

**REGULAR**

**SATURDAY, JANUARY 12, 2013**

**CALL MEETING TO ORDER – PRESIDENT PRO TEM**

Mrs. Niccum, President Pro Tem, called the meeting to order and the following responded to roll call: Mr. Bline, Mr. Bybee, Mr. Carr, Mr. Harden, and Mrs. Niccum.

**INVOCATION**

Mr. Bybee led the invocation and comments.

**PLEDGE OF ALLEGIANCE**

Mr. Bybee led the Pledge of Allegiance.

**13-001      ELECTION OF PRESIDENT OF BOARD OF      001**  
**EDUCATION**

Mr. Bybee moved, and Mr. Harden seconded the motion to nominate Beverly Niccum for President of the Newark Board of Education. There being no other nominations for the office of President, Mrs. Niccum closed the nominations and the roll was called for the election of the Office of President.

Ayes:      Mr. Bybee, Mr. Harden, Mr. Bline, Mr. Carr, Mrs. Niccum  
Nays:      None  
Absent:    None  
Motion Carried.

Mrs. Niccum was elected President of the Newark Board of Education.

**ADMINISTRATION OF OATH OF OFFICE TO**  
**PRESIDENT**

Jeffrey Anderson, Treasurer of the Newark City Schools administered the Oath of Office to the newly elected President, Beverly Niccum.

**13-002      ELECTION OF VICE-PRESIDENT OF BOARD      002**  
**OF EDUCATION**

Mr. Harden moved, and Mr. Bline seconded the motion to nominate Daniel Bybee for Vice-President of the Newark Board of Education. There being no other nominations for

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the Office of Vice-President, Mrs. Niccum closed the nominations and the roll was called for the election of Vice-President.

Ayes: Mr. Harden, Mr. Bline, Mr. Bybee, Mr. Carr, Mrs. Niccum  
Nays: None  
Absent: None  
Motion Carried.

Mr. Bybee was elected Vice-President of the Newark Board of Education

**ADMINISTRATION OF OATH OF OFFICE TO  
VICE-PRESIDENT**

Jeffrey Anderson, Treasurer of the Newark City Schools administered the Oath of Office to the newly elected Vice-President, Daniel Bybee.

**COMMUNICATIONS FROM THE FLOOR**

Mr. Dan German addressed the Board with concerns.

**13-003      APPROVAL OF OFFICIAL ORGANIZATIONAL      003**  
**BUSINESS**

Mr. Bybee moved, and Mr. Bline seconded the motion to approve the following:

**Resolution to Establish Service Fund**

WHEREAS, the Ohio Revised Code, Section 3315.15, provides for setting aside from the general fund a sum not to exceed \$2.00 per child or twenty thousand dollars, whichever is greater, as the "service fund", and

WHEREAS, this money shall be used only in paying members of the Board of Education expenses actually incurred in the performance of their duties, and

WHEREAS, the October enrollment for 2012 was 6307

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Newark City School District hereby establishes a service fund to be set aside as an account within the general fund and there is hereby appropriated for the stated purpose of said service

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fund the sum of \$5,000 which shall be incorporated into the appropriations of the District for calendar year 2013.

Ayes: Mr. Bybee, Mr. Bline, Mr. Carr, Mr. Harden, Mrs. Niccum

Nays: None

Absent: None

Motion Carried.

**13-004      APPROVAL OF OFFICIAL ORGANIZATIONAL      004**  
**BUSINESS**

Mr. Bybee moved, and Mr. Bline seconded the motion to approve the following:

**Resolution to Authorize the Treasurer to Conduct Normal Financial Matters**

WHEREAS, pursuant to provisions of O.R.C. 3313.31, the Treasurer is to perform all duties relating to monies, the Newark Board of Education hereby authorizes the Treasurer to perform the following duties:

- a. Borrow or secure an advance draft of money, pending receipt of funds from the County Auditor or from the State Treasurer.
- b. Invest the interim and inactive funds of the District in United States Government obligations and/or Certifications of Deposit of recognized depositories as provided by law, and to sell such investments when such funds are required to meet the operating requirements of the District.
- c. Provide payments to employees for salaries and expenses and to vendors for goods and services, within the appropriations established by the Board of Education.
- d. Provide payments to contractors in the amount approved by the District and through the Superintendent of Schools or his/her designee.
- e. Expend funds, within the limits of the budget, from Employee Benefits Accounts for meetings and other expenses as determined necessary to support school and staff functions (OAG Opinion 82-006).
- f. Perform such duties as are required and/or authorized by law.

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**Resolution to Authorize the Superintendent of Schools to Employ Personnel Temporarily**

WHEREAS, it, on occasion, becomes necessary for the Superintendent of Schools to employ personnel temporarily as needed in emergency situations, and

WHEREAS, such employments are presented to the Board of Education for approval at its next regular meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Newark City School District that the Superintendent of Schools be authorized to employ personnel temporarily as needed in emergency situations.

Ayes: Mr. Bybee, Mr. Blin, Mr. Carr, Mr. Harden, Mrs. Niccum

Nays: None

Absent: None

Motion Carried.

**13-005      APPROVAL OF OFFICIAL ORGANIZATIONAL      005**  
**BUSINESS**

Mr. Harden moved, and Mr. Carr seconded the motion to approve the following:

**Appointment of Delegate and Alternate to Ohio School Board Business Meeting**

BE IT RESOLVED THAT Daniel Bybee be appointed as delegate and Timothy Carr be appointed as alternate to the Ohio School Boards Annual meeting in November, 2013.

**Appointment of Board Member as Legislative Liaison**

BE IT RESOLVED THAT Kurt Harden be appointed to serve as Legislative Liaison, effective January 1, 2013.

**Appointment of Board Member as Student Achievement Leadership Team Liaison to OSBA**

BE IT RESOLVED THAT Daniel Bybee be appointed to serve as Student Achievement Leadership Team Liaison to OSBA effective January 1, 2013.

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**Appointment of Board Member as Newark High School Grads Program Representative**

BE IT RESOLVED THAT Timothy Carr be appointed as representative to Newark High School Grads Program, effective January 1, 2013.

**Appointment of Board Member as Representative to Newark Schools Drug Advisory Committee**

BE IT RESOLVED THAT Tom Blin be appointed as representative to Newark Schools Drug Advisory Committee, effective January 1, 2013.

**Appointment of Board Member as Liaison to Newark City Government**

BE IT RESOLVED THAT Kurt Harden be appointed as Liaison to Newark City Government, effective January 1, 2013.

**Appointment of Board Member as Transportation Committee Liaison**

BE IT RESOLVED THAT Bev Niccum be appointed as Liaison to Transportation Committee effective January 1, 2013.

**Appointment of Board Member as Liaison to County Business Advisory Council**

BE IT RESOLVED THAT Tom Blin be appointed as Liaison to Business Advisory Council effective January 1, 2013.

**Appointment of Board Members to the C-TEC Board of Education**

BE IT RESOLVED THAT Bev Niccum be appointed to serve a two-year term as Board Members of C-TEC, effective January 1, 2013.

**Appointment of Board Member and Treasurer to Review Tax Exemptions and as a Representative to the Newark City Tax Incentive Review Council**

BE IT RESOLVED THAT Kurt Harden and Jeffrey Anderson, Treasurer, be appointed as representatives to Review Tax Exemptions and as a representative to the Newark City Tax Incentive Review Council effective January 1, 2013

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**Appointment of Board Member and Jeffrey Anderson, Treasurer as a Representative to the Licking County Tax Incentive Review Council**

BE IT RESOLVED THAT Kurt Harden and Jeffrey Anderson, Treasurer, be appointed as representative to the County Tax Incentive Review Council effective January 1, 2013.

**Appointment of Board Members to Strategic Planning Committee**

BE IT RESOLVED THAT Kurt Harden and Bev Niccum be appointed as representatives to the Strategic Planning Leadership Team effective January 1, 2013.

**Appointment of Board Members to Executive Committee**

BE IT RESOLVED THAT Beverly Niccum and Daniel Bybee be appointed as representatives to Executive Committee effective January 1, 2013.

**Appointment of Board Members to Personnel Committee**

BE IT RESOLVED THAT Tom Blin and Timothy Carr be appointed as representatives to Personnel Committee effective January 1, 2013.

**Appointment of Board Members to Student Achievement Leadership Team**

BE IT RESOLVED THAT Daniel Bybee and Kurt Harden be appointed as representatives to the Student Achievement Leadership Team effective January 1, 2013.

**Appointment of Board Members to Finance Committee**

BE IT RESOLVED THAT Tom Blin and Kurt Harden be appointed as representatives to the Finance Committee effective January 1, 2013.

**Appointment of Board Members to Construction Leadership Team**

BE IT RESOLVED THAT Bev Niccum and Daniel Bybee be appointed as representative to the Construction Leadership Team effective January 1, 2013.

**Appointment of Board Members to the Communication Committee**

BE IT RESOLVED THAT Kurt Harden and Timothy Carr be appointed as representative to the Communication Committee effective January 1, 2013

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Ayes: Mr. Harden, Mr. Carr, Mr. Bline, Mr. Bybee, Mrs. Niccum  
Nays: None  
Absent: None  
Motion Carried.

**13-006      ESTABLISHMENT OF DATES, TIME, AND      006**  
**PLACE OF REGULAR BOARD MEETINGS**

Mr. Harden moved, and Mr. Bybee seconded the motion that the Board of Education of the Newark City School District announces that the Regular Meetings of the Board of Education will be on the 2<sup>nd</sup> Monday of each month and that the meetings will be held at 6:30 p.m. The meetings will rotate between school buildings. The locations will be announced at a later date.

Exceptions: The November meeting will be held on November 4, 2013 due to the OSBA Conference.

Ayes: Mrs. Harden, Mr. Bybee, Mr. Bline, Mr. Carr, Mrs. Niccum  
Nays: None  
Absent: None  
Motion Carried.

**13-007      TREASURERS RECOMMENDATIONS      007**

Mr. Carr moved, and Mr. Bline seconded the motion to approve the following:  
(Reference File: Treasurer's Office)

**Approval of Board Minutes**

The Board of Education approved the board meeting minutes listed below:  
(Reference File: Treasurer's Office)

December 10, 2012 – Regular Minutes  
December 28, 2012 – Special Minutes

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**Approval of December 2012 Financial Statements and Payment to Vendors**

The Board of Education approved the December Financial Statements, including investments, interest earned in the amount of \$2,156.54 and Payment to Vendors as presented to the Board. (Reference File: Treasurer's Office)

**Approval of FY 2013 Permanent Supplemental Appropriation Resolution**

The Board of Education approves the FY 2013 Permanent Supplemental Appropriation Resolution as shown below: (Reference File: Treasurer's Office)

<u>Fund</u>	<u>Appropriation</u>
001-General Fund	\$73,654.00
018-Public School Support	\$ 3,107.74
499-Other State Grants	\$ -633.51

**APPROVAL OF TAX AMOUNTS AND RATES**

The Board approves the following resolution accepting the tax amounts and tax rates and Schedule A. (Reference File: Treasurer's Office)

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

**WHEREAS**, The Budget Commission of Licking County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

**RESOLVED**, By the Board of Education of the Newark City School District, Licking County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further



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**RESOLVED**, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows: and be it further

**RESOLVED**, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County.

**APPROVAL TO PAY INVOICE**

The Board of Education approves the payment of an invoice for excess costs for a Newark student attending school out of the district.

(Reference File: Treasurer's Office)

**INFORMATIONAL ITEMS**

1. **Emergency 7.470 Levy**

This levy expires in the tax year 2013 and last collection year is 2014

2. **PAFR**

Information is provided detailing the distribution and availability of the Popular Annual Financial Report.

(Reference File: Treasurer's Office)

Ayes: Mr. Carr, Mr. Bline, Mr. Bybee, Mr. Harden, Mrs. Niccum

Nays: None

Absent: None

Motion Carried.

**13-008**

**SUPERINTENDENT'S RECOMMENDATIONS**

**008**

Mr. Bline moved and Mr. Harden seconded the motion to approve the following:

(Reference File: Treasurer's Office)

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**PERSONNEL**

**Retirements and Resignations**

The retirements and resignations listed below are accepted.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
<u>Certificated Staff:</u>		
Edmiston, Lynette	Int.Spec./NHS (Retirement)	03-01-2013
Maccombs, Josh	4 <sup>th</sup> gr./Legend	01-10-2013
Mount, Rodney	8 <sup>th</sup> gr./Liberty (Retirement)	03-01-2013
Norman, Amy	Media Technology Int. Specialist & Support/NHS (Retirement)	12-31-12

**Supplemental Contracts:**

Capers, Tiffany	Junior Bleacher Creature Advisor/Wilson	12-19-2012
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**Appointments and Assignments**

The appointments and assignments listed below are approved, pending the successful completion of pre-employment drug testing as per Board Policy and the results of a criminal records background check as required by ORC 3319.39, and receipt of appropriate teaching certificate from the Ohio Department of Education.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
<u>Classified Staff:</u>			
Holloway, Daniel	Student Worker	01/03/2013	\$ 7.85/hr.
Martin, Jeff	Bus Driver	01/07/2013	\$14.01/hr.

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**Salary and/or Position Adjustments**

The salary/position adjustments listed below are approved:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
<u>Certificated Staff:</u>			
O'Dell, Kimberly	English/NHS	02/01/2013	\$60,459.49
	MA Degree/20 yrs. exp.		
Schultz, Ashley	8 <sup>th</sup> gr. Science/	02/01/2013	\$40,071.48
	Heritage MA Degree/2 yrs. exp.		

**Tutors**

The tutors listed below are approved for the 2012-2013 school year.

<u>Home Instruction Tutor</u>	<u>Hourly Rate</u>
Holloway, Rebecca	\$29.28

**Substitutes**

The substitutes listed below are approved for the 2012-2013 school year.

<u>Certificated:</u>	<u>Daily Rate \$90.00</u>
<u>Elementary</u>	<u>Elementary/Secondary</u>
Chamberlain, Katie	Bartlett, Ashley
Hothem, Emily	Grashel, Laura
	Jefferson, William

**Classified:**

<u>Bus Aides</u>	<u>Bus Drivers</u>
Dawson Terry	Marmie, Randy
	Burden, Jr., Richard

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Ayes: Mr. Bline, Mr. Harden, Mr. Bybee, Mr. Carr, Mrs. Niccum  
Nays: None  
Absent: None  
Motion Carried.

**13-009                      SUPERINTENDENT’S RECOMMENDATIONS                      009**

Mr. Harden moved, and Mr. Carr seconded the motion to approve the following:  
(Reference File: Treasurer’s Office)

**STUDENTS/CURRICULUM**

**Special Education Contracts**

The Board of Education approves an agreement with the following school district to provide special education services to Newark students during the 2012-2013 school year.  
(Reference File: Treasurer’s Office)

Eagle Wings  
Heath City Schools

Ayes: Mr. Harden, Mr. Carr, Mr. Bline, Mr. Bybee, Mrs. Niccum  
Nays: None  
Absent: None  
Motion Carried.

**13-010                      SUPERINTENDENT’S RECOMMENDATIONS                      010**

Mr. Bybee moved, and Mr. Carr seconded the motion to approve the following:

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**GIFTS**

The Board of Education accepts the following gifts with gratitude:

<u>Gift</u>	<u>From</u>	<u>Value</u>
Monetary	MedBen	\$ 500.00
(To NHS Air Force JROTC)		
(Contribution through Friends of Fred Program – This contribution represents a MedBen employee's 25 hour of volunteer service with Newark City Schools)		

Ayes: Mr. Bybee, Mr. Carr Mr. Bline, Mr. Harden, Mrs. Niccum  
Nays: None  
Absent: None  
Motion Carried.

**13-011      ADOPTION OF BOARD POLICIES      011**

Mr. Harden moved, and Mr. Bline seconded the motion to adopt the policies listed below and as announced at the December 10, 2012 meeting of the Board of Education.  
(Reference File: Treasurer's Office)

**Salt Committee**

File 2260	Nondiscrimination and Access to Equal Educational Opportunity
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**Personnel Committee**

File 1422	Nondiscrimination and Equal Employment Opportunity (Administration)
File 3122	Nondiscrimination and Equal Employment Opportunity (Professional Staff)
File 4122	Nondiscrimination and Equal Employment Opportunity (Classified Staff)

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Finance Committee

File 6107                      Authorization to Accept and Distribute Electronic  
Records and to use Electronic Signatures

Operations

File 8210                      School Calendar

Ayes:        Mr. Harden, Mr. Bline, Mr. Bybee, Mr. Carr, Mrs. Niccum  
Nays:        None  
Absent:      None  
Motion Carried.

**BOARD DISCUSSION**

Doug Ute, Jeff Anderson, and the Board members discussed various topics.

**13-012                      EXECUTIVE SESSION                      012**

Mr. Harden moved, and Mr. Carr seconded the motion to adjourn to Executive Session at 9:12 a.m. to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee.

Ayes:        Mr. Harden, and Mr. Carr, Mr. Bybee, Mr. Bline, Mrs. Niccum  
Nays:        None  
Absent:      None  
Motion Carried.

Members returned from Executive Session and Mrs. Niccum called the meeting back to public session at 3:37 p.m.

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**ADJOURNMENT**

Mr. Bline moved, and Mr. Carr seconded the motion to adjourn. Mrs. Niccum closed the meeting at 3:38 p.m..

Ayes: Mr. Bline, Mr. Carr, Mr. Bybee, Mr. Harden, Mrs. Niccum

Nays: None

Absent: None

Motion Carried.

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Beverly Niccum, President

Jeffrey A. Anderson, Treasurer

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