**BOARD AGENDA REQUEST FORM**

TO: Dr. Robert Pecot, Superintendent

FROM: Tania Salinas, Associate Supt of Business Services

DATE: June 15, 2024

RE: **Approve Accounts Payable Warrants (May, 2024)**

**PROPOSED BOARD MEETING DATE**: August 13, 2024

TYPE OF ACTION REQUIRED: (a contract and MOU approval form is required for outside services of a consultant or organization.

 Please check:

 **Public Hearing**

 **Recognition**

 **Consent**

 **Action**

 **Information/Discussion/Report**

 **Closed Session**

 **Pending Fingerprint Approval**

**NOTE:** All Agenda items must be submitted to the appropriate Associate Superintendent **in accordance with the board meeting deadlines.**

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| ***Internal Use: ITEM #******APPROVED BY:*** |



**BUSINESS SERVICES MEMORANDUM**

**TO:** Dr. Robert Pecot, Superintendent

**FROM:** Tania Salinas, Associate Superintendent of Business Services

**DATE:** June 15, 2024

**SUBJECT:** **Approve Accounts Payable Warrants (May 2024)**

**BACKGROUND:** Each month the Financial Services Department submits summaries of warrants issued monthly to the Board of Trustees for review.

**RATIONALE:** The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

**FUNDING:** N/A.

**RECOMMENDATION:** Approve Accounts Payable Warrants (May, 2024).

**Prepared by:** Lori Nelson, Director of Financial Services.