**Richland One Middle College Board of Directors**

**Midlands Technical College Beltline Campus**

**Via MicroSoft Teams (Video Conference)**

**MINUTES**

**March 9, 2022**

**9:00am**

**Board Members Present:** Dr. Erica Fields; Mr. Derrah Cassidy; Mrs. Beverley Leeper; Dr. Rob Gilmer, and Mrs. Sherry Wright Moore, Dr. Tracy Dunn.

**Absent:** Mrs. Tracy Dixon

**Staff Members Present**: Dr. Carla Brabham and Mrs. Teresa Niles

**District Staff:**  Dr. MiUndre Prince

**Prestige Staff:** Ms. Denise Hopkins

**Call to Order**

Dr. Erica Fields welcomed everyone and called the meeting to order at 9:05 a.m., via Microsoft Teams.

**Invocation**

The invocation was given by Mrs. Beverley Leeper.

**Roll Call and Establishment of Quorum**

Mrs. Sherry Wright Moore conducted the roll call and a quorum was noted by Dr. Fields.

**Consent Agenda (Action)**

Dr. Erica Fields asked the Board to review and give consent to the agenda. Mrs. Sherry Wright-Moore made a motion to accept agenda as presented. Motion was seconded by Beverley Leeper and passed unanimously.

**Public Comments\***

No Public Comments.

**Approval of February 2022 Minutes (Action)**

Mr. Derrah Cassidy made a motion to accept Minutes. The motion was seconded by Dr. Erica Fields and passed unanimously.

**February 2022 Financial Reports (Information)**

Ms. Denise Hopkins reviewed the February 2022 ROMC Financials with the Board. Ms. Hopkins shared with the Board the Statement of Revenues and Expenses. Highlights of the review:

 Total Assets – $ **852,358.17**

 Payables – $ **16,287.04**

 Total Fund Balance - $ **852,358.17**

**New Business**

**FY 2023 Budget Draft Approval (Action)**

Denise Hopkins shared that the first reading of the FY 2023 budget is based on 77 students, with the current budget based on 73 students.

Denise stated that the budget is very similar to FY 2022 the only changes were: 2% salary increase, the Student Success Coordinator position was added back into the budget instead of having a Communities in Schools Site Coordinator, and an increase in student fees.

Sherry Wright Moore mad the motion to accept the first reading draft of FY 2023 budget as outline. Motion was seconded by Dr. Gilmer and passed unanimously.

**FY 23 Employee Agreement Offers (Action)**

Dr. Brabham provided board member with a list of staff members who indicated they would like to return for the 2022-2023 school year. As a result, she recommends that these staff members return to their current positions. In addition Dr. Brabham recommendation also included a Student Success Coordinator and a part-time Special Education teacher.

After lengthy discussion, Sherry Wright Moore made a motion to accept the FY 2023 Employee Agreement Offers as presented by Dr. Brabham. Motion was seconded by Mrs. Leeper and passed unanimously.

**School Updates** (Information)

Dr. Brabham shared that we are in the midst of testing season, SAT was last week and ACT this week. ASVAB is scheduled in a few weeks and WIN testing is next month.

Dr. Brabham shared that we are on track for 100% graduation rate. We had to find a student and was successful in locating her and she is now enrolled in the District’s virtual school program.

She is completing evaluations for certified staff and will be inputted SC LEADS.

Prom is scheduled for Friday, April 1, from 8 p.m., until midnight and will be held at JW Gala on Bush River Road. ROMC will take a group of students to see the *Lion King* on March 3, 2022.

Last week, Dr. Brabham shared that a representative from our insurance company came for a site visit . The visit went well. A meeting with Mr. Phillip Lown, MTC’s Associate Director of Operations, is scheduled for today to discuss a concern about a visible smoke detector on our hall. Although maintenance informed her that they are working on ductwork.

Mr. Cassidy shared that we have three students on track for General Studies certificate and one with an Associate’s Degree after the Spring Semester.

Dr. Gilmer shared that Richland School District One voted to go maskless; however, MTC has not changed their position. This may cause some confusion amongst students, but he will continue to look at it and keep us updated.

Beltline Campus is getting a new Art Director, and this will allow the opportunity for students to participate in painting classes, drawing classes and 3D art classes.

**Old Business**

No Old Business.

**Adjournment**

Meeting adjourned at 9:43 a.m.

**Next Scheduled Meeting:** April 6, 2022