**Intent to Apply**

Discretionary Grants

**Grant Project Summary**

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| --- | --- | --- |
| **Campus, Program, or Department** | **Funding Source** | **Date Form Completed** |
| **Principal or Administrative Supervisor** | **Funding Source Website**   | **Grant Period**  |
| **Project Title** | **Project Point of contact (Project POC)** | **Funder’s Application Deadline** |
| **Amount Requested** | **Grant Point of contact****(Will Be Assigned) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  | **Internal Deadline****(Will Be Assigned) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**   |
| **Physical Site(s) Involved** | **GMD Level of Assistance (Select one)** **Level I** (Up to $25,000) **Level II** (Over $25,000)  |

**Project Description & Potential Impact on Students**

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| **Project Description & Summary of Costs/Budget**  |
| **Target Population**  | **# Students Served by Project** |
| **Potential Impact on Target Population: Detail Any Connection to TEKS** |
| **Explain how this project fits your Campus Improvement Plan** |

**Project Impact on Campus / District**

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| **Funding Source Reporting Requirements (e.g., Quarterly, Annually)** |
| **# of Campus Staff Participating: Job Titles/Job Duties**  |
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|  | **Does the implementation of this grant:**  | **Select one** | **If “YES” is selected, please provide an explanation** |
| **STAFFING** | Pull any existing staff from primary duties?  | ⃝ Yes ⃝ No |  |
| Cover any existing salary costs?  | ⃝ Yes ⃝ No |  |
| Require additional staff to be hired?  | ⃝ Yes ⃝ No |  |
| Cover any additional staff salary costs?  | ⃝ Yes ⃝ No |  |
| Involve hiring substitutes?  | ⃝ Yes ⃝ No |  |
| Cover the cost for substitutes? | ⃝ Yes ⃝ No |  |
| **TRAINING** | Require additional staff training? | ⃝ Yes ⃝ No |  |
| Cover the cost for training? | ⃝ Yes ⃝ No |  |
| **TRAVEL** | Involve travel expenses? | ⃝ Yes ⃝ No |  |
| Cover the costs for travel? | ⃝ Yes ⃝ No |  |
| **OTHER** | Require matching funds? | ⃝ Yes ⃝ No |  |
| Require Letters of Support? | ⃝ Yes ⃝ No |  |

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|  Principal or Administrative Supervisor |  Date | Sheryl Davis DateAssistant Superintendent of Finance |
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**Administrative Approval**