

NEWARK CITY SCHOOL DISTRICT
BOARD OF EDUCATION ORGANIZATIONAL/REGULAR MEETING/WORK SESSION
Roosevelt Administrative Offices
9:00 a.m.
JANUARY 04, 2014

AGENDA

I. Regular Business

- A. CALL MEETING TO ORDER - PRESIDENT PRO TEM
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE
- D. ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED AND RE-ELECTED BOARD MEMBERS

I, _____, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as a member of the Board of Education of the Newark City School District, Licking County, Ohio, to the best of my ability, and in accordance with the laws now in effect, hereafter to be enacted, during my continuance in said office, and until my successor is elected and qualified.

- E. ROLL CALL
- F. ELECTION OF PRESIDENT OF BOARD OF EDUCATION
- G. ELECTION OF VICE PRESIDENT OF BOARD OF EDUCATION
- H. ADMINISTRATION OF OATH OF OFFICE TO PRESIDENT AND VICE PRESIDENT

I, _____, do solemnly swear I will support the Constitution of the United States and the Constitution of the State of Ohio; and will perform faithfully the duties of the President/Vice President of the Board of the Newark City School District in Newark, Ohio, Licking County and the State of Ohio, during my continuance in office.

I. APPROVAL OF OFFICIAL ORGANIZATIONAL BUSINESS

1. Resolution to Establish Service Fund

WHEREAS, the Ohio Revised Code, Section 3315.15, provides for setting aside from the general fund a sum not to exceed \$2.00 per child or twenty thousand dollars, whichever is greater, as the "service fund", and

WHEREAS, this money shall be used only in paying members of the Board of Education expenses actually incurred in the performance of their duties, and

WHEREAS, the October enrollment for 2013 was 6,532

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Newark City School District hereby establishes a service fund to be set aside as an account within the general fund and there is hereby appropriated for the stated purpose of said service fund the sum of \$20,000 which shall be incorporated into the appropriations of the District for calendar year 2014.

2. Resolution to Authorize Treasurer to Conduct Normal Financial Matters

WHEREAS, pursuant to provisions of O.R.C. 3313.31, the Treasurer is to perform all duties relating to monies, the Newark Board of Education hereby authorizes the Treasurer to perform the following duties:

- a. Borrow or secure an advance draft of money, pending receipt of funds from the County Auditor or from the State Treasurer.
- b. Invest the interim and inactive funds of the District in United States Government obligations and/or Certifications of Deposit of recognized depositories as provided by law, and to sell such investments when such funds are required to meet the operating requirements of the District.
- c. Provide payments to employees for salaries and expenses and to vendors for goods and services, within the appropriations established by the Board of Education.
- d. Provide payments to contractors in the amount approved by the District and through the Superintendent of Schools or his/her designee.
- e. Expend funds, within the limits of the budget, from Employee Benefits Accounts for meetings and other expenses as determined necessary to support school and staff functions (OAG Opinion 82-006).
- f. Perform such duties as are required and/or authorized by law.

3. Resolution to Authorize Superintendent of Schools to Employ Personnel Temporarily

WHEREAS, it, on occasion, becomes necessary for the Superintendent of Schools to employ personnel temporarily as needed in emergency situations, and

WHEREAS, such employments are presented to the Board of Education for approval at its next regular meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Newark City School District that the Superintendent of Schools be authorized to employ personnel temporarily as needed in emergency situations.

4. Appointment of Delegate and Alternate to Ohio School Board
Business Meeting

BE IT RESOLVED THAT _____ be appointed as delegate and
_____ be appointed as alternate to the Ohio School
Boards Annual meeting in November, 2014.

5. Appointment of Board Member as Legislative Liaison

BE IT RESOLVED THAT _____ be appointed to serve as
Legislative Liaison, effective January 1, 2014.

6. Appointment of Board Member as Student Achievement Leadership
Team Liaison to OSBA

BE IT RESOLVED THAT _____ be appointed to serve as
Student Achievement Leadership Team Liaison to OSBA, effective
January 1, 2014.

7. Appointment of Board Member as Newark High School Grads Program
Representative

BE IT RESOLVED THAT _____ be appointed as
representative to the Newark High School Grads Program, effective
January 1, 2014.

8. Appointment of Board Member as Representative to Newark Schools
Drug Advisory Committee

BE IT RESOLVED THAT _____ be appointed
as representative to the Newark Schools Drug Advisory Committee
effective January 1, 2014.

9. Appointment of Board Member as Liaison to Newark City Government

BE IT RESOLVED THAT _____ be appointed as Liaison to
Newark City Government, effective January 1, 2014.

10. Appointment of Board Member as Transportation Committee Liaison

BE IT RESOLVED THAT _____ be appointed as Liaison to
Transportation Committee, effective January 1, 2014.

11. Appointment of Board Member as Liaison to County Business
Advisory Council

BE IT RESOLVED THAT _____ be appointed as Liaison to
Business Advisory Council, effective January 1, 2014.

12. Appointment of Board Members to the C-TEC Board of Education

BE IT RESOLVED THAT _____ be appointed to serve a two-
year term as Board Member of C-TEC, effective January 1, 2014.

13. Appointment of Board Member and Treasurer to Review Tax Exemptions and as Representatives to the Newark City Tax Incentive Review Council

BE IT RESOLVED THAT _____ and Jeffrey Anderson, Treasurer, be appointed as representatives to Review Tax Exemptions and as representatives to the Newark City Tax Incentive Review Council effective January 1, 2014.

14. Appointment of Board Member and Treasurer, as Representatives to the Licking County Tax Incentive Review Council

BE IT RESOLVED THAT _____, and Jeffrey Anderson, Treasurer, be appointed as representatives to the Licking County Tax Incentive Review Council effective January 1, 2014.

15. Appointment of Board Members to Strategic Planning Committee

BE IT RESOLVED THAT _____ and _____ be appointed as representatives to the Strategic Planning Leadership Team effective January 1, 2014.

16. Appointment of Board Members to Executive Committee

BE IT RESOLVED THAT _____ and _____ be appointed as representatives to Executive Committee effective January 1, 2014.

17. Appointment of Board Members to Personnel Committee

Be IT RESOLVED THAT _____ and _____ be appointed as representatives to Personnel Committee effective January 1, 2014.

18. Appointment of Board Members to Student Achievement Leadership Team

BE IT RESOLVED THAT _____ and _____ be appointed as representatives to the Student Achievement Leadership Team effective January 1, 2014.

19. Appointment of Board Members to Finance Committee

BE IT RESOLVED THAT _____ and _____ be appointed as representatives to the Finance Committee effective January 1, 2014.

20. Appointment of Board Members to Construction Leadership Team

BE IT RESOLVED THAT _____ and _____ be appointed as representatives to the Construction Leadership Team effective January 1, 2014.

21. Appointment of Board Members to the Communication Committee

BE IT RESOLVED THAT _____ and _____ be appointed as representative to the Communication Committee effective January 1, 2014.

22. DATES, TIMES AND PLACES FOR REGULAR BOARD MEETINGS

The Board is asked to set dates, times and places for the Regular Board Meetings in 2014.

I. COMMUNICATIONS FROM THE FLOOR

II. Treasurer's Recommendations

A. APPROVAL OF MINUTES-BOARD OF EDUCATION MEETINGS

-Appendix II.A

It is recommended the minutes of the following board meeting be approved, as shown in the appendix.

December 9, 2013 - Regular Meeting

B. APPROVAL OF DECEMBER, 2013 FINANCIAL STATEMENTS AND PAYMENT TO VENDORS

It is recommended the financial statements, including investments, interest earned and payment to vendors be approved as presented to the Board of Education.

C. APPROVAL OF FY2014 SUPPLEMENTAL PERMANENT APPROPRIATION RESOLUTION

It is recommended the Board of Education approve the FY2014 Permanent Supplemental Appropriation Resolution, as shown below.

<u>Fund</u>	<u>Description</u>	<u>Appropriation</u>
007	Special Trust	500.00
018	Public School Support	2500.00

D. APPROVAL OF TAX AMOUNTS AND RATES

-Appendix II.D

It is recommended the Board approve the following resolution accepting the tax amounts and tax rates and Schedule A as shown in the appendix.

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY
THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY
TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

WHEREAS, The Budget Commission of Licking County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, what part thereof is without, and what part within, the ten mill tax limitation, therefore, be it

RESOLVED, By the Board of Education of the Newark City School District, Licking County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows: and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County.

III. Superintendent's Recommendations

A. PERSONNEL

1. Retirements and Resignations -Appendix III.A.1

It is recommended the retirements and resignations listed below be accepted.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
<u>Certificated Staff:</u>		
Adams, Suzanne	Int. Spec./NHS (Retirement)	02/28/2014
Buzzelli, Marlaina	Int. Spec./ Hillview	01/11/2014
<u>Classified Staff:</u>		
Ross, Robert	Bus Driver (Retirement)	01-01-2014

Supplemental Contracts:
NONE

2. Leaves of Absence -Appendix III.A.2

It is recommended the leaves of absence listed below be accepted.

<u>Name</u>	<u>Type of Leave</u>	<u>Effective Date</u>
<u>Certificated Staff</u>		
Elmore, Danielle	Unpaid Leave (Child Care)	12-09-13/06-03-14
<u>Classified Staff:</u>		
Fetter, Kelly	Unpaid Medical Leave	01-01-2014/ 01/31/2014

3. Appointments and Assignments

It is recommended the appointments and assignments listed below be approved.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
<u>Certificated:</u> NONE			
<u>Classified:</u> Martincic, IT Assistant 12/09/2013 \$10.00/hr. Kolayah			

*Official employment for all of our new hires is contingent upon the satisfactory completion of pre-employment drug testing, the results of a criminal records background check as required by ORC 3319.39, and receipt of appropriate teaching certificate or license from the Ohio Department of Education.

4. Supplemental Contracts:

It is recommended the supplemental contracts listed below be approved.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
<u>Certificated:</u> NONE			

5. Salary and/or Position Adjustments

It is recommended the salary/position adjustments listed below be approved.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
<u>Certificated:</u> Zaborski, English/NHS 2013-2014 39,645.00 Danielle 5 Year Degree/0 Yrs. Exp. (Per Article 31D of the Master Contract)			

Classified:
NONE

6. Tutors

It is recommended the tutors listed below be approved for the 2013-2014 school year.

<u>Home Instruction Tutor</u>	<u>Hourly Rate</u>
Kovach, Sara	29.87
Kryling, Mark	37.55
Miller, Judy	29.87
Wartenbee, Cheryl	37.55

7. Substitutes

It is recommended the substitutes listed below be approved for the 2013-2014 school year.

Certificated: Daily Rate \$90.00
NONE

Classified:

<u>Aides</u>	<u>Secretarial</u>
Geisler, Bonnie	Moyer, Robin

8. Other

Approval of Salary Adjustment for Superintendent

It is recommended the Board of Education approve a 2% salary adjustment for Supt. Doug Ute effective August 1, 2013 and also approve a \$250.00 onetime lump sum.

B. STUDENTS/CURRICULUM

1. Special Education Contracts

-Appendix III.B.1

It is recommended the Board approve an agreement with the following school districts who are providing special education services to Newark students during the 2013-2014 school year, as shown in the appendix.

Eagle Wings Academy
North Union Local School District

It is recommended the Board approve an agreement with Circleville City Schools to provide special education services to a Circleville student during the 2013-2014 school year, as shown in the appendix.

It is recommended the Board approve a reevaluation services contract with East Central Ohio Educational Service Center, as shown in the appendix.

2. Adoption of Courses of Study

NONE

3. Intent to Adopt Textbooks

NONE

4. Adoption of Textbooks

NONE

5. Other

a. Approval of School Calendar for 2014-2015

-Appendix III.B.5.a

It is recommended the Board of Education approve the school calendar for 2014-2015, as shown in the appendix.

C. GIFTS

<u>Gift</u>	<u>From</u>	<u>Value</u>
NONE		

D. BUSINESS

1. Contract Services
NONE

2. Advertising of Bids
NONE

3. Acceptance of Bids
NONE

4. Awarding of Bids
NONE

5. Other

a. Approval of Amendment to Agreement with Catapult Learning West, LLC

-Appendix III.D.5.a

It is recommended the Board approve the amendment to Agreement with Catapult Learning West, LLC, as shown in the appendix.

IV. Board of Education Reports/Recommendations

A. INTENT TO ADOPT OF BOARD POLICIES

-APPENDIX IV.A

It is recommended the Board of Education announce its intent to adopt the following policies, as shown in the appendix, and announcement be made that these policies will be available to the Board, staff, and public for inspection in the Office of the Superintendent of Schools from January 6, 2014 thru February 10, 2014.

Finance Committee

File 6152

Student Fees, Fines and Charges

File 7300

Disposition of Real Property/Personal Property

V. Board Discussion

VI. WORK SESSION

Department Reports

VII. Adjournment