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The following items are contained in the September 14, 2016 Regular Meeting Minutes:

1. Call to Order
2. Roll Call
3. Student Recognition
4. Public Comment
5. Report of Superintendent of Schools
6. Principals’ Update
7. MEA Report
8. Personnel Matters
9. Instructional Support/Activities
10. Field Trips
11. Facilities/PAC
12. Workshops
13. Approval of Minutes: August 17, 2016 Regular Meeting and Executive Session.
14. Board Secretary’s Financial Reports for July 2016
15. Board of Education Certification as of July 31, 2016
16. Bills and Payrolls
17. Transfer of Funds
18. Report of Receipts and Disbursements for July 2016
19. Cash Report for July 2016
20. Unfinished Business

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1. Other Matters
2. Public Comment
3. Executive Session
4. Adjournment

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The Regular Meeting of the Margate City Board of Education was called to order at 5:45 P.M. on September 14, 2016 by President, Mr. Jim Olivo, in the William H Ross School Cafeteria, Margate, New Jersey.

Certification of Notice:

Susan Palaia, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 17, 2016, a notice of this meeting was posted on the district website, the bulletin

board in the Board of Education Administration Office, the Eugene A. Tighe School, and the William H Ross III School and mailed to the City Clerk and the Press.

Roll Call - Members Present: Mr. Jim Olivo, President, Mrs. Catherine Horn, Vice- President, Dr. Joel Frankel, Mrs. Joanne Kulzer, Mrs. Tracy Santoro, Mr. Jim Swift (arrived 5:57)

Members Absent: Mrs. Lisa Youngblood

Others Present: John DiNicola, Superintendent, Susan Palaia, Board

Secretary/School Business Administrator; Dr. Michelle Carney Ray-Yoder, Director of Special Education/Principal; Mrs. Audrey Becker, Director of Curriculum/Principal;

Mr. Rob Muccilli, School Solicitor

Student Recognition:

SHARE: Rebecca Krauss has been recognized by John Hopkins Center for Talented Youth as one of the most outstanding student participants nationwide during the 2015-2016 school year.

Public Comment:

Members of the public commented on the following topics:

* MEF thanked for sink and garbage disposal donated for Home Economics
* Garden appreciation
* Thorough and efficient education
* Residency
* Longport sending-receiving contract

Report of Superintendent of Schools:

Mr. John DiNicola shared that the district is not failing any indicators. He also stated that we have no students illegally attending the schools. He also shared that he met with the city to discuss the payroll position. He also shared information on upcoming meetings and people coming to address the board. Finally, he discussed the length of time that board audio should be kept on the website.

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Principal’s Update:

Dr. Michelle Carney-Ray-Yoder and Mrs. Audrey Becker reported on activities at the Williams H. Ross and Eugene A. Tighe Schools.

SHARE: Presentation by Lisa Carey - An overview of "The Pulse" School Climate Survey.

SHARE: Presentation by Jessica Cuevas and Cookie Till – “Harvest of the Month” program.

MEA Report:

Tracey Magel thanked the board for their support of dress down days the proceeds of which are used for scholarships.

Personnel Matters:

Motion by Mrs. Kulzer, seconded by Dr. Frankel, to approve the following personnel matters:

* Approve request to move Christopher Anderson on Step 9 from BA ($61,500) to BA+18 ($63,000) as per the MEA contract (effective September 1, 2016).
* Approve Debbie Roland for pupil transportation in a private vehicle.
* Approve the graduate reimbursement of Lisa Drexler for the credit course SPE 710 during the summer semester at St. Joseph’s University in the amount of $606.68.
* Approve Wayne Netherby to continue in his position of Technical Facilitator and Operations Facilitator of the Dominick Potena Performing Arts Center for the 2016-2017 school year up until August 31, 2017. Costs: $2,400. (Operations) + $2,400 (Technical). Funding Source: PAC Fund
* Approve the revised custodial cost for use of the Dominick Potena performing Arts Center by outside clients (not including Margate Players) from $42/hr to $50/hr

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Kulzer, Mrs. Santoro, Mr. Swift, Mrs. Horn, Mr. Olivo

Nays: None

Motion by Dr. Frankel, seconded by Mr. Olivo, to approve the following personnel matters:

* Approve Deborah Nataloni as a substitute teacher.
* Approve Donna Burns as a substitute paraprofessional.
* Approve Liam Doyle as a substitute teacher.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Kulzer, Mrs. Santoro, Mr. Swift, Mrs. Horn, Mr. Olivo

Nays: None

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Instructional Support/Activities:

Motion by Mrs. Kulzer, seconded by Dr. Frankel, to approve the following instructional Support/Activities:

* Approve the Science Curriculum update for grades K-8
* Approve Chelsi Crompton as the advisor to the Surfrider Club at Tighe. Cost: Stipend $500.
* Approve “iRun4Life” pilot to be developed and administered by Lisa Carey.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Kulzer, Mrs. Santoro, Mr. Swift, Mrs. Horn, Mr. Olivo

Nays: None

Field Trips:

Motion by Mrs. Santoro, seconded by Mrs. Kulzer, to approve the Singsation’s holiday performance and luncheon at the Bloom Senior Pavilion in December 2016 (exact date to be determined). Staff: Debbie Roland and Jacque Jones. Costs: Substitute for Debbie Roland only. Transportation will be by the district mini bus. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Kulzer, Mrs. Santoro, Mr. Swift, Mrs. Horn, Mr. Olivo

Nays: None

Facilities/PAC:

SHARE: The National Honor Society Induction Ceremony for Tuesday, November 15, 2016 at 7pm in the PAC.

Workshops:

Motion by Mrs. Santoro, seconded by Mrs. Kulzer, to approve the following workshops:

* Approve John DiNicola, Susan Palaia, Jen Germana, Lisa Youngblood, Kurtis Woodrow, Matt Burton to attend the 2016 Workshop in Atlantic City from October 25, 2016 to October 27, 2016. Costs: Registration $1,400. John DiNicola’s hotel $174 (2 nights stay) total of $1,574.
* Approve John DiNicola’s attendance at the NJASA Professional Development Committee meetings in Trenton on October 18, December 1, February 22, and April 3. He is the Atlantic County Professional Development Committee representative. Costs: Mileage.
* Approve Michelle CarneyRay-Yoder and Laureen Cohen to attend the fall NJ APA and DLM mandatory training on September 16, 2016 in Mount Laurel, NJ. Costs: Travel reimbursement.

Approve Susan Palaia and Jennifer Germana to attend the following workshops. Cost: $350. each for a total of $700.

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Workshops: (Continued)

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| --- | --- |
| Fiscal Updates to Procurement Under Federal Grant Programs and Homeless Education Costs | 9/19/16 |
| Legal Program on Seniority, Tenure & Leaves of Absences Issues | 1/24/17 |
| Pension Update | 2/14/17 |
| Purchasing | 3/14/17 |
| Audit Program Update and Miscellaneous | 4/27/2017 |

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Kulzer, Mrs. Santoro, Mr. Swift, Mrs. Horn, Mr. Olivo

Nays: None

Approval of Minutes:

Upon motion by Dr. Frankel, seconded by Mrs. Santoro, the board unanimously agreed to accept the minutes from August 17, 2016 Regular Meeting and Executive Session. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Kulzer, Mrs. Santoro, Mr. Swift, Mrs. Horn, Mr. Olivo

Nays: None

Financial Reports:

Motion by Dr. Frankel, seconded by Mrs. Santoro, to accept the Secretary’s Financial Reports for the month of July 2016 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 1, pages 22,051 – 22,072. The Secretary’s Report agrees with the Report of Receipts and Disbursements. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Kulzer, Mrs. Santoro, Mr. Swift, Mrs. Horn, Mr. Olivo

Nays: None

Board of Education Certification:

Motion by Dr. Frankel, seconded by Mrs. Santoro, pursuant to N.J.A.C. 6A:23-2.11,

the Margate City Board of Education certifies that as of July 31, 2016, after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-

expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the

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Board of Education Certification: (Continued)

district's financial obligations for the remainder of the fiscal year. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Kulzer, Mrs. Santoro, Mr. Swift, Mrs. Horn, Mr. Olivo

Nays: None

Bills and Payrolls:

Motion by Dr. Frankel, seconded by Mrs. Santoro, to approve the payment of bills and payrolls as listed on Exhibit # 2, pages 22,073 - 22,086. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Kulzer, Mrs. Santoro, Mr. Swift, Mrs. Horn, Mr. Olivo

Nays: None

Transfer of Funds:

Motion by Dr. Frankel, seconded by Mrs. Santoro, to approve the following Transfer of Funds:

Ratified Budget Transfers for 2016-2017

|  |  |  |  |
| --- | --- | --- | --- |
| To: | 11-000-262-100-00-01 | Maintenance Salaries EAT | $ 2,815.56 |
|  | 11-000-262-100-00-03 | Maintenance Salaries ADM | .10 |
|  | 11-000-221-105-00-00 | Imp. Instr. Secretary Salaries | 700.40 |
|  | 11-000-240-105-00-00 | School Secretary Salaries | 233.14 |
|  | 12-000-210-730-00-04 | Equipment Support Services | 11,453.00 |
|  | 11-000-230-890-00-00 | Superintendent Office Other | 28.15 |
|  | 11-190-100-610-08-04 | P.E. Supplies WHR | 600.00 |
|  | 11-120-100-101-00-00 | Salaries Teacher Grades 1 – 5 | 1,235.00 |
|  | 11-000-221-110-00-00 | Imp. Instr. Other Salaries | 2,700.00 |
|  |  |  | $19,765.35 |
|  |  |  |  |
| From: | 11-000-262-610-00-01 | Maintenance Supplies EAT | $ 2,815.66 |
|  | 11-000-240-610-00-01 | School Office Supply EAT | 933.54 |
|  | 11-190-100-500-00-01 | Other Purchased Services EAT | 5,153.00 |
|  | 11-190-100-500-00-04 | Other Purchased Services WHR | 6,300.00 |
|  | 11-000-230-610-00-00 | Superintendent Office Supply | 28.15 |
|  | 11-190-100-610-02-04 | Art Supplies WHR | 600.00 |
|  | 11-000-270-513-00-00 | Transportation Home to School | 3,935.00 |
|  |  |  | $19,765.35 |

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Kulzer, Mrs. Santoro, Mr. Swift, Mrs. Horn, Mr. Olivo

Nays: None

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Report of Receipts and Disbursements:

Motion by Dr. Frankel, seconded by Mrs. Santoro, to accept the Report of Receipts and Disbursements for the month of July 2016. See Exhibit # 3, pages 22,087 –22,096. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Kulzer, Mrs. Santoro, Mr. Swift, Mrs. Horn, Mr. Olivo

Nays: None

Cash Report:

Motion by Dr. Frankel, seconded by Mrs. Santoro, to accept the Cash Report for the month of July 2016 attached as Exhibit # 4, page 22,097. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Kulzer, Mrs. Santoro, Mr. Swift, Mrs. Horn, Mr. Olivo

Nays: None

Unfinished Business:

Motion by Mrs. Santoro, seconded by Dr. Frankel, to do second reading and adoption of the following policies and a bylaw:

* 3570 District Records and Reports
* 5120 Assessment of Individual Needs
* 9250 Expenses and Reimbursements
* 5114 Suspension and Expulsion
* 4211 Recruitment, Selection and Hiring
* 4231/4231.1 Staff Development; In-service Education/Visitations/Conferences

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Kulzer, Mrs. Santoro, Mr. Swift, Mrs. Horn, Mr. Olivo

Nays: None

Other Matters:

SHARE: Margate Staff Evaluation Packet

Motion by Mrs. Kulzer, seconded by Mrs. Horn, to approve the following other matters:

* Approve Maggie Drew as a substitute paraprofessional.
* Approve the following athletic department positions:

Tracy Jones/Anita Grimley – Field Hockey Maggie Drew – Cross Country

Andrew Miles – Girls Basketball Kelly Crawford – Soccer

Tracy Jones/Jen Carey – Volleyball Donna Casey – Site Supervisor - $20/hr

(The stipends were approved at May 11, 2016 Board Meeting)

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Other Matters: (Continued)

* Approve 8th grade members of student council and NJHS to attend the 2016 Jostens Renaissance Back to School Tour at Jackson Liberty High School on September 22, 2016. Staff: Kathy Styles-Landgraf and Jennifer Carey, along with Audrey Becker. Costs: Two substitutes and 1 bus.
* Approve Singsations to participate in the “Thrills and Trills Festival” at the Hershey Park Music Festival on May 19, 2017. Staff: Debbie Roland, along with staff and parent chaperones (number TBD based on student participation). Costs: Each bus = $1500. Typically we require two. Students and Parents will pay for their tickets. MEF will assist any student that would need financial support. Application fee of $100 needs to be paid a.s.a.p. to hold our performance date.
* Approve annual School Musical for Tighe School on January 12, 13, and 14, 2017.

Staff and Cost:

|  |  |
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| Director & Musical Director - Debbie Roland | $3,100.00 |
| Assistant Director & Choreographer - Jefferson Heller | $1,100.00 |
| Sound Engineer - Dennis Hansen | $  600.00 |
| Lighting - Wayne Netherby | $250.00 |
| Artistic Design & Set Design - Cindy Gresham / |  |
| Eileen Midure / Danielle Ujcich - (split among the three) | $700.00 |
| Assistant Tech / Costumes and Design – |  |
| Amy Hughes/ Lisa Drexler - (split between the two) | $700.00 |
| **STAFF & PRODUCTION TEAM =** | **$6,450.00** |
| Northern Lights - Mark Wille- set up light board | $250.00 |
| Buck London will do taping of show for dvd | $220.00 |
| Tickets will be numbered for all shows (printing fee) | $125.00 |
| Various costs for costumes, backdrop, and building supplies  not to exceed | $1,000.00 |
| **TOTAL  Budget =** | **$8,045.00** |

Cindy Gresham, Danielle Ujcich, and Eileen Midure will help with student monitoring during practices (typically two per day for full cast). Staff and parent volunteers, along with school alumni, will be used to help with various jobs and tasks during performances.

* Approve the attendance of Dr. Michelle CarneyRay-Yoder at CAP Progressive Discipline Workshop at NJSP on October 4, 2016. Costs: Travel.
* Approve Nancy Palamaro and Diane Grassi to attend the workshop “Prevent and Protect against Vaccine-Preventable Diseases” on September 20, 2016. No cost for workshop.
* Approve Carley Cross to attend the AtlantiCare Fall Steering Committee Meeting on September 29, 2016 from 1-3pm. Costs: Travel reimbursement.
* Approve Debbie Roland to attend the NJMEA Music Conference on April 5-8, 2017. Costs: $180 for four day conference, mileage and substitute.

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| Page 22,049 | Regular Meeting | September 14, 2016 |

Other Matters: (Continued)

* Approve the submission of the district’s annual Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2015-2016 school year.
* Approve the contract for the Bonnie Blue Foundation’s Pageant in the Dominick Potena Performing Arts Center.
* Approve Jennifer Baang to move from Step 6 BA+30 ($61,500) to MA ($63,500) as per MEA contract (effective September 1, 2016).

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Kulzer, Mrs. Santoro, Mr. Swift, Mrs. Horn, Mr. Olivo

Nays: None

Public Comment:

A member of the public commented on the following topics:

* NARCAN meeting at EHT - policy needed for high school but not K-8 at this time.

Executive Session:

Upon motion by Mrs. Kulzer, seconded by Mr. Olivo, the board unanimously approved the following resolution at 6:55 PM:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive

Session;

BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New

Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters

Executive Session to discuss the following matter:

Personnel matters and attorney client communications

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

Upon motion by Mrs. Kulzer, seconded by Mr. Olivo, the board unanimously agreed to reconvene the meeting at 7:45 PM.

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Adjournment:

Upon motion by Mrs. Kulzer, seconded by Mr. Olivo, the board unanimously agreed to adjourn at 7:45 PM.

Respectfully submitted,

Susan E. Palaia

Board Secretary/School Business Administrator