**YAMHILL-CARLTON SCHOOL DISTRICT**

**Safety Committee Meeting Minutes**

**Date: 2/2/2024**

**Members: Present:**

 Chairman: Matt Wiles **X YES ❏ NO**

 Facility Manager: Ian Barr **❏** **YES X NO**

YCSD Staff: Jenifer Tuning **X YES ❏ NO**

YCSD Staff: Tony Cicorica X **YES ❏ NO**

 School Nurse: Leanna Smith **❏ YES X NO**

**AGENDA MINUTES**

| **❏ AED Check ins:** | * Jenifer Tuning checked 2/2. Green lights on, and pads in place.
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| --- | --- |
| **❏ Recommendations completed since last meeting:** | * Wires taken care of in Tony’s room
* Gym doors fixed
* Morning doors being closed
* School wide safety: speakers working properly, fencing gong up.
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| **❏ New Recommendations** | * Hazardous Material disposal (bloody tissues) -review procedures. **Have Leanna review at staff meeting**
* Review with staff about injury reports and contacting parents.  **Have leanna review at staff meeting**
* Closing gates in hallways after school
* School wide window and door check before leaving campus
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| **❏ Incident/Accident Reports, Reviews and Recommendations:** | * Team reviewed incident reports from 11/30-2/1
* Address PE injuries with PE teachers
* Work request put in for bathroom door metal
 |
| **❏ WorkPlace Safety Inspection Review:**  | * Playground rebars exposed- check with Ian
 |
| **❏ Next Meeting:**  |  **3/6/2024 3pm Matt Wiles office**  |

**Just a reminder...**

* ACCIDENT/INCIDENT FORMS for students MUST BE filled out completely.
	+ *description of injury*
	+ *type of first aid provided*
	+ *Were Parant(s) /Guardian(s) contacted*
* All completed student and staff accident/incident/action forms must be sent to:

**Jenifer Tuning, Leanna Smith and** Julie Warner