**BRISTOL WARREN REGIONAL**

**SCHOOL COMMITTEE MEETING**

**Monday, June 24, 2019**

The bi-monthly meeting of the Bristol Warren Regional School Committee was held on Monday, June 24, 2019, in the cafeteria of Mt. Hope High School, 199 Chestnut Street, Bristol, RI. Chairperson Erin Schofield, called the meeting to order at approximately 7:09 PM.

Present: Erin Schofield, Chairperson; Adam Ramos, Vice-Chairperson; Brian Bradshaw, Treasurer; John P. Saviano, Secretary; John C. Bento, Victor Cabral, Sheila O. Ellsworth, Marjorie J. McBride, and Carly N Reich ; Mario J. Andrade, Superintendent; Diane Sanna, Assistant Superintendent; Mary Almeida, Director of Literacy and Title 1; Leslie Anderson, Director of Pupil Personnel Services; Raquel Pellerin, Director of Finance and Operations; and Mary Ann Carroll, Esq., District Solicitor

**OPENING BUSINESS**

All present were invited to join in the recitation of the Pledge of Allegiance to the Flag.

**PUBLIC COMMENT**

*Daryl Gould, Warren, RI*

Mr. Gould expressed his concerns about the District.

*Bethany Francis, Warren, RI*

Ms. Francis expressed her continued concerns with a bullying situation that occurred with her daughter and how it was handled by the District.

*Linda Rimoshytus, Warren, RI*

Ms. Rimoshytus expressed concerns about the way Public Comment was handled this evening.

Chairperson Schofield stated that the order of business will be rearranged and indicated that the School Committee would be entering into executive session at this time.

**EXECUTIVE SESSION:**

Pursuant to Open Meeting Laws 42-46-5 (a)(1) for the following:

1. Personnel Recommendations #S2019-48
2. Job Performance of Administrators

MOTION: Mrs. McBride made a motion to enter into executive session at 7:23 p.m.; seconded by Mr. Bradshaw

The motion passed unanimously.

MOTION: Mr. Bradshaw made a motion to adjourn the executive session at 9:35 p.m.; seconded by Mr. Bento

The motion passed unanimously.

*Open Session reconvened at 9:41 p.m.*

Chairperson Schofield requested a motion to seal the executive session minutes.

MOTION: Mr. Bradshaw made a motion to seal the executive session minutes; seconded by Mrs. McBride.

The motion passed unanimously.

**CONSENT AGENDA**

Chairperson Schofield stated that all items listed with an asterisk on the Consent Agenda are considered routine by the School Committee and will be enacted by one motion. There will be no separate discussion of these items unless a committee member requests, in which event those items will be withdrawn from the general order of business and considered in the normal sequence of the agenda.

Chairperson Schofield stated that subsection F, administrator contracts, would be pulled from the Consent Agenda for a separate vote.

Chairperson Schofield requested a motion to vote on the remainder of the Consent Agenda.

MOTION: Mr. Ramos made a motion to approve the remainder of the Consent Agenda; seconded by Mrs. McBride.

The motion passed unanimously.

Personnel Recommendations - Subsection F

MOTION: Mr. Ramos made a motion to approve subsection F of the Consent Agenda; seconded by Mrs. McBride.

The motion passed with a 6-2 vote; Mr. Cabral and Ms. Ellsworth opposed.

**S2019 - 48 A-J: PERSONNEL – CONSENT AGENDA - *AS APPROVED***

A. APPOINTMENTS: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the positions of two Math Teachers, a Drama Teacher, an ELL Teacher and five Sr. Summer Academy Teachers as listed below:

1. Lee Ann Shaw Math Teacher – Kickemuit Middle

School

Effective: For the 2019-20 school year

Pending certification and satisfactory

completion of Pre-employment

requirements

Reason: To fill a vacancy

Funding: Operational Budget

(5th Step)

2. Heather C. Chatterley Math Teacher – Kickemuit Middle

School

Effective: For the 2019-20 school year

Pending satisfactory completion of

Pre-employment requirements

Reason: To fill a vacancy

Funding: Operational Budget

(7th Step)

3. Nicholas R. Mendillo Drama Teacher – Mt. Hope High School

Effective: For the 2019-20 school year

Pending satisfactory completion of

Pre-employment requirements

Reason: To fill a vacancy

Funding: Operational Budget

(5th Step)

4. Lisa M. Melo ELL Teacher – Mt. Hope High School

Effective: For the 2019-20 school year

Pending satisfactory completion of

Pre-employment requirements

Reason: To fill a vacancy

Funding: Operational Budget

(12th Step)

5. Caitlin Booth Sr. Summer Academy Teacher – Mt.

Hope High

Effective: Summer 2019 Only

Reason: To fill a vacancy

Funding: Operational Budget

6. Kristin Davis Sr. Summer Academy Teacher – Mt.

Hope High

Effective: Summer 2019 Only

Reason: To fill a vacancy

Funding: Operational Budget

7. Gregory Arruda Sr. Summer Academy Teacher – Mt.

Hope High

Effective: Summer 2019 Only

Reason: To fill a vacancy

Funding: Operational Budget

8. Elizabeth Johnson Sr. Summer Academy Teacher – Mt.

Hope High

Effective: Summer 2019 Only

Reason: To fill a vacancy

Funding: Operational Budget

9. Nicole Solow Sr. Summer Academy Teacher – Mt.

Hope High

Effective: Summer 2019 Only

Reason: To fill a vacancy

Funding: Operational Budget

B. BEFORE AND AFTER SCHOOL PROGRAM: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the School of the 21st Century, Before and After School Program, as listed below (pending sufficient enrollment to warrant running this program and DCYF CANTS clearance):

1. Brittany S. Pacheco Senior Child Care Provider (Part Time)

Effective: Immediately, for the

2019-20 school year, pending

satisfactory completion of pre-

employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

2. Morgan M. Palmieri Senior Child Care Provider (Part Time)

Effective: Immediately, for the

2019-20 school year, pending

satisfactory completion of pre-

employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

C. EXTENDED SCHOOL YEAR (ESY) SERVICES PROGRAM: That the School Committee confirm the recommendation of the Superintendent to appoint the following individuals for the Summer 2019 session only of the Bristol Warren Regional Extended School Year (ESY) Services Program contingent upon sufficient enrollment:

Name Position

1. Margaret DeFelice Coordinator

2. Tipton Coffman Special Educator

3. Kelly Ferguson Special Educator

4. Amanda Lawlor Special Educator

5. Madlyn McArdle Special Educator

6. Bethany Melo Special Educator

7. Stephanie Pedro Special Educator

8. Denise Quinlan Special Educator

9. Shannon Swist Special Educator

10. Rachel Figueiredo Certified Occupational Therapist

Assistant (COTA)

11. Ellen Estrella School Nurse/Teacher

12. Kristen Burke Speech/Language

13. Ann Corrado Substitute Special Educator

14. Lynne Abendroth Teacher Assistant

15. Jillian Amato Teacher Assistant

16. Gail Beauregard Teacher Assistant

17. Joann Bernard Teacher Assistant

18. Cheryl Cabral Teacher Assistant

19. Erin DeMedeiros Teacher Assistant

20. Melanie Michaud Teacher Assistant

21. Denise Goodman Teacher Assistant

22. Erin Paranzino Teacher Assistant

23. Cecelia Mellor Teacher Assistant

24. Goretti Teixeira Teacher Assistant

25. Corrine St. Pierre Teacher Assistant

26. Joanne Vales Teacher Assistant

27. Megan Sylvia Teacher Assistant

D. CERTIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following application for a certified substitute pending satisfactory completion of pre-employment requirements:

CERTIFIED

# Name Area/Level

1. Alfred J. Rezendes Social Studies/History/

Economics

E. CLASSIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following application for a classified substitute pending satisfactory completion of pre-employment requirements:

TEACHER ASSISTANT

1. Robert M. Michaud

F. ADMINISTRATIVE CONTRACTS NEW/RENEWALS: That the School Committee confirm the recommendation of the Superintendent approve/renew the contracts of the following administrators as listed below:

1. Kimberly A. Aguiar Director of Human Resources

Effective: 7/1/2019 – 6/30/2022

Reason: Renewal

Funding: Operational Budget

2. Patricia J. Brissette COZ/Family Center Coordinator

Effective: 7/1/2019 – 6/30/2022

Reason: Renewal

Funding: Grant Funded

3. Brian R. Coutu Network Manager

Effective: 7/1/2019 – 6/30/**~~2022~~ 2021**

Reason: Renewal

Funding: Operational Budget

4. Deborah J. DiBiase Principal, Mt. Hope High School

Effective: 7/1/2019 – 6/30/2022

Reason: Renewal

Funding: Operational Budget

5. Bernadette Emery Admin. Asst. to the Director of Finance

Effective: 7/1/2019 – 6/30/2020

Reason: Renewal

Funding: Operational Budget

6. Christina J. Houghton Belisle Athletic Director (11 month)

Effective: 7/1/2019 – 6/30/2022

Reason: Renewal

Funding: Operational Budget

7. Deborah A. Kearns Principal, Colt Andrews Elementary

School

Effective: 7/1/2019 – 6/30/2022

Reason: Renewal

Funding: Operational Budget

8. Michelle R. King Asst. Principal, Mt. Hope High School

Effective: 7/1/2019 – 6/30/2022

Reason: Renewal

Funding: Operational Budget

9. Scott D. Medeiros Asst. Director of Plant and Facilities

Effective: 7/1/2019 – 6/30/2022

Reason: Renewal

Funding: Operational Budget

10. Rosemary Muller Director of Technology

Effective: 7/1/2019 – 6/30/**~~2022~~ 2021**

Reason: Renewal

Funding: Operational Budget

11. Joshua J. Parkinson Systems Administrator

Effective: 7/1/2019 – 6/30/**~~2022~~ 2021**

Reason: Renewal

Funding: Operational Budget

12. Alicia M. Pereira Admin. Asst. to the Superintendent

Effective: 7/1/2019 – 6/30/2022

Reason: New

Funding: Operational Budget

13. George Simmons Director of Plant and Facilities

Effective: 7/1/2019 – 6/30/2022

Reason: Renewal

Funding: Operational Budget

14. Vincent L. Turchetta, Jr. Dean of Students, Mt. Hope High School

Effective: 7/1/2019 – 6/30/2022

Reason: Renewal

Funding: Operational Budget

15. Katheryn L. Mills Data Manager

Effective: 7/1/2019 – 6/30/**~~2022~~ 2021**

Reason: New

Funding: Operational Budget

G. LEAVES OF ABSENCE: That the School Committee confirm the recommendation of the Superintendent to grant leaves of absence for three Elementary Teachers as follows:

1. Tiffany M. Giusti Grade Three Teacher – Hugh Cole

School

Effective: October 4, 2019 for up to

13 weeks

Reason: Maternity leave in accordance

With Article 21, Section M1 of the

Master Agreement

Tiffany M. Giusit Grade Three Teacher – Hugh Cole

School

Effective: Upon completion of Maternity

Leave

Through January 31, 2019

Reason: Parental leave in accordance with

Article 21, Section M2 of the Master

Agreement

2. Chloe H. Melillo Grade Four Teacher – Hugh Cole School

Effective: October 20, 2019 for up to

13 weeks

Reason: Maternity leave in accordance

With Article 21, Section M1 of the

Master Agreement

Chloe H. Melillo Grade Four Teacher – Hugh Cole School

Effective: Upon completion of Maternity

Leave through January 31, 2019

Reason: Parental leave in accordance with

Article 21, Section M2 of the Master

Agreement

3. Amanda R. Donovan Grade Three Teacher – Hugh Cole

School

Effective: For the 2019-20 school year

Reason: RIGL 16-3-3c – Teachers’

Tenure (Year 2)

H. RESIGNATIONS/RETIREMENTS: That the School Committee confirm the recommendation of the Superintendent to accept the resignations of Matthew A. Yates, from the position of Assistant Principal, Robin L. Mello from the position of ELL Teacher, Frank P. Patalano from the position of Social Studies Teacher, Sarah A. Holfelder from the position of Special Educator and Christopher Csanadi from the position of PC Tech Analyst as listed below:

1. Matthew A. Yates Assistant Principal - Kickemuit

Effective: June 30, 2019

Reason: Personal

2. Robin L. Mello ELL Teacher - Kickemuit

Effective: July 1, 2019

Reason: Retirement

3. Frank P. Patalano Social Studies Teacher - Kickemuit

Effective: June 30, 2019

Reason: Personal

4. Sarah A. Holfelder Special Educator - Kickemuit

Effective: June 6, 2019

Reason: Personal

5. Christopher D. Csanadi PC Tech Analyst

Effective: June 30, 2019

Reason: Personal

**6. Mario J. Andrade Superintendent of Schools**

**Effective: July 1, 2019**

**Reason: Resignation/Settlement Agreement**

I. TERMINATION OF NON-CERTIFIED SUPPORT STAFF: The Superintendent recommends to the School Committee the termination, of the following listed auxiliary school personnel, effective June 30, 2019:

Start Date

1. Madlyn M. Waskiewicz 1/9/2019

2. Perry H. Bloomer 10/9/2018

J. SUSPENSION, NONRENEWAL AND/OR TERMINATION OF CERTIFIED PERSONNEL: That the School Committee confirm the recommendation of the Superintendent to rescind the vote of May 28, 2019 as to the following listed teachers and appoint the listed teachers to the positions indicated for the 2019-20 school year:

Name Anticipated Assignment

1. Matthew R. Tessitore Science Teacher (LOA) – Mt. Hope

2. Judith L. Liner ESL (.60) Teacher - Guiteras

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**SUPERINTENDENT’S RECOMMENDATIONS AND ISSUES**Recommendation #S2019-49 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Policy & Curriculum Subcommittee, approve the second reading of the Off-Campus Learning Policy

MOTION: Mrs. McBride made a motion to approve the second reading of the Off-Campus Learning Policy; seconded by Mr. Bradshaw.

DISCUSSION: Mrs. Sanna commented that at the first reading, a School Committee member requested more detail be added to the appeals process language. The policy has been revised to reflect that request.

Mr. Ramos thanked Mrs. Sanna for making those changes for him adding that he appreciated the way the information was laid out.

The motion passed unanimously.

Recommendation #S2019-50 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Policy & Curriculum Subcommittee and the Budget/Facilities Subcommittee, approve the first reading of the Food Services Account Policy.

MOTION: Mr. Bradshaw made a motion to approve the first reading of the Food Services Account Policy; seconded by Mr. Ramos.

DISCUSSION: Mrs. Reich stated that this policy has been amended to state that any student who has lunch debit will still be able to choose from the main lunch menu.

Mrs. McBride commented before any amendments were made to this policy, the District’s lunch debt was $300. An amendment was then made several years ago which was made public. Since that amendment, the District’s lunch debt increased to $3000. Mrs. McBride feels that people who can afford to pay for lunch are just not paying. Mrs. McBride closed by stating that for the reasons she voiced, she will be voting no.

Chairperson Schofield stated that the language was changed because the initial language was more of an issue that children were paying for the “sins of the parents”.

The motion passed with an 7-1 vote; Mrs. McBride opposed.

Recommendation #S2019-51 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve the Athletic Fields Drainage - Phase III Bid

MOTION: Mrs. McBride made a motion to approve the Athletic Fields Drainage - Phase III Bid; seconded by Mr. Bradshaw

DISCUSSION: Mr. Bradshaw described the bid process thus far. He explained that there has been a change in bid requirements from bidding with options to bidding with credits. Mr. Bradshaw explained what the bid specs including credits would entail.

Mr. Bradshaw invited Mr. Simmons, Facilities Director, to come forward to share more on the background of the project leading up to the bid.

Ms. Ellsworth requested that Mr. Simmons notify the Towns regarding the fields and the hammerthrow cage before any work commences. Mr. Simmons responded that he will notify the Towns.

Mrs. McBride cited that recently a student in another district threw the hammer quite far. She stated that, as a result, she is not comfortable with the hammerthrow cage being moved near the playing fields. Mrs. McBride believes the hammerthrow location needs to be re-thought.

Mr. Simmons stated that there are not concrete regulations regarding hammerthrow. He commented that the concerns about the current location and distance were considered. He added that the current location of the hammerthrow cage meets the minimum requirements as set forth by the Rhode Island Interscholastic League. Mr. Simmons explained how the cage is designed and that the new proposed location provides a gain of 30-40 feet more than its current location.

Mr. Simmons clarified that the proposed location of the hammerthrow cage is in the northeast section of the property.

MOTION: Mr. Ramos made a motion to table the recommendation with direction to administration to run this proposal by the Towns and the residents of Naomi Street and then report back with their approval;

There was no second.

MOTION: Mr. Bradshaw made a motion to suspend the School Committee policy which states that meetings must end by 10 p.m.; seconded by Mr. Ramos.

The motion passed with an 7-1 vote; Mrs. McBride opposed.

Mrs. McBride expressed concern that if Phase III of the bid does not get started now, there could be a delay which could affect students. She suggested not tabling the recommendation, but going to the Town for their input while the work gets started.

MOTION: Mr. Bradshaw made a motion to amend the original motion to state that all other work can begin, except the hammerthrow cage, which work cannot begin until the Towns and Fire Chiefs are notified and favorable input received; seconded by Mr. Saviano.

DISCUSSION: Mr. Simmons recommended not tabling the bid due to the importance of the timing of completing the work.

Mr. Cabral stated that he will vote against the amended motion because the Naomi Street residents and the Town both already stated that they wanted it moved.

Mr. Simmons clarified that the proposed location is the only other location the hammerthrow can safely be located besides where it is now. He added that the other option would be not having a hammerthrow cage at all or giving up the girls softball field.

The amended motion passed with an 7-1 vote; Mr. Cabral opposed.

The original motion passed with an 7-1 vote; Mr. Cabral opposed.

Recommendation #S2019-52 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve the School Lunch Program Contract.

MOTION: Mr. Bradshaw made a motion to approve the School Lunch Program Contract; seconded by Mr. Cabral.

DISCUSSION: Ms. Pellerin explained that there is no formal contract. Prior to the current year, all East Bay districts went out collectively to bid. These districts had discussions with the State which resulted in signing on to a statewide school lunch. Raquel P. stated that Chartwells won the State bid. She added that the State contract has lower fees. Raquel P. clarified that the District will maintain the same service.

Mr. Ramos asked a clarifying question. Ms. Pellerin offered clarification.

The motion passed unanimously.

Recommendation #S2019-53 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve assignment of the fund balance, amount to be determined.

MOTION: Mr. Bradshaw made a motion to approve assignment of the fund balance, amount to be determined; seconded by Mr. Cabral.

DISCUSSION: Mr. Bradshaw stated that every year the District is mandated by law to assign the current fiscal year’s fund balance. The past practice has been to assign the fund balance to capital projects. He added that after July 1st, the School Committee can reassign the fund balance.

The motion passed unanimously.

Recommendation #S2019-54 - That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve the FY20 Preliminary Budget.

MOTION: Mr. Bradshaw made a motion to approve the FY20 Preliminary Budget; seconded by Mrs. McBride.

DISCUSSION: Mr. Bradshaw stated that the budget proposal before the School Committee is the original recommendation by the Administration with a couple of caveats. The first caveat is a result of the passage of the Governor’s budget which brought an additional $69,000 to the District in regional transportation money. He added that this additional revenue will go toward the new connections classroom. The second caveat is changing the Athletic Director position form ½ FTE to an 11 month position.

Ms. Ellsworth stated that the School Committee will be looking at all areas for reductions before reducing any positions.

Mr. Bradshaw stated that the District has until September 30th to present a balanced budget. By School Committee policy, a preliminary budget must be presented by June 30th.

Mrs. McBride shared the history and the reasoning behind the School Committee’s budget timeline.

Mrs. McBride stated that she will vote for the budget. In September, the rest of the funds from the State and Federal Government will come into the District. Mrs. McBride feels that since the fund balance is being used for supports at KMS, Hugh Cole and hopefully throughout the whole district, any monies coming in should go to these areas. Mrs. McBride reiterated that she can vote for this budget knowing that any additional revenue will go toward social and emotional supports.

Mr. Bento thanked Dr. Andrade, Mrs. Sanna and Ms. Pellerin and their staff for putting this budget together.

Mr. Ramos talked about the difficulty of the cuts that need to be made. He offered assurance that the budget is being taken seriously and that a lot of work has been done to identify the best options. Mr. Ramos stated that the School Committee will continue to look at the budget in a thorough manner. Mr. Ramos mentioned the difficulty of reversing some of the budgetary decisions due to the timing for planning the next school year.

Mr. Ramos clarified that the preliminary budget being approved this evening is the bottom line number voted on by the Joint Finance Committee.

Mr. Ramos stated that he will vote in favor of the budget. Mr. Ramos did clarify that he doesn’t want to give false hope that there is a “magic bullet”, but that the School Committee will do everything they can.

The motion passed unanimously.

**SUBCOMMITTEE/SCHOOL COMMITTEE REPORTS & INITIATIVES**

*Policy & Curriculum Subcommittee*

Mrs. Reich stated that the next meeting will be held on Monday, August 5th when the Subcommittee will continue to move forward with the Code of Conduct and Discipline Policy and related policies.

*Budget/Facilities Subcommittee Meeting*

Mr. Bradshaw stated that the date of the next meeting has been changed from the third Monday of the month to the fourth Monday, July 22nd at 6:30 p.m. The Subcommittee will continue to discuss the Phase III Field Project and the budget.

*Personnel/Contract Negotiations Subcommittee Meeting*

Mr. Ramos stated that there will be meetings scheduled in July, dates to be determined.

*Wellness Committee*

Mrs. Reich stated that there are no meetings currently scheduled.

She added that the Wellness Subcommittee will be working with HEZ on a wellness fair slated for early September.

Mrs. Reich stated that revisions to the School Committee’s Wellness policy have been forwarded to the Policy & Curriculum Subcommittee.

Chairperson Schofield informed the public that the School Committee has received the resignation of the Superintendent. Chairperson Schofield stated that Dr. Andrade has been with the District for ten years where he served as the Assistant Superintendent and then the Superintendent. Chairperson Schofield wished Dr. Andrade well on all his endeavors.

**ADJOURNMENT – 10:27 PM**

MOTION: There being no further business to discuss, Mr. Ramos motioned to adjourn the meeting at 10:27 PM; seconded by Mr. Saviano The motion passed unanimously.

Respectfully submitted,

John P. Saviano, Secretary

/kd