**Richland One Middle College Board of Directors**

**August Board Meeting**

**Via Microsoft Teams**

**December 13, 2023**

**MINUTES**

**Board Members Present:** Dr. Erica Fields; Dr. Rob Gilmer; Mrs. Inger Ferguson, and Mr. Derrah Cassidy, Dr. Tracy Dunn, Mrs. Tracy Dixon

**Board Members Absent:** Mrs. Chanique Belton

**ROMC Staff Present**: Mrs. Teresa Niles and Dr. Carla Brabham

**District Staff: ￼** None

**Prestige Solutions Staff:** Alyssa Blitch and David King (via Teams video conference)

**Call to Order**

Dr. Erica Fields welcomed everyone to the Board of Directors Meeting. She then called the meeting to order at 9:10 a.m.

**Invocation**

The invocation was given by Mrs. Inger Ferguson.

**Roll Call and Establishment of Quorum**

Mrs. Inger Ferguson conducted the roll call and Dr. Fields noted a quorum.

**Adoption of the Agenda (Action)**

Dr. Brabham made a request to add One time Incentive for Employees under New Business. Mrs. Tracy Dixon moved to approve the with the revision. The motion was seconded by Dr. Erica Fields.

**Public Comments\***

No Public Comments. Dr. Brabham welcome Mr. David King and Ms. Alyssa Blitch to the meeting.

**Approval of November 2023 Minutes (Action)**

Mrs. Tracy Dixon made a motion to adopt the November 2023 meeting minutes with the noted correction of adding Mrs. Tracy Dixon as present. Dr. Erica Fields seconded the motion and it passed unanimously.

**Financial Reports (Information)**

Total Assets – $ 1,004,648.69

Total Liabilities –$ 93,375.06

Total Expense – $290,593.25

Total Revenue $ 329,589.72

Mr. David King shared that Prestige has moved to a team approach with account. We will see multiple people serving the accounts to ensure that we are able to receive services as needed. Mr. King shared that the budget this year was based on 77 students; however, we have an enrollment of 105 and we should see an increase in funding in February.

Dr. Brabham shared the Richland One Board of Directors offered a one-time incentive to RCSD1 employees. ROMC is requesting this incentive for our employees to remain in line with the district.

Dr. Fields stated that this incentive will be distributed by December 22nd. Mr. King stated that Prestige could have the checks run and deposited in staff accounts on December 22nd. Dr. Brabham informed the Board that the gross for 13 full-time employees and 2 part-time employees is $7,250.

Mrs. Tracy Dixon made a motion to approve the one-time incentive for ROMC staff for December 2023. The motion was seconded by Mrs. Inger Ferguson. Motion passed unanimously.

**Old Business**

No Old Business

**New Business**

New Business

1. FY23 Audit (Information)

Dr. Brabham shared that Richland One Middle College had a clean audit for 2023. This information was submitted to the Board as information.

1. FY23 Charter School Annual Report (Information)

Dr. Brabham shared that the Charter Annual Report was an online submission with information attached. The information requested is complete and has been submitted to our sponsor. This information was included in the Board packet as well.

1. School Update

Richland One Middle College students have been out completing community service. Last Saturday staff and students were volunteering with Salvation Army Corps by ringing the bell at Food Lion on Garners Ferry Road. ROMC Clubs have collected nonperishable food items. Staff and students decorated Christmas cards for foster children and elderly.

Dr. Brabham shared that she presented at the Charter School Conference in Hilton Head December 7-9, 2023. She was also elected to the Board for the Charter School

Committee Reports

There were no Committee Reports

**Adjournment** Meeting adjourned at 9:40 a.m.

 **Next Scheduled Meeting:** January 10, 2024.