

A REGULAR

MONDAY, JUNE 13, 2011

ROLL CALL

The Newark Board of Education met in Regular Session on Monday, June 13, 2011 at 6:34 p.m. at Carson Elementary School and the following responded to roll call: Mr. Christenberry, Mr. Handelman, Mrs. Ingold, and Mrs. Niccum. Mr. Bybee arrived at 6:36 p.m.

INVOCATION

Mr. Christenberry led the Invocation.

PLEDGE OF ALLEGIANCE

Mr. Christenberry led the Pledge of Allegiance.

RESOLUTIONS/RECOGNITIONS

The Board of Education recognized Dana Herreman, Curriculum Director, for her years of service to the Newark City Schools.

SPECIAL REPORTS

Construction Update

The Board of Education received a construction update from Legat & Kingscott and Resource International.

COMMUNICATIONS FROM THE FLOOR

The following addressed the Board of Education:

Amanda Griffith
Laura Rechel
Gregg Strauss

11-056

TREASURER'S RECOMMENDATIONS

056

Mr. Christenberry moved, and Mrs. Ingold seconded the motion to approve the following:
(Reference File: Treasurer's Office)

**Approval of May 2011 Financial Statements and
Payments to Vendors**

The Board of Education approves the May 2011 Financial Statements, including investments, interest earned in the amount of \$9,536.85, and payment to vendors as presented to the Board. (Reference File: Treasurer's Office)

Approval of FY2011 Supplemental Appropriation Amendment

The Board of Education approves the following FY2011 Supplemental Appropriation Amendment. (Reference File: Treasurer's Office)

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
451	ONEnet Connectivity	\$3,025.00

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Approval of Advance of Funds

The Board of Education approves the advance of funds from the General Fund to State/Federal Funds in deficit at fiscal year end due to withholding of State/Federal payments and current encumbrances until July, 2011..

**Approval to Terminate Basic Life and AD&D with
Metropolitan Life Insurance Company**

The Board of Education approves the recommendation to terminate Basic Life and AD&D Program with Metropolitan Life Insurance Company.

(Reference File: Treasurer's Office)

**Approval to Contract with Dearborn National Insurance
for Basic Life and AD&D**

The Board of Education approves the contract with Dearborn National Insurance Company for Basic Life and AD&D.

(Reference File: Treasurer's Office)

Ayes: Mr. Christenberry, Mrs. Ingold, Mr. Bybee, Mr. Handelman, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

11-057 SUPERINTENDENT'S RECOMMENDATIONS 057

Mr. Handelman moved, and Mr. Bybee seconded the motion to approve the following:
(Reference File: Treasurer's Office)

PERSONNEL

Retirements and Resignations

The retirements and resignations listed below are approved:

<u>Name</u>	<u>Assignment</u>	<u>Eff. Date</u>
<u>Certificated Staff:</u>		
Lawman, Sara	2 nd gr./Cherry Valley	06/03/2011
Parks, Connie	Math/Heritage	06/06/2011
<u>Classified Staff:</u>		
Wade, Mary	Custodian II (Disability Retirement)	09/01/2009
<u>Supplemental Contracts:</u>		
Fickes, Brent	Head Golf Coach	2011-2012

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Appointments and Assignments

The appointments and assignments listed below are approved, pending the successful completion of pre-employment drug testing as per Board Policy and the results of a criminal records background check as required by ORC 3319.39, and receipt of appropriate teaching certificate from the Ohio Department of Education.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
<u>Certificated Staff:</u>			
Chatman, Cara	English/NHS MA Degree/0 yrs. exp. (Per Article 31D, Master Contract)	2011-2012	41,656.00
Deal, Pamela	5 th gr./Carson MA Degree/0 yrs. exp. (Per Article 31D, Master Contract)	2011-2012	41,656.00
Maccombs, Justin	4 th gr./Legend BA Degree/0 yrs. exp. (Per Article 31D, Master Contract)	2011-2012	35,752.00
Smith, Baron	Soc.Studies/NHS BA Degree/0 yrs. exp. (Per Article 31-D, Master Contract)	2011-2012	35,752.00
<u>Classified:</u>			
Demko, Gail	Summer School Secretary	06-09-2011	17.09/hr.
Kominar, Janet	Summer School Secretary	06-09-2011	17.09/hr.
Dishon, Karen	Summer School Preschool Aide	06-07-2011	13.29/hr.

Ayes: Mr. Handelman, Mr. Bybee, Mr. Christenberry, Mrs. Ingold, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

11-058 SUPERINTENDENT'S RECOMMENDATIONS 058

Mr. Christenberry moved, and Mr. Handelman seconded the motion to approve the following: (Reference File: Treasurer's Office)

PERSONNEL

Appointments and Assignments

The appointments and assignments listed below are approved, pending the successful completion of pre-employment drug testing as per Board Policy and the results of a criminal records background check as required by ORC 3319.39, and receipt of appropriate teaching certificate from the Ohio Department of Education.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
Harmon, Martha	Principal/McGuffey (Retired/Rehired) (1 yr. contract)	08/01/2011	79,306.00

Ayes: Mr. Christenberry, Mr. Handelman, Mr. Bybee, Mrs. Ingold
Nays: Mrs. Niccum
Absent: None
Motion Carried.

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11-059 SUPERINTENDENT'S RECOMMENDATIONS 059

Mr. Handelman moved, and Mrs. Ingold seconded the motion to approve the following: (Reference File: Treasurer's Office)

PERSONNEL

Appointments and Assignments

The appointments and assignments listed below are approved, pending the successful completion of pre-employment drug testing as per Board Policy and the results of a criminal records background check as required by ORC 3319.39, and receipt of appropriate teaching certificate from the Ohio Department of Education.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
Schmitz, Richard	Guidance Counselor Newark Catholic MA+30/10 yrs. exp. (.5333) (Retired/Rehired)	2011-2012	30,682.15

Ayes: Mr. Handelman, Mrs. Ingold, Mr. Bybee, Mr. Christenberry, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

11-060 SUPERINTENDENT'S RECOMMENDATIONS 060

Mrs. Ingold moved, and Mr. Bybee seconded the motion to approve the following: (Reference File: Treasurer's Office)

PERSONNEL

Supplemental Contracts

The supplemental contracts listed below are approved:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
Estadt, Danny	Hd. HS Girls Tennis (Group III) (.03)	2011-2012	1,131.60
Hays, Rob	Hd. HS Girls Tennis (Group III) (.07)	2011-2012	2,640.40
Hoffman, Carley	HS Music Lighting Technician (Group VIII) (.05)	2011-2012	557.50
Hoffman, Carley	HS Music Sound Technician (Group VIII) (.05)	2011-2012	557.50
Reagan, Mary	HS Music Lighting Technician (Group VIII) (.05)	2011-2012	557.50
Reagan, Mary	HS Music Sound Technician (Group VIII) (.05)	2011-2012	557.50
<u>Extended School Year Services</u>		<u>36.08/hr.</u>	
Devore, Christina			
Kalas, Ellethea			
Wait, Beth			

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<u>Summer School Teacher</u>	<u>36.08/hr.</u>
Fulk, Jennifer	
Lowe, Sara	
Macdonald, Patty	
Mooney, Deanna	
Parsley, Erin	
Sutton, Mary	

Salary and/or Position Adjustments

The salary/position adjustments listed below are approved:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
Brown, Bette	Fam.Cons.Sci/NHS 5 yr. level/20 yrs. exp. (from half-time to full-time)	2011-2012	58,548.00
Simmons, Stephanie	Kdgn./John Clem MA Degree/14 yrs.exp. (from half-time to full-time)	2011-2012	59,697.00
 <u>Classified:</u>			
Heck, Lauren	Tech Intern IT Dept.	06-01-2011	10.00/hr.

Tutors

The tutors listed below are approved for the 2010-2011 school year.

<u>Home Instruction Tutor</u>	<u>Hourly Rate</u>
Adzic, Jan	36.20

Substitutes

The substitutes listed below are approved for the **2011-2012** school year.
Certificated Daily Rate/\$90.00.

Certificated:

<u>Elementary</u>	<u>Elementary/Secondary</u>
Davis, Sue	Phelps, Beth
Medved, Jennifer	

The substitutes listed below are approved for the **2010-2011** school year.

Classified:

<u>Aides:</u>	<u>Bus Drivers</u>	<u>Food Service</u>
Broughton, Mable	Burden, Richard	Allen, Earnestine
Finck, Patricia	Hayes, Michael	Brooks, Christina
Forbes, Deborah	Kashner, Jack	Frey, Nellie
Harris, Heidi	Lutman, Kim	Kashner, Jack
Lanning, Shane	Majdi, Susan	Workman, Jeanette
Vermaaten, Rita		

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Secretarial

Aldridge, Betty
Baker, Jennifer
Brown, Tammy
Burden, Stephanie
Friesel, Selma
Hall, Melissa
Penn, Janet
Stoneburner, Lorraine

Custodian II

Campbell, Shirley
Shilts, Amanda
Wilson, Sharon

Custodians

Fullerton, William
Huntsman, Gary
MacDonald, Harry
Williamson, Bert
Wright, Jeffrey

Other

Adoption of Certificated Handbook

The Board of Education adopts the Certificated Staff Handbook, 2011-2012.
(Reference File: Treasurer's Office)

Ayes: Mrs. Ingold, Mr. Bybee, Mr. Christenberry, Mr. Handelman, Mrs. Niccum
Nays: None
Absent:
Motion Carried.

11-061

SUPERINTENDENT'S RECOMMENDATIONS

061

Mr. Christenberry moved, and Mr. Handelman seconded the motion to approve the following:
(Reference File: Treasurer's Office)

STUDENTS/CURRICULUM

Special Education Contracts

Audiology Services

The Board of Education approves an agreement with the Fairfield Medical Center to procure Audiology Services for the Newark City Schools..
(Reference File: Treasurer's Office)

Intent to Adopt Textbooks

The Board of Education announces its intent to adopt textbooks, as shown below, at its July 11, 2011 meeting and the textbooks are available for public inspection in the Superintendent's Office from June 14, 2011 through July 11, 2011.

(Reference File: Treasurer's Office)

SCIENCE – Earth & Environmental Science – 11th & 12th Grades

Essential Environmental Science

Edward Keller, Daniel Botkin

John Wiley & Sons, Inc.

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MATHEMATICS Pre-K to 6

Everyday Mathematics: Common Core State Standards Editions

The University of Chicago School Mathematics Project

McGraw-Hill Education

Copyright 2012

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Other

Adoption of Student Handbooks

The Board of Education adopts the following student handbooks, as approved by the SALT Committee and presented to the Board.

Student Athletic Handbook 2011-2012
Athletic Coaches Handbook 2011-2012

Approval of Agreement with Catapult Learning West, LLC

The Board of Education approves the agreement with Catapult Learning West, LLC to provide instructional services in math at Blessed Sacrament School.
(Reference File: Treasurer's Office)

Ayes: Mr. Christenberry, Mr. Handelman, Mr. Bybee, Mrs. Ingold, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

11-062 SUPERINTENDENT'S RECOMMENDATIONS 062

Mr. Bybee moved, and Mr. Handelman approved the following:

GIFTS

The Board of Education accepts the following gifts with gratitude:

<u>Gift</u>	<u>From</u>	<u>Value</u>
Monetary (Leaders for Learning Grant-Amy Norman)	Licking County Foundation	500.00
Monetary (Scholarship Donation)	Medical Mutual of Ohio	500.00
Monetary (Hillview Elementary School)	Feinstein Foundation	1,000.00
Monetary (John Clem Field Trip)	Capitol Square Foundation	200.00

Ayes: Mr. Bybee, Mr. Handelman, Mr. Christenberry, Mrs. Ingold, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

11-063 SUPERINTENDENT'S RECOMMENDATIONS 063

Mr. Handelman moved, and Mr. Christenberry seconded the motion to approve the following:

BUSINESS

Acceptance of Bids

The Board of Education accepts the bids for the project:
(Reference File: Treasurer's Office)

**Roof Repair at Ben Franklin
Playground Equipment at John Clem**

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Awarding of Bids

DECLARING AN URGENT NECESSITY, WAIVING FURTHER COMPETITIVE BIDDING FOR BEN FRANKLIN ELEMENTARY SCHOOL ROOF WORK, AND AWARDING CONTRACT FOR THE WORK***

WHEREAS, two (2) bids were received on June 1, 2011, for the specified work to refurbish the roof on the Ben Franklin Elementary School Building, and the **lowest bid was submitted by K & W Roofing in the amount \$123,758 as a base bid.**

WHEREAS, the Architect at JBA reviewed the bids received and determined that the basis for the bid amounts received for the roofing work was due to changing market conditions and the increased costs of materials needed for the work, that the bids received were competitive and indicative of current market conditions, and that the only change to the specifications for a re-bid of the work would be to change the estimated construction cost, which would not change the bid results received and could result in higher costs for the work, as well as delay the completion of the work beyond the summer break; and

WHEREAS, the Architect at JBA met with representatives of the apparent low bidder, reviewed the bid to verify that the bidder had included the work, equipment, and materials specified in the bid amount for the bid category, evaluated the experience and qualifications for the bidder to perform the specified work, and recommends that the apparent low bidder is responsible to perform the specified work; and

WHEREAS, the Business Manager, based upon the information provided by the Architect at JBA recommends that the Board declare an urgent necessity for the award of the roof work and approve the award of the contract for this work, based upon the bid coverage received, all of which was competitive, so that the roof work can proceed and the schedule be maintained for completion of the project without delay and potential additional costs;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Newark City School District as follows:

1. Pursuant to the authority given the Board by Ohio Revised code Section 3313.46, the Board declares an urgent necessity with respect to the roof work for the Ben Franklin Elementary School building, and waives further competitive bidding so that the work can proceed as soon as possible without delay and potential additional costs.
2. The Board award the roofing contract to K & W Roofing, as the lowest responsible bidder for the work, in the amount of \$123,758, based upon the competitive process followed for this work.
3. The Board authorizes the Board President, Superintendent, Treasurer and Business Manager, as required by any particular document, to sign the documents needed to finalize a contract for the work with K & W Roofing in the amount of \$123,758.

***Two bids were received and opened for the project to refurbish the standing seam metal roof on Ben Franklin Elementary School. The lower of the two bids exceeded the allowable overage for the Architect's estimate of the job cost by \$558.

K & W Roofing: \$123,758
Smith Roofing & Sheet Metal: \$125,000

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It is recommended the Board of Education award the bid for the project titled:

Roof Repair at Ben Franklin to:

K & W Roofing

Base Bid: \$123,758

Playground Equipment at John Clem to:

David Williams and Associates
P.O. Box 3315
Alliance OH 44601

Base Bid: \$43,515.00

Ayes: Mr. Handelman, Mr. Christenberry, Mr. Bybee, Mrs. Ingold, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

BOARD OF EDUCATION

11-064

AWARD DIPLOMA

064

Mr. Christenberry moved, and Mrs. Ingold seconded the motion to award a Newark High School Diploma to Keith J. Hutchinson. This diploma is presented under the guidelines of Board of Education Policy 9800 – High School Diplomas to World War II, Korean Conflict or Vietnam Conflict Veterans.

Ayes: Mr. Christenberry, Mrs. Ingold, Mr. Bybee, Mr. Handelman, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

INTENT TO ADOPT BOARD POLICIES

The Board of Education announces its intent to adopt the following policies listed below and announcement is made that these policies will be available to the Board, staff, and public for inspection in the Office of the Superintendent of Schools from June 14, 2011 thru July 11, 2011.

-File 8550 Competitive Food Sales

11-065

ADOPTION OF BOARD POLICIES

065

Mr. Bybee moved, and Mrs. Ingold seconded the motion that the Board of Education adopt the Board of Education policies, listed below, and as announced at the May 25, 2011 meeting of the Board of Education.

(Reference File: Treasurer's Office)

-File 8500 Food Services

Ayes: Mr. Bybee, Mrs. Ingold, Mr. Christenberry, Mr. Handelman, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

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11-066

MAHOLM SCHOOL

066

Mr. Handelman moved, and Mrs. Ingold seconded the motion to accept the Par Excellence bid for \$150,000.00 for the Maholm School Property located on Maholm Street.

Ayes: Mr. Handelman, Mrs. Ingold, Mr. Bybee, Mr. Christenberry, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

BOARD DISCUSSION/SUPERINTENDENT

The Board of Education members along with Doug Ute, Superintendent, and Jeff Anderson, Treasurer, discussed various topics.

11-067

EXECUTIVE SESSION

067

Mr. Christenberry moved, and Mr. Handelman seconded the motion to adjourn to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and sale or lease of property at 7:13 p.m.

Ayes: Mr. Christenberry, Mr. Handelman, Mr. Bybee, Mrs. Ingold, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

Members returned from Executive Session and Mrs. Niccum called the meeting back to public session at 7:50 p.m.

11-068

LEASE AGREEMENT WITH EAGLE WINGS ACAD 068

Mr. Christenberry moved, and Mrs. Ingold seconded the motion to approve the agreement to lease the building (former Heritage Middle School) at 471 East Main Street to Eagle Wings Academy. (Reference File: Treasurer's Office)

Ayes: None
Nays: Mr. Christenberry, Mrs. Ingold, Mr. Bybee, Mr. Handelman, Mrs. Niccum
Absent: None
Motion Failed.

11-069

EXECUTIVE SESSION

069

Mrs. Ingold moved, and Mr. Christenberry seconded the motion to adjourn to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official at 7:52 p.m.

Ayes: Mrs. Ingold, Mr. Christenberry, Mr. Bybee, Mr. Handelman, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

Members returned from Executive Session and Mrs. Niccum called the meeting back to public session at 9:53 p.m.

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ADJOURNMENT

Mrs. Ingold moved, and Mr. Handelman seconded the motion to adjourn. Mrs. Niccum closed the meeting at 9:55 p.m.

Ayes: Mrs. Ingold, Mr. Handelman, Mr. Bybee, Mr. Christenberry, Mrs. Niccum

Nays: None

Absent: None

Motion Carried.

Beverly Niccum, President

Jeffrey Anderson, Treasurer

A REGULAR