**Richland One Middle College Board of Directors**

**August Board Meeting**

**Via Microsoft Teams**

**January 10, 2024**

**MINUTES**

**Board Members Present:** Dr. Erica Fields; Dr. Rob Gilmer, and Mr. Derrah Cassidy, Dr. Tracy Dunn, Mrs. Tracy Dixon

**Board Members Absent:** Mrs. Chanique Belton, Mrs. Inger Ferguson

**ROMC Staff Present**: Mrs. Teresa Niles and Dr. Carla Brabham

**District Staff: ￼** None

**Prestige Solutions Staff: Phoebe Grant,** David King, and Hannah (via Teams video conference)

**Call to Order**

Dr. Erica Fields welcomed everyone to the Board of Directors Meeting. She then called the meeting to order at 9:02 a.m.

**Invocation**

The invocation was given by Mrs. Inger Ferguson.

**Roll Call and Establishment of Quorum**

Mrs. Inger Ferguson conducted the roll call and Dr. Fields noted a quorum.

**Adoption of the Agenda (Action)**

Dr Tracy Dunn made a motion to accept agenda as written. The motion was seconded by Mr. Derrah Cassidy.

**Public Comments\***

No Public Comments.

**Approval of December 2023 Minutes (Action)**

Mrs. Tracy Dixon made a motion to adopt the December 2023 meeting as presented. Dr. Erica Fields seconded the motion and it passed unanimously.

**Financial Reports (Information)**

Total Assets – $ 966,651.68

Total Liabilities – $ 136,972.47

Total Cash and Equivalent– $849,203.14

Total Fund Balance $ 829,679.21

Mr. David King shared that December 2023 Financials. The enrollment is at 105 at the 45th day account. Currently, there is a negative balance of (42,597.42) due to increase in student enrollment. The increase of funding will be retroactive due to the increase enrollment after the 45th day count. The per pupil amount decreased due to the new funding model. This is due to how pupil count is funded. The final numbers are based on the 135th day account and these numbers normally are shared in April.

Mrs. Tracy Dixon moved to accept the budget update as presented. Dr. Tracy Dunn seconded the motion, and it was unanimously approved.

**Old Business**

No Old Business

**New Business**

New Business

FY24 Budget Update (Action)

1. The Board reviewed the updated working budget. Mrs. Tracy Dixon moved to accept the budget update as presented. Dr. Tracy Dunn seconded the motion, and it was unanimously approved.

1. Board Member Resignation (Action)

Dr. Brabham shared that Ms. Chanique Belton resigned from her position on the Board on December 15, 2023. She shared with the Board that she was a Parent representative and will need to be replaced by a parent. If the number of Directors decreases below seven (7) Directors, then the remaining Directors shall appoint a qualified person to fill the vacancy within forty-five (45) days. The Board shall appoint one of the nominated candidates to fill the seat. Dr. Brabham informed the Board that she will send the information to parents for nominations and then submit names to Board prior to next meeting.

Dr. Dunn made a motion to accept the proposal as presented by Dr. Brabham. Mrs. Tracy Dixon seconded the motion and passed unanimously.

1. School Update

Dr. Brabham shared that we are back in full swing. The seniors are excited about being back as this is their last semester of high school. We have reset how we do advisement for the dual enrollment student. We have added advisor/advisee to their schedule. We are working on setting up the Honor Roll assembly from the first semester. B.I.G.S. (Bulldogs in Good Standing) Incentive Career Day is planned for January 26, 2024, at the Charlotte Hornets area

**Committee Reports**

There were no Committee Reports

**Adjournment** Meeting adjourned at 9:28 a.m.

 **Next Scheduled Meeting:** February 14, 2024.