Grading Constructed Response Items from an Online Test

1. Click **View Assessments**.

2. To the right of the assessment, click on **Action** and select **View Results.**

3**.** Select **Constructed Responses.**

4**.** Click on **Show Question**  to view the question and the rubric.

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5. Use the pull down menus to score students’ responses.

6. To go to another question click on the arrows next to the question number.

If you want to **comment on students’ responses**

1. Click on the **Constructed Responses tile** on your Illuminate Dashboard.
2. Click on the link for the assessment.
3. Your students will be listed on the left. As you select a student their response will appear on the right. You can score the response and comment near the bottom of the page.