#### Call to Order

#### Pledge of Allegiance

#### Roll Call

#### Oath of Office

Director to serve unexpired term through June 30, 2019

Brian Hoffman, South Eastern School District

#### Recognition of Visitors and Public Comment: Michael Miller, Board President

#### Approval of Minutes of September 4, 2018

#### Consent Agenda

Background: The following routine operational matters are presented for action by the Board of Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

Recommendation: Motion to approve all recommendations listed under items G-1 through G-3 of the Consent Agenda.

##### ***Personnel Actions***

###### Resignations/Retirements/Terminations

Resignations and retirements per the reasons indicated and effective dates noted:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Term Date** | **Reason** |
| Brands | Kelsey | School Psychologist | Pupil Personnel Services | 10/15/2018 | Resignation |
| Burge | Philip | School Psychologist | Pupil Personnel Services | 09/07/2018 | Retirement |
| Carapezza | Kate | Program Assistant | 21st Century Grant Services | 08/31/2018 | Program Ended |
| Cole | Abigail | Personal Care Assistant | Visually Impaired Support | 09/14/2018 | Resignation |
| Garcia | Elizabeth | Summer Aide | 21st Century Grant Services | 08/31/2018 | Program Ended |
| Huff | Holly | Personal Care Assistant | Autistic Support | 12/06/2018 | Retirement |
| Imes | Kelly | Teacher Assistant | Life Skills Support | 09/06/2018 | Resignation |
| Keagy | Melanie | School Psychologist | Pupil Personnel Services | 11/05/2018 | Resignation |
| Klingensmith | Kristin | School Psychologist | Pupil Personnel Services | 09/21/2018 | Resignation |
| Simon | Nichole | Personal Care Assistant | District Contract | 08/30/2018 | Resignation |
| Yoder | Ellen | Itinerant Teacher | Preschool Support | 12/14/2018 | Retirement |

###### Nominations

New hires as per the effective dates and rates noted:

* 1. Professional Staff (Pending receipt of all required paperwork.)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Orientation or**  **Hire Date** | **Rate** | **Category Step/Scale** | | **Work Calendar** |
| Clark | Bryan | School Counselor | Pupil Personnel Services | 10/02/2018 | $49,772.00 | F-1 | | 188 Days |
| Garber | Audrey | Teacher | Emotional Support | 09/04/2018 | $44,491.00 | D-1 | | 188 Days |
| Kunkelman | Stacy | Coordinator of Transportation | Special Education | 09/26/2018 | $75,500.00 | | ACT 93 | 260 Days |
| Lill | Valerie | Assistive Technology Support Specialist | Educational Services | 09/26/2018 | $63,478.00 | F-11 | | 188 Day Stretch |
| Ludwig | Michelle | Learning Center Site Administrator | Special Education | 10/10/2018 | $100,000.00 | ACT 93 | | 260 Days |
| Wherley | Katie | Teacher | Therapeutic Emotional Support | 09/24/2018 | $49,772.00 | F-1 | | 188 Days |

* 1. Non Certified Staff (Pending receipt of all required paperwork.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Program** | **Orientation or**  **Hire Date** | **Rate** | **Category Step/Scale** | **Work Calendar** |
| Andrew | Wendy | Personal Care Assistant | Life Skills Support | 09/26/2018 | $18.00 | TA/PCA G-5 | 188 Days |
| Ballwanz | Elizabeth | Teacher Assistant | Alternative Education | 10/10/2018 | $14.45 | TA/PCA G-2 | 188 Days |
| Bittinger | Kellie | Personal Care Assistant | Life Skills Support | 09/12/2018 | $15.61 | TA/PCA F-3 | 188 Days |
| Carbaugh | Rebecca | Personal Care Assistant | Behavior Intervention | 09/12/2018 | $13.26 | TA/PCA E-1 | 188 Days |
| Chandler | Michael | English as a Second Language Instructor | Adult Education | 09/26/2018 | $19.30 | Grant Funded | Part Time |
| Demmitt | Alyssa | Personal Care Assistant | Visually Impaired Support | 09/19/2018 | $13.26 | TA/PCA E-1 | 188 Days |
| Evans | Eric | Student Coordinator | Adult Education | 09/12/2018 | $16.78 | Grant Funded | Part Time |
| Louthian | Shane | Help Desk Tier I Representative | Educational Technology Services | 09/26/2018 | $16.67 | Tech B A-4 | 260 Days |
| Mitchell | Susan | Personal Care Assistant | Autistic Support | 09/26/2018 | $13.26 | TA/PCA E-1 | 188 Days |
| Morgan | Barbara | Secretary | Educational Services | 09/26/2018 | $20.46 | Sec E A-6 | 260 Days |
| Stewart | Tara | Student Coordinator | Adult Education | 09/26/2018 | $16.78 | Grant Funded | Part Time |
| Walker | Calah | Teacher Assistant | Therapeutic Emotional Support | 09/24/2018 | $13.01 | TA/PCA A-1 | 188 Days |
| Whyland | Emily | Personal Care Assistant | Autistic Support | 09/26/2018 | $13.01 | TA/PCA A-1 | 188 Days |
| Wingerd | Kathryn | ABE/GED Instructor | Adult Education | 09/12/2018 | $19.20 | Grant Funded | Part Time |
| Yannotta | Bethany | Personal Care Assistant | District Contract | 09/26/2018 | $15.27 | TA/PCA E-3 | 188 Days |

###### Miscellaneous

1. Additional Service Agreements

Personnel to provide services for students at the appropriate hourly/daily rate:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Position** | **Rate** | **School District** | **Dates** |
| DiCesare | Rosemary | Interpreter | $49.00 per hour | Dallastown Area School District | September 4, 2018 – November 14, 2018 |
| Haid | Paul | Teacher | $49.00 per hour | Dallastown Area School District | September 4, 2018 – November 14, 2018 |
| Imhoff | Jennifer | Interpreter | $49.00 per hour | Dallastown Area School District | September 4, 2018 – November 14, 2018 |
| Kleiser | Diane | Bus Assistant | $26.00 per hour | Eastern York School District | September 18, 2018 – until classes return to Eastern York Middle School |
| Knovich | Hollie | Interpreter | $49.00 per hour | Dallastown Area School District | September 4, 2018 – November 14, 2018 |
| Snyder | Charles | Interpreter | $49.00 per hour | Dallastown Area School District | September 4, 2018 – November 14, 2018 |
| Warner | Patricia | Psychologist | $75.00 per hour | Abraxas Leadership Development Center | September 22, 2018 (3 evaluations) |

1. Change in Employment Status

Recommend approval to change the employment status of the following:

| **Last**  **Name** | **First Name** | **Position** | **Program** | **Rate** | **Category Step/Scale** | **Effective** | **From** | **To** | **Reason** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Boldosser | Janelle | Teacher | Autistic Support | n/a | n/a | 09/21/2018 | n/a | n/a | Revised Separation Date |
| Descheemaeker | Courtney | Speech Therapist | Speech/ Language Support | $55,455.00 | LIUEA G-7 | 08/20/2018 | F-7 | G-7 | Salary Column Movement – Master’s + 15 |
| Hinton | Colette | Occupational Therapist | Occupational/  Physical Therapy | $51,272.00 | LIUEA G-3 | 08/26/2018 | F-3 | G-3 | Salary Column Movement – Master’s + 15 |
| Lockett | Wendy | English as a Second Language Teacher | Language Instruction Educational Program | $41.86  per hour | n/a | 07/01/2018 | n/a | n/a | Increase in Part Time Hours |
| Ott | Kyle | Job Coach | Educational Services | $13.36  per hour | TA/PCA G-1 | 08/27/2018 | Site Coordinator / 21st Century Grant Services | Job Coach / Educational Services | Position Transfer |
| Szabo-Carney | Gabriela | English as a Second Language Teacher | Language Instruction Educational Program | $38.50  per hour | n/a | 07/01/2018 | n/a | n/a | Increase in Part Time Hours |
| Szabo-Carney | Gabriela | Literacy Coach | Educational Services | $180.00 per day | n/a | 07/01/2018 | 07/01/2018 | 09/21/2018 | Additional Part Time Position |
| Yoder | Genevieve | Teacher | Special Education | $50,672.00 | LIUEA F-4 | 05/12/2018 | E-4 | F-4 | Salary Column Movement – Master’s |

##### ***Business Actions***

###### Treasurer’s Report

Recommendation: Motion to accept the Treasurer’s Report of August 31, 2018, showing cash on hand of $21,087,869.77.

###### Check Register of Payments

Background: The check register lists payments made since the last Board report through 9/25/2018.

|  |  |
| --- | --- |
| Payroll 8/30/18 | $ 4,856,190.76 |
| Payroll 9/15/18 | $ 4,649,467.55 |
| Total Payroll | $ 9,505,658.31 |
| Total Accounts Payable | $ 1,373,865.83 |
| **Total Payments** | **$ 10,879,524.14** |

Recommendation: Motion to approve payments through September 25, 2018 and payroll through September 15, 2018, totaling $10,879,524.14.

##### ***Job Descriptions for Review***

Background: The following job descriptions are presented for review.

* 1. Educational Technology Specialist - reclassified from Act 93 to LIUEA
  2. Program Secretary, Educational Services (restructured position)
  3. Utility/General Maintenance Worker for YLC (new)

Recommendation: No action is required at this time.

#### Old Business

* 1. ***Ad Hoc Executive Director Search Committee Update***

#### New Business

##### ***Appointment of Voting Delegate***

Background: James Roberts was previously appointed to be the voting delegate representing the LIU at PSBA’s Delegate Assembly on October 19, 2018. A new representative needs to be appointed.

Recommendation: Motion to appoint a representative to serve as the voting delegate for the LIU at PSBA’s Delegate Assembly on October 19, 2018.

#### President’s Report LIU Quickchart of Programs and Services

#### Interim Executive Director’s Report

#### Cabinet Reports – Comprehensive Review – Part II

#### Adjournment

**Next Regular Meeting: November 6, 2018**