

**A REGULAR**

**MONDAY, OCTOBER 8, 2012**

**CALL MEETING TO ORDER**

Mrs. Niccum, President, called the meeting to order and the following responded to roll call: Mr. Bline, Mr. Bybee, Mr. Carr, Mr. Harden, and Mrs. Niccum.

**INVOCATION**

Mr. Bybee led the invocation and comments.

**PLEDGE OF ALLEGIANCE**

Mr. Bybee led the pledge of allegiance.

**SPECIAL REPORTS**

**Strategic Plan**

Melinda Vaughn reported to the Board of Education on the work completed by the Strategic Planning Committee. This committee met on September 12, 2012.

**COMMUNICATIONS FROM THE FLOOR**

The following people addressed the Board with concerns:

Linda Argyle  
Jody Miller  
Susie Gualtieri

**12-081**

**TREASURER'S RECOMMENDATIONS**

**081**

Mr. Harden moved, and Mr. Bline seconded the motion to approve the following:  
(Reference File: Treasurer's Office)

**Approval of Board Minutes**

The Board of Education approved the board meeting minutes listed below:  
(Reference File: Treasurer's Office)

September 10, 2012 – Regular Meeting  
October 1, 2012 – Special Meeting

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**Approval of September 2012 Financial Statements and Payment to Vendors**

The Board of Education approved the September 2012 Financial Statements, including investments, interest earned in the amount of \$3,248.59 and Payment to Vendors as presented to the Board. (Reference File: Treasurer's Office)

**Approval of Five-Year Forecast**

The Board of Education approves the Five-Year Forecast as prepared by Treasurer Jeff Anderson and the Board authorizes the Treasurer to submit the Forecast to the Ohio Department of Education. (Reference File: Treasurer's Office)

**Approval of Settlement Agreement**

The Board of Education approves the final Settlement Agreement made by and between the Newark City School District and Joan Kosto.  
(Reference File: Treasurer's Office)

**Approval to Pay Invoice**

The Board of Education approves payment for construction invoices.  
(Reference File: Treasurer's Office)

**Approval of FY2013 Supplemental Appropriations Resolution**

The Board approves the FY2013 Supplemental Appropriations Resolution as shown below. (Reference File: Treasurer's Office)

<u>Fund</u>	<u>Description</u>	<u>Appropriation</u>
019	Other Grants	1,000.00
401	Auxiliary Services	6,468.55
440	Entry Year	8,750.00
499	Parent Mentor	(830.39)
499	Ohio Clean Diesel School Bus Grant	52,500.00
572	Title I	(148.47)
599	21 <sup>st</sup> Century	(19,476.03)

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**Approval of Fund-To-Fund Transfer**

The Board approves the following Fund-To-Fund transfers.

019 to 001	Other Grants to General	5.07
010 to 004	OSFC (Local) to Building	2,095,126.00

**Approval of Change in Student Worker Hourly Wage**

The Board of Education approves a change in the student worker hourly rate from \$7.40 to \$7.85 effective January 1, 2013 to comply with the Ohio Minimum Wage increase.

Ayes: Mr. Harden, Mr. Bline, Mr. Bybee, Mr. Carr, Mrs. Niccum  
Nays: None  
Absent: None  
Motion Carried.

**12-082      SUPERINTENDENT'S RECOMMENDATIONS      082**

Mr. Bybee moved, and Mr. Carr seconded the motion to approve the following:  
(Reference File: Treasurer's Office)

**PERSONNEL**

**Retirements/Resignations**

The retirements and resignations listed below are accepted:

<u>Name</u>	<u>Assignment</u>	<u>Eff. Date</u>
<u>Certificated Staff:</u>		
Wilson, Sondra	Network Coordinator (Retirement)	12/31/2012
Young, Brandi	Media Specialist/Wilson	10/05/2012
<u>Classified Staff:</u>		
Gorsuch, Ileda	Bus Driver	09/10/2012
Houseman, Julia	Custodian II (Disability Retirement)	04/01/2012

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Lacy, William	Mechanic (Retirement)	11/01/2012
Newell, Louise	Cashier (Retirement)	10/01/2012
Toomey, Marcia	Ortho Aide	09/21/2012

**Supplemental Contracts**

The supplemental contracts listed below are approved:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
Hoffman, Carley	HS Music Sound Technician (Group VIII)	2012-2013	1,115.00
Hoffman, Carley	HS Music Lighting Technician (Group VII)	2012-2013	1,115.00
Koval, Bobbi	HS Theater Technical Director (Group VI)	2012-2013	1,902.00
Noftz, Randy	Winter HS Track (Group III)	2012-2013	3,772.00

**Liberty**

Allen, Cathy	Washington DC Trip. Coord.	400.00
Allen, Cathy	National Junior Honor Society Adv.	400.00
Baker, Ganelle	Team Leader 8 <sup>th</sup> gr.	350.00
Baker, Ganelle	Student Recognition Coord.	400.00
Biehle, Kristen	Yearbook Adv.	400.00
Bringardner, Becky	Science Club Adv.	400.00
Bringardner, Becky	Yearbook Adv.	400.00
Bringardner, Becky	Team Leader 7 <sup>th</sup> gr.	350.00
Clippinger, Ann	Team Leader 6 <sup>th</sup> gr.	350.00
Derr, Renee	Team Leader – Unified Arts	350.00
Derr, Renee	Student Council Adv.	400.00
Firth, Carrie	Student Council Adv.	400.00
Hayes, Tasha	Internet Based Education Coord.	300.00
Hayes, Tasha	National Junior Honor Society Adv.	400.00
Holloway, Rebecca	Washington DC Trip Coord.	350.00
Padley, Trish	Drama Club Adv.	400.00
Wells, Michele	Quality Tools Coord.	260.00

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<u>After School Adventures Teacher</u>	<u>Hourly Rate</u>
Bradshaw, Laurie	32.80
Capers, Tiffany	32.80
Deaton, Lisa	32.80
Evans, Adam	32.80
Gruver, Sara	32.80
Hinkle, Ann	32.80
Hudson, Kim	32.80
Huston, Donna	32.80
Kemmenoe, John-Paul	32.80
Kuhlwein, Melanie	32.80
Lewis, Diane	32.80
Miller, Shelby	32.80
Mooney, Deanna	32.80
Noyes, Cara	32.80
Owen, Bill	32.80
Parsley, Erin	32.80
Ross, Jason	32.80
Stedman, Kevin	32.80
Swick, Beth	32.80
Washek, Jodie	32.80
Wasson, Dawn	32.80
Welker, Tricia	32.80

<u>After School Adventures Teacher (Substitute)</u>	
Biedenbach, Matt	32.80
Bookless, Jennifer	32.80
Campbell, Chris	32.80
Caughlan, Cory	32.80
Dusenberry, Doug	32.80
Duvall, Renee	32.80
Dyar, Courtney	32.80
Goins, Claire	32.80
Hayes, Tasha	32.80
Justus, Sandi	32.80
Irvin, Cheryl	32.80
Schultz, Ashley	32.80
Villa, Anjilla	32.80
Wells, Samantha	32.80
Ziegler, Polly	32.80

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**Salary and/or Position Adjustments**

The salary/position adjustments listed below are approved:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
Balk, Anne	English/NHS MA Degree/2 yrs. exp.	2012-2013	41,656.00
Bobo, Whitney	Math/NHS MA Degree/3 yrs. exp.	2012-2013	43,296.00
Culver, Holly	Int. Specialist/ Clem; MA Degree/2 yrs. exp.	2012-2013	41,656.00
Davis, Judith	Phys. Educ./Ben Franklin; MA+30/25 yrs. exp.	2012-2013	65,765.00
Dunlap, Dennis	Math/NHS MA Degree/4 yrs. exp.	2012-2013	44,936.00
Halter, Natalie	Art/Legend/Clem/ McGuffey; 5 yr. level/0 yrs. exp. (Per Article 31-D, Master Contract)	2012-2013	38,868.00
Kelly, Makenzie	Health/P.E./NHS 5 yr. level/2 yrs. exp.	2012-2013	38,868.00
Stutz, Cari	Int. Specialist/ Legend; MA Degree/3 yrs. exp.	2012-2013	43,296.00
Withrow, Nicholas	Soc. Studies/NHS 5 yr. level/0 yrs. exp. (Per Article 31-D, Master Contract)	2012-2013	38,868.00
Young, Brandi	Media Specialist/ Wilson; MA Degree/3 yrs. exp.	2012-2013	43,296.00

**Salary Adjustment for Participants/STEP Program**

Bookless, Jennifer	Participant STEP Program Heritage (2 weeks)	07/16-20/2012 07/23-27/2012	800.00
Davis, Judy	Participant STEP Program B. Franklin (2 weeks)	07/16-20/2012 07/23-27/2012	800.00
Felumlee, Melissa	Participant STEP Program Heritage (1 week)	07/09-13/2012	400.00
Felumlee, Melissa	Participant STEP Program Heritage (1 week)	07/16-20/2012	400.00
Flavin, Amy	Participant STEP Program C.Valley (1 week)	06/18-22/2012	400.00

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Noyes, Cara	Participant STEP Program C.Valley (1 week)	06/18-22/2012	400.00
Roberts, Pam	Participant STEP Program C.Valley (1 week)	07/16-20/2012	400.00

Supplemental Positions for the 2012-2013 School Year:

Kemmenoe, John Paul	Technology/Website Facilitator (.50) (from 400.00 to 200.00)
Woodman, April	Technology/Website Facilitator (.50) (from 400.00 to 200.00)

**Tutors**

The tutors listed below are approved for the 2012-2013 school year:

<u>Home Instruction Tutors</u>	<u>Hourly Rate</u>
Evans, Alison	29.28
Morman, Sara	29.28
Ritchey, Kimberly	29.28
Wells, Samantha	29.28

**Substitutes**

The substitutes listed below are approved for the 2012-2013 school year.  
Certificated Daily Rate/\$90.00.

Certificated:

<u>Elementary</u>	<u>Elementary/Secondary</u>
Bland, Jolyn	Morgan, Sarah
Blowers, Martha	Richards, Deana
Woodford, Lori	Rossignol, Tami
	Shay-Sutton, Kathryn
<u>Secondary</u>	Shipp, Andrew
Rehl, Christina	

Classified:

<u>General Kitchen</u>	<u>Custodian</u>
Baker, Korey	Neiswanger, Jerry

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Ayes: Mr. Bybee, Mr. Carr, Mr. Bline, Mr. Harden, Mrs. Niccum  
Nays: None  
Absent: None  
Motion Carried.

**12-083**

**SUPERINTENDENT'S RECOMMENDATIONS**

**083**

Mr. Bybee moved, and Mr. Bline seconded the motion to approve the following:  
(Reference File: Treasurer's Office)

**STUDENTS/CURRICULUM**

**Special Education Contract**

**Newark Students**

The Board of Education approves an agreement with the following school districts to provide special education services to Newark students during the 2012-2013 school year.  
(Reference File: Treasurer's Office)

Eagle Wings Academy  
Haugland Learning Center, Columbus OH  
Lancaster City Schools  
South-Western City Schools  
Step-By-Step Academy, Worthington OH  
Wooster City Schools

Ayes: Mr. Bybee, Mr. Bline, Mr. Carr, Mr. Harden, Mrs. Niccum  
Nays: None  
Absent: None  
Motion Carried.



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**12-084                      SUPERINTENDENT'S RECOMMENDATIONS                      084**

Mr. Harden moved, and Mr. Bline seconded the motion to approve the following;

**BUSINESS**

**Advertising of Bids**

The Board of Education authorizes the Treasurer to advertise for bids for the following project:

Post/Frame storage building to be constructed at Newark High School

Ayes:        Mr. Harden, Mr. Bline, Mr. Bybee, Mr. Carr, Mrs. Niccum

Nays:        None

Absent:      None

Motion Carried.

**12-085                      SUPERINTENDENT'S RECOMMENDATIONS                      085**

Mr. Harden moved, and Mr. Bybee seconded the motion to amend the Resolution awarding the contract for the Roosevelt Renovations/New ASC Project.

Ayes:        Mr. Harden, Mr. Bybee, Mr. Bline, Mr. Carr, Mrs. Niccum

Nays:        None

Absent:      None

Motion Carried.

**12-086                      SUPERINTENDENT'S RECOMMENDATIONS                      086**

Mr. Harden moved, and Mr. Bybee seconded the motion to approve the following resolution contingent upon the approval of the ten year lease agreement with the LACA Board.

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**Other**

Awarding Contract for the Roosevelt Renovations/New ASC Project

WHEREAS, five (5) bids were received on September 20, 2012, for the general contract to perform the work specified for the Roosevelt Renovations/New Administrative Service Center Project based upon documents prepared by JBA Architects; and

WHEREAS, the Architect, with the District's Director of Classified Personnel and Support Services, met with a representative of each of the two apparent low bidders, reviewed the bid to verify that each bidder had included the work, equipment, and materials specified in the bid amount for the bid category, and evaluated the experience and qualifications of each bidder to perform the specified work; and

WHEREAS, after reviewing the bid amounts and the scope of work associated with the base bid work and the three alternates included on the Bid Form issued with the bid package for the contract, the Director of Classified Personnel and Support Services recommends that the Board include Alternates #1, #2, and #3 in the contract award; and

WHEREAS, the lowest responsible bid was submitted by Robertson Construction Services, Inc., in the total amount of \$4,241,095.00, which includes the base bid amount of \$4,179,400.00 and Alternates #1 (\$19,300.00), #2 (\$34,080.00), and #3 (\$8,315.00), and this total amount is less than 10% over the published estimated costs for the base bid and alternate work items;

NOW, THEREFORE, BE IT RESOLVED by the Newark City School District Board of Education as follows:

1. Based upon the information provided by the Director of Classified Personnel and Support Services, the Superintendent recommends that the contract for the Roosevelt Renovations/New Administrative Service Center be awarded to Robertson Construction Services, Inc. in the total amount of \$4,241,095.00, which includes Alternates #1, #2, and #3, as the lowest responsible bidder for the specified work. No property right in the contract will be created until the contract is signed by all parties.
2. The Board President, Superintendent, and Treasurer are authorized to sign, as required, a Contract between the Board and Robertson Construction Services, Inc., and any related documents, to document the award of the contract for the Roosevelt Renovations/New Administrative Service Center Project.

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Ayes: Mr. Harden, Mr. Bybee, Mr. Carr, Mrs. Niccum  
Nays: Mr. Bline  
Absent: None  
Motion Carried.

**BOARD OF EDUCATION**

**12-087**

**STRATEGIC PLAN**

**087**

Mr. Bline moved, and Mr. Bybee seconded the motion to approve the revised Strategic Plan as presented by Melinda Vaughn.

(Reference File: Treasurer's Office)

Ayes: Mr. Bline, Mr. Bybee, Mr. Carr, Mr. Harden, Mrs. Niccum  
Nays: None  
Absent: None  
Motion Carried.

**INTENT TO ADOPT BOARD POLICIES**

The Board of Education announces its intent to adopt the following policies, as shown below, and announcement is made that these policies will be available to the Board, staff, and public for inspection in the Office of the Superintendent of Schools from October 9, 2012 thru November 5, 2012.

File: 2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability

**12-088**

**ADOPTION OF BOARD POLICIES**

**088**

Mr. Harden moved, and Mr. Carr seconded the motion to adopt the Board of Education policies listed below and as announced at the September 10, 2012 meeting of the Board of Education.

(Reference File: Treasurer's Office)

**Personnel Committee**

File 1422.02

Nondiscrimination Based on Genetic  
Information of the Employee – Administration

File 3122.02

Nondiscrimination Based on Genetic  
Information of the Employee – Professional Staff

File 4122.02

Nondiscrimination Based on Genetic  
Information of the Employee – Classified Staff

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File 1460	Physical Examination – Administration
File 3160	Physical Examination – Professional Staff
File 4160	Physical Examination – Classified Staff
File 1623	Section 504-ADA – Administration
File 3123	Section 504-ADA – Professional Staff
File 4123	Section 504-ADA – Classified Staff
File 3120.06	Selecting Student Teachers/Administrative Interns

Finance

File 6152.01	Waiver of School Fees for Instructional Materials
File 6460	Vendor Relations

Operations

File 8142	Criminal History Record Check for Contracted School Services
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Ayes: Mr. Harden, Mr. Carr, Mr. Bline, Mr. Bybee, Mrs. Niccum  
Nays: None  
Absent: None  
Motion Carried.

**12-089**

**SUSPEND ABATEMENT**

**089**

Mr. Harden moved, and Mr. Bline seconded the motion to suspend the abatement activity on West Main Intermediate pending an auction of the building.

Ayes: Mr. Harden, Mr. Bline, Mr. Bybee, Mr. Carr, Mrs. Niccum  
Nays: None  
Absent: None  
Motion Carried.

**12-090**

**ADVERTISE AUCTION**

**090**

Mr. Harden moved, and Mr. Bline seconded the motion to authorize the Treasurer and Business Manager to advertise for auction and hold an auction as soon as practical with a reserve bid determined by the staff for West Main Intermediate.

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Ayes: Mr. Harden, Mr. Bline, Mr. Bybee, Mr. Carr, Mrs. Niccum  
Nays: None  
Absent: None  
Motion Carried.

**BOARD DISCUSSION**

Jeff Anderson, Treasurer, Doug Ute, Superintendent, and the Board members discussed various topics.

**ADJOURNMENT**

Mr. Harden moved, and Mr. Bybee seconded the motion to adjourn. Mrs. Niccum closed the meeting at 7:54 p.m.

Ayes: Mr. Harden, Mr. Bybee, Mr. Bline, Mr. Carr, Mrs. Niccum  
Nays: None  
Absent: None  
Motion Carried.

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Beverly Niccum, President

Jeffrey Anderson, Treasurer

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