**Exclude and Include Students**

**Are students absent from class? **

Students who are absent can be excluded from your classroom

session with the **Exclude Command**. This command will temporarily hide the student from your Session. Students can be excluded and restored at any time during your session.

Excluding a student will not delete them from your roster.

To Exclude a Student:

* 1. Select one or more students using the checkbox to the left of each student's name
	2. Once students are selected, the command bar will appear at the top of the screen
	3. Click the **Exclude** button

### To Include a Student:

1. Click the **Students** panel at the top left corner of the teacher dashboard
2. Click the + icon to include the student
3. Click **Done**

*For a visual walk-through of all teacher commands,* [*click here.*](https://help.goguardian.com/hc/en-us/articles/115005705206-Teacher-Commands)