

**Minutes of a Regular Meeting**

**of the Peak to Peak**

**Board of Directors**

**Wednesday, May 3, 2023**

In person and via videoconference Zoom Meeting

*The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop*

*their creative passions and athletic talents, and to become responsible citizens.*

1. **Call to Order and Roll Call:** Chirag Shah @5:00 pm

**Voting Board members in attendance:** Chirag Shah (remotely),Brian Boonstra, Marlene Martin, Marcus Watkins, Eveline Grady, David Woo (remotely)

**Ex-Officio:** Kyle Mathews (remotely), Clara Quinlan, Sam Todd (remotely), Melissa Christensen, and Jennie Klein

**Absent:** Wesley Kirk

**Guests:** Jennifer Dauzvardis, Dan Koerner, Traci Schoeneweis, Tracy Durland, Keri Dunphy, Kristianna Vedvik, John Wilcox, Jennifer Douglas, and other guests

1. **Consent Grouping**:

Motion to approve the April 19, 2023 meeting minutes and the job description for the Director of Communications: Marcus Watkins

Second: Eveline Grady

The motion was approved 6-0-0:

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| --- | --- | --- |
| Yay | Abstain | No |
| Chirag ShahEveline GradyBrian BoonstraMarcus WatkinsMarlene MartinDavid Woo |  |  |

1. **Public Comments**: None.
2. **Celebrations/Kudos**:
* Jennie Klein acknowledged all staff and teachers during Teacher and Staff Appreciation Week and thanked the community members.
* Kyle Mathews thanked high school staff for End of Year Awards.
* Melissa Christensen thanked the volunteers and coaches for a successful Battle of the Books competition where 3rd and 5th grade teams won 1st place and 4th grade won 4th place.
* Chirag Shah thanked the elementary school staff for the elementary open house; the coaches and the community.
* Clara Quinlan acknowledged Andrea Salvo, counselor, for the spring picnic; Allie Cross and Rachel Hirt and all volunteers and Ileana Peterson for winning the Impact Award.
* Marlene Martin thanked all of the students and staff for the high school musical.
1. **Graduation Update**

Chirag Shah provided an update on the celebration of high school graduation on May 19, 2023 starting at 4:30 pm in the gym.

1. **Elementary Math Curriculum**

Melissa Christensen presented a proposal to change elementary math to adopt Stepping Stones as the elementary math curriculum. Discussion ensued and questions were asked and answered.

1. **Supplemental Budget**

Sam Todd and Dan Koerner presented a supplemental budget for fiscal year 2022/23. Discussion ensued. Brian Boonstra moved to approve the supplemental budget for FY 2022/23. Eveline Grady seconded.

The motion was approved unanimously 6-0-0:

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| --- | --- | --- |
| Yay | Abstain | No |
| Brian BoonstraEveline GradyMarcus WatkinsMarlene MartinDavid WooChirag Shah |  |  |

1. **Report on Q3 financials and Finance & Budget Committee meeting**

Sam Todd and Dan Koerner provided an update on Q3 financials and the FBC meeting. Discussion ensued.

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| Yay | Abstain | No |
| Eveline GradyMarcus WatkinsMarlene MartinWesley KirkChirag Shah |  | Brian Boonstra |

1. **Admin and Salaried Support Staff Market Compensation Study**

Sam Todd presented the results of a market study on admin and support staff salaries and the proposed adjustments to current support staff and admin personnel. Extensive discussion ensued and questions were asked and answered.

1. **Adjourn the meeting**: Chirag Shah @ 6:15 pm

Motion to adjourn: Marcus Watkins

Second: Eveline Grady

The motion was approved unanimously 6-0-0:

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| Yay | Abstain | No |
| Brian BoonstraChirag ShahEveline GradyDavid WooMarcus Watkins Marlene Martin |  |  |

Respectfully submitted,

Marlene Martin

Marlene Martin

Board Secretary

Peak to Peak Board of Directors