**USING THE MACBOOK**

* FWISD MacBooks have been given a basic setup already.  You just need to personalize and login with your Microsoft ID, Google ID, and Apple ID provided by district. As it is a district device, please don't load personal logins or IDs. Remember:  no stickers, adhesives, or glues on the devices or cases because of the buy-back program.  A slip of paper can be designed and placed between your clear cover and device with name, OS shortcuts, etc.

**Using your MacBook as a beginner.**

Setup ([Article](https://support.apple.com/guide/macbook-air/set-up-your-mac-apd831707cb3/mac)or [Video](https://www.youtube.com/watch?v=-opbWvCof48))

User Guide ([Article](https://support.apple.com/guide/macbook-air/welcome/mac)or [Guide](https://static.bhphotovideo.com/lit_files/92714.pdf)or [Video](https://www.youtube.com/watch?v=c_UooLPU4DA&t=5s))

Getting Started ([Article](https://support.apple.com/guide/macbook-air/welcome/mac)or [Video](https://www.youtube.com/watch?v=egK5BKEn87c))

**MacBook with Microsoft**

What changes will I see between PC and OS? ([Article](https://helpdesk.commons.gc.cuny.edu/whats-the-difference-between-microsoft-office-for-windows-and-macos/)or [Video](https://www.youtube.com/watch?v=1PPrZJB7Ryo))

Quick Reference Guides ([Word](https://www.fwisd.org/cms/lib/TX01918778/Centricity/Domain/8136/Word%20for%20MAC%20Quick%20Start%20Guide.pdf), [Excel](https://www.fwisd.org/cms/lib/TX01918778/Centricity/Domain/8136/Excel%20for%20MAC%20Quick%20Start%20Guide.pdf), [PowerPoint](https://www.fwisd.org/cms/lib/TX01918778/Centricity/Domain/8136/PowerPoint%20for%20MAC%20Quick%20Start%20Guide.pdf), [OneNote](https://www.fwisd.org/cms/lib/TX01918778/Centricity/Domain/8136/OneNote%20for%20MAC%20Quick%20Start%20Guide.pdf), [Outlook](https://www.fwisd.org/cms/lib/TX01918778/Centricity/Domain/8136/Outlook%20for%20MAC%20Quick%20Start%20Guide.pdf))

**MacBook with OS**

Pages a word processing application ([Tutorial](https://support.apple.com/guide/pages/welcome/mac)or [Video](https://www.youtube.com/watch?v=npl7GVwhN0s))

Numbers a spreadsheet application ([Tutorial](https://support.apple.com/guide/numbers/welcome/mac) or [Video](https://www.youtube.com/watch?v=ggOG9U7EweQ))

KeyNote a publishing/presentation program ([Tutorial](https://support.apple.com/guide/keynote/create-your-first-presentation-tan317e80e8c/mac)or [Video](https://www.youtube.com/watch?v=tphW6ajNjCI))

GarageBand an entry level recording application ([Tutorial](https://support.apple.com/guide/garageband/welcome/mac)or [Video](https://www.youtube.com/watch?v=CFlcLTqzIR8))

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Universal Control use one mouse or keyboard for MacBook and iPad [Tutorial](https://support.apple.com/en-us/HT212757) or [How it Works](https://www.macrumors.com/guide/universal-control/) or [Video](https://www.youtube.com/watch?v=9tRzhE-wyNg)

Digital Planning - ([Video](https://www.youtube.com/watch?v=l5lXgft5gLU))

Battery Guide -  ([Video](https://www.youtube.com/watch?v=d34p7ULZbzU&t=1s))

Classroom User Guide ([MacBook](https://support.apple.com/guide/classroom/welcome/mac) or [iPad](https://support.apple.com/guide/classroom/welcome/ipados))

**USING THE IPAD**

* FWISD iPads have been given a basic setup already.  You just need to personalize and login with your Microsoft ID, Google ID, and Apple ID provided by district. As it is a district device, please don't load personal logins or IDs.

**Using your iPad as a beginner.**

Don't have an iPhone and feel left out?  No problem, as iPads are intuitive and touchscreen activated.

Setup ([Article](https://support.apple.com/en-us/HT202033)or [Video](https://www.youtube.com/watch?v=OQdC_hHlS7k))

iPad User Guide ([Article](https://support.apple.com/guide/ipad/welcome/ipados))

Getting Started ([Article](https://edu.gcfglobal.org/en/ipadbasics/getting-started-with-the-ipad/1/)or [Video](https://www.youtube.com/watch?v=aUi-wLZqXj0))

**Using iPad as a second display for a Mac with Sidecar.**(*included*)

Would you like your second monitor to travel the room with you and broadcast notes and changes to a lesson as a student demonstrates concepts?  Or preview student AirDrops before showing them on the Promboard? ([Article](https://support.apple.com/en-us/HT210380)or [Video](https://www.youtube.com/watch?v=A0mU7uUEluw))  NOTE: You cannot sidecar from your phone, but you can AirPlay. Only some are seeing this option.  Most can 'duplicate' screens from iPad to Mac hooked to new boards.

**How to take Notes on my iPad**. (pencil or finger)

Want to jot down notes with your iPad now that you've got it?  Have you pulled an article for your students and wish to annotate it for them? Do you know Notability? GoodNotes? ([Article](https://support.apple.com/guide/ipad/draw-or-write-ipada87a6078/ipados#:~:text=Use%20the%20Notes%20app%20to,straight%20lines%20with%20the%20ruler.) or [Video](https://www.youtube.com/watch?v=n0ql-yeY9u0)) NOTE: One time fee for [Notability](https://notability.com/) and/or [GoodNotes](https://www.goodnotes.com/). [Keynote](https://www.apple.com/keynote/features/) is free.

**Using an Apple Pencil.** (*optional*)

Hate typing?  Would you rather write notes on your iPad and have them turn into typed text? And what if that text could include drawings, art and diagrams?  Then push it out to students via AirDrop or Google Classroom? ([Article](https://support.apple.com/en-us/HT211774)or [Video](https://www.youtube.com/watch?v=-YNsl3kWSfc)) Want truly beautiful notes to make handouts? ([Video](https://www.youtube.com/watch?v=IZ3O8k4mk84) or [Video](https://www.youtube.com/watch?v=9369jA2VsIc))  Why don't their hands cause issues dragging across the screen?  Buy an Apple Pencil or Off Brand Pencil with tilt and palm rejection.  *Remember*: it's easy to take a notes/handouts page and upload to google classroom for testing.

**Using iPad as a Digital Planner**  (*librarian will start a template catalog to borrow for classroom use*.)

How to track your lessons, get organized and stop forgetting those PLCs.  Simple or complex, manage your classroom.  ([Video](https://www.youtube.com/watch?v=0Np3B-fOaz4)) For overachievers. ([Video](https://www.youtube.com/watch?v=qrAJ_C2xPZs))

* Connecting your devices and your iPad can be done.  Frustrations right now will give way as more Apple Apps and Options are opened once distribution is complete.  You can also turn to Quicktime or 'duplicate' your screen between iPad and MacBook.

Information excerpts from [Digital Trends](https://www.digitaltrends.com/computing/how-to-use-airplay-stream-mirror-screen/)

   