Student Name: School Name:Grade: 

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| **INFRACTION REPORTED BY (circle one): STUDENT PARENT/GUARDIAN** |
| *Date of Incident* |  |  *Approximate Time* |  |
| *Specific Location of Incident* |  |
| **DESCRIPTION of INCIDENT (use the back of this form, if needed)** |
|    |
| **OTHER INFORMATION** |
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The *Jamari Terrell Williams Student Bullying Prevention Act,* No. 2018-472, defines bullying as a continuous pattern of intentional behavior that takes place on school property, on a school bus, or at a school-sponsored function including, but not limited to, cyberbullying or written, electronic, verbal, or physical acts that are reasonably perceived as being motivated by any characteristic of a student, or by the association of a student with an individual who has a particular characteristic, if the characteristic falls into one of the categories of personal characteristics contained in the policy adopted by the local board. To constitute bullying, a pattern of behavior may do any of the following:

a. Place a student in reasonable fear of harm to his or her person or damage to his or her property.

b. Have the effect of substantially interfering with educational performance, opportunities or benefits of a student.

c. Have the effect of substantially disrupting or interfering with the orderly operation of the school.

d. Have the effect of creating a hostile environment in the school, on school property, on a school bus, or at a

 school-sponsored function.

e. Have the effect of being sufficiently severe, persistent, or pervasive enough to create an intimidating,

 threatening, or abusive educational environment or a student.

Student:  Date: 

OR

Parent/Guardian:  Date: 

**Mail or deliver this completed form to the principal.**

\*Please note that the submission of a complaint does not automatically substantiate that misconduct has occurred. The school administration has the prerogative to investigate any allegations of wrongdoing or false allegations.

**PRINCIPAL/ASSISTANT PRINCIPAL** (14 days to complete)

Parent has been notified about the complaint Yes NoDate

Complaint investigated Yes No

All parties notified of investigation results ( call  conference) Yes NoDate