|  |
| --- |
|  Required Documentation: Participant Information |
| Student name: | Date:  | School: |
| Career Objective:  | Job Title: | Currently employed: Yes or No |
| WBL Supervisor: | Mentor:  | Other Contact: |

**Training Plan Work-Based Learning**

Directions: List each task that will be performed by the student under the supervision/guidance of a work-place mentor. The student should rotate through different job experiences, ensuring that they are diverse, rigorous and progressive. Throughout the training period, check the appropriate number in the rating column below to indicate the degree of competency for each task.

**Employers Rating Scale**:

4- Skilled—can work independently with no supervision

3- Moderately Skilled—can perform job completely with limited supervision

2- Limited Skill—requires instruction and close supervision

1- No Exposure—no experience or knowledge in this area

|  |  |  |  |
| --- | --- | --- | --- |
|  Tasks | Learning StatusOn-Going | Date ObjectiveReached | Rating1 2 3 4 |
|  | Y or N |  |  |
|  | Y or N |  |  |
|  | Y or N |  |  |
|  | Y or N |  |  |
|  | Y or N |  |  |
|  | Y or N |  |  |
|  | Y or N |  |  |
|  | Y or N |  |  |
|  | Y or N |  |  |
|  | Y or N |  |  |
|  | Y or N |  |  |
|  | Y or N |  |  |
|  | Y or N |  |  |