**SunRidge Educational Foundation**

Meeting Minutes for **Tuesday**, **4-29-24**

Meeting Location: Library

Document Depository: [SEF Shared Drive (Google)](https://drive.google.com/drive/folders/1Hipagx8XI3z4CLAuuk7dJ6XFBOVHh3Ug?usp=drive_link)

**Roll Call 5:30pm-7pm**

**I. Establishment of Quorum**

Present: **Robert, Dale, Sarah, JJ, Brian, Beau**

Apologies:

Guests: **Karina (SunRidge Director)**

**II. Review of minutes from 4/1/24 – Minutes approved Brian/Robert 6-0**

**III. Review of agenda – JJ/Beau 7-0**

**IV. Correspondence**

Schools rules invitation -we missed today’s zoom conference to get the update. Perhaps we can contact SCOE.

Cheryl received communication from the state that our non-profit status has been restored. 990 and RRFF due yearly on November 15th, and we can notify Blake that we need it done.

**Open Session:**

*Public notice: Audience participation is welcome and encouraged. The President will recognize those members of the audience who wish to speak and may set a time limit on each person’s remarks if necessary. Usually the President will ask the audience for their remarks after individual Board members have had an opportunity to speak.*

# **V. Business**

1. **Follow-up on Action Items**

Following messaging to families in bulletin & fliers, pledge participation increased.

Brian to follow up with Tina with code needed for the website to allow for easier online pledges; potential resource is Steve Loveday with the District for assistance.

**2) Fundraising, Funds and Revenue for 2023-2024**

**Grants, new or pending**

Sarah, Dolly, and Mark received up to $850 in grants from Mark West Rotary Club this cycle around (Spring 2024).

**Brian** stated that Sorrel submitted a Sonoma County Farm Bureau Grant in the amount of $500, which was funded!

Brian submitted to Mathworks for $5,000k to support a portion of math teacher salary that is covered by the SEF, no response back yet.

He also mentioned a Career Technical Education grant that would support the entirety of certain programs like woodshop and that grant deadline is December 2024 for the 2025/2026 fiscal year. Brian also mentioned Jackson Family Wines as a donor for auction items. No word on these two grants yet.

**Leverage 501 status in the Community - Beau**

Beau discussed potential opportunities. Brian to follow up with district for an SEF email under the district for potential solicitations.. Beau to combine lists on Shared Drive with what he’s researched for potential opportunities. Also, Sarah/Dale to give form letterhead to work with.

**4/29 Action**: **Beau** will access the drive and grab letterhead for these solicitations.

**Bank accounts update &amp; term deposit – Brian / Cheryl**

4/29 status - Brian gave a brief report on our financial status and it was positive, ~$11000 in the black for the year.

**Reimbursements**

Karina mentioned there are reimbursements for stringed instruments ($3900) from other California funding coming from the district soon. Brian has not yet received any funds.

**Motion**: We are over the amount insured with Redwood Credit Union, and we are planning to transfer the surplus over $250,000 to Exchange Bank, which has room for our savings. This motion will be made over email, and we may also put more into a CD at 5%. **4/1** and **4/29** We did not yet take any action.

**2nd annual move-a-thon update – Sarah / Dale**

**Dale** and **Sarah** provided an update.

~$38,300 raised for Move-A-Thon, although we don’t really know exactly how much until it gets deposited. A smashing success by any measure. One concern is its effect on pledge, and also during Dale’s busy season. We’ll look at dates in the first Fall meeting.

**Next year:** Get Hippizzazz to cover pizza party and The Feed Store to cover rice straw bales (medieval games, garden), we can put their logo on t-shirt.

We still need to deliver on pizza (1st) and ice cream (2nd,3rd and 6th) to those classes, and Strauss Creamery is not donating ice cream this year.

**Soccer camp / bike tune-up day updates- Brian**

Soccer camp is on the back burner for the time being. Brian contacted Sports Basement; we need 50 members to get 10% of our purchases back to the school. He is looking into how to promote this.

**Auction**

**Action**: **Robert** will have a conversation with Deidre about who may be taking on auction next year. Our goal in the budget is $20,000; but we will probably not get that this year.

**Grandparents’ Day**

Friday, March 15th - It was a very successful and enjoyable day for the community. In addition pledge totals went up by $18,000+.

**Pledge Program**

We are currently at $110,400. The SEF has approved a match of $20,400 of those donations in March and Grandparents’ Day which will up the total.

**3) Funding allocations for 2023-24**

**Percolators**

Parent Council requested $185 for percolators to be used at school events (tea, coffee, etc). Motion to approve passed: **JJ/Brian** 7-0.

**Garden**

We will continue to support the garden position for the ‘24-’25 school year.

**Consultant for Mission/Vision Statement Work**

**Karina** updated SEF members on the timeline and plan for this endeavor, which will occur over the next 8-10 weeks, involving SunRidge stakeholders and a few Zoom meetings.

**March to pledging matching program**

We approved a matching $10,000 for the pledge program month of March, **Brian / Sarah** 7-0. We amended the amount to including all pledge funds raised in March, which is $20,400.

**Boys’ Basketball Uniforms**

**Brian/Robert** moved that up to $1200 be approved for boys’ uniforms, approved 6-0. Basketball uniforms came and were used for the very short season, and will be used in future seasons.

**Westminster Woods**

**Motion:** **Brian** moved $5500 toward paying the Westminster Woods cost. Approved 6-0.

**4) Communicating and promoting the SEF**

In the past, one of the foundation members made a booklet with families’ skills and areas of proficiency, and it allowed our community to connect and also pointed Foundation members in the right direction to ask for help. Dale will try to get that from Karina and copy it for the end of May/June meeting.

**Email**

We voted to make [sef@twinhillsusd.org](mailto:sef@twinhillsusd.org) our official email address.

**Member Conclusions**

We’ve been notified that members **Cheryl Koskela** and **Sarah Scholze** will not be returning next year. Both have been movers and shakers over the years and we have big shoes to fill. Brian [Treasurer] and Dale [Secretary] will continue in those roles. Robert has offered to stay on for next year, opening up the President position, and also offered to continue with it if no one wished to take the position.

**Stipend**

In an attempt to address the void created by Sarah and Cheryl’s concluding terms, the question of stipends for specific Foundation roles came up and was briefly discussed. A Google doc to collect ideas was created here: [The Stipend Question](https://docs.google.com/document/d/1N066A7toRBl0xfXgbsNl40Cwe8_YPrQW-hsBsVabEDE/edit) Foundation members were invited to contribute to these ideas in preparation for next year.

**5) Next Meeting / New meeting times / Close**

**Monday, June 3 at 5:30pm at HopMonk**

**Meeting called to close at 7:07 pm.**

**Tracking:**

Ways for families to sponsor/adopt a space on campus?

How to install the bought tents for Fall 2021 for shaded eating/instruction areas?

Potential members outreach: parent meetings, personal conversations (1st grade)?

Crowdfunding - ideas

Donating stock to school as an option for fundraising

Reaching out to parent meetings - what our talking points are

Bike tune-up day?

**Files in shared Google Drive:**

Minutes

Agendas

Needs Flow - when a need comes to the SEF, how should it be directed for funding?

Grant opportunities, information and deadlines

Sample grants that were funded