**Richland One Middle College Board of Directors**

**August Board Meeting**

**Via Microsoft Teams**

**August 9, 2023**

**MINUTES**

**Board Members Present:** Dr. Erica Fields; Dr. Rob Gilmer; Mrs. Inger Ferguson, and Mr. Derrah Cassidy, Dr. Tracy Dunn, Mrs. Chanique Belton

**Board Members Absent:** Mrs. Tracy Dixon

**ROMC Staff Present**: Mrs. Teresa Niles and Dr. Carla Brabham

**District Staff:**  Dr. Miundre Prince

**Prestige Solutions Staff:** Colby Southers (via Teams video conference)

**Call to Order**

Dr. Erica Fields welcomed everyone to the Board of Directors Meeting. She then called the meeting to order at 9:03 a.m.

**Invocation**

The invocation was given by Dr. Erica Fields.

**Roll Call and Establishment of Quorum**

Mrs. Teresa Niles conducted the roll call and Dr. Fields noted a quorum.

**Adoption of the Agenda (Action)**

Mrs. Inger Ferguson moved to approve the agenda with noted changes as stated by Dr. Brabham. The motion was seconded by Dr. Tracy Dunn.

**Publics Comments**

No public comments.

**Swearing-In of New Members**

Mrs. Chanique Belton and Mrs. Inger Ferguson were sworn in as new Board Members and welcomed to Richland One Middle College’s Board of Directors.

**Board Elections**

* Dr. Tracy Dunn made a motion to nominate Dr. Erica Fields as Chair. This motion was seconded by Mrs. Inger Ferguson.
* Dr. Tracy Dun made a motion to nominate Dr. Tracy Dunn as Vice Chair. The motion was seconded by Dr. Erica Fields.
* Dr. Erica Field made a motion to nominate Mrs. Inger Ferguson for Secretary. The motion was seconded by Dr. Tracy Dunn.
* Dr. Erica Field made a motion to nominate Mrs. Chanique Belton as Treasurer. The motion was seconded by Dr. Tracy Dunn.

Dr. Tracy Dunn made a motion to accept the nominations as presented. This motion was seconded by Mr. Derrah Cassidy and passed unanimously.

**Approval of June 2023 Minutes (Action)**

Dr. Dunn made a motion to adopt the March 2023 Minutes with the noted changes. Mrs. Tracy Dixon seconded the motion and it passed unanimously.

**Financial Reports (Information)**

Mr. Colby Southers of Prestige School Solutions reviewed the June and July 2023 Financials and provided the update as information. Colby shared that all budget line items are in accordance with this time of year. He stated that the June report will reconcile all accounts and financials will be closed out at July meeting.

1. June FY23

Total Assets – $ 906,717.88

Total Liabilities – 106,922.29

Total Fund Balance – 799,795.99

Year to Date Revenue 1,245,375.57

1. July FY24

Total Assets - 932,672.65

Total Liabilities – 124,415.38

Total Fund Balance – 799,795.99

**Old Business**

1. **FY24 Special Services Position Update (Information)**

Dr. Brabham shared that the Special Education Teacher that was previously hired could not take the position due to a medical position. We have brought back our part-time teacher from last year to get us started for the year.

**New Business**

Dr. Brabham shared that we have had a significant increase in enrollment this year. We are currently at 107 for enrollment. We are looking forward to having 84 new students on campus which offers us a great time for reinvention and creativity.

1. **Part-time Social Studies and Mathematics Position Proposal (Action)** – Dr. Brabham shared that with the significant enrollment we will need to hire a part-time mathematics and social studies teacher. This position will be at an hourly rate of $30-50 per person.

Dr. Dunn made a motion to accept the Social Studies part-time position as presented by Dr. Brabham. The motion was seconded by Mr. Derrah Cassidy and passed unanimously.

Dr. Dunn made a motion to accept the part-time Mathematics position as presented by Dr. Brabham. The motion was seconded by Mr. Derrah Cassidy and passed unanimously.

1. **Special Services Interventionist Proposal (Action)** – Dr. Brabham shared that she would like to hire an Interventionist with a certification in Special Education. This person would support the teachers with implementing the 504 plans and assist students with IEP’s.

Dr. Field made a motion to accept the proposal as presented by Dr. Brabham for the Special Services Interventionist. The motion was seconded by Dr. Dunn and passed unanimously.

1. **Richland One Employee Incentives (Action)**

**New to One Incentive of $2,000**. We have one new teacher that would qualify for this incentive.

**Longevity Incentive of $1,000 -$2,000**. We would have 4 teachers to qualify for this incentive. This incentive is annually with Board Approval.

**Sick Leave over 90 days** – We have two employees that qualify for this incentive.

The grand total for incentives is $19,400. Mrs. Inger Ferguson accepts the incentives for ROMC employees as presented. This motion was seconded by Dr. Dunn and passed unanimously.

1. School Update (Information) - Dr. Brabham shared that we are excited to welcome the 84 new students and welcome back our returning students. The first day of school is August 16th and MTC starts August 21st. Part 1 of ROMC Success Camp is August 18th in which we share with students what makes ROMC unique as well expectations for the 23-24 school year. Success Camp will be held on August 25th Bluff Road training facility from 9:30 a.m. -2:00 p.m.

1. Committee Reports – No Committee Reports

**Adjournment**

There being no further business the meeting adjourned at 1:50 p.m. with next meeting being scheduled for September 13, 2023