**BRISTOL WARREN REGIONAL**

**SCHOOL COMMITTEE MEETING**

**Monday, January 22, 2018**

The bi-monthly meeting of the Bristol Warren Regional School Committee was held on Monday, January 22, 2018, in the cafeteria of Mt. Hope High School, 199 Chestnut Street, Bristol, RI. Chairperson Silva called the meeting to order at approximately 7:03 PM.

Present: Paul Silva, Chairperson; Erin Schofield, Vice-Chairperson; William O’Dell, Secretary; Marjorie McBride, Treasurer; John C. Bento, Brian Bradshaw, Diana Campbell, Adam Ramos and John Saviano; Mario J. Andrade, Superintendent; Diane Sanna, Assistant Superintendent; Mary Almeida, Director of Literacy and Title I, Leslie Anderson, Director of Pupil Personnel Services; Pauline Silva, Director of Administration and Finance; and Andrew Henneous, Esq., District Solicitor

**OPENING BUSINESS**

All present were invited to join in the recitation of the Pledge of Allegiance to the Flag.

**PUBLIC COMMENT**

There was no public comment.

Chairperson Silva publicly recognized Boy Scout Pack 25 from the Town of Warren. He thanked them for coming to the meeting and taking an interest in what the local administration is doing.

**ACCOLADES**

Chairperson Silva stated that he would be skipping over the accolades for the moment.

**EXECUTIVE SESSION (7:06 PM)**

Pursuant to Open Meeting Laws 42-46-5 (a)(1) for the following:

1. Personnel Recommendations #S2018-05

Chairperson Silva stated that there was no need for an executive session regarding the personnel recommendations.

**SUPERINTENDENT’S RECOMMENDATIONS AND ISSUES**

**RECOMMENDATION #S2017-78:** All items listed with an asterisk on the Consent Agenda are considered routine by the School Committee and will be enacted by one motion. There will be no separate discussion of these items unless a committee member requests, in which event the items will be withdrawn from the general order of business and considered in the normal sequence of the agenda. Hearing none, Chairperson Silva asked for a motion.

MOTION: Mr. Saviano made a motion to approve the Consent Agenda; seconded by Mr. Bento.

The motion passed unanimously.

**S2018-05 A-G: CONSENT AGENDA - PERSONNEL**

**A. APPOINTMENTS: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicant to the position Secretary (10 month) as listed below:**

**1. Kerry L. Santerre Secretary (10 month) – Kickemuit**

**Middle**

 **Effective: Immediately**

 **Reason: To fill a vacancy**

 **Funding: Operational Budget**

**B. BEFORE AND AFTER SCHOOL PROGRAM: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the School of the 21st Century, Before and After School Program, as listed below (pending sufficient enrollment to warrant running this program and DCYF CANTS clearance):**

**1. Estelle M. Penta Child Care Provider (Part Time)**

 **Effective: Immediately, for the**

**remainder of the 2017-18 school**

**year, pending satisfactory completion of pre-**

 **employment requirements**

 **Reason: To fill a vacancy**

 **Funding: Parent Fees/**

**Self-Sufficient**

**2. Melissa H. Rodriguez Child Care Provider (Part Time)**

 **Effective: Immediately, for the**

 **remainder of the 2017-18 school**

 **year, pending satisfactory**

 **completion of pre-**

 **employment requirements**

 **Reason: To fill a vacancy**

 **Funding: Parent Fees/**

 **Self-Sufficient**

**3. Ciara L. Reis Child Care Provider (Part Time)**

 **Effective: Immediately, for the**

 **remainder of the 2017-18 school**

 **year, pending satisfactory**

 **completion of pre-**

 **employment requirements**

 **Reason: To fill a vacancy**

 **Funding: Parent Fees/**

 **Self-Sufficient**

**4. Taylor D. Scarpaci Child Care Provider (Part Time)**

 **Effective: Immediately, for the**

 **remainder of the 2017-18 school**

 **year, pending satisfactory**

 **completion of pre-**

 **employment requirements**

 **Reason: To fill a vacancy**

 **Funding: Parent Fees/**

 **Self-Sufficient**

**5. Lucie A. Stonitch Senior Child Care Provider (Part**

 **Time)**

 **Effective: Immediately, for the**

 **remainder of the 2017-18 school**

 **year, pending satisfactory**

 **completion of pre-**

 **employment requirements**

 **Reason: To fill a vacancy**

 **Funding: Parent Fees/**

 **Self-Sufficient**

**C. EXTRACURRICULAR ACTIVITIES: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the extracurricular positions listed below for the 2017-18 school year only (pending certification, funding and sufficient sign-ups to warrant running these programs):**

 **WINTER COACHES – MT. HOPE HIGH**

 **Sport Position Coach**

**1. Track (Indoor) Throwing Coach Dale Remillard**

**2. Track (Indoor) Assistant Coach Dennis Welch**

**3. Wrestling Assistant Coach Michael Perreira**

**4. Basketball (Boys) Assistant Coach Kyle Valenzuela \***

**5. Basketball (Boys) Assistant Coach Giovanni**

 **Sobowale \***

**6. Gymnastics (Girls) Assistant Coach Robert Fudge \***

**7. Hockey (Boys) Volunteer Coach Joshua**

 **Medeiros\***

**8. Basketball (Boys) Volunteer Coach Tyler Barbosa**

 **SPRING COACHES – MT. HOPE HIGH**

 **Sport Position Coach**

**9. Lacrosse (Girls) Assistant Coach Andrea**

 **Nogueira\***

 **\* Reappointment**

 **ADVISORS – KICKEMUIT MIDDLE**

**10. Yearbook Club Stephen Buonfiglio**

**11. Boat Building Club Stephanie Wirth**

**D. CERTIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for certified substitutes pending satisfactory completion of pre-employment requirements:**

#  **CERTIFIED Name**

**1. Laura E. Travis Secondary Art**

**2. Nancy A. Teves Secondary ESL, English**

 **Portuguese**

**3. Victoria J. Alves General**

**4. Jeannie W. Salomon General**

**E. CLASSIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for classified substitutes pending satisfactory completion of pre-employment requirements:**

 **SECRETARIAL**

**1. Mary Beth Tabor**

 **CUSTODIAN/MAINTENANCE**

**2. Charles R. Rupp Jr.**

**F. LEAVES OF ABSENCE: That the School Committee confirm the recommendation of the Superintendent to grant leave of absence for an Elementary Teacher as follows:**

**1. Jennifer R. Cotoia Grade 4 Teacher – Colt Andrews**

 **School**

 **Effective: May 1, 2018 for up to**

 **13 weeks**

 **Reason: Maternity leave in**

 **accordance with Article 21,**

 **Section L1 of the Master**

 **Agreement**

**2. Jennifer R. Cotoia Grade 4 Teacher – Colt Andrews**

 **School**

 **Reason: Parental leave in**

 **accordance with**

 **Article 21, Section L2 of the**

 **Master Agreement**

 **Effective: Upon completion of Maternity Leave**

 **Through the end of the 2017-18**

 **school year**

**G. RESIGNATIONS/RETIREMENTS: That the School Committee confirm the recommendation of the Superintendent to accept the resignations of Pauline A. Silva from the position of Director of Administration and Finance and Valerie A. Chaves from the position of Secretary, Pupil Personnel Services as listed below:**

**1. Pauline A. Silva Director of Administration and**

 **Finance**

 **Effective: June 30, 2018**

 **Reason: Retirement**

**2. Valerie A. Chaves Secretary – Pupil Personnel**

 **Services**

 **Effective: April 10, 2018**

 **Reason: Retirement**

Chairperson Silva recognized the retirement of Mrs. Pauline Silva, Director of Administration and Finance. He offered words of appreciation for her many years of service and commended Mrs. Silva for the phenomenal job she has done throughout her career with the Bristol Warren Regional School District. He stated that the District will experience a tremendous loss with her retirement.

Dr. Andrade stated that the work Mrs. Silva has done over the years has been incredible. He read several letters of appreciation that were sent on behalf of Mrs. Silva many years ago and commented that the acknowledgements shared then are just as true today. Dr. Andrade thanked Mrs. Silva for her years of service and also thanked her both professionally and personally.

**SUPERINTENDENT’S RECOMMENDATIONS AND ISSUES
RECOMMENDATION #S2018-06**: That the School Committee, upon the recommendation of the Superintendent, approve the request of three (3) families to homeschool their children for the 2017-2018 school year, adhering to all requirements as set forth by the Bristol Warren Regional School District.

MOTION: Mr. Saviano made a motion to approve the homeschool requests; seconded by Mrs. Campbell.

DISCUSSION: Mrs. McBride asked whether these families just moved into the District. Dr. Andrade responded on the status of each of the families.

Mr. Ramos asked for clarification on a curriculum that was listed for one of the families. Mrs. Sanna responded that the curriculum represents an online program.

The motion passed with a 7-1 vote; Mrs. McBride dissenting.

**RECOMMENDATION #S2018-07**: That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve the MHHS Environmental Club’s initiative to replace all plastic utensils with metal utensils; to be implemented first at the high school and then reviewed for subsequent implementation at the middle school and elementary schools.

MOTION: Mr. Saviano made a motion to approve the MHHS Environmental Club’s initiative to replace all plastic utensils with metal utensils; to be implemented first at the high school and then reviewed for subsequent implementation at the middle school and elementary schools; seconded by Mrs. McBride

DISCUSSION: Mrs. McBride stated that the MHHS Environmental Club students came before the Budget/Facilities Subcommittee at the last subcommittee meeting where club memberse gave an amazing presentation. She added that the presentation included all the facts, figures and goals to implement the metal utensil initiative. Mrs. McBride stated that she was very impressed with this young group of people.

Mr. Bradshaw asked a question about the total cost of the metal utensils. He also asked whether those utensils will get discarded. Mrs. McBride responded that in the initial phase, the metal forks and spoons must first be purchased along with special buckets to retrieve the forks and spoons.

Mrs. Silva stated that the costs quoted for implementing the use of metal utensils is about a year and a half old and that she is in the process of updating those figures. She added that the new numbers will not be substantially different.

Mr. Ramos commended the MHHS Environmental club for their excellent work in moving forward to preserve the planet and making the planet safer for everyone. Mr. Ramos asked for clarification regarding the first phase and subsequent phases.

Mrs. McBride stated that there is not a timeline in place for the subsequent phases. She added that the first phase will be a trial period to determine how the use of metal utensils works and their impact.

Mr. Ramos stated that it was his understanding that eventually metal utensils will be used at the middle school and elementary schools. He asked for clarification on whether use of metal would move on to plates.

Mrs. McBride responded that the primary concern is utensils and there are no plans to move on to metal plates.

Mr. O’Dell offered further clarification that as the metal utensil conversation evolved during the Budget/Facilities Subcommittee Meeting, a suggestion was made that if the initiative works well at the high school, the Subcommittee look into using metal utensils for the other schools.

Mr. Bradshaw asked whether there was a start date. Mrs. McBride responded that the implementation of using metal utensils will start as soon as Mrs. Silva can provide the updated numbers and complete the paperwork. Mrs. McBride commented the start date could be as soon as next month.

Mrs. Campbell asked whether the District will be working with Chartwells regarding this change. Mrs. Silva responded that they are looking to meet with Chartwells District Manager as soon he returns.

Mr. Bradshaw asked what will happen to the plasticware already purchased for the high school. Mrs. Silva responded that it will be used at the middle school and elementary school.

The motion passed unanimously.

Recommendation #S2018-08 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Policy & Curriculum Subcommittee, approve the first reading of the Dual and Concurrent Enrollment Policy (IGBC).

MOTION: Mr. Saviano made a motion to approve the first reading of the Dual and Concurrent Enrollment Policy; seconded by Mrs. McBride.

DISCUSSION: Mrs. Campbell commented that “Exhibit A” will be removed from all pages except the Dual Enrollment Request Form.

Mr. Ramos asked a Policy & Curriculum Subcommittee member to summarize what is being proposed and the reasons for the changes.

Mrs. Schofield responded that the Dual and Concurrent Enrollment Policy is already in place. The policy was revisited when the high school noticed parts of the document that needed to be changed to make it a better functioning policy. Several changes also came down from the Rhode Island Department of Education (RIDE) which impacted the policy.

The motion passed unanimously.

**SUBCOMMITTEE/SCHOOL COMMITTEE REPORTS & INITIATIVES**

Budget/Facilities Subcommittee

Mrs. McBride stated that there will be a Joint Finance Committee Meeting on Thursday, January 25, 2018 at 7 p.m. in the Mt. Hope High School Cafeteria.

Mrs. McBride stated that the next Budget/Facilities Subcommittee meeting will cover those areas necessary to prepare for the budget request which will kk,,be presented at the Joint Finance Committee meeting in March.

Dr. Andrade invited everyone to attend this Thursday’s Joint Finance Committee Meeting where the primary focus will be a review of the District’s budget process, a break down of primary funding categories, impact of the funding formula and to field questions the JFC members may have on budget development. Dr. Andrade added that Thursday’s Joint Finance Committee meeting will be primarily informational.

Policy & Curriculum Subcommittee

Mrs. Schofield reported that the next Policy & Curriculum Subcommittee Meeting will be Monday, February 5, 2018 at 6 p.m. in the Oliver Administration Building. Everyone is welcome.

Mrs. Schofield stated that the agenda has yet to be determined. She commented that preliminary discussions will most likely begin regarding a policy on suspicion of sexual abuse.

Personnel/Contract Negotiations Subcommittee

Chairperson Silva stated that there was nothing new to report.

Wellness Committee

Mr. Ramos stated that the next Wellness Committee meeting will take place on Tuesday, February 6th at 7 p.m. at the Hugh Cole School in the COZ conference room; agenda to be determined. Mr. Ramos closed by stating that everyone is welcome to attend.

Chairperson Silva stated that the Accolades originally scheduled for this evening will be rescheduled for the February School Committee Workshop to be held in two weeks.

**ADJOURNMENT – 7:27 PM**

MOTION: There being no further business to discuss, Mrs. McBride motioned to adjourn the meeting at 7:27 PM; seconded by Mrs. Campbell. The motion passed unanimously.

Respectfully submitted,

William M. O’Dell, Secretary

/kd