**BRISTOL WARREN REGIONAL**

**SCHOOL COMMITTEE MEETING**

**Monday, July 23, 2018**

The bi-monthly meeting of the Bristol Warren Regional School Committee was held on Monday, July 23, 2018, in the cafeteria of Mt. Hope High School, 199 Chestnut Street, Bristol, RI. Acting Chairperson, Erin Schofield, called the meeting to order at approximately 7:00 PM.

Present: Erin Schofield, Vice-Chairperson; Marjorie J. McBride, Treasurer; William O’Dell, Secretary; John C. Bento, Brian Bradshaw, Diana Campbell, Adam Ramos, and John Saviano; Diane Sanna, Assistant Superintendent; Mary Almeida, Director of Literacy and Title 1; Leslie Anderson, Director of Pupil Personnel Services; Raquel Pellerin, School Business Administrator; and Andrew Henneous, Esq., District Solicitor

Absent: Paul Silva, Chairperson

**OPENING BUSINESS**

All present were invited to join in the recitation of the Pledge of Allegiance to the Flag.

**EXECUTIVE SESSION - 7:12 P.M.**

Pursuant to Open Meeting Laws 42-46-5 (a)(1) for the following:

1. Personnel Recommendations #S2018-57

Mrs. Schofield stated that there were no requests for an executive session.

**SUPERINTENDENT’S RECOMMENDATIONS AND ISSUES**

**RECOMMENDATION #S2018-45:**

Mrs. Schofield stated that all items listed with an asterisk on the Consent Agenda are considered routine by the School Committee and will be enacted by one motion. There will be no separate discussion of these items unless a committee member requests, in which event the items will be withdrawn from the general order of business and considered in the normal sequence of the agenda. Hearing none, Mrs. Schofield asked for a motion.

MOTION: Mrs. McBride made a motion to approve the Consent Agenda; seconded by Mr. Bradshaw.

The motion passed unanimously.

MOTION: Mrs. Campbell made a motion to seal the June 25, 2018 executive session minutes; seconded by Mrs. McBride.

The motion passed unanimously.

**S2018-57 A-J**: **CONSENT AGENDA - PERSONNEL**

A. APPOINTMENTS: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the positions of Middle School Secretary, Middle School Math Teacher, Secondary Math Teacher, two Secondary Science Teachers, Secondary Foreign Language Teacher, Secondary Business Teacher, Secondary Technology Teacher, Elementary Art Teacher and Elementary Special Education (LOA) Teacher as listed below:

1. Patricia Halcisak Secretary (Level II) – Kickemuit Middle

Effective: August 2, 2018

Reason: To fill a vacancy

Funding: Operational Budget

2. Baylee DiMarco Math Teacher – Kickemuit Middle

Effective: For the 2018-19 school year

pending satisfactory completion of

pre-employment requirements

Reason: To fill a vacancy

Funding: Operational Budget

(1st Step)

3. Jennifer M. Alexander Science Teacher – Mt. Hope High

Effective: For the 2018-19 school

Year pending certification and

satisfactory completion of Pre-employment requirements

Reason: To fill a new position

Funding: Operational Budget

(7th Step)

4. Katherine A. Kline Math Teacher – Mt. Hope High

Effective: For the 2018-19 school year

pending satisfactory completion of

Pre-employment requirements

Reason: To fill a vacancy

Funding: Operational Budget

(1st Step)

5. JoAnn MacPherson Business Teacher – Mt. Hope High

Effective: For the 2018-19 school year

pending certification and satisfactory

completion of Pre-employment

requirements

Reason: To fill a new position

Funding: Operational Budget

(12th Step)

6. Matthew P. Silva Technology Teacher – Mt. Hope High

Effective: For the 2018-19 school year

pending satisfactory completion of

Pre-employment requirements

Reason: To fill a new position

Funding: Operational Budget

(1st Step)

7. Matthew R. Tessitore Science Teacher – Mt. Hope High

Effective: For the 2018-19 school year

pending satisfactory completion of

Pre-employment requirements

Reason: To fill a new position

Funding: Operational Budget

(7th Step)

8. Kayla L. Butts Foreign Language – Mt. Hope High

Effective: For the 2018-19 school year

pending satisfactory completion of

Pre-employment requirements

Reason: To fill a vacancy

Funding: Operational Budget

(3rd Step)

9. Alyssa N. Stuart Art Teacher – Hugh Cole School

Effective: For the 2018-19 school year

pending satisfactory completion of

Pre-employment requirements

Reason: To fill a vacancy Funding: Operational Budget

(2nd Step)

10. Alicia M. Chase Special Educator – Rockwell School

Effective: For the 2018-19 school year

only

Reason: To fill a leave of absence\

vacancy

Funding: Operational Budget

(4th Step)

B. APPOINTMENTS: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicant to the position of Elementary Head Teacher as listed below:

1. Susan A. Castigliego Head Teacher – Hugh Cole School

Effective: For the 2018-19 school

year

Reason: To fill a vacancy

Funding: Operational Budget

C. BEFORE AND AFTER SCHOOL PROGRAM: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the School of the 21st Century, Before and After School Program, as listed below (pending sufficient enrollment to warrant running this program and DCYF CANTS clearance):

1. Peter J. Sheil Child Care Site Coordinator (Part Time)

Effective: Immediately, for the

remainder of the 2018-19 school year,

pending satisfactory completion of pre-

employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

2. Elizabeth J. Schoenherr Child Care Site Coordinator (Part Time)

Effective: Immediately, for the remainder

of the 2018-19 school year, pending

satisfactory completion of pre-

employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

D. RESPONSIVE CLASSROOM DISTRICT TRAINERS: That the School Committee confirm the recommendation of the Superintendent to appoint the following individuals as Responsive Classroom District Trainers for the 2018-2019 school year only:

Name Position School

1. Amanda Berard RC Trainer District

2. Colleen O’Connell RC Trainer District

3. Stacy Dunning RC Trainer District

E. PERSONALIZED LEARNING FELLOWS: That the School Committee confirm the recommendation of the Superintendent to appoint the following individuals as Personalized Learning Fellows for the 2018-2019 school year only:

Name Position School

1. Kelly Brum PL Fellow Rockwell

2. Renee MacDougall PL Fellow Rockwell

3. Susan Castigliego PL Fellow Hugh Cole

4. Stephanie Pedro PL Fellow Colt Andrews

5. Kelly Servant PL Fellow Hugh Cole

6. Mary Cabral PL Fellow Kickemuit

7. Jennifer Crandall PL Fellow Kickemuit

8. Jennifer Saarinen PL Fellow Kickemuit

9. Keith Swist PL Fellow Kickemuit

10. Elizabeth Johnson PL Fellow Mt. Hope

F. EXTRACURRICULAR ACTIVITIES: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the extracurricular positions listed below for the 2018-19 school year only (pending certification, funding and sufficient sign-ups to warrant running these programs):

FALL COACHES – MT. HOPE HIGH

Sport Position Coach

1. Soccer (Boys) Head Coach Nicholas Medeiros

ADVISORS – MT. HOPE HIGH

2. Choral Director David Lauria\*

3. Concert Band Christopher Lambert\*

4. Debate Team Geoffrey Keegan\*

5. Drama Club Britney Verria\*

6. Gardner/Burke Britney Verria\*

7. Mathematics Club April Backman\*

8. Jazz Band Christopher Lambert\*

9. Jazz Improvisation Vocal Ensemble Virginia Boyle\*

10. Marching Band Director Christopher Lambert\*

11. Marching Band Asst. Director Britney Verria\*

12. Marching Band-Dance Squad Meghan McMullen\*

13. Marching Band-Drill Instructor Britney Verria\*

14. Marching Band-Drum Line Instructor Hannah Loeb\*

15. Marching Band-Color Guard Instructor Lindsay Ayers\*

16. Robotics Ryan Garrity\*

17. Science Olympiad Kristen Davis\*

18. Symphonic Band Christopher Lambert\*

19. Literary Magazine Lauren Enjeti\*

20. Literary Magazine Patrick Jackson\*

21. DECA Maureen Gauthier\*

22. National Honor Society Gerard Spence\*

23. Yearbook Club Maureen Gauthier\*

24. Yearbook Club Laura Cabral\*

25. Class Advisor (Junior) Nicole Solow\*

26. Class Advisor (Junior) Elizabeth Johnson

27. Class Advisor (Senior) Laura Cabral\*

\*Reappointment

G. NON-CERTIFIED SUPPORT STAFF: That the School Committee confirm the recommendation of the Superintendent to re-appoint the following individuals to the non-certified staff positions listed below for the 2018-19 school year only *(pending adequate Federal, State and local funding and contingent upon adequate enrollment and program renewal)*:

Name Program Assignment

1. Taylor Jenkins Child Care Site Coordinator (Part Time)

2. Greg Conti Child Care Site Coordinator (Part Time)

3. Zoe Fournier-Swire Child Care Intern (Part Time)

4. Madeline Nash Child Care Intern (Part Time)

H. CERTIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following application for a certified substitute pending satisfactory completion of pre-employment requirements:

**CERTIFIED**

# **Name**

1. Martha E. Tisdell Middle & Sec. Grades Math

I. LEAVES OF ABSENCE: That the School Committee confirm the recommendation of the Superintendent to grant leaves of absence for one Elementary Educator and one Special Educator as follows:

1. Amanda R. Donovan Grade 3 Teacher – Hugh Cole School

Effective: For the 2018-2019 school

year

Reason: Professional Leave in

Accordance with Article 21, Section D

of the Master Agreement

2. Sarah A. Holfelder Special Ed. Teacher – Kickemuit Middle

Effective: For the 2018-2019 school

year

Reason: Professional Leave in

Accordance with Article 21, Section D

of the Master Agreement

J. RESIGNATIONS/RETIREMENTS: That the School Committee confirm the recommendation of the Superintendent to accept the resignations of Elizabeth G. Anderson and Kathleen A. Floor from the position of Sr. Child Care Provider, Jose M. Fernandes from the position of Maintenance and Karen A. Andre from the position of Teacher Assistant (SpecEd) as listed below:

1. Elizabeth G. Anderson Sr. Child Care Provider – COZ

Effective: June 13, 2018

Reason: Personal

2. Kathleen A. Floor Sr. Child Care Provider – COZ

Effective: July 2, 2018

Reason: Personal

3. Jose M. Fernandes Maintenance

Effective: July 13, 2018

Reason: Personal

4. Karen A. Andre Teacher Asst. SpecEd – Colt Andrews

Effective: September 4, 2018

Reason: Retirement

Mrs. Sanna asked Ms. Christine Homen and Dr. Deb DiBiase to introduce those teachers present who were just appointed.

Ms. Homen introduced Baylee DiMarco who was just appointed as an 8th grade teacher at Kickemuit Middle School. Ms. Homen shared her education background and added that she is thrilled to have Ms. Baylee on board.

Dr. DiBiase recognized Jennifer Alexander, who was just appointed as a Mt. Hope High School science teacher. Dr. DiBiase shared Ms. Alexander’s education history as well as her experience in teaching and in the classroom. Dr. DiBase closed by stating how extremely excited she is to have her join the Mt. Hope High School staff.

Dr. DiBiase recognized Matthew Tessitore who was just appointed as a Mt. Hope High School science teacher. Dr. DiBiase shared Mr. Tessitore’s education background, certifications, teaching experience and classroom experience. She closed by stating that she is thrilled to have Mr. Tessitore join the Mt. Hope High School staff.

Mrs. Schofield welcomed the new appointees to the District.

**SUPERINTENDENT’S RECOMMENDATIONS AND ISSUES**Recommendation #S2018-58 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Policy & Curriculum Subcommittee, approve the second reading of the Emergency Closings and Early Dismissals Policy (EBCD)

MOTION: Mr. Saviano made a motion to approve the second reading of the Emergency Closings and Early Dismissals Policy (EBCD); seconded by Mrs. Campbell.

DISCUSSION: There was no discussion.

The motion passed unanimously.

Recommendation #S2018-59 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve the FY19 School Lunch Contract

MOTION: Mr. Saviano made a motion to approve the FY19 School Lunch Contract; seconded by Mrs. McBride.

DISCUSSION: Ms. Pellerin explained to the School Committee that each year the Rhode Island Department of Education (RIDE) reviews the School Lunch Contract to ensure that it is aligned with the current state contract. RIDE has given the okay that the Bristol Warren Regional School District’s school lunch contract aligns with the States.

The motion passed unanimously.

Recommendation #S2018-60 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve the replacement of the Hugh Cole Sign.

MOTION: Mr. Saviano made a motion to approve the replacement of the Hugh Cole Sign; seconded by Mrs. McBride.

DISCUSSION: Mrs. McBride stated that the Hugh Cole PTO wishes to replace the sign in front of their school. The PTO presented a picture of the sign they would like to have installed to the Budget/Facilities Subcommittee who has already approved. Mrs. McBride commented that a new sign is definitely necessary. She clarified that the Hugh Cole PTO is funding the new sign. Mrs. Campbell asked for confirmation that Mr. Simmons, Director of Facilities, will be supervising the installation of the sign. Mrs. McBride responded that yes, Mr. Simmons will be supervising the installation of the sign.

The motion passed unanimously.

**SUBCOMMITTEE/SCHOOL COMMITTEE REPORTS & INITIATIVES**

Budget/Facilities Subcommittee

Mrs. McBride stated that the last Budget/Facilities Subcommittee meeting was a good meeting. She commented on what a pleasure it is to work with Ms. Pellerin who has great new ideas. Mrs. McBride encouraged the School Committee members to come to the August Budget/Facilities Subcommittee meeting when the Subcommittee will be previewing some of the new changes. Mrs. McBride added that in either September or October these changes will be presented to the full School Committee at a Workshop so that the public can view.

Mrs. McBride stated that the current budget is getting closer to being reconciled.

Mrs. McBride stated that the next meeting will be held the third Monday in August at 6 p.m. in the Oliver Administration Building.

Policy & Curriculum Subcommittee

Mrs. Schofield stated that the next meeting will be held on Monday, August 6th at 6 p.m. in the Oliver Administration Building where all are welcome to attend. She stated that the Subcommittee will be continuing to work on Crisis Management. Additional policies will also be added to that agenda.

Personnel/Contract Negotiations Subcommittee

Mrs. McBride stated that there was nothing to report at this time.

Wellness Committee

Mr. Ramos stated that there was nothing new to report at this time.

Chairperson’s Initiatives

Mrs. Schofield stated that there were no Chairperson’s Initiatives to report since the Chairperson was not present this evening.

**EXECUTIVE SESSION - 7:13 P.M.**

Pursuant to Open Meeting Laws 42-46-5 (a)(2) for the following:

1. Potential Litigation: Employee Complaint - RICHR #18

Mrs. McBride stated that no action will be taken during the executive session and the open session will only reconvene to adjourn.

MOTION: Mrs. McBride made a motion to go into executive session at 7:13 p.m.; Mr. Ramos seconded.

The motion passed unanimously.

MOTION: Mrs. McBride made a motion to adjourn the executive session at 7:26 p.m.; seconded by Mrs. Campbell.

The motion passed unanimously.

**ADJOURNMENT – 7:27 PM**

MOTION: There being no further business to discuss, Mrs. Campbell motioned to adjourn the meeting at 7:27 PM; seconded by Mrs. McBride. The motion passed unanimously.

Respectfully submitted,

William M. O’Dell, Secretary

/kd