**BRISTOL WARREN REGIONAL**

**SCHOOL COMMITTEE MEETING**

**Monday, June 25, 2018**

The bi-monthly meeting of the Bristol Warren Regional School Committee was held on Monday, June 25, 2018, in the cafeteria of Mt. Hope High School, 199 Chestnut Street, Bristol, RI. Chairperson Silva called the meeting to order at approximately 7:10 PM.

Present: Paul Silva, Chairperson; Erin Schofield, Vice-Chairperson; Marjorie J. McBride, Treasurer; William O’Dell, Secretary; Brian Bradshaw, Diana Campbell, and John Saviano; Mario J. Andrade, Superintendent; Diane Sanna, Assistant Superintendent; Mary Almedia, Director of Literacy and Title 1; Leslie Anderson, Director of Pupil Personnel Services; Pauline Silva, Director of Administration and Finance; and Andrew Henneous, Esq., District Solicitor

Absent: John C. Bento and Adam M. Ramos

**OPENING BUSINESS**

All present were invited to join in the recitation of the Pledge of Allegiance to the Flag.

**EXECUTIVE SESSION - 7:12 P.M.**

Pursuant to Open Meeting Laws 42-46-5 (a)(1) for the following:

1. Personnel Recommendations #S2018-45
2. Certified/Non-Certified Administrator Contracts
3. C94 Contract Negotiations Update

MOTION: At 7:12 p.m., Mr. Saviano made a motion to enter into executive session; seconded by Mrs. McBride. The motion passed unanimously.

MOTION: At 7:44 p.m., Mrs. Campbell made a motion to adjourn the executive session; seconded by Mrs. McBride. The motion passed unanimously.

*Open Session reconvened at 7:45 p.m.*

Chairperson Silva stated that no action was taken during the executive session. He thanked the audience for their patience.

**SUPERINTENDENT’S RECOMMENDATIONS AND ISSUES**

**RECOMMENDATION #S2018-45:**

Chairperson Silva stated that all items listed with an asterisk on the Consent Agenda are considered routine by the School Committee and will be enacted by one motion. There will be no separate discussion of these items unless a committee member requests, in which event the items will be withdrawn from the general order of business and considered in the normal sequence of the agenda. Chairperson Silva reported that he received requests to pull A1 and A3-7 from the consent agenda for a separate vote.

MOTION: Mr. Saviano made a motion to approve the remainder of the Consent Agenda; seconded by Mrs. Campbell.

The motion passed unanimously.

MOTION: Mrs. Campbell made a motion to seal the June 11, 2018 executive session minutes; seconded by Mrs. Schofield.

The motion passed unanimously.

Chairperson Silva clarified that A1 on the consent agenda represents the appointment of an assistant principal at KMS. He then asked for a motion.

MOTION: Mrs. Campbell made a motion to approve A1 of the consent agenda; seconded by Mr. O’Dell.

There was no discussion.

The motion passed with a 5-1 vote; Mrs. McBride dissenting.

Chairperson Silva asked the Superintendent to introduce the new KMS Assistant Principal, Mr. Matthew Yates.

Dr. Andrade stated that it was his pleasure to introduce Mr. Matthew Yates as the next KMS Assistant Principal. Dr. Andrade shared Mr. Yates work history in the education field. He also read commendations about Mr. Yates from the Principal Residency Network.

Chairperson Silva congratulated Mr. Yates and welcomed him to the District.

Chairperson Silva stated that A3-7 represents senior summer academy teachers.

MOTION: Mr. Saviano made a motion to approve A3-7 of the Consent Agenda; seconded by Mrs. Campbell.

DISCUSSION: Mrs. McBride stated that she requested that A3-7 be pulled from the Consent Agenda citing the fact that the District does not hold summer school anymore, but instead provides a virtual classroom experience. She does not believe it is necessary to hire five senior summer academy teachers to monitor virtual classrooms. Mrs. McBride closed by stating for that reason and that reason alone she will vote no.

Mr. Bradshaw asked for clarification about the senior summer academy teacher positions.

Dr. Andrade offered clarification regarding the virtual summer school academy and the purpose for hiring senior summer academy teachers. He added that the senior summer academy teacher will work two hours a day for just a total of 40 hours for the entire summer.

Mrs. Campbell shared the reasons why she supports the approach of having teachers available to help students who are participating in the summer virtual academy.

The motion passed with a 5-1 vote; Mrs. McBride dissenting.

**S2018-45 A-H: CONSENT AGENDA - PERSONNEL**  
  
A. APPOINTMENTS: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the positions of Middle School Assistant Principal, Special Educator and Secondary Senior Summer Academy Teachers as listed below:  
  
1. Matthew Yates Assistant Principal – Kickemuit

Middle School  
   
 Effective: July 1, 2018, pending

receipt of certification and

satisfactory completion of

pre-employment requirements  
   
 Reason: To fill a vacancy  
 Funding: Operational Budget  
  
2. Sabrina Sanchez Special Educator – Kickemuit

Middle School  
   
 Effective: 2018-2019 School Year,

Pending receipt of certification

and satisfactory completion of   
 pre-employment requirements  
   
 Reason: To fill a vacancy  
   
 Funding: Operational Budget  
  
3. Caitlin Booth Sr. Summer Academy Teacher – Mt. Hope

High  
   
 Effective: Summer 2018 Only  
  
 Reason: To fill a vacancy  
  
 Funding: Operational Budget  
  
4. Nicole B. Solow Sr. Summer Academy Teacher – Mt. Hope High  
   
 Effective: Summer 2018 Only  
  
 Reason: To fill a vacancy  
  
 Funding: Operational Budget  
  
5. Jennifer Cupolo Sr. Summer Academy Teacher – Mt. Hope High  
   
 Effective: Summer 2018 Only  
  
 Reason: To fill a vacancy  
  
 Funding: Operational Budget  
  
6. Jennifer Alexander Sr. Summer Academy Teacher – Mt. Hope High  
   
 Effective: Summer 2018 Only  
  
 Reason: To fill a vacancy  
  
 Funding: Operational

Budget   
  
7. Gregory Arruda Sr. Summer Academy Teacher – Mt. Hope High  
   
 Effective: Summer 2018 Only  
  
 Reason: To fill a vacancy  
  
 Funding: Operational

Budget   
   
B. APPOINTMENTS: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicant to the position of Elementary Head Teacher as listed below:  
   
1. Jillian M. LaFazia Head Teacher – Colt Andrews  
   
 Effective: For the 2018-19 school

year  
  
 Reason: To fill a vacancy  
  
 Funding: Operational Budget  
  
C. EXTENDED SCHOOL YEAR (ESY) SERVICES PROGRAM: That the School Committee confirm the recommendation of the Superintendent to appoint the following individual for the Summer 2018 session only of the Bristol Warren Regional Extended School Year (ESY) Services Program contingent upon sufficient enrollment:  
  
 Name Position  
1. Elizabeth R. Simeone Physical Therapist  
  
D. EXTRACURRICULAR ACTIVITIES: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicant to the extracurricular position listed below for Summer 2018 only (pending certification, funding and sufficient sign-ups to warrant running these programs):  
  
 HEALTHY HUSKIES WELLNESS CENTER/GYM AREA SUPERVISORS  
1. Wellness Supervisor (Summer) Roland Rodrigues  
  
E. ATHLETIC EVENT SUPERVISORS/TIME CLOCK KEEPERS/TICKET TAKERS: That the School Committee confirm the recommendation of the Superintendent to appoint the following individual for the 2018-19 school year only as Athletic Event Supervisors, Time Clock Keepers or Ticket Takers for the Bristol Warren Regional School District (pending certification, funding and sufficient activities):  
  
 Name Position  
1. Janice Silvia Time Clock Keeper/Ticket Taker  
  
F. CERTIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for certified substitutes pending satisfactory completion of pre-employment requirements:  
  
 CERTIFIED  
 Name   
1. Elizabeth R. Saviano   
   
  
G. LEAVES OF ABSENCE: That the School Committee confirm the recommendation of the Superintendent to grant leaves of absence for an Elementary Reading Specialist and a Grade 5 Teacher as follows:  
  
1. Julia S. Rouse Reading Specialist – Hugh Cole

School   
   
 Effective: August 29, 2018 for up to   
 13 weeks  
  
 Reason: Maternity leave in

accordance with Article 21, Section

L1 of the Master Agreement  
  
 Julia S. Rouse Reading Specialist – Hugh Cole

School  
   
 Effective: Upon completion of

Maternity Leave Through April 30,

2018  
  
 Reason: Parental leave in

accordance with Article 21,

Section L2 of the Master Agreement  
  
2. Hilary A. Pietz Grade 5 Teacher – Colt Andrews   
   
 Effective: October 17, 2018 for up to   
 13 weeks  
  
 Reason: Maternity leave in

accordance with Article 21,

Section L1 of the Master

Agreement  
   
H. RESIGNATIONS/RETIREMENTS: That the School Committee confirm the recommendation of the Superintendent to accept the resignations of Jamie M. Rachiele from the positon of Secondary Special Educator and Amy L. Biagioni-Chmura from the position of Secondary Science Teacher as listed below:  
  
1. Jamie M. Rachiele Special Educator – Mt. Hope  
   
 Effective: June 18, 2018  
   
 Reason: Resignation  
  
2. Amy L. Biagioni-Chmura Science Teacher – Mt. Hope  
   
 Effective: June 18, 2018  
   
 Reason: Resignation  
   
  
Chairperson Silva stated that he would be rearranging the order of business.

**SUPERINTENDENT’S RECOMMENDATIONS AND ISSUES**Recommendation #S2018-48: That the School Committee, upon the recommendation of the Superintendent, and supported by the Policy & Curriculum Subcommittee, approve deleting the Student Dismissal Procedures Policy (JEDB-R)

MOTION: Mr. Saviano made a motion to approve deleting the Student Dismissal Procedures Policy (JEDB-R); seconded by Mrs. Campbell.

The motion passed unanimously.

Recommendation #S2018-49: That the School Committee, upon the recommendation of the Superintendent, and supported by the Policy & Curriculum Subcommittee, approve deleting the Emergency Closings Policy (EBCD-R)

MOTION: Mrs. Campbell made a motion to approve deleting the Emergency Closings Policy (EBCD-R); seconded by Mrs. McBride.

DISCUSSION: Mr. Bradshaw explained why the policies were being deleted. Mrs. Schofield added that the content of the policies were redundant.

The motion passed unanimously.

Recommendation #S2018-46 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Policy & Curriculum Subcommittee, approve the first reading of the Student Dismissal Procedures Policy (JEDB)

MOTION; Mr. Saviano made a motion to approve the Student Dismissal Procedures Policy (JEDB); seconded by Mrs. Campbell.

DISCUSSION: Mrs. McBride brought up a concern about students who are “walkers” who must have a parent pick them up in the event of an early dismissal.

Mrs. Sanna responded by suggesting that in the event of early dismissal, adding “with parent permission” for students who are “walkers”.

A discussion ensued.

MOTION: Mrs. McBride made a motion to send the Student Dismissal Procedures Policy (JEDB) back to the Policy subcommittee to address students who are “walkers”; Mr. Saviano seconded.

The motion passed unanimously.

Chairperson Silva stated that the Student Dismissal Procedures Policy would be tabled until the next meeting.

Recommendation #S2018-47 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Policy & Curriculum Subcommittee, approve the first reading of the Emergency Closings and Early Dismissals Policy (EBCD)

MOTION: Mr. Saviano made a motion to approve the first reading of the Emergency Closings and Early Dismissals Policy (EBCD); seconded by Mrs. Campbell.

DISCUSSION: Mrs. McBride asked whether an hour was reasonable to contact the bus company. Dr. Andrade responded that an hour should be sufficient notification for the bus company.

The motion passed unanimously.

Recommendation #S2018-50 - That the School Committee, upon the recommendation of the Superintendent, approve the request of one (1) family to homeschool their children for the 2017-2018 school year adhering to all requirements as set forth by the Bristol Warren Regional School District.

DISCUSSION: Mr. Bradshaw asked why such a late submission for a homeschool request. Dr. Andrade responded that the student had transferred from a parochial school recently. The child was not a Bristol Warren student previously.

Mr. O’Dell commented that a parents right to homeschool is stated in Rhode Island law and wondered why the School Committee needs to approve since not approving couldn’t stop a parent from homeschooling.

Mr. Henneous, the Bristol Warren Regional School District (BWRSD) lawyer, stated that he would prefer to hold this discussion in executive session under the category “legal advice”.. He did state that although families have the right to homeschool in Rhode Island, there is a clear mandate that the School Committee must approve homeschool requests.

The motion passed with a 5-1 vote; Mrs. McBride dissenting.

Recommendation #S2018-51 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve the 2019 District Maintenance Repairs Bid.

MOTION: Mr. Saviano made a motion to approve the 2019 District Maintenance Repairs Bid; seconded by Mrs. McBride.

DISCUSSION: Mr. Bradshaw requested clarification as to why there was only one bidder.

Mrs. McBride responded that there was only one bid which is the one the Budget/Facilities Subcommittee is recommending.

Mr. Simmons, Facilities Director, explained that Martone Construction included all the “alternates” with their bid. RGB Architects went through all the alternates and made suggestions on what the District should and shouldn’t remove from that bid.

Mr. Simmons added that the 2019 Maintenance Repairs Bid includes this year’s version of the 5 Year Asset Protection Plan.

Mr. Simmons shared his past favorable experiences with Martone Construction and why he is recommending them.

The motion passed unanimously.

Recommendation #S2018-52 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve the School Refuse Collection Services Bid.

MOTION: Mr. Saviano made a motion to approve the School Refuse Collection Services Bid; seconded by Mrs. McBride.

DISCUSSION: Mrs. McBride stated that MGT Disposal is being recommended. The District currently uses MGT Disposal. Mrs. McBride added that they were the lowest bidder and the District is happy with the company.

The motion passed unanimously.

Recommendation #S2018-53 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve assignment of the fund balance, amount to be determined.

MOTION: Mr. Saviano made a motion to approve assignment of the fund balance, amount to be determined; Mrs. McBride seconded.

DISCUSSION: Mr. Bradshaw asked a clarifying question regarding assignment of the fund balance. Mrs. Silva offered clarification.

The motion passed unanimously.

Recommendation #S2018-54 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve the 2019 Preliminary Budget.

MOTION: Mr. Saviano made a motion to approve the 2019 Preliminary Budget; Mrs. Mcbride seconded.

There was no discussion.

The motion passed unanimously.

Recommendation #S2018-55 - That the School Committee, upon the recommendation of the Superintendent, approve the Certified/Non-Certified Administrator Contracts.

MOTION: Mr. Saviano made a motion to approve the Certified/Non-Certified Administrator Contracts; seconded by Mrs. McBride.

There was no discussion.

The motion passed unanimously.

Recommendation #S2018-56 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Personnel/Contract Negotiations Subcommittee, approve ratification of the C94 contract..

Chairperson Silva stated that he would be recusing himself.

MOTION: Mr. Saviano made a motion to approve ratification of the C94 contract; seconded by Mrs. McBride.

DISCUSSION: Mrs. McBride thanked all the members of C94 and stated what a pleasure it was to work with such a wonderful group of people. Mrs. McBride commended C94’s responsiveness and how they helped the negotiations team come to a resolution.

Dr. Andrade stated that he wanted to give cudos to all members of the Personnel Subcommittee Negotiations team and the School Department for advocating on behalf of the District to ensure that the right systems are in place for the students.

The motion passed unanimously.

Mrs. McBride recognized Mrs. Pauline Silva, Director of Administration and Finance, who is attending her last School Committee meeting as she is retiring. Mrs. McBride publicly said goodbye and thanked Mrs. Silva for her years of service.

Mr. Saviano shared a memory that made him proud where Mrs. Silva helped to teach other districts to understand the new financial system that had been put into place. Mr. Saviano stated that Mrs. Silva will be missed.

Mrs. Silva responded that it has been an honor to serve within the Bristol Warren schools.

**SUBCOMMITTEE/SCHOOL COMMITTEE REPORTS & INITIATIVES**

Budget/Facilities Subcommittee

Mrs. McBride reported that the Building Committee will be meeting this week to update the District’s capital projects for next year which will be reported out at the next regular business meeting.

Mrs. McBride stated that the Finance Department is still shifting through the bills and once completed, the 2018 budget will be finalized.

Pauline S. added that the $2.3 million which was approved this year for the priority 1 projects will just cost the District over $600,000.

Mrs. McBride stated that the next Budget/Facilities Subcommittee meeting will be held the third Monday in July.

Policy & Curriculum Subcommittee

Mrs. Schofield stated that the Policy & Curriculum Subcommittee meeting scheduled for July 2nd has been cancelled. A reschedule of that meeting is yet to be determined.

The Policy & Curriculum Subcommittee will be continuing to work on the Student Dismissal Procedures Policy and continuing research for the Crisis Management Policy.

Personnel/Contract Negotiations Subcommittee

Mrs. McBride reiterated that the C94 contract was ratified this evening. She thanked the School Committee. Mrs. McBride stated that the C94 contract is a good one.

Wellness Committee

Mr. Ramos was not available tonight to report out.

Chairperson’s Initiatives

*Re: Report out vote re: Superintendent’s Performance Compensation*

Chairperson Silva stated that during the last School Committee meeting an executive session was held where the School Committee voted to offer the Superintendent a year end performance bonus. The vote to offer the Superintendent a performance bonus was approved by a majority of the committee, and that offer was made to the Superintendent.

**ADJOURNMENT – 8:25 PM**

MOTION: There being no further business to discuss, Mrs. McBride motioned to adjourn the meeting at 8:25 PM; seconded by Mrs. Campbell. The motion passed unanimously.

Respectfully submitted,

William M. O’Dell, Secretary

/kd