per diem | Hearing/Visual Support | Danielle Messett |
| DiCesare | Rosemary | Interpreter | Intervener | Intervener Col A Step 1 | Hearing/Visual Support | Danielle Messett |
| Frischkorn | Eryn | Intervener | Intervener | per diem | Hearing/Visual Support | Danielle Messett |
| Herbst | Jeffrey | Personal Care Assistant | Personal Care Assistant | per diem | Hearing/Visual Support | Danielle Messett |
| Johnson | Karen | Teacher | Teacher | per diem | Hearing/Visual Support | Danielle Messett |
| Mamary | Allison | Interpreter | Interpreter | per diem | Hearing/Visual Support | Danielle Messett |
| Moultrey | Andrew | Intervener | Intervener | per diem | Hearing/Visual Support | Danielle Messett |
| Muniz | Luz | Intervener | Intervener | per diem | Hearing/Visual Support | Danielle Messett |
| Sanford | Aimee | Intervener | Intervener | per diem | Hearing/Visual Support | Danielle Messett |
| Small | Glenda | Intervener | Intervener (Tuesdays & Thursdays) | per diem | Hearing/Visual Support | Danielle Messett |
| Smith | Natalie | Teacher | Teacher | per diem | Hearing/Visual Support | Danielle Messett |
| Sneidman | Rebecca | Teacher | Teacher | per diem | Hearing/Visual Support | Danielle Messett |
| Warren | Chastity | ESY Intervener | Intervener | Intervener Col A Step 1 | Hearing/Visual Support | Danielle Messett |
| White | Pam | Teacher | Teacher | per diem | Hearing/Visual Support | Danielle Messett |
| Baker | Tammy | Personal Care Assistant | Personal Care Assistant | per diem | Multidisabilities Support | Jackie Drooger |
| Banquer | Alfred | ESY teacher | Teacher | LIUEA D-1 | Autistic Support | Jackie Drooger |
| Benedict | Alexander | ESY teacher | Teacher | LIUEA D-1 | Autistic Support | Jackie Drooger |
| Benedict | Haven | Assistive Technology Specialist | Teacher | LIUEA D-1 | Multidisabilities Support | Jackie Drooger |
| Bennett | Pamela | Teacher Assistant | Teacher Assistant | per diem | Autistic Support | Jackie Drooger |
| Benton | Crystal | Personal Care Assistant | Teacher Assistant | per diem | Autistic Support | Jackie Drooger |
| Connolly | Casey | Teacher | Teacher | per diem | Autistic Support | Jackie Drooger |
| Cramer | Jennifer | Personal Care Assistant | Teacher Assistant | per diem | Multidisabilities Support | Jackie Drooger |
| Dean | Sarah  | Nurse | Nurse | per diem | Special Education | Jackie Drooger |
| Decker | Kenneth | Teacher | Teacher | per diem | Life Skills Support | Jackie Drooger |
| Decker | Jennifer | Personal Care Assistant | Teacher Assistant | per diem | Multidisabilities Support | Jackie Drooger |
| Donmoyer | Jared | Teacher | Teacher | per diem | Autistic Support | Jackie Drooger |
| Karn  | Doni | Teacher | Teacher | per diem | Multidisabilities Support | Jackie Drooger |
| King | Noelle | ESY teacher | Teacher | LIUEA D-1 | Multidisabilities Support | Jackie Drooger |
| Kling | Heather | Personal Care Assistant | Personal Care Assistant | per diem | Life Skills Support | Jackie Drooger |
| Krugh | Tiffany | Teacher Assistant | Teacher Assistant | per diem | Multidisabilities Support | Jackie Drooger |
| Martin | Hailee | Personal Care Assistant | Personal Care Assistant | per diem | Autistic Support | Jackie Drooger |
| Martin | Shanell | Teacher Assistant | Teacher Assistant | per diem | Autistic Support | Jackie Drooger |
| Salisbury | Stephanie | Teacher | Teacher | per diem | Multidisabilities Support | Jackie Drooger |
| Short | Stephanie | Teacher | Teacher | per diem | Autistic Support | Jackie Drooger |
| Small | Glenda | Intervener | Intervener (Mondays & Wednesdays) | per diem | Multidisabilities Support | Jackie Drooger |
| Small | Rodney | Personal Care Assistant | Personal Care Assistant | per diem | Autistic Support | Jackie Drooger |
| Smith | Madelyn | Personal Care Assistant | Personal Care Assistant | per diem | Autistic Support | Jackie Drooger |
| Smith | Cathy | Teacher Assistant | Teacher Assistant | per diem | Autistic Support | Jackie Drooger |
| Stacho | Michele | Teacher | Teacher | per diem | Autistic Support | Jackie Drooger |
| Stottlemyer | Samantha | Teacher Assistant | Personal Care Assistant | per diem | Autistic Support | Jackie Drooger |
| Woodbury | Wendy | Personal Care Assistant | Personal Care Assistant | per diem | Multidisabilities Support | Jackie Drooger |
| Bridwell | Carol | Speech Therapist | Speech Therapist | per diem | Speech Therapy | Janice Tucker |
| Cook | Tamy | Speech Therapist | Speech Therapist | per diem | Speech Therapy | Janice Tucker |
| Hess | Kim | Speech Therapist | Speech Therapist | per diem | Speech Therapy | Janice Tucker |
| Hitchcock | Karen | Speech Therapist | Speech Therapist | per diem | Speech Therapy | Janice Tucker |
| Toerper | Billie Jean | Speech Therapist | Speech Therapist | per diem | Speech Therapy | Janice Tucker |
| Young | Rachel | Speech Therapist | Speech Therapist | per diem | Speech Therapy | Janice Tucker |
| Baker | Brian | Teacher | Teacher | per diem | Life Skills Support | Kelly Olewiler |
| Cox | Kristine | Teacher | Teacher | per diem | Multidisabilities Support | Patricia Wysocki |
| Barnhart | Gina | Personal Care Assistant | Personal Care Assistant | per diem | Multidisabilities Support | Tina Diehl |
| Berkeley | Adrienne | Teacher Assistant | Personal Care Assistant | per diem | Multidisabilities Support | Tina Diehl |
| Campanella | Sherry | Personal Care Assistant | Personal Care Assistant | per diem | Multidisabilities Support | Tina Diehl |
| Czap | Julie | Teacher | Teacher | per diem | Life Skills Support | Tina Diehl |
| Deller | Jodi | Teacher Assistant | Teacher Assistant | per diem | Multidisabilities Support | Tina Diehl |
| Eberly | Sandra | Teacher Assistant | Teacher Assistant | per diem | Multidisabilities Support | Tina Diehl |
| Eser  | Margaret | Personal Care Assistant | Personal Care Assistant | per diem | Multidisabilities Support | Tina Diehl |
| Flaharty | Samantha | Personal Care Assistant | Personal Care Assistant | per diem | Multidisabilities Support | Tina Diehl |
| Forry | Carolyn | Teacher Assistant | Personal Care Assistant | per diem | Multidisabilities Support | Tina Diehl |
| Gibson | Angela | Teacher Assistant | Teacher Assistant | per diem | Life Skills Support | Tina Diehl |
| Gipe | Karlie | Teacher Assistant | Personal Care Assistant | per diem | Life Skills Support | Tina Diehl |
| Harlacher | Jill | Personal Care Assistant | Personal Care Assistant | per diem | Multidisabilities Support | Tina Diehl |
| Hatcher | Anna | Personal Care Assistant | Personal Care Assistant | per diem | Multidisabilities Support | Tina Diehl |
| Leber | Kristen | Teacher | Teacher | per diem | Multidisabilities Support | Tina Diehl |
| Legore | Laura | Teacher | Teacher | per diem | Life Skills Support | Tina Diehl |
| Lombardi | Robin | Personal Care Assistant | Personal Care Assistant | per diem | Multidisabilities Support | Tina Diehl |
| Nittinger | Lisa | Teacher Assistant | Personal Care Assistant | per diem | Multidisabilities Support | Tina Diehl |
| Poff | Dena | Teacher Assistant | Personal Care Assistant | per diem | Multidisabilities Support | Tina Diehl |
| Reichard | Lindsay | Teacher Assistant | Teacher Assistant | per diem | Multidisabilities Support | Tina Diehl |
| Rider | Beverly | Teacher Assistant | Teacher Assistant | per diem | Multidisabilities Support | Tina Diehl |
| Riding-Queenan | Beverly | Teacher | Teacher | per diem | Multidisabilities Support | Tina Diehl |
| Swords | Amanda | Teacher | Teacher | per diem | Multidisabilities Support | Tina Diehl |
| Triplett | Jordyn | Teacher | Teacher | per diem | Multidisabilities Support | Tina Diehl |
| Yeager | Paige | Teacher | Teacher | per diem | Multidisabilities Support | Tina Diehl |

1. Unpaid Internship: Recommend approval for Lauren Huffman, a student from York College of Pennsylvania, to be an unpaid intern in the Human Resources Division during the Fall semester – August through December 2018.
2. ***Business Actions***
	* 1. *Treasurer’s Report*

Recommendation: Motion to accept the Treasurer’s Report of April 30, 2018, showing cash on hand of $23,750,980.95.

* + 1. *Check Register of Payments*

Recommendation: Motion to approve payments through May 25, 2018 and payroll through May 15, 2018, totaling $ 12,171,904.68.

* + 1. *Budget Transfers*

Recommendation: Motion to approve the Budget Transfers from April 21, 2018 through May 25, 2018.

1. ***Job Descriptions for Adoption***

Recommendation: Motion to adopt the following job descriptions:

* 1. Systems Engineer
	2. Educational Technology Trainer
	3. Technical Systems Support Specialist
	4. Coordinator of Professional Learning Services
1. ***Board Policy for Adoption***

Recommendation: Motion to adopt revised Board policy 800 – Records Management.

1. ***School Calendars for 2018-2019***

Recommendation: Motion to adopt the following school calendars for 2018-2019:

York Learning Center

Leg Up Farm

Bridges Partial Hospitalization Program

1. ***Grant Requests***
	1. ECYEH (Education for Children & Youth Experiencing Homelessness) Grant

Recommendation: Motion to approve grant application to PA Department of Education for $170,886 through the ECYEH grant for the proposed period July 1, 2018 through September 30, 2019.

* 1. ELECT (Education Leading to Employment and Career Training) Grant

Recommendation: Motion to approve grant application to PA Department of Education for $248,000 through the ELECT grant for the proposed time period July 1, 2018 through June 30, 2021.

* 1. Crystal Payne – Civitan Foundation of Waynesboro

Recommendation: Motion to approve grant application to Civitan Foundation of Waynesboro for $3,500 to provide sensory equipment in an LIU primary Autistic Support classroom for a term beginning April 23, 2018 through August 31, 2018.

**MOTION ON CONSENT AGENDA:** Paul Politis moved to approve, seconded by Cory Nade. All Board members present voted in favor and the motion carried.

**OLD BUSINESS**

* 1. ***Possible LIU Audit Proposed by a few School District Superintendents:*** The Board discussed the possibility of an LIU Audit proposed by a few school district superintendents. Board members present shared the results of their discussions with their superintendents and/or business managers regarding a proposed audit. Mr. Miller offered to relay the Board’s concerns, opinions and general consensus to the superintendents.
	2. ***Additional Board Meeting Proposal:*** It was moved and seconded to schedule an additional meeting on June 26, 2018 at 7:00 p.m. for further discussion on a potential audit, and to act upon any other business brought before the Board. A roll call vote recorded 8 ayes and 2 nays, and the motion carried.

**NEW BUSINESS**

* 1. ***Reconsideration of Revised Board Meeting Schedule***

Recommendation: Motion to amend the 2018-2019 Board Meeting schedule to include a second meeting in November 2018 and a second meeting in June 2019. Michael Wagner moved approval, seconded by Carlos Wampler. All Board members present voted in favor and the motion carried.

* 1. ***Early Intervention Assurance***

Recommendation: Motion to approve the Early Intervention Assurance for the Operation of Special Education Services and Programs for 2018-2019. Patrick McDonald moved approval, seconded by Sue Heistand. All Board members present voted in favor and the motion carried.

* 1. ***Termination of LIU Sick Bank***

Recommendation: Motion to confirm the termination of the LIU Sick Bank program effective July 1, 2018. Cory Nade moved approval, seconded by Sue Heistand. All Board members present voted in favor and the motion carried.

* 1. ***Special Education Comprehensive Review Action Plan***

Recommendation: Motion to accept and authorize the Special Education Comprehensive Review Action Plan. Cory Nade moved approval, seconded by Patrick McDonald. All Board members present voted in favor and the motion carried.

* 1. ***Special Education Budget 2018-2019***

Recommendation: Motion to adopt the 2018-2019 Special Education Budget in the amount of $72,525,645.00. Cory Nade moved approval, seconded by Paul Politis. Roll call vote recorded all in favor and the motion carried.

* 1. ***Approval of Search Firm***

Recommendation: Motion to engage the firm of Don Stevens & Associates, Inc., to assist the LIU Board in the solicitation, selection and appointment of an Executive Director as presented in the Scope of Services document dated May 17, 2018, at a cost not to exceed $7,000.00. Kim Smith read an email sent by Board member James Roberts just prior to the meeting confirming that the cap of $7,000 does include expenses, and the firm would charge for any additional services requested by the board if needed. Cory Nade moved approval, seconded by Sue Heistand. All Board members present voted in favor and the motion carried.

* 1. ***Election of Officers for 2018-2019***

Recommendation: Motion to appoint Michael Wagner as Chair Pro Temp to conduct the election of officers. The motion was moved and seconded. All Board members present voted in favor and the motion carried. On behalf of the Nominating Committee, Mr. Wagner presented the slate of officers for 2018-2019:

President – Michael Miller

Vice-President – Sue Heistand

Treasurer – Paul Politis

Mr. Wagner opened the floor to additional nominations for president, vice-president and treasurer. Hearing none, Carlos Wampler moved the nominations be closed, seconded by Patrick McDonald. Michael Wagner moved to elect the slate of officers to serve from July 1, 2018 through June 30, 2019. Scott Roland seconded the motion. All Board members present voted in favor and the motion carried.

* 1. ***Appointment of Board Secretary – Tim A. Stanton, Director of Finance***

Recommendation: Motion to appoint Tim A. Stanton to the position of Board Secretary for a term beginning on July 1, 2018 and ending on June 30, 2019. Cory Nade moved approval, seconded by Carlos Wampler. All Board members present voted in favor and the motion carried.

**PRESIDENT’S REPORT:** Mr. Miller had no additional information to report.

**INTERIM EXECUTIVE DIRECTOR’S REPORT:** Dr Nace recently attended graduation ceremonies at Franklin Learning Center and York Learning Center, and encouraged Board members to attend an LIU graduation ceremony if they have the opportunity to do so.

**NEXT MEETING:** The next meeting of the Board of Directors will be held at 7:00 p.m. on June 26, 2018 at the LIU Central Office in New Oxford.

**ADJOURNMENT:** It was moved and seconded to adjourn the meeting at 8:51 p.m.

Tim A. Stanton

Board Secretary