

A SPECIAL

SATURDAY, JANUARY 7, 2012

ADMINISTRATION OF OATH OF OFFICE TO NEW BOARD MEMBERS

Jeffrey Anderson, Treasurer, administered the Oath of Office to new Board Members, Tom Bline, Timothy Carr, and Kurt Harden.

CALL MEETING TO ORDER – PRESIDENT PRO TEM

Mrs. Niccum, President Pro Tem, called the meeting to order and the following responded to roll call: Mr. Bline, Mr. Bybee, Mr. Carr, Mr. Harden, and Mrs. Niccum.

INVOCATION

Mrs. Niccum led the invocation and comments.

PLEDGE OF ALLEGIANCE

Mrs. Niccum led the Pledge of Allegiance.

12-001 ELECTION OF PRESIDENT OF BOARD OF 001
EDUCATION

Mr. Bybee moved, and Mr. Harden seconded the motion to nominate Beverly Niccum for President of the Newark Board of Education. There being no other nominations for the office of President, Mrs. Niccum closed the nominations and the roll was called for the election of the Office of President.

Ayes: Mr. Bybee, Mr. Harden, Mr. Bline, Mr. Carr, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

Mrs. Niccum was elected President of the Newark Board of Education.

ADMINISTRATION OF OATH OF OFFICE TO PRESIDENT

Jeffrey Anderson, Treasurer of the Newark City Schools administered the Oath of Office to the newly elected President, Beverly Niccum.

12-002 ELECTION OF VICE-PRESIDENT OF BOARD 002
OF EDUCATION

Mr. Harden moved, and Mr. Bline seconded the motion to nominate Daniel Bybee for Vice-President of the Newark Board of Education. There being no other nominations for the Office of Vice-President, Mrs. Niccum closed the nominations and the roll was called for the election of Vice-President.

Ayes: Mr. Harden, Mr. Bline, Mr. Bybee, Mr. Carr, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

Mr. Bybee was elected Vice-President of the Newark Board of Education

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**ADMINISTRATION OF OATH OF OFFICE TO
PRESIDENT AND VICE-PRESIDENT**

Jeffrey Anderson, Treasurer of the Newark City Schools administered the Oath of Office to the newly elected Vice-President, Daniel Bybee.

**12-003 APPROVAL OF OFFICIAL ORGANIZATIONAL 003
BUSINESS**

Mr. Bybee moved, and Mr. Harden seconded the motion to approve the following:

Resolution to Establish Service Fund

WHEREAS, the Ohio Revised Code, Section 3315.15, provides for setting aside from the general fund a sum not to exceed \$2.00 per child or twenty thousand dollars, whichever is greater, as the “service fund”, and

WHEREAS, this money shall be used only in paying members of the Board of Education expenses actually incurred in the performance of their duties, and

WHEREAS, the October enrollment for 2011 was 6139

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Newark City School District hereby establishes a service fund to be set aside as an account within the general fund and there is hereby appropriated for the stated purpose of said service fund the sum of \$5,000 which shall be incorporated into the appropriations of the District for FY2012.

Ayes: Mr. Bybee, Mr. Harden, Mr. Bline, Mr. Carr, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

**12-004 APPROVAL OF OFFICIAL ORGANIZATIONAL 004
BUSINESS**

Mr. Bline moved, and Mr. Carr seconded the motion to approve the following:

Resolution to Authorize the Treasurer to Conduct Normal Financial Matters

WHEREAS, pursuant to provisions of O.R.C. 3313.31, the Treasurer is to perform all duties relating to monies, the Newark Board of Education hereby authorizes the Treasurer to perform the following duties:

- a. Borrow or secure an advance draft of money, pending receipt of funds from the County Auditor or from the State Treasurer.
- b. Invest the interim and inactive funds of the District in United States Government obligations and/or Certifications of Deposit of recognized depositories as provided by law, and to sell such investments when such funds are required to meet the operating requirements of the District.
- c. Provide payments to employees for salaries and expenses and to vendors for goods and services, within the appropriations established by the Board of Education.

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- d. Provide payments to contractors in the amount approved by the District and through the Superintendent of Schools or his/her designee.
- e. Expend funds, within the limits of the budget, from Employee Benefits Accounts for meetings and other expenses as determined necessary to support school and staff functions (OAG Opinion 82-006).
- f. Perform such duties as are required and/or authorized by law.

Ayes: Mr. Bline, Mr. Carr, Mr. Bybee, Mr. Harden, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

12-005 APPROVAL OF OFFICIAL ORGANIZATIONAL 005
BUSINESS

Mr. Bline moved, and Mr. Bybee seconded the motion to approve the following:

Resolution to Authorize the Superintendent of Schools to Employ Personnel
Temporarily

WHEREAS, it, on occasion, becomes necessary for the Superintendent of Schools to employ personnel temporarily as needed in emergency situations, and

WHEREAS, such employments are presented to the Board of Education for approval at its next regular meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Newark City School District that the Superintendent of Schools be authorized to employ personnel temporarily as needed in emergency situations.

Ayes: Mr. Bline, Mr. Bybee, Mr. Carr, Mr. Harden, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

12-006 APPROVAL OF OFFICIAL ORGANIZATIONAL 006
BUSINESS

Mr. Carr moved, and Mr. Harden seconded the motion to approve the following:

Appointment of Delegate and Alternate to Ohio School Board Business Meeting

BE IT RESOLVED THAT Daniel Bybee be appointed as delegate and Timothy Carr be appointed as alternate to the Ohio School Boards Annual meeting in November, 2012.

Appointment of Board Member as Legislative Liaison

BE IT RESOLVED THAT Kurt Harden be appointed to serve as Legislative Liaison, effective January 1, 2012.

Appointment of Board Member as Student Achievement Leadership Team Liaison
to OSBA

BE IT RESOLVED THAT Daniel Bybee be appointed to serve as Student Achievement Leadership Team Liaison to OSBA effective January 1, 2012.

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Appointment of Board Member as Newark High School Grads Program Representative

BE IT RESOLVED THAT Timothy Carr be appointed as representative to Newark High School Grads Program, effective January 1, 2012.

Appointment of Board Member as Representative to Newark Schools Drug Advisory Committee

BE IT RESOLVED THAT Tom Blin be appointed as representative to Newark Schools Drug Advisory Committee, effective January 1, 2012.

Appointment of Board Member as Liaison to Newark City Government

BE IT RESOLVED THAT Kurt Harden be appointed as Liaison to Newark City Government, effective January 1, 2012.

Appointment of Board Member as Transportation Committee Liaison

BE IT RESOLVED THAT Bev Niccum be appointed as Liaison to Transportation Committee effective January 1, 2012.

Appointment of Board Member as Liaison to County Business Advisory Council

BE IT RESOLVED THAT Tom Blin be appointed as Liaison to Business Advisory Council effective January 1, 2012.

Appointment of Board Members to the C-TEC Board of Education

BE IT RESOLVED THAT Timothy Carr be appointed to serve a two-year term and Bev Niccum be appointed to serve the 2nd year of her 2 year term as Board Members of C-TEC, effective January 1, 2012.

Appointment of Board Member and Treasurer to Review Tax Exemptions and as a Representative to the Newark City Tax Incentive Review Council

BE IT RESOLVED THAT Kurt Harden and Jeffrey Anderson, Treasurer, be appointed as representatives to Review Tax Exemptions and as a representative to the Newark City Tax Incentive Review Council effective January 1, 2012.

Appointment of Board Member and Jeffrey Anderson, Treasurer as a Representative to the Licking County Tax Incentive Review Council

BE IT RESOLVED THAT Kurt Harden and Jeffrey Anderson, Treasurer, be appointed as representative to the County Tax Incentive Review Council effective January 1, 2012.

Appointment of Board Members to Strategic Planning Committee

BE IT RESOLVED THAT Kurt Harden and Bev Niccum be appointed as representatives to the Strategic Planning Leadership Team effective January 1, 2012.

Appointment of Board Members to Executive Committee

BE IT RESOLVED THAT Beverly Niccum and Daniel Bybee be appointed as representatives to Executive Committee effective January 1, 2012.

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Appointment of Board Members to Personnel Committee

BE IT RESOLVED THAT Tom Blin and Timothy Carr be appointed as representatives to Personnel Committee effective January 1, 2012.

Appointment of Board Members to Student Achievement Leadership Team

BE IT RESOLVED THAT Daniel Bybee and Kurt Harden be appointed as representatives to the Student Achievement Leadership Team effective January 1, 2012.

Appointment of Board Members to Finance Committee

BE IT RESOLVED THAT Tom Blin and Kurt Harden be appointed as representatives to the Finance Committee effective January 1, 2012.

Appointment of Board Members to Construction Leadership Team

BE IT RESOLVED THAT Bev Niccum and Daniel Bybee be appointed as representative to the Construction Leadership Team effective January 1, 2012.

Appointment of Board Members to the Communication Committee

BE IT RESOLVED THAT Kurt Harden and Timothy Carr be appointed as representative to the Communication Committee effective January 1, 2012.

Ayes: Mr. Carr, Mr. Harden, Mr. Blin, Mr. Bybee, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

**12-007 ESTABLISHMENT OF DATES, TIME, AND 007
PLACE OF REGULAR BOARD MEETINGS**

Mrs. Niccum moved, and Mr. Blin seconded the motion that the Board of Education of the Newark City School District announces that the Regular Meetings of the Board of Education will be on the 2nd Monday of each month and that the meetings will be held at 6:30 p.m. The meetings will rotate between school buildings. The locations will be announced at a later date.

Exceptions: The November meeting will be held on November 5, 2012 due to the OSBA Conference.

Ayes: Mrs. Niccum, Mr. Blin, Mr. Bybee, Mr. Carr, Mr. Harden
Nays: None
Absent: None
Motion Carried.

12-008 BUILDING ASSIGNMENTS 008

Mr. Harden moved, and Mr. Blin seconded the motion to approve the following building assignments for Board Members:

Newark High School	All Board Members
John Clem Elementary	Kurt Harden
Liberty Middle School	Kurt Harden

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Hillview Elementary	Tom Bline
Cherry Valley Elementary	Tom Bline
Wilson Middle School	Dan Bybee
McGuffey Elementary	Dan Bybee
Legend Elementary	Timothy Carr
Heritage Middle School	Timothy Carr
Ben Franklin Elementary	Bev Niccum
Carson Elementary	Bev Niccum

Ayes: Mr. Harden, Mr. Bline, Mr. Bybee, Mr. Carr, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

**PUBLIC MEETING ON THE ISSURE OF THE EMPLOYMENT
OF A RETIRED EMPLOYEE BY THE NEWARK CITY SCHOOL
DISTRICT BOARD OF EDUCATION**

Members of the public are invited to provide input to the Board on the issue of Robert Ross being reemployed in the district following his retirement. Speakers are limited to five (5) minutes each, and all public comments will be closed after thirty (30) minutes. A sign-up sheet will be used, if necessary, to determine the order in which persons will address the Board.

12-009 TREASURER'S RECOMMENDATIONS 009

Mr. Bline moved, and Mr. Carr seconded the motion to approve the following:
(Reference File: Treasurer's Office)

Approval of Board Minutes

The Board of Education approved the board meeting minutes listed below:
(Reference File: Treasurer's Office)

December 12, 2011 – Regular Minutes
December 19, 2011 – Special Minutes

Approval of December 2011 Financial Statements and Payment to Vendors

The Board of Education approved the December Financial Statements, including investments, interest earned in the amount of \$3,063.73 and Payment to Vendors as presented to the Board. (Reference File: Treasurer's Office)

Approval of FY 2012 Permanent Supplemental Appropriation Resolution

The Board of Education approves the FY 2012 Permanent Supplemental Appropriation Resolution as shown below: (Reference File: Treasurer's Office)

<u>Fund</u>	<u>Appropriation</u>
504 – Education Jobs	\$31,604.63
572 – Title I	-\$66,484.38
590 – Title II-A	-\$14,411.83

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Approval to Pay Invoices

The Board of Education approves the payment for construction invoices in the amount of \$33,726.20. (Reference File: Treasurer's Office)

Ayes: Mr. Bline, Mr. Carr, Mr. Bybee, Mr. Harden, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

12-010

TREASURER'S RECOMMENDATIONS

010

Mr. Bybee moved and Mr. Carr seconded the motion to approve the following:

APPROVAL OF AMOUNTS AND RATES

The Board approve the following resolution accepting the tax amounts and tax rates and Schedule A as shown in the appendix.

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING
THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE
COUNTY AUDITOR**

WHEREAS, The Budget Commission of Licking County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Newark City School District, Licking County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows: and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County.

Ayes: Mr. Bybee, Mr. Carr, Mr. Bline, Mr. Harden, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

12-011

SUPERINTENDENT'S RECOMMENDATIONS

011

Mr. Carr moved, and Mr. Bline seconded the motion to approve the following: (Reference File: Treasurer's Office)

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PERSONNEL

Retirements and Resignations

The retirements and resignations listed below are accepted.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
<u>Classified Staff:</u>		
Lewis, Terri	Health Aide (Retirement)	01/30/2012
Moore, Terry	Maintenance	12/14/2011
Wheeler, Marjorie	Payroll (Retirement)	03/01/2012

Leaves of Absence

The leaves of absence listed below are accepted.

Certificated Staff:

<u>Name</u>	<u>Type of Leave</u>	<u>Effective Date</u>
Smith, Krista	Unpaid Leave (Child Care 1 st Semester)	08/16/2011 thru 01/16/2012

Appointments and Assignments

The appointments and assignments listed below are approved, pending the successful completion of pre-employment drug testing as per Board Policy and the results of a criminal records background check as required by ORC 3319.39, and receipt of appropriate teaching certificate from the Ohio Department of Education.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
<u>Classified Staff:</u>			
Blevins, Joann	Bus Aide	01/09/2012	\$10.90/hr.
Keen, Amy	Bus Aide	12/12/2011	\$10.90/hr.
Tuck-West, Elizabeth	Ortho Aide HQ	01/09/2012	\$11.90/hr.

Supplemental Contracts:

The Supplemental Contracts listed below are approved:

Martinez, Jose	Hd. HS Wrestling	2011-2012	\$4,526.00
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Salary and/or Position Adjustments

The salary/position adjustments listed below are approved:

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<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
<u>Certificated Staff:</u>			
Bell, Barbara	Aux. Math/ St. Francis MA Degree/10 yrs.exp. (retire-rehire) 2 half days per week .20	12/12/2011	\$ 6,734.75
Fielhauer, Rachel	5 th gr./Legend MA+30/9 yrs.exp.	02/01/2012	\$54,340.02
French, Renee	Rdg. Rec./Title I/ Ben Franklin/MA Degree/16 yrs.exp.	02/01/2012	\$57,180.49
Howison, Jennifer	Rdg. Rec./Title I Ben Franklin/MA Degree/10 yrs.exp.	02/01/2012	\$53,191.49
Macdonald, Patricia	Title/Carson 5 Yr. Level/15 yrs.exp.	2011-2012	\$41,684.69
McNeish, Judy	(Full time 1 st semester, half-time 2 nd semester).75 Aux. Math/ St. Francis MA Degree/10 yrs.exp. (retire-rehire) 3 half days per week .30	12/12/2011	\$10,027.29
Oberholtzer, Jody	Lit. Coord. K-12/ Ben Franklin MA Degree/10 yrs.exp.	02/01/2012	\$53,191.49
Reis, Lindsey	1 st gr./C. Valley 5 Yr. Level/0 yrs.exp. (Per Article 31-D, Master Contract)	02/01/2012	\$37,097.11
Sites, Amy	Int. Specialist B. Franklin MA Degree/6 yrs.exp.	02/01/2012	\$46,631.49
Smith, Krista	Title/B. Franklin MA Degree/7 yrs.exp. (Returning from O.O.A. – 1 st Semester-half time) .25	01/17/2012	\$12,259.98

Tutors

The tutors listed below are approved for the 2010-2011 school year.

<u>Home Instruction Tutor</u>	<u>Hourly Rate</u>
Weddington, Bernadine	\$36.20

Substitutes

The substitutes listed below are approved for the 2010-2011 school year.

Certificated: Daily Rate \$90.00

Certificated:

<u>Elementary</u>	<u>Elementary/Secondary</u>
Fischer, Laura	Eifert, John
Jones, James	Logothetides, Taylor
King, Jodi	

Secondary
Bowen, Mathew
Burns, Jake
Millisor, Thomas K

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Classified:

Bus Drivers

Gorsuch, Ileda

Food Service

Feaster, Joy

Hill, Katie

Miller, Jay

Rine, Pauline

Satterfield, Johnna

Custodian II

Engstrom, Ciera

Ayes: Mr. Carr, Mr. Bline, Mr. Bybee, Mr. Harden, Mrs. Niccum

Nays: None

Absent: None

Motion Carried.

12-012

SUPERINTENDENT’S RECOMMENDATIONS

012

Mr. Bybee moved, and Mr. Carr seconded the motion to approve the following:
(Reference File: Treasurer’s Office)

STUDENTS/CURRICULUM

Special Education Contracts

The Board of Education approves an agreement with the following school district to provide special education services to Newark students during the 2011-2012 school year.
(Reference File: Treasurer’s Office)

Eagle Wings

Riverside Local School District

Other

Approval of School Calendar for 2012-2013 and 2013-2014

The Board of Education approves the school calendars for the 2012-2013 and 2013-2014.
(Reference File: Treasurer’s Office)

Ayes: Mr. Bybee, Mr. Carr, Mr. Bline, Mr. Harden, Mrs. Niccum

Nays: None

Absent: None

Motion Carried.

12-013

SUPERINTENDENT’S RECOMMENDATIONS

013

Mr. Bline moved, and Mr. Bybee seconded the motion to approve the following:

GIFTS

The Board of Education accepts the following gifts with gratitude:

Gift

Monetary

(Heritage PTO)

From

Park National Bank

Value

\$ 500.00

Monetary

(Closing the Achievement Gap Program (C-TAG))

State Farm Insurance Co.

\$10,000.00

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Ayes: Mr. Bline, Mr. Bybee, Mr. Carr, Mr. Harden, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

BOARD OF EDUCATION

INTENT TO ADOPT BOARD POLICIES

The Board of Education announces its intent to adopt the following policy and announcement is made that this policy will be available to the Board, staff, and public for the inspection in the Office of the Superintendent of Schools from January 9, 2012 through February 13, 2012. (Reference File: Treasurer's Office)

File: 5517.01 - Bullying and Other Forms of Aggressive Behavior

12-014 ADOPTION OF BOARD POLICIES 014

Mr. Harden moved, and Mr. Bline seconded the motion to adopt the policies listed below and as announced at the November 21, 2011 meeting of the Board of Education.
(Reference File: Treasurer's Office)

Personnel Committee

File 3120.09 – Volunteers (Professional Staff)
File 4120.09 – Volunteers (Classified Staff)

File 3231 – Outside Activities of Staff (Professional Staff)
File 4231 – Outside Activities of Staff (Classified Staff)

Mr. Carr stepped out of the meeting.

Ayes: Mr. Harden, Mr. Bline, Mr. Bybee, Mrs. Niccum
Nays: None
Absent: Mr. Carr stepped out of the meeting.
Motion Carried.

BOARD DISCUSSION

Doug Ute, Jeff Anderson, and the Board members discussed various topics. The removal of the traffic light on Moull Street for John Clem was discussed.

12-015 EXECUTIVE SESSION 015

Mr. Bline moved, and Mr. Bybee seconded the motion to adjourn to Executive Session at 10:20 a.m. to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee.

Ayes: Mr. Bline, and Mr. Bybee, Mr. Carr, Mr. Harden, Mrs. Niccum
Nays: None
Absent: None
Motion Carried.

Members returned from Executive Session and Mrs. Niccum called the meeting back to public session at 4:25 p.m.

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ADJOURNMENT

Mr. Carr moved, and Mr. Bline seconded the motion to adjourn. Mrs. Niccum closed the meeting at 4:28 p.m.

Ayes: Mr. Carr, Mr. Bline, Mr. Bybee, Mr. Harden, Mrs. Niccum

Nays: None

Absent: None

Motion Carried.

Beverly Niccum, President

Jeffrey A. Anderson, Treasurer

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